



NOTICE OF PUBLIC MEETING OF THE
MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Maricopa County Workforce Development Board and to the general public that the Maricopa County Workforce Development Board will hold a meeting open to the public on:

Thursday, August 28, 2025 – 9:30 a.m. - 11:00 a.m.

<https://www.gotomeet.me/MaricopaCountyWDB>

Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701 #

The agenda for the meeting is as follows:

**Indicates materials attached, please review/read prior to meeting.*

1. Call to order.

2. Roll Call.

3. Welcome, Chair Opening Remarks. (5 minutes)

Vision

The MCWDB is a best-in-class workforce system that connects job seekers to career opportunities and employers to skilled talent, stimulating economic prosperity and enhancing quality of life for all.

Values

The MCWDB's values are as follows:

- A. We always seek to maximize the impact of our work on the individuals we serve.
- B. We create impact through partnerships.
- C. The principles of honesty, dignity and respect govern our interactions with each other.
- D. We protect the integrity of this body via compliance with governing policies.
- E. Every activity is carried out with a commitment to excellence.

4. Consent Agenda. (5 minutes)

For Possible Action.

The MCWDB Full Board will consider and vote on the items on the consent agenda. Consent agenda is established to efficiently dispense the business of the MCWDB. These items will not be discussed unless a Member of the Full Board asks to remove an item from the consent agenda.

- a. Meeting Minutes: May 29, 2025*
- b. Monthly Careers Pathway Strategist Report*
- c. Monthly One-Stop Operator Report*
- d. Maricopa County Workforce Development Board Quarter 4 Report*
- e. One Stop Operator Quarter 4 Performance Assessment*
- f. Fiscal Report*
- g. Adult Program Eligibility Policy*

PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." Note: Agenda items may be taken out of order

"Equal Opportunity Employer/Program." "Auxiliary aids and services are available upon request to individuals with disabilities." A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours' notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request. Arizona@Work: Maricopa County products and services are made available through federal funding provided by the Workforce Innovation and Opportunity Act (WIOA); serving Employers by aiding job seekers, adults, dislocated workers and youth.

- h. Dislocated Worker Eligibility Policy*
- i. Occupational Skills Training Policy*
- j. Self-Sufficiency Policy*
- k. Executive Director Report*
- l. PY 25 Final Funding Allocations*
- m. 2025 LWDB Recertification Approval Letter*
- n. MCWDB Membership Updates*

5. Community Impact Statement. (5 minutes)

- a. Success Story*

6. Information/Discussion/Possible Action.

- a. Maricopa County Workforce Development Board Workgroups Proposal* (10 minutes)
- b. FY25 Dislocated Worker to Adult Funds Transfer* (10 minutes)

7. Information/Discussion Only.

- a. Pipeline Connects & Arizona Coalition for Career Readiness* (20 minutes)
- b. MCWDB Social Media Outreach* (10 minutes)
- c. WDD Service Provider Update* (10 minutes)
- d. FY 26 Central Arizona Regional Workforce Forum Series Preview* (10 minutes)
- e. MCWDB Committee Updates (5 minutes)
 - i. Executive Committee
 - ii. Youth Committee

8. Call to the Public.

9. Adjourn.

NEXT REGULAR MCWDB FULL BOARD MEETING: October 16, 2025

PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." Note: Agenda items may be taken out of order

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Consent Agenda.

Meeting Minutes

MINUTES OF PUBLIC MEETING OF THE
MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Thursday, May 29, 2025 – 1:30 p.m. - 3:00 p.m.

MEMBERS PRESENT: Bonnie Schirato, Che Collins, Konrad Robichaud, Danielle Goodman, Loren Granger, Shawn Hutchinson, Scott Holman, Tim Willenborg, Gregg Ghelfi, Jacob Evenson, Anne Landers, JakinDee Kosaka, Brittany Holmes, John Soto, Liz Valdez, John Dvorak, Anna Yap

MEMBERS ABSENT: Grenee Celuch, Tina Drews, Noelle Trinder, Eddie Baldenegro, Justin Oviatt

Call to Order

Interim Chair Schirato called the meeting to order at 1:31 p.m.

Roll Call

MCWDB Executive Assistant, Amy Tidwell called roll. A quorum was present.

