

Yavapai County Workforce Development Board Meeting

September 11th, 2025

Agenda Packet

Director's Report 

BOARD OF SUPERVISORS AGENDA-2025

Meeting Date: TBD
Submitted For: Craig Lefever, Workforce Director
Department: Yavapai County Workforce Development Board

Action Requested

Board of Supervisors - Approve an increase to the Board of Supervisors General Fund expenditure budget in the amount of \$122,835 and an offsetting reduction in the Facilities General Fund expenditure budget for the hiring of a Program Coordinator I in Workforce Development.

Brief Explanation of Need

Under the terms and conditions of the Workforce Innovation and Opportunity Act of 2014 (WIOA), the Chief Elected Official of each regional economic development area (the Board of Supervisors in Yavapai County) is required to maintain and submit detailed records of all WIOA workforce activities and services overseen by the Workforce Development Board (WDB). The current staff of the YCWDB consists solely of the Workforce Director, which is insufficient to the task. Two custodial positions that are vacant (PCNs 1130020112 and 1130030083) will be closed out support this change. These positions will not be backfilled. Ongoing savings after accounting for the additional Program Coordinator I position are estimated at \$38,671.

Analysis and Recommendation

WIOA compliance is currently a critical component of workforce growth and development in Yavapai County. Should the Yavapai County Board of Supervisors and the Workforce Development Board Staff fail to maintain and submit the requisite WIOA documentation and evidence, the county could be found non-compliant and lose Title I-B and related core partner funding. We recommend approving the creation and funding of a Program Coordinator I position as part of the Yavapai County Workforce Development Board Staff.

Alternatives

The Board of Supervisors could choose not to create the Program Coordinator I position or to fund it in some other way.

Presenter

Craig Lefever, Workforce Director

Have Notice/Publication Requirements Been Met

Fiscal Impact

YAVAPAI WIOA TITLE I FUNDING PY25/FY26

| AREA | PY24 ALLOCATION | PY25 8/13 ALLOCATION | Revised 9/8 ALLOCATION | CHANGE (PY24 to 25) | % |
|-------------------|-----------------|----------------------|------------------------|---------------------|------|
| Adult Program | \$438,211 | \$411,855 | \$411,855 | (\$26,356) | -6% |
| Youth | \$381,087 | \$359,075 | \$359,075 | (\$22,012) | -6% |
| Dislocated Worker | \$393,842 | \$358,645 | \$358,645 | (\$35,197) | -9% |
| Rapid Response | \$490,080 | \$440,994 | \$195,997 | (\$294,083) | -60% |
| Totals | \$1,703,220 | \$1,570,569 | \$1,325,572 | (\$377,648) | -22% |



DEPARTMENT OF ECONOMIC SECURITY
Your Partner For A Stronger Arizona

Katie Hobbs
Governor

Michael Wisehart
Director

August 13, 2025

To: Local Workforce Development Areas (LWDAs)
From: Lynn Larson
DES Deputy Assistant Director
Division of Employment and Rehabilitation Services (DERS)
Subject: PY25/FY26 - WIOA Title I Funding Allocations

The following ALERT is attached:

| <u>ALERT</u> | <u>FUND SOURCE/TYPE</u> |
|------------------------|---|
| ALERT 25-003 PY25/FY26 | Adult, Dislocated Worker, Youth, Rapid Response |

The ALERTS are subject to change as additional information is received by DERS pertaining to the funding sources identified.

ALERTS are available on the Division website using the link:
<https://des.az.gov/WIOATitle1FundsAllocation>

Should there be any change to the grant award funding amounts, the allocations will be adjusted accordingly, and a revised ALERT will be issued.

For any questions regarding this ALERT, please contact wioaprogram@azdes.gov

CC: Anna Hunter, Tom Colombo, David Almaraz, Rachael Leisen, Tarry Haynie, Jennifer Kelley, Matthew Smith, Regina Weiler, Jerome Przystup, Ali Gamero-Hernandez, Shawn Hyde, Nancy Meeden

Division of Employment and Rehabilitation Services ALERT
PY25/FY26-1,2,3,4 - WIOA Adult, Dislocated Worker, Youth, Rapid Response (DW)

In accordance with the Department of Labor (DOL) Employment and Training Administration (ETA), Training and Employment Guidance Letter (TEGL) No. [11-24](#), Arizona's allotments for Workforce Innovation and Opportunity Act funds include:

- \$20,629,527 in WIOA Youth funds (a reduction of 9.89% from PY2024)
- \$19,520,972 in WIOA Adult funds (a reduction of 9.99% from PY2024) of which **base** funds totaled \$3,779,066 and **advance** funds totaled \$15,721,905
- \$25,479,655 in WIOA Dislocated Worker funds (a reduction of 10.02% from PY2024) of which **base** funds totaled \$5,438,628 and **advance** funds totaled \$20,041,027

Notice of Awards have been received for total WIOA Youth funds and the base funds for Adult and Dislocated Worker. Local Workforce Development Areas are provided with WIOA Title I funding for the Adult, Dislocated Worker, and Youth Programs, totalling \$49,415,715, distributed based on the allocation formula approved by the Workforce Arizona Council in May 2025.

Funding is also allocated to support rapid response, totalling \$5,732,922. The purpose of rapid response is to "promote economic recovery and vitality by developing an ongoing, comprehensive approach to identifying, planning for, responding to layoffs and dislocations, and preventing or minimizing the impact of layoffs of dislocations on workers, businesses, and communities." [20 CFR § 682.300(b)]. [List of elements of a successful rapid response system.](#)

Period of Availability for Expenditure of WIOA Title I Funds:

Pursuant to 20 CFR 683.110, funds allocated by a State to a LWDA under subpart - A sections 128(b) and 133(b), for any Program year are available for expenditure only during that program year and the succeeding program year. Funds that are not expended by a LWDA in the two-year period described in paragraph (b) (1) of section 128 (b) and 133(b) of the Workforce Innovation and Opportunity Act shall be returned to the State. Funds so returned are available for expenditure by State and local recipients and sub recipients only during the third program year of availability. These funds may be used for statewide projects or distributed to other LWDA's, which had fully expended their allocation of funds for the same program year within the two-year period.

Reports will be pulled from the system of record, so please ensure that data pertaining to the service provision and other relevant activities have been entered in accordance with the IGA.

Please send your questions to WIOA@azdes.gov.

PY25/FY26

| | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | |
|------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--|
| Begin Date | 4/1/2025 | 7/1/2025 | 7/1/2025 | 10/1/2025 | 10/1/2025 | 7/1/2025 | 10/1/2025 | |
| End Date | 6/30/2027 | 6/30/2027 | 6/30/2027 | 6/30/2027 | 6/30/2027 | 6/30/2027 | 6/30/2027 | |
| Final Report Due | 8/15/2027 | 8/15/2027 | 8/15/2027 | 8/15/2027 | 8/15/2027 | 8/15/2027 | 8/15/2027 | |

| Navajo County - NEAZ | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|----------------------|-----------|----------|----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$30,703 | \$5,779 | \$3,604 | \$23,915 | \$13,281 | | | \$77,282 |
| Prog | \$276,330 | \$52,008 | \$32,436 | \$215,230 | \$119,524 | \$94,130 | \$346,864 | \$1,136,522 |
| Total | \$307,033 | \$57,787 | \$36,040 | \$239,145 | \$132,805 | \$94,130 | \$346,864 | \$1,213,804 |

| Cochise County - SEAZ | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-----------------------|-----------|----------|-----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$33,705 | \$7,002 | \$11,785 | \$28,977 | \$43,429 | | | \$124,898 |
| Prog | \$303,349 | \$63,019 | \$106,069 | \$260,795 | \$390,857 | \$94,130 | \$346,864 | \$1,565,083 |
| Total | \$337,054 | \$70,021 | \$117,854 | \$289,772 | \$434,286 | \$94,130 | \$346,864 | \$1,689,981 |

| Coconino County | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-----------------|-----------|----------|----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$41,611 | \$4,552 | \$4,469 | \$18,837 | \$16,469 | | | \$85,938 |
| Prog | \$374,500 | \$40,966 | \$40,223 | \$169,531 | \$148,218 | \$94,130 | \$346,864 | \$1,214,432 |
| Total | \$416,111 | \$45,518 | \$44,692 | \$188,368 | \$164,687 | \$94,130 | \$346,864 | \$1,300,369 |

| Maricopa County | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-----------------|-------------|-----------|-------------|-------------|-------------|----------|-----------|--------------|
| Admin | \$375,124 | \$68,760 | \$107,680 | \$284,557 | \$396,798 | | | \$1,232,919 |
| Prog | \$3,376,116 | \$618,847 | \$969,130 | \$2,561,015 | \$3,571,185 | \$94,130 | \$346,864 | \$11,537,287 |
| Total | \$3,751,240 | \$687,607 | \$1,076,810 | \$2,845,572 | \$3,967,983 | \$94,130 | \$346,864 | \$12,770,208 |

| Mohave County - MoPAZ | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-----------------------|-----------|-----------|----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$48,447 | \$11,248 | \$8,659 | \$46,547 | \$31,909 | | | \$146,810 |
| Prog | \$436,026 | \$101,230 | \$77,934 | \$418,925 | \$287,181 | \$94,130 | \$346,864 | \$1,762,290 |
| Total | \$484,473 | \$112,478 | \$86,593 | \$465,472 | \$319,090 | \$94,130 | \$346,864 | \$1,909,099 |

| City of Phoenix | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-----------------|-------------|-----------|-----------|-------------|-------------|----------|-----------|-------------|
| Admin | \$276,111 | \$50,856 | \$66,716 | \$210,460 | \$245,843 | | | \$849,986 |
| Prog | \$2,484,997 | \$457,703 | \$600,440 | \$1,894,140 | \$2,212,588 | \$94,130 | \$346,864 | \$8,090,862 |
| Total | \$2,761,108 | \$508,559 | \$667,156 | \$2,104,600 | \$2,458,431 | \$94,130 | \$346,864 | \$8,940,848 |

| Pima County | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-------------|-------------|-----------|-----------|-------------|-------------|----------|-----------|-------------|
| Admin | \$211,371 | \$37,396 | \$41,955 | \$154,758 | \$154,603 | | | \$600,083 |
| Prog | \$1,902,337 | \$336,564 | \$377,599 | \$1,392,825 | \$1,391,431 | \$94,130 | \$346,864 | \$5,841,750 |
| Total | \$2,113,708 | \$373,960 | \$419,554 | \$1,547,583 | \$1,546,034 | \$94,130 | \$346,864 | \$6,441,832 |

| Pinal County | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|--------------|-----------|-----------|-----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$63,648 | \$15,237 | \$15,038 | \$63,054 | \$55,413 | | | \$212,390 |
| Prog | \$572,829 | \$137,128 | \$135,338 | \$567,486 | \$498,712 | \$94,130 | \$346,864 | \$2,352,487 |
| Total | \$636,477 | \$152,365 | \$150,376 | \$630,540 | \$554,125 | \$94,130 | \$346,864 | \$2,564,876 |

| Santa Cruz County | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-------------------|-----------|----------|----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$34,440 | \$5,684 | \$3,929 | \$23,523 | \$14,476 | | | \$82,052 |
| Prog | \$309,964 | \$51,156 | \$35,356 | \$211,703 | \$130,287 | \$94,130 | \$346,864 | \$1,179,460 |
| Total | \$344,404 | \$56,840 | \$39,285 | \$235,226 | \$144,763 | \$94,130 | \$346,864 | \$1,261,512 |

| OEO - AZ Tribal Workforce | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|---------------------------|-------------|-----------|-----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$123,076 | \$22,648 | \$13,425 | \$93,726 | \$49,470 | | | \$302,345 |
| Prog | \$1,107,683 | \$203,833 | \$120,824 | \$843,532 | \$445,231 | \$94,130 | \$346,864 | \$3,162,097 |
| Total | \$1,230,759 | \$226,481 | \$134,249 | \$937,258 | \$494,701 | \$94,130 | \$346,864 | \$3,464,441 |

| Yavapai County-Yavapai College | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|--------------------------------|-----------|----------|----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$35,909 | \$8,015 | \$7,655 | \$33,170 | \$28,209 | | | \$112,958 |
| Prog | \$323,166 | \$72,138 | \$68,898 | \$298,532 | \$253,883 | \$94,130 | \$346,864 | \$1,457,611 |
| Total | \$359,075 | \$80,153 | \$76,553 | \$331,702 | \$282,092 | \$94,130 | \$346,864 | \$1,570,569 |

| Yuma County - YPIC | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|--------------------|-------------|-----------|-----------|-------------|-------------|----------|-----------|-------------|
| Admin | \$386,384 | \$68,897 | \$34,095 | \$285,119 | \$125,638 | | | \$900,133 |
| Prog | \$3,477,458 | \$620,070 | \$306,854 | \$2,566,074 | \$1,130,739 | \$94,130 | \$346,864 | \$8,542,189 |
| Total | \$3,863,842 | \$688,967 | \$340,949 | \$2,851,193 | \$1,256,377 | \$94,130 | \$346,864 | \$9,442,322 |

| Program Totals | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|----------------|--------------|-------------|-------------|--------------|--------------|-------------|-------------|--------------|
| Total | \$17,535,098 | \$3,229,206 | \$3,263,177 | \$13,363,619 | \$12,024,615 | \$1,223,690 | \$4,509,232 | \$55,148,637 |



DEPARTMENT OF ECONOMIC SECURITY
Your Partner For A Stronger Arizona

Katie Hobbs
Governor

Michael Wisehart
Director

September 8, 2025

To: Local Workforce Development Areas (LWDAs)

From: Lynn Larson
DES Deputy Assistant Director
Division of Employment and Rehabilitation Services (DERS)

Subject: PY25/FY26 - WIOA Title I Rapid Response Funding Allocation Revision

The following ALERT is attached:

| <u>ALERT</u> | <u>FUND SOURCE/TYPE</u> |
|------------------------|-------------------------|
| ALERT 25-004 PY25/FY26 | Rapid Response Revision |

The ALERTS are subject to change as additional information is received by DERS pertaining to the funding sources identified.

ALERTS are available on the Division website using the link:
<https://des.az.gov/WIOATitle1FundsAllocation>

Should there be any change to the grant award funding amounts, the allocations will be adjusted accordingly, and a revised ALERT will be issued.

For any questions regarding this ALERT, please contact wioaprogram@azdes.gov

CC: Anna Hunter, Tom Colombo, David Almaraz, Jacy Wilmes, Rachael Leisen, Tarry Haynie, Jennifer Kelley, Matthew Smith, Regina Weiler, Jerome Przystup, Ali Gamero-Hernandez, Shawn Hyde, Nancy Meeden

Division of Employment and Rehabilitation Services ALERT
PY25/FY26-4 - WIOA Rapid Response (DW)

In accordance with the Department of Economic Security Workforce Innovation and Opportunity Act [Rapid Response Policy Chapter 2 Section 900](#), subsection 912 indicates, "Pursuant to Section 134(a)(2) of the WIOA and 20 CFR § 683.120(f), the State may reserve up to 25 percent of the dislocated worker funds allocated, pursuant to the WIOA Section 132(b)(2)(B), and the Workforce Arizona Council's Funding Allocation Policy. The Council votes annually on whether to hold Rapid Response funding at the State level or provide Rapid Response funding to the LWDBs. DES distributes these funds to the LWDBs annually."

In May 2025, the Council approved to hold 25% of Dislocated Worker funds for rapid response, distributing 10% to the Local Workforce Development Boards and 15% to the Department of Economic Security.

The rapid response funding allocations issued on August 13, 2025 are being revised to comply with the Council approved distribution. The revised total is \$2,351,964 (takes into account de-obligation for the Navajo Nation).

The purpose of rapid response is to "promote economic recovery and vitality by developing an ongoing, comprehensive approach to identifying, planning for, responding to layoffs and dislocations, and preventing or minimizing the impact of dislocations on workers, businesses, and communities." [20 CFR § 682.300(b)]. [List of elements of a successful rapid response system.](#)

Period of Availability for Expenditure of WIOA Title I Funds:

Pursuant to 20 CFR 683.110, funds allocated by a State to a LWDA under subpart - A sections 128(b) and 133(b), for any Program year are available for expenditure only during that program year and the succeeding program year. Funds that are not expended by a LWDA in the two-year period described in paragraph (b) (1) of section 128 (b) and 133(b) of the Workforce Innovation and Opportunity Act shall be returned to the State. Funds so returned are available for expenditure by State and local recipients and sub recipients only during the third program year of availability. These funds may be used for statewide projects or distributed to other LWDA's, which had fully expended their allocation of funds for the same program year within the two-year period.