Welcome and Opening Remarks

Interim Chair Schirato welcomed everyone to the meeting and reviewed the Board's vision and values.

Consent Agenda

- a. Meeting Minutes: April 17, 2025
- b. Fiscal Reports
- c. Executive Director's Report
- d. Careers Pathway Strategist Report
- e. One-Stop Operator Monthly Report
- f. FY26 Administrative Budget
- g. Program Year 25 Allocations
- h. FY26 Meeting Schedule
- i. Training Service Policy
- j. 3rd Quarter Service Provider Report

Action: Interim Chair Schirato asked for a motion to approve consent agenda items.

Motion: Tim Willenborg

Second: Loren Granger

Vote held:

In Favor: all

Opposed: none

Abstained: none

Motion passed.

Community Impact Statements

MCWDB Success Story

Workforce Development Division Career Advisor, Cindy Kulas shared the MCWDB Success Story

Information/Discussion Only/Possible Action

A. PY Dislocated Worker to PY Adult Funds Transfer: Eddie Contreras, Grants Accountant, presented the following:

- In accordance with WIOA Section 133(b)(4), the State's WIOA Title I-B Fiscal Policy, Section 400 - WIOA Title I-B Transfer of Funds. Allows Local Workforce Development Boards (LWDBs) to request approval from the Arizona Department of Economic Security to transfer up to 100 percent of funds between the WIOA Title I-B Adult and Dislocated Worker Programs when funds in a Local Workforce Development Area (LWDA) have not been fully expended for a Program Year (PY).
 - Amount Of Transfer Requested: \$600,848
 - Percentage Of Transfer Requested: 56%
 - Dislocated Worker Current Allocation: \$1,076,366
 - Dislocated Worker New Allocation: \$475,518
 - Adult Current Allocation: \$766,630
 - Adult New Allocation: \$1,367,478
 - Number of Adults to be Served with Transfer: Increase
 - Number of DW's to be Served with Transfer: Decrease
 - PY23 Funds Expire on 8/15/2025
- In accordance with the "Sunshine Provision" of WIOA Section 1079(e) a call for public input was done by Interim Chair Schirato. No comment was made.

Action: Interim Chair Schirato asked for a motion to approve PY23 WIOA Dislocated Worker to Adult Transfer of Funds as presented.

Motion: Che Collins

Second: Shawn Hutchinson

Vote held:

In Favor: all

Opposed: none

Abstained: none

Motion passed.

B. FY26 Service Provider Budget: Eddie Contreras, Grants Accountant, presented the following:

- Adult/DW: \$8,848,961
- Youth: \$4,417,324
- Rapid Response: \$275,000
- Total: \$13,541,285

Action: Interim Chair Schirato asked for a motion to approve FY26 Service Provider Budget as presented.

Motion: Che Collins

Second: Scott Holman

Vote held:

In Favor: all

Opposed: none

Abstained: none

Motion passed.

C. MCWDB Bylaws Modification: Laura Malhoit, MCWDB Compliance and Policy Manager, presented the following:

- Major Updates:
 - Article III/Section 1: added statement “The duties and responsibilities of MCWDB are outlined in WIOA 107 (d), 20 CFR §679.370, the Workforce Arizona Council Local Governance Policy, and in the shared governance agreement between the CEO and the LWDB.”
 - Article VIII: changed title from Committees to Committees/Workgroups
 - Article VIII/Section 1: added verbiage to include workgroups to general section discussion committee and workgroups
 - Article VIII/Section 6: New section to define workgroups. States: “Workgroups may consist of workforce partners and stakeholders to support MCWDB initiatives such as priorities identified in the strategic or local plan. Workgroups will inform the Executive committee and Full Board on initiatives and are not required to adhere to the Arizona Open Meeting Law and Sunshine Provision. Workgroup information will be available to the public through the MCWDB website.”
- Minor Updates:
 - Updated to reflect Maricopa County branding standards
 - Spelling/grammar
 - Formatting
 - Modified bylaws submitted to and received legal approval by county attorney

Action: Interim Chair Schirato asked for a motion to approve MCWDB Bylaws Modifications as presented.

Motion: Tim Willenborg

Second: Anne Landers

Vote held:

In Favor: all

Opposed: none

Abstained: none

Motion passed.