Reports will be pulled from the system of record, so please ensure that data pertaining to the service provision and other relevant activities have been entered in accordance with the IGA.

Please send your questions to WIOA@azdes.gov.

PY25/FY26

| | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | |
|------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--|
| Begin Date | 4/1/2025 | 7/1/2025 | 7/1/2025 | 10/1/2025 | 10/1/2025 | 7/1/2025 | 10/1/2025 | |
| End Date | 6/30/2027 | 6/30/2027 | 6/30/2027 | 6/30/2027 | 6/30/2027 | 6/30/2027 | 6/30/2027 | |
| Final Report Due | 8/15/2027 | 8/15/2027 | 8/15/2027 | 8/15/2027 | 8/15/2027 | 8/15/2027 | 8/15/2027 | |

| Navajo County - NEAZ | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|----------------------|-----------|----------|----------|-----------|-----------|----------|-----------|-----------|
| Admin | \$30,703 | \$5,779 | \$3,604 | \$23,915 | \$13,281 | | | \$77,282 |
| Prog | \$276,330 | \$52,008 | \$32,436 | \$215,230 | \$119,524 | \$41,836 | \$154,161 | \$891,525 |
| Total | \$307,033 | \$57,787 | \$36,040 | \$239,145 | \$132,805 | \$41,836 | \$154,161 | \$968,807 |

| Cochise County - SEAZ | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-----------------------|-----------|----------|-----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$33,705 | \$7,002 | \$11,785 | \$28,977 | \$43,429 | | | \$124,898 |
| Prog | \$303,349 | \$63,019 | \$106,069 | \$260,795 | \$390,857 | \$41,836 | \$154,161 | \$1,320,086 |
| Total | \$337,054 | \$70,021 | \$117,854 | \$289,772 | \$434,286 | \$41,836 | \$154,161 | \$1,444,984 |

| Coconino County | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-----------------|-----------|----------|----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$41,611 | \$4,552 | \$4,469 | \$18,837 | \$16,469 | | | \$85,938 |
| Prog | \$374,500 | \$40,966 | \$40,223 | \$169,531 | \$148,218 | \$41,836 | \$154,161 | \$969,435 |
| Total | \$416,111 | \$45,518 | \$44,692 | \$188,368 | \$164,687 | \$41,836 | \$154,161 | \$1,055,373 |

| Maricopa County | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-----------------|-------------|-----------|-------------|-------------|-------------|----------|-----------|--------------|
| Admin | \$375,124 | \$68,760 | \$107,680 | \$284,557 | \$396,798 | | | \$1,232,919 |
| Prog | \$3,376,116 | \$618,847 | \$969,130 | \$2,561,015 | \$3,571,185 | \$41,836 | \$154,161 | \$11,292,290 |
| Total | \$3,751,240 | \$687,607 | \$1,076,810 | \$2,845,572 | \$3,967,983 | \$41,836 | \$154,161 | \$12,525,209 |

| Mohave County - MoPAZ | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-----------------------|-----------|-----------|----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$48,447 | \$11,248 | \$8,659 | \$46,547 | \$31,909 | | | \$146,810 |
| Prog | \$436,026 | \$101,230 | \$77,934 | \$418,925 | \$287,181 | \$41,836 | \$154,161 | \$1,517,293 |
| Total | \$484,473 | \$112,478 | \$86,593 | \$465,472 | \$319,090 | \$41,836 | \$154,161 | \$1,664,103 |

| City of Phoenix | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-----------------|-------------|-----------|-----------|-------------|-------------|----------|-----------|-------------|
| Admin | \$276,111 | \$50,856 | \$66,716 | \$210,460 | \$245,843 | | | \$849,986 |
| Prog | \$2,484,997 | \$457,703 | \$600,440 | \$1,894,140 | \$2,212,588 | \$41,836 | \$154,161 | \$7,845,865 |
| Total | \$2,761,108 | \$508,559 | \$667,156 | \$2,104,600 | \$2,458,431 | \$41,836 | \$154,161 | \$8,695,851 |

| Pima County | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-------------|-------------|-----------|-----------|-------------|-------------|----------|-----------|-------------|
| Admin | \$211,371 | \$37,396 | \$41,955 | \$154,758 | \$154,603 | | | \$600,083 |
| Prog | \$1,902,337 | \$336,564 | \$377,599 | \$1,392,825 | \$1,391,431 | \$41,836 | \$154,161 | \$5,596,753 |
| Total | \$2,113,708 | \$373,960 | \$419,554 | \$1,547,583 | \$1,546,034 | \$41,836 | \$154,161 | \$6,196,836 |

| Pinal County | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|--------------|-----------|-----------|-----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$63,648 | \$15,237 | \$15,038 | \$63,054 | \$55,413 | | | \$212,390 |
| Prog | \$572,829 | \$137,128 | \$135,338 | \$567,486 | \$498,712 | \$41,836 | \$154,161 | \$2,107,490 |
| Total | \$636,477 | \$152,365 | \$150,376 | \$630,540 | \$554,125 | \$41,836 | \$154,161 | \$2,319,880 |

| Santa Cruz County | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|-------------------|-----------|----------|----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$34,440 | \$5,684 | \$3,929 | \$23,523 | \$14,476 | | | \$82,052 |
| Prog | \$309,964 | \$51,156 | \$35,356 | \$211,703 | \$130,287 | \$41,836 | \$154,161 | \$934,463 |
| Total | \$344,404 | \$56,840 | \$39,285 | \$235,226 | \$144,763 | \$41,836 | \$154,161 | \$1,016,515 |

| OEO - AZ Tribal Workforce | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|---------------------------|-------------|-----------|-----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$123,076 | \$22,648 | \$13,425 | \$93,726 | \$49,470 | | | \$302,345 |
| Prog | \$1,107,683 | \$203,833 | \$120,824 | \$843,532 | \$445,231 | \$41,836 | \$154,161 | \$2,917,100 |
| Total | \$1,230,759 | \$226,481 | \$134,249 | \$937,258 | \$494,701 | \$41,836 | \$154,161 | \$3,219,445 |

| Yavapai County - Yavapai College | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|----------------------------------|-----------|----------|----------|-----------|-----------|----------|-----------|-------------|
| Admin | \$35,909 | \$8,015 | \$7,655 | \$33,170 | \$28,209 | | | \$112,958 |
| Prog | \$323,166 | \$72,138 | \$68,898 | \$298,532 | \$253,883 | \$41,836 | \$154,161 | \$1,212,614 |
| Total | \$359,075 | \$80,153 | \$76,553 | \$331,702 | \$282,092 | \$41,836 | \$154,161 | \$1,325,572 |

| Yuma County - YPIC | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|--------------------|-------------|-----------|-----------|-------------|-------------|----------|-----------|-------------|
| Admin | \$386,384 | \$68,897 | \$34,095 | \$285,119 | \$125,638 | | | \$900,133 |
| Prog | \$3,477,458 | \$620,070 | \$306,854 | \$2,566,074 | \$1,130,739 | \$41,836 | \$154,161 | \$8,297,192 |
| Total | \$3,863,842 | \$688,967 | \$340,949 | \$2,851,193 | \$1,256,377 | \$41,836 | \$154,161 | \$9,197,325 |

| Program Totals | PY YT | PY AD | PY DW | FY AD | FY DW | PY RR | FY RR | Total |
|----------------|--------------|-------------|-------------|--------------|--------------|-----------|-------------|--------------|
| Total | \$16,605,284 | \$3,060,736 | \$3,190,111 | \$12,666,431 | \$11,755,374 | \$502,032 | \$1,849,932 | \$49,629,900 |

Yavapai County Workforce Development Board Meeting

September 11th, 2025

Agenda Packet

Workforce Development Board, Yavapai County Attendance Record

X=attended, 0=missed, E=excused

| Last Name | First Name | Sector | Term Exp. | Board | | | | | |
|---------------|------------|---------------|-----------|---------------|-----------|-----------|-----------|--|--|
| | | | | Position | 7/17/2025 | 9/11/2025 | 11/6/2025 | | |
| Au | Joseph | Private | 6/30/27 | Member | X | | | | |
| Bascom | Garth | Private | 6/30/26 | Chairman | X | | | | |
| Botkin | Alycia | Title IV | 6/30/26 | Member | X* | | | | |
| Bolyard | Linda | Title III | 6/30/27 | Member | X | | | | |
| Gauthier | Tony | Labor | 6/30/27 | Member | X | | | | |
| Heiney | John | Econ. Dev. | 6/30/27 | Member | E | | | | |
| Ingwaldson | Mel | Labor | 6/30/26 | Member | X | | | | |
| Griffis | Sandy | Private | 6/30/26 | Member | X | | | | |
| Kawabata | Chris | Title II | 6/30/26 | Member | X | | | | |
| McCollum | Tracey | Private | 6/30/26 | Member | X | | | | |
| Meierbachtol | Matt | Private/Labor | 6/30/26 | Member | 0 | | | | |
| Oliva del Rio | Christian | Private | 6/30/25 | Member | X* | | | | |
| Teclaw | Justin | Private | 6/30/26 | Vice-Chairman | X | | | | |
| White | Matt | Private | 6/30/25 | Member | 0 | | | | |

| | | |
|---------|-------|-----------------|
| Lefever | Craig | YC WDB Director |
|---------|-------|-----------------|

X

The Workforce Innovation and Opportunity Act and the One-Stop Delivery System

CRS Product Type: Reports
CRS Product Number: R44252
Referenced Legislation: [P.L.105-220](#); [P.L.113-128](#); [P.L.117-103](#)
Topics: Education; Labor & Employment
Publication Date: 09/26/2022
Author: Collins, Benjamin

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WIOA precludes elementary or secondary schools from eligibility to serve as One-Stop operators, but allows nontraditional public secondary schools and area career and technical education schools to compete for certification.

Memorandum of Understanding and Infrastructure Funding

The local WDB is required to enter into a memorandum of understanding (MOU) with all One-Stop partners that describes the operation of the One-Stop delivery system in the local area. Specifically, the MOU must enumerate the services to be provided, specify the division of operating costs among partners, describe methods of referral of individuals to partner programs, describe the methods to ensure accessibility to services, and indicate the duration of the memorandum and the procedures to amend the memorandum.

A key component of the MOU is the system for funding infrastructure costs of One-Stop centers. Unlike its predecessor, WIA, WIOA provides greater detail on funding One-Stop infrastructure costs, which include nonpersonnel costs such as rent and utilities.²² Specifically, WIOA provides for a "local" method and a "state" method.

- The local method of infrastructure funding occurs through the inclusion of an agreement in the MOU between the chief elected local officials, the local WDB, and the One-Stop partners on the relative share of infrastructure cost coverage by each party.
- In the absence of consensus on a local method of funding, the state method is used for each program year in which a local agreement does not exist. The state method directs each required One-Stop partner program to contribute a portion of its administrative funds, up to a statutory cap set in WIOA, to the governor. The state WDB then develops an allocation formula that the governor uses to disburse infrastructure funding to local areas.²³

Workforce Development Boards

WIOA amends the state and local governance structure for programs that form the workforce development system under WIOA in part through changes to the state and local Workforce Development Boards (previously Workforce Investment Boards under WIA).

This section provides information on state and local WDB membership requirements and functions. For both the state and local WDBs, WIOA specifies the composition, but does not specify the number, of board members.²⁴ In addition, WIOA maintains the WIA-established requirement that the majority of board members, as well as the board chairs, be representatives of private business.

State and Local WDB Composition

State WDBs, appointed by the governor of each state, and local WDBs, appointed by the chief local elected official(s) in local workforce development areas, consist of

representatives from the required categories in [Table 2](#):

Table 2. Workforce Development Board Composition Under WIOA

Minimum Number of Required Members by Category of Representation

| State WDB Membership under WIOA | Local WDB Membership under WIOA |
|--|--|
| Minimum Size = 33 Members | Minimum Size = 19 Members |
| Business = 17 | Business = 10 |
| Governor = 1 | Workforce = 4, including |
| Members of State Legislature = 2 | <ul style="list-style-type: none"> • 2 labor representatives |
| Chief Elected Local Official = 2 | <ul style="list-style-type: none"> • 1 apprenticeship program representative |
| Workforce = 7, including | Education and Training Organizations = 2 |
| <ul style="list-style-type: none"> • 2 labor representatives • 1 apprenticeship program representative • Core Programs (staff representing these) = 4 | Governmental and Economic Development = 3, including |
| | <ul style="list-style-type: none"> • 1 economic and community development representative • 1 Employment Service representative • 1 Vocational Rehabilitation representative |

Source: CRS analysis of [P.L. 113-128](#), Section 101(b)(1) and Section 107(b)(2).

Notes: Core programs in WIOA consist of Youth Workforce Investment Activities, Adult and Dislocated Worker Employment and Training Activities, Adult Education and Literacy activities (Title II), Employment Service activities, and Vocational Rehabilitation State Grant Program activities (Title IV).

This list of members is the minimum required under Section 101(b)(1) for state WDBs and Section 107(b)(2) for local WDBs. In each category of required membership (e.g., the workforce), WIOA allows additional members to be appointed.

WIOA changed the State WDB membership requirements from a minimum of 61 under WIA to 33 under WIOA and changed the local WDB membership requirements from a minimum of 51 under WIA to 19 under WIOA. These shifts are primarily due to reducing the required representatives from One-Stop partner programs. The minimum number of WDB representatives is not specified in WIOA; rather, the minimum number is derived by the combination of requirements for a business majority, a workforce representation of at least 20%, and a number of other required members.

The chief elected local official for each local workforce development area appoints local

YAVAPAI COUNTY

MEMBERSHIP ROSTER

| Member Name | Full Contact Address | Contact Phone & Email | Organizational Affiliation | In Demand Industry Represented (Be Specific) | Member's Title | Describe Optimum Policy-Making or Hiring Authority of the Appointee? How is it documented? | Term Start & End Date | Geographic Area Represented | Voting Privilege? (Yes or No) |
|---|--|---|--|---|----------------|--|-----------------------------------|-----------------------------|-------------------------------|
| <p>Section A: List the LWDB members representing business in the Local Workforce Development Area (LWDA) which must be the majority of the total Local Workforce Development Board (LWDB) membership. The LWDB Chair must be from the business representation. These members must: 1. Represent an in-demand industry or occupation in your LWDA as documented using State and regional business and labor market projections including labor market information; 2. Must have optimum policy-making or hiring authority as documented by job title (owner, chief executive officer, or chief operating officer) or written documentation from the company; 3. Must be appointed from among individuals nominated by local business organizations and business trade associations; 4. At least two members must represent small business as defined by the US Small Business Administration.</p> | | | | | | | | | |
| Au, Joseph | 915 Hinman St, Prescott, AZ 86305. | 928-778-0170 granitemountaintraining@gmail.com | Granite Mountain Training | EMT Training Program | Director | Small Business Owner | Start: 7/17/25 End: 6/30/2027 | Yavapai County | Yes |
| Bascom, Garth | Fann Contracting, Inc. 6725 Generation Lane Prescott, AZ 86301 | 928-778-0170 gbascom@fanncontracting.com | Fann Contracting, Inc. | Major Building Contractor | Chairman | HR/Safety/Compliance Director - YCWDB Application | Start: 8/7/2024 End: 6/30/2026 | Yavapai County | Yes |
| Heiney, John | Prescott City Hall 201 N. Montezuma Prescott, AZ 86301 | 928-777-1460 john.heiney@prescott-az.gov | City of Prescott | Urban Administration | Member | Community Outreach Manager | Start: End: 6/30/2027 | Yavapai County | Yes |
| McCollum, Tracey | YRMC-West Campus 1003 Willow Creek Rd Prescott, AZ 86301 | 928-379-1097 tracey.mccollum@commonspirit.org | Dignity Health/YRMC | Hospital Administration, Nursing | Member | Chief Nursing Officer, Vice President | Start: End: 6/30/2026 | Prescott, Prescott Valley | Yes |
| Meierbachto, Matt | 6672 Corsair Ave. Prescott, AZ 86301 | 928-443-6668 matt.meierbachto@aps.com | APS | Apprenticeships, Prescott Service Planning, Labor Supervisor, State Utility | Member | APS Supervisor, Labor Supervisor, Apprenticeship Coordinator | Start: End: 6/30/2026 | Yavapai County+ | Yes |
| Oliva Del Rio, Christian | 849 Cove Parkway Suites C Cottonwood, AZ 86326 | 928-634-9006 christian@verdevalleychamber.org | Greater Verde Valley Chamber of Commerce | Greater Verde Valley Chamber of Commerce | Member | Chamber of Commerce President | Start: End: 6/30/2025 | Verde Valley/Cottonwood | Yes |
| Teclaw, Justin | 5980 E 2nd St Prescott Valley, AZ 86314 | 928-759-7053 justin.teclaw@wafdbank.com | Washington Federal Bank | Business Financing, Banking | Member | Branch Manager, business financing | Start: End: 6/30/2026 | Yavapai County | Yes |
| White, Matt | 140 N. Montezuma Ste. 201 Prescott, AZ 86301 | 928-224-8531 prescottaree@gmail.com | Homesmart Fine Homes and Land | Realty, Small Business Owner | Member | Small Business Owner | Start: End: 6/30/2025 | Yavapai County | Yes |