D. Workgroup Proposal: Steve Clark, MCWDB Executive Director, presented the following:

- Proposed workgroup guidelines:
-

- Staff-driven workgroup rosters/focus areas
- Increased stakeholder involvement
- Limited number Board members volunteer to serve
- Not required to follow open meeting laws
- Workgroups report to MCWDB staff
- Advisory role to staff only
- Members industry/topic “experts”
- MCWDB staff serve as liaisons to workgroups
- Potential FY26 Workgroups
 - Advanced Manufacturing
 - Healthcare
 - Construction
 - Regional Workforce/Economic Development

Action: Interim Chair Schirato asked for a motion to approve MCWDB Workgroup Proposal as presented.

Motion: Scott Holman

Second: Brittany Holmes

Vote held:

In Favor: all

Opposed: none

Abstained: none

Motion passed.

E. MCWDB Strategic Planning: Samantha Chase and Amber Gore, Innovation Studio Service Designers, presented the following:

- Reviewed the final version of the MCWDB Strategic Initiative Plan which included:
 - MCWDB Background
 - Strategic Methodology Review
 - Detailed Strategic Plan
 - Workforce Organization Alignment Guide
 - Data-driven Reporting and Feedback
 - Appendix: Links to Project Documentation
- Steve Clark stated that he will be reporting to the Maricopa County Board of Supervisors on this information and Sam and Amber will be developing a reporting template system for the data we will be gathering.

Action: Interim Chair Schirato asked for a motion to approve MCWDB Strategic Plan as presented.

Motion: Anne Landers

Second: Danielle Goodman

Vote held:

In Favor: all

Opposed: none

Abstained: none

Motion passed.

F. MCWDB Officer Elections and Appointments: the floor opened for the following:

- Chair Position
 - Tim Willenborg nominates Interim Chair Bonnie Schirato to the MCWDB Board Chair position.
 - Interim Chair Schirato accepts the nomination.
 - No further nominations are made.
 - Liz Valdez seconds the nomination.
 - Call for discussion. None occurred.
 - Roll call vote held:
 - Motion carries: 16 confirm, 0 oppose.
- Vice Chair Position:
 - Interim Chair Bonnie Schirato nominates Tim Willenborg to the MCWDB Vice Chair position.
 - Tim Willenborg accepts the nomination.
 - No further nominations are made.
 - Che Collins seconds the nomination.
 - Call for discussion. None occurred.
 - Roll call vote held:
 - Motion carries: 16 confirm, 0 oppose.
- Second Vice Chair Position:
 - Anne Landers nominates Shawn Hutchinson to the MCWDB Second Vice Chair position.
 - Shawn Hutchinson accepts the nomination.
 - No further nominations are made.
 - Loren Granger seconds the nomination.
 - Call for discussion. None occurred.
 - Roll call vote held:
 - Motion carries: 17 confirm, 0 oppose.
- Executive Committee Appointment:
 - Loren Granger accepted the appointment to the MCWDB Executive Committee

Information/Discussion Only

A. Central Arizona Regional Workforce Board Retreat.

- To include City of Phoenix and Maricopa and Pinal counties.
 - Target attendance is executive teams.
 - Potential location of Central Arizona College.
 - Target date is July 22, 2025.
-

- Topics are to be determined.

B. MCWDB Committee Updates

- **Executive Committee**
 - This committee did not meet since we last met.
- **Youth Committee, Anne Landers reported that the committee discussed:**
 - Ongoing good conversations and reports of people doing good things in the youth space within the community.
 - Received positive apprenticeship report from Katelyn Harris Lange
 - Received update on some new efforts from EVIT
 - Various conversations around being a convener, or part of the fabric that brings everything together.
- **Employer Connection Committee**
 - This committee did not meet since we last met.
 - Thank you, Konrad for leading the committee over the last two years
- **Regional Workforce Initiatives Committee**
 - This committee did not meet since we last met.

Call to Public

Action: Interim Chair Schirato asked for a motion to adjourn the meeting.

Motion: Konrad Robichaud

Second: Tim Willenborg

Vote held:

In Favor: all

Opposed: none

Abstained: none

Motion passed.

Meeting adjourned at 2:51 p.m.

NEXT MEETING: August 21, 2025



Consent Agenda