YAVAPAI COUNTY

MEMBERSHIP ROSTER

| Member Name | Full Contact Address | Contact Phone & Email | Organizational Affiliation | In Demand Industry Represented (Be Specific) | Member's Title | Describe Optimum Policy-Making or Hiring Authority of the Appointee. How is it documented? | Term Start & End Date | Geographic Area Represented | Voting Privilege? (Yes or No) |
|--|--|---|----------------------------|--|----------------|--|--------------------------|-----------------------------|-------------------------------|
| | | | | | | | | | |
| Please complete the following information for each vacancy in Section A. | | | | | | | | | |
| Length of time of vacancy | Efforts made to fill the vacancy | Estimated month and year when vacancy is anticipated to be filled | | | | | | | |
| 11 months...07/26/2024 | Interim Director recruited new WDB member and filled the majority of the vacant spaces | 7/17/25 (Joe Au. Granite Mountain Training | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Section B: List the LWDB members who represent workforce representation, which must be at least 20% of total LWDB membership. These members: 1. Must include two or more representatives of labor organizations (where such organizations exist) or representatives from other employee representatives (if no labor organizations exist); 2. These labor organization members must be nominated by local labor federations, or other representatives of employees (where labor organizations do not exist); 3. Must include one or more representatives of a joint labor-management, or union affiliated, registered apprenticeship program within the area who must be a training director or a labor organization member; If no union affiliated program exists, a representative of a registered apprenticeship program with no union affiliation must be appointed; 4. May include one or more representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities; 5. May include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth. | | | | | | | | | |
| Gauthier, Tony | 8630 E. Hopi Dr. Prescott Valley AZ 86314 | 480-228-4420 tonyg@ualocal469.org | U.A. Local 469 | Organized Labor, Tradesman | Member | Financial Secretary - Treasurer | Start: End: 6/30/2027 | Yavapai County+ | Yes |
| Ingwaldson, Mel | U.A. Local 469 44243 N 14th St New River, AZ 85087 | 602-291-8419 mingwaldson@ualocal469.org | U.A. Local 469 | Organized Labor, Tradesman | Member | Business Representative | Start: End: 6/30/2026 | Yavapai County+ | Yes |
| | | | | | | | | | |
| Please complete the following information for each vacancy in Section B. | | | | | | | | | |
| Length of time of vacancy | Efforts made to fill the vacancy | Estimated month and year when vacancy is anticipated to be filled | | | | | | | |

YAVAPAI COUNTY

MEMBERSHIP ROSTER

| Member Name | Full Contact Address | Contact Phone & Email | Organizational Affiliation | In Demand Industry Represented (Be Specific) | Member's Title | Describe Optimum Policy-Making or Hiring Authority of the Appointee. How is it documented? | Term Start & End Date | Geographic Area Represented | Voting Privilege? (Yes or No) | |
|--|--|---|----------------------------|--|----------------|--|------------------------------------|-----------------------------|-------------------------------|--|
| 10 months...08/22/2024 | Interim Director recruited new WDB member and filled the majority of the vacant spaces | | 09/11/2025 | | | | | | | |
| <p>Section C: List the balance of the LWDB membership, which must include: 1. At least one eligible provider administering adult education and literacy activities under WIOA title II, nominated from these entities if there is more than entity; 2. At least one representative from an institution of higher education providing workforce investment activities, including community colleges, nominated from these entities if there is more than entity; 3. At least one representative from economic and community development entities; 4. At least one representative from the state Employment Service Office under the Wagner-Peyser Act serving the LWDA; 4. At least one representative from the programs carried out under title I of the Rehabilitation Act of 1973</p> | | | | | | | | | | |
| Botkin, Alycia | 3262 Bob Drive, Ste #12 Prescott Valley, AZ 86314 | 928-228-9321 abotkin@azdes.gov | DES, Title IV | Vocational Rehabilitation | Member | DES Supervisor | Start: 7/1/2022 End: 6/30/2026 | Yavapai County | Yes | |
| Bolyard, Linda | 3262 Bob Drive Ste 6 Prescott Valley AZ 86314 | 928-308-7880 lbolyard@azdes.gov | DES, Title III | Employment Services | Member | DES Supervisor | Start: End: 6/30/2027 | Yavapai County | Yes | |
| Kawabata, Chris | Yavapai College 1100 E Sheldon St. Prescott, AZ 86301 | 928-717-7357 christopherkawabata@yc.edu | AD&E, Title II | Adult Education & Family Literacy | Member | ABE Program Director | Start: 5/21/2025 End: 6/30/2026 | Yavapai County | Yes | |
| Heiney, John | Prescott City Hall 201 N. Montezuma Prescott, AZ 86301 | 928-777-1460 john.heiney@prescott-az.gov | City of Prescott | Community Outreach | Member | Manager, City of Prescott | Start: End: 6/30/2027 | Prescott | Yes | |
| <p>Please complete the following information for any vacancy in Section C.</p> | | | | | | | | | | |
| Length of time of vacancy | Efforts made to fill the vacancy | | | | | Estimated month and year when vacancy is anticipated to be filled | | | | |

YAVAPAI COUNTY

MEMBERSHIP ROSTER

| Member Name | Full Contact Address | Contact Phone & Email | Organizational Affiliation | In Demand Industry Represented (Be Specific) | Member's Title | Describe Optimum Policy-Making or Hiring Authority of the Appointee. How is it documented? | Term Start & End Date | Geographic Area Represented | Voting Privilege? (Yes or No) |
|---|----------------------|--|----------------------------|--|----------------|--|-----------------------|-----------------------------|-------------------------------|
| Membership Summary | | INSERT #s BELOW | | | | | | | |
| Total # of LWDB Individuals Currently Sitting on the LWDB: | | 14 | | | | | | | |
| Total # of Vacancies Currently on LWDB: | | 3 | | | | | | | |
| Total LWDB Membership: | | 17 | | | | | | | |
| Total # of Business Representatives Currently Sitting on the LWDB: | | 8 | | | | | | | |
| # of Business Representative Vacancies Currently on LWDB: | | 1 | | | | | | | |
| Total # of LWDB Business Representatives: | | 9 | | | | | | | |
| | | Do not insert #s below; % will calculate | | | | | | | |
| Percentage of Business Representatives: | | 52.94% | | | | | | | |
| | | <i>Must be greater than 50%</i> | | | | | | | |
| Total # of Workforce Representatives Currently Sitting on the LWDB: | | 2 | | | | | | | |
| # of Workforce Representative Vacancies Currently on LWDB: | | 2 | | | | | | | |
| Total # of LWDB Workforce Representatives: | | 4 | | | | | | | |
| | | Do not insert #s below; % will calculate | | | | | | | |
| Percentage of Workforce Representatives: | | 23.53% | | | | | | | |
| | | <i>Must not be less than 20%</i> | | | | | | | |

YAVAPAI COUNTY

STANDING COMMITTEE

| Name of Committee | One Stop Committee | |
|-----------------------------------|--|----------------------------|
| Purpose | The purpose of the Youth Council is to provide oversight quality services to youth in Yavapai County for long-term success. Mission- leader of innovative partnerships and services that support sustainable youth opportunities in Yavapai County. Vision-to build a stronger future for youth in Yavapai County. | |
| Standing Committee Members | | |
| Name (*indicates chair) | LWDB Member (Yes/No) | Entity Representing |
| Botkin, Alycia* | Yes | DES, Title IV |
| Bolyard, Linda | Yes | DES, Title III |
| Kwabata, Chris | Yes | ADE, Title II |
| Pollard, Dawnette | No | YC, Title I-B |
| XXX | No | YC, One-Stop Operator |
| | | |
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| | | |
| STANDING COMMITTEE | | |
| Name of Committee | Youth Committee | |

| <p>Purpose</p> | <p>The purpose of the One Stop Committee is to facilitate communications among One Stop Partners in order to provide business development to areas with the greatest impact and improve quality of services to Yavapai County residents. Mission-empower job seekers, businesses, and community with innovative workforce solutions. Vision-Facilitate an innovative local service delivery system to the Yavapai county community.</p> | |
|--|---|--|
| <p>Standing Committee Members</p> | | |
| <p>Name (* indicates chair)</p> | <p>LWDB Member (Yes/No)</p> | <p>Entity Representing</p> |
| <p>Ingwaldson, Mel*</p> | <p>Yes</p> | <p>U.A. Local 469, Business Representative</p> |
| <p>Polland, Dawnette</p> | <p>No</p> | <p>YC, Title I-B</p> |
| <p>Marshall, Corey</p> | <p>No</p> | <p>"past participant"/AZ DES</p> |
| <p>Brannock, Linda</p> | <p>No</p> | <p>Yavapai College, Recruiting</p> |
| <p></p> | <p></p> | <p></p> |
| <p></p> | <p></p> | <p></p> |
| <p></p> | <p></p> | <p></p> |
| <p></p> | <p></p> | <p></p> |
| <p></p> | <p></p> | <p></p> |

Yavapai County Workforce Development Board Meeting

September 11th, 2025

Agenda Packet

New Programs Needing Approvals

| Program Name | Single/Multiple Course | Program Synopsis | Method of Delivery | Credits | Location | Program Length | Type of Credential | Financial Aid | In-State Tuition | Out-of-State Tuition |
|--|------------------------|--|--------------------|---------|-----------------|----------------|------------------------|--|------------------|----------------------|
| Air Traffic Control Academy Prep Certificate | Multiple Courses | <p>The certificate prepares students for the entrance exam into the FAA Air Traffic Control Academy in Oklahoma City.</p> <p>Credit Hours Required: 9</p> <p>This certificate has been submitted to the accreditor and is pending ACC approval.</p> <p>Program Requirements</p> <p>AVT 123 - Fundamentals of Air Traffic Control Credits: 3</p> <p>AVT 124 - Air Traffic Control Tower Operations Credits: 3</p> <p>AVT 125 - Fundamentals of Air Traffic Control Tower Operations Credits: 3</p> <p>Program Outcomes</p> <p>Upon successful completion of the Air Traffic Control Academy Prep certificate, the learner will be able to:</p> <ol style="list-style-type: none"> 1. Describe the Air Traffic Control (ATC) System and Nation's Airspace System (NAS). 2. Demonstrate skills in order separation procedures, airspace protection, speed adjustments and vectoring techniques. 3. Summarize basic ATIS Control Tower operations, including duties and responsibilities. 4. Describe basic operations related to airspace. 5. Explain fundamental effects of various weather conditions on aircraft. 6. Interpret Instrument Approach Procedure (IAP), Departure Procedure (DP) and Standard Arrival Route (STAR) Charts. | Hybrid or Blended | 9 | Yavapai College | Semester | Industry Certification | N/A | \$ 8,000.00 | \$ 10,000.00 |
| Arizona General Education Curriculum (AGEC) | Multiple Courses | <p>Credit hours required: 32-35</p> <p>The Arizona General Education Curriculum (AGEC) is designed to fulfill all lower-division General Education requirements at the public universities in Arizona. In consultation with an advisor, students should carefully select courses that align with their major and intended transfer university.</p> <p>Upon completion of all 32-35 credit hours of the AGEC with a grade of "C" or higher, the student will receive recognition of completion on their Yavapai College transcript. Arizona residents who complete an AGEC and who have a cumulative GPA of 2.50 or higher have assured admission upon application to one of the state universities in Arizona. The AGEC also fulfills general education requirements for the Associate of Arts, Associate of Science degrees at Yavapai College.</p> <p>AGEC Courses applied to the Arizona General Education Curriculum (AGEC) may not be taken for Satisfactory/Unsatisfactory (S/U) Grading.</p> <p>Note: This program can be completed entirely online and/or in a 8 week format. Not all general education options are offered online or in 8 week sessions, however there will be a variety of online and 8 week classes from which to choose in order to meet the requirements.</p> <p>The certificate is not eligible for Federal Financial Aid. To explore other financial aid opportunities, please visit VC Admissions.</p> <p>General Education Requirements (AGEC) [32-35 credits]</p> <p>Minimum credit hours are listed for each category:</p> <p>Written Communication Credits: 6</p> <p>Quantitative Reasoning Credits: 3</p> <p>Natural Science Credits: 4</p> <p>Arts and Humanities Credits: 6</p> <p>Social and Behavioral Sciences Credits: 6</p> <p>Integrations in the Americas Credits: 3</p> <p>Optional Credits: 4-7, as reasons to align for transfer.</p> <p>Oral Communication</p> <p>Natural Sciences</p> | Hybrid or Blended | 30 | Yavapai College | Semester | Associate's degree | Not eligible for Federal Financial Aid | \$ 7,857.00 | \$ 17,849.00 |

| | | | | | | | | | |
|---|-------------------------|---|-------------------------|------------|------------------------|-----------------|--------------------------|--------------------|----------------------------------|
| <p>Bachelor of Applied Science in Business</p> | <p>Multiple Courses</p> | <p>The Bachelor of Applied Science is an omnibus 92-credit degree program designed to provide students with focused business skills and practical application, preparing them for leadership roles and career advancement. The curriculum emphasizes core business concepts and hands-on learning experiences to meet the demands of today's dynamic workforce.</p> <p>Credit Hours Required: 92</p> <p>Note: This program can be completed entirely online. Not all general education options or program electives are offered online, however there will be a variety of online classes from which to choose in order to meet the requirements.</p> <p>General Education Requirements (32 credits)</p> <p>Minimum credit hours are listed for each category:</p> <p>Written Communication: 1 Credit; 6 Quantitative Reasoning: 3 Credits Natural Sciences: 4 Credits; 4 Arts and Humanities: 2 Credits; 0 Social and Behavioral Sciences: 2 Credits; 6 Institutions in the Americas: 3 Credits Oral Communication: 4 Natural Sciences Arts and Humanities Social and Behavioral Sciences</p> | <p>Hours or Blended</p> | <p>92</p> | <p>Yavapai College</p> | <p>Semester</p> | <p>Bachelor's Degree</p> | <p>FA5A, Wives</p> | <p>\$ 16,077.00 \$ 42,769.00</p> |
| <p>Bachelor of Science in Computer Science</p> | <p>Multiple Courses</p> | <p>The Bachelor of Science in Computer Science program is tailored to immerse students in the fundamental concepts, methodologies, and innovative technologies that form the backbone of the computer science field. The program places a strong emphasis on the theoretical frameworks and practical applications of computing, preparing individuals to become pioneers in technology development, system design, and computational problem-solving. Designed to balance core computer science principles with opportunities for specialization in areas driving technological advancement, students can enter the degree program as freshmen or as a transfer student to the bachelor's degree.</p> <p>Credit Hours Required: 120</p> <p>Note: This program can be completed entirely online. Not all general education options or program electives are offered online, however there will be a variety of online classes from which to choose in order to meet the requirements.</p> <p>General Education Requirements: 32 credits</p> <p>Minimum credit hours are listed for each category:</p> <p>Written Communication: 1 Credit; 6 Quantitative Reasoning: 3 Credits Natural Sciences: 4 Credits; 4 Arts and Humanities: 2 Credits; 3 Social and Behavioral Sciences: 2 Credits; 6 Institutions in the Americas: 3 Credits Oral Communication: 4 Natural Sciences</p> | <p>Hours or Blended</p> | <p>120</p> | <p>Yavapai College</p> | <p>Semester</p> | <p>Bachelor's Degree</p> | <p>FA5A, Wives</p> | <p>\$ 21,462.00 \$ 58,769.00</p> |

| | | | | | | | | | |
|--|-------------------------|--|---------------|-----------------------------|-----------------|--------------------|---|--------------------|--------------------|
| <p>Bone Densitometry Certificate</p> | <p>Multiple Courses</p> | <p>radiology professionals seeking to enhance their careers. Participants must be in good standing with the American Registry of Radiologic Technologists (ARRT). The program, which can be completed in one semester, offers both didactic coursework and clinical skills experiences necessary to prepare the student to challenge the ARRT post-primary examination.</p> <p>Note: For the application and detailed program information, visit www.jvc.edu/radiology.</p> <p>Credit Hours Required: 8</p> <p>This certificate has been submitted to the accreditor and is pending HLC approval.</p> <p>This certificate is not eligible for Federal Financial Aid. To explore other financial aid opportunities, please visit VC Admissions.</p> <p>Note: This program can be completed entirely online.</p> <p>Program Requirements</p> <p>ICE 150 - Bone Densitometry Certification Credits: 3 ICE 155 - Bone Densitometry Clinical Education Credits: 3</p> <p>Program Outcomes</p> <p>Upon successful completion of the Bone Densitometry Certificate program, the learner will be able to:</p> <p>Demonstrate the clinical competency required for an entry-level bone densitometry technologist, including proficiency in manual techniques, patient care and adherence to safety standards.</p> <p>The Brewing Technology Certificate provides students with the knowledge and skills to enter into the Brewing Industry in entry-level positions. These courses include brewing equipment and maintenance, beer production, styles, and food safety principles.</p> <p>Credit Hours Required: 17</p> <p>Program Requirements</p> <p>BRW 104 - External Elements of Brewing Credits: 1 BRW 110 - Brewing Equipment and Maintenance Credits: 4 BRW 120 - Beer Production I Credits: 3 BRW 140 - Beer Production II Credits: 3 BRW 150 - Science of Brewing Credits: 2 BRW 125 - Quality System Credits: 4 BRW 230 - Brewing Practicum Credits: 3</p> <p>Program Outcomes</p> <ol style="list-style-type: none"> 1. Explain the four essential brewing raw materials: malt, hops, water, and yeast. 2. Explain the basic technologies and manufacturing processes required to transform the four essential raw materials into the solution for brewing. 3. Demonstrate an ability to measure, report, and interpret the basic process analytics required in a brewing context (e.g., wort/water performance, bitterness, recovery, etc.). 4. Analyze the composition and processor equipment required to produce various traditional styles of beer. 5. Explain the unit processes leading from raw materials to packaged beer. 6. Demonstrate the ability to design and brew a beer that meets generally accepted standards. 7. Analyze the chemical and physical properties of beer for quality control. | <p>Online</p> | <p>6 / Varying College</p> | <p>Semester</p> | <p>Certificate</p> | <p>No. eligible for Federal Financial Aid</p> | <p>\$ 1,017.20</p> | <p>\$ 3,244.00</p> |
| <p>Brewing Technology Certificate</p> | <p>Multiple Courses</p> | <p>The Business Foundations Certificate provides students with a comprehensive understanding of core business principles, preparing them for success in various business environments. The program covers essential topics, including marketing, business law, organizational behavior, management, and business communication. This certificate is designed to build a strong foundational skill set that can be applied to supervisory roles or further academic pursuits within business programs.</p> <p>Credit Hours Required: 15</p> <p>Note: This program can be completed entirely online. This certificate has been submitted to the accreditor and is pending HLC approval.</p> <p>Program Requirements</p> <p>BSA 137 - Legal Environment of Business Credits: 3 MGT 140 - Organizational Behavior Credits: 3 MGT 220 - Principles of Management Credits: 3 MGT 230 - Business Communication Credits: 3 MKT 240 - Principles of Marketing Credits: 3</p> <p>Program Outcomes</p> <p>Upon successful completion of the Business Foundations certificate program, the learner will be able to:</p> <ol style="list-style-type: none"> 1. Analyze and synthesize information through critical thinking. 2. Apply written, oral, and interpersonal skills in business settings. 3. Use the management principles of planning, organizing, leading, and controlling to solve common management issues. | <p>Hybrid</p> | <p>12 / Varying College</p> | <p>Other</p> | <p>Certificate</p> | <p>FASFA varies</p> | <p>\$ 2,020.00</p> | <p>\$ 5,680.00</p> |
| <p>Business Foundations Certificate</p> | <p>Multiple Courses</p> | <p>Upon successful completion of the Business Foundations certificate program, the learner will be able to:</p> <ol style="list-style-type: none"> 1. Analyze and synthesize information through critical thinking. 2. Apply written, oral, and interpersonal skills in business settings. 3. Use the management principles of planning, organizing, leading, and controlling to solve common management issues. | <p>Online</p> | <p>15 / Varying College</p> | <p>Semester</p> | <p>Certificate</p> | <p>FASFA varies</p> | <p>\$ 2,020.00</p> | <p>\$ 7,252.00</p> |

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| <p>Fundamentals of Agriculture Science Technology Certificate</p> | <p>Multiple Courses</p> | <p>The Fundamentals of Agriculture Science Technology Certificate offers students a comprehensive introduction to key sectors of the agricultural industry. This program is designed for individuals seeking to build a solid foundation in applied agricultural practices and technologies, preparing them for entry-level positions or further study in the field.</p> <p>Credit Hours Required: 18</p> <p>This certificate has been submitted to the accreditor and is pending HLC approval.</p> <p>Program Requirements</p> <p>ACS 100 - Introductory Equine Science Credits: 4 ACS 120 - Introduction to the Animal Industry Credits: 4 ACS 215 - Agricultural Mechanics Credits: 3 ACS 260 - Horticulture Fall Production Credits: 4 OR ACS 202 - Horticulture Spring Production Credits: 4 ACS 274 - Water Management Credits: 3</p> <p>Program Outcomes</p> <p>Upon successful completion of the Fundamentals of Agriculture Science Technology certificate program, the learner will be able to:</p> <ol style="list-style-type: none"> 1. Manage an extensive agriculture facility. 2. Explain the history and development of the horse industry. 3. Analyze animal agriculture as a science. 4. Prepare plans both seasonally and annually. 5. Develop a water delivery and quality management system. <p>The certificate program is designed around a model of experiential coursework, as well as a face-to-face laboratory course. Clinical education is a hands-on experience within an assigned clinical setting that provides a foundation to enter the workforce as a Certified Practical Technologist in Radiology.</p> <p>This career ladder opportunity assists HAs and other healthcare employees in obtaining students credentials for job placement within Arizona. If a student chooses to continue their education of equine science in Radiologic Technology (RJT) degree through Pinal College, an application for Limited X-Ray Transition Certificate Learning Fall 2023 will be required. All remaining prerequisite courses and the Limited X-Ray Transition Certificate must be completed to be considered for placement.</p> <p>Credit Hours Required: 23</p> <p>This certificate is not currently eligible for Federal Financial Aid. To explore other financial aid opportunities, please visit YC Admission.</p> <p>Application for Admission to the Limited X-Ray Machine Operator Certificate</p> <p>A special application is required for admission to the Limited X-Ray Machine Operator Certificate program. It is recommended that students work closely with their advisor to ensure all application requirements are fully met. Refer to the website: www.yc.edu/radiology</p> <p>Transfer Students</p> | <p>In Person</p> | <p>180 Pinal College</p> | <p>Semester</p> | <p>Certificate</p> | <p>Not eligible for Federal Financial Aid</p> | <p>\$ 3,212.00</p> | <p>\$ 9,428.00</p> |
| <p>Limited X-Ray Machine Operator Certificate</p> | <p>Multiple Courses</p> | <p>Students transferring from other regionally accredited institutions will have their completed general education student who wishes to complete the Radiologic Technology AAS. Students who have completed the Limited X-Ray Machine Operator Certificate will be eligible, within two years of completion, to apply for placement into the third semester of the Radiologic Technology AAS Program.</p> <p>More information can be found at www.yc.edu/radiology</p> <p>Credit Hours Required: 5</p> <p>This certificate has been submitted to the accreditor and is pending HLC approval.</p> <p>This certificate is not eligible for Federal Financial Aid. To explore other financial aid opportunities, please visit YC Admission.</p> <p>Note: There are special requirements for admission to the Limited X-Ray Transition Certificate. It is recommended that students work closely with their advisor to ensure all application requirements are fully met. The application can be found at the Radiology website: www.yc.edu/radiology/</p> <p>Program Requirements</p> <p>RAJ 103 - Radiographic Positioning II Advanced Placement Credits: 3 RAJ 104 - Radiographic Positioning Lab II Advanced Placement Credits: 2</p> <p>Program Outcomes</p> <p>Upon successful completion of the Limited X-Ray Transition Certificate program, the learner will:</p> <ol style="list-style-type: none"> 1. Demonstrate the positioning competency expected of entry-level radiologic technologists. 2. Communicate effectively within the radiologic science industry. 3. Demonstrate critical thinking and problem-solving skills. | <p>Hybrid or Blended</p> | <p>327 Pinal College</p> | <p>24-week program</p> | <p>Certificate</p> | <p>Not eligible for Federal Financial Aid</p> | <p>\$ 5,010.00</p> | <p>\$ 12,651.00</p> |
| <p>Limited X-Ray Transition Certificate</p> | <p>Multiple Courses</p> | <p>Students transferring from other regionally accredited institutions will have their completed general education student who wishes to complete the Radiologic Technology AAS. Students who have completed the Limited X-Ray Machine Operator Certificate will be eligible, within two years of completion, to apply for placement into the third semester of the Radiologic Technology AAS Program.</p> <p>More information can be found at www.yc.edu/radiology</p> <p>Credit Hours Required: 5</p> <p>This certificate has been submitted to the accreditor and is pending HLC approval.</p> <p>This certificate is not eligible for Federal Financial Aid. To explore other financial aid opportunities, please visit YC Admission.</p> <p>Note: There are special requirements for admission to the Limited X-Ray Transition Certificate. It is recommended that students work closely with their advisor to ensure all application requirements are fully met. The application can be found at the Radiology website: www.yc.edu/radiology/</p> <p>Program Requirements</p> <p>RAJ 103 - Radiographic Positioning II Advanced Placement Credits: 3 RAJ 104 - Radiographic Positioning Lab II Advanced Placement Credits: 2</p> <p>Program Outcomes</p> <p>Upon successful completion of the Limited X-Ray Transition Certificate program, the learner will:</p> <ol style="list-style-type: none"> 1. Demonstrate the positioning competency expected of entry-level radiologic technologists. 2. Communicate effectively within the radiologic science industry. 3. Demonstrate critical thinking and problem-solving skills. | <p>Hybrid or Blended</p> | <p>327 Pinal College</p> | <p>Semester</p> | <p>Certificate</p> | <p>Not eligible for Federal Financial Aid</p> | <p>\$ 2,085.00</p> | <p>\$ 4,925.00</p> |

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| Victim Advocacy Certificate | Multiple Courses | <p>The Victim Advocacy Certificate program prepares students to enter this career field with an understanding of the various roles a victim advocate may perform, the types of victimization an advocate may provide services to, and where victim advocacy functions within the criminal justice and other victim related organizations.</p> <p>Credit Hours Required: 10</p> <p>This certificate has been submitted to the accreditor and is pending NAC approval.</p> <p>This certificate is not currently eligible for Federal Financial Aid. To explore other financial aid opportunities, please visit VC Admission.</p> <p>Program Requirements</p> <p>ACS 101 - Introduction to Administration of Justice Credits: 3 ACS 123 - Ethics and Criminal Justice Credits: 3 ACS 226 - Victimology and Crisis Intervention Credits: 3 ACS 227 - Victim Advocacy Credits: 4 ACS 228 - Gender-Related Violence Credits: 3</p> <p>Program Outcomes</p> <p>Upon successful completion of the Victim Advocacy Certificate, the learner will be able to:</p> <ol style="list-style-type: none"> 1. Identify the services and resources available to victims of gender-related violence. 2. Describe the relationship between criminal justice agencies and victim advocacy services. 3. Analyze the traumatic impact of gender-related violence on victims. 4. Explain the differences between community-based advocacy and system-based advocacy. | Applied Standard | 10 Equivalent Courses | Semester | Certificate | Not eligible for Federal Financial Aid | \$ 2,250.00 | \$ 7,000.00 |
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Detention Officer Training Academy (Yavapai College)

Credential(s) Offered
Certificate of Completion

Method of Delivery
In Person

When offered
Daytime Hours, Evening Hours, Weekends

Instructional Program (CIP)
Corrections.430102

Description

The Detention Officer Training Academy program is an introduction to correctional operations: ethics and professionalism, communication, custody and control, conflict and crisis management, problem solving, officer integrity, hostage survival, riot control measures, defensive tactics, CPR/AED for first responders, medical and mental health issues, and field experience. Student must be appointed to the Detention Officer Training Academy either through the Open Enrollment Program or by an Arizona Law Enforcement Agency. Applicants must meet program acceptance requirements.

In-State Tuition: \$1,808.00
Out of State Tuition: \$6,336.00

Provide a list of all books required for the program.

- Arizona Criminal and Traffic Law Manual
- American Heart CPR BLS Manual.

Provide a list of all supplies required for the program.

- Current History and Physical Exam
- Current Drug Screen
- Fingerprint Clearance Card
- Personal History Statement

Background check requirements for licensing and background restrictions for working in the occupation (AZ POST R13-4-105. Minimum Qualifications for Appointment: Except as provided in subsection (C) or (D), a person shall meet the following minimum qualifications before being appointed to or attending an academy:

- Be a United States citizen.
- Be at least 18, except that a person may attend an academy if the person is 18 before graduating.
- Be a high school graduate or have successfully completed a General Education Development (G.E.D.) examination.
- Undergo a medical examination that meets the standards within one year before the appointment. An agency may make a conditional appointment before the medical examination. Suppose the medical examination is conducted more than 180 days before

the appointment. In that case, the person shall submit a written statement indicating that the person's medical condition has not changed since the examination.

- Not have been convicted of a felony or any offense that would be a felony if committed in Arizona.
- Not have been dishonorably discharged from the United States Armed Forces.
- Not have illegally sold, produced, cultivated, or transported marijuana for sale.
- Not have illegally used marijuana for any purpose within the past three years.
- Not have ever illegally used marijuana other than for experimentation.
- Not have ever illegally used marijuana while employed or appointed as a peace officer.
- Not have illegally sold, produced, cultivated, or transported for sale a dangerous drug or narcotic.
- Not have illegally used a dangerous drug or narcotic, other than marijuana, for any purpose within the past seven years.
- Not have ever illegally used a dangerous drug or narcotic other than for experimentation.
- Not have ever illegally used a dangerous drug or narcotic while employed or appointed as a peace officer.
- Not having a pattern of abuse of prescription medication.
- Undergo a polygraph examination.
- Not have been convicted of or adjudged to have violated traffic regulations governing the movement of vehicles with a frequency within the past three years that indicates a disrespect for traffic laws or a disregard for the safety of other people on the highway.

The illegal use of marijuana, or a dangerous drug or narcotic, is presumed to be not for experimentation if:

- The use of marijuana exceeds a total of 20 times or exceeds five times since the age of 21.
- The use of any dangerous drug or narcotic, other than marijuana, in any combination exceeds a total of five times or exceeds one time since the age of 21 years.

Credentials:

- *Portable: (Recognized in other geographical areas, by other educational institutions, or by other industries/companies)*
 - Yes or No (Explain): Yes, graduates will be trained as Detention Officers and may be hired by any of the 141 law enforcement agencies in Arizona.

Details:

- Program Length (Weeks): 8
- Credit Hours: 16

Entrance Requirements:

- High School Diploma or Equivalent

Name of Credential:

- Detention Officer Training Academy - Certificate

Demand Occupation(s):

- 33-3012.00 Correctional Officers and Jailers
- \$21.93 per hour
- Required Certification: Detention Officer Training Academy Certificate

Yavapai County Workforce Development Board Meeting

September 11th, 2025

Agenda Packet



SAVE *the* DATE

Yavapai
COLLEGE

yavapai works
at Yavapai College

FOR CAREERS | FOR BUSINESSES | FOR OUR COMMUNITY

Yavapai County Workforce Summit

*Yavapai College, 1100 E Sheldon St,
Prescott, 86301 Building 19, Room 147*

NOVEMBER 06, 2025

9:00 a.m. - 1:00 p.m.

Lunch included

Yavapai Works: A County Roadmap to Workforce Growth

- Presented by Yavapai County and Yavapai College
- Working together to develop and grow our workforce
- Empowering our community to address economic needs

Please RSVP by October 1, 2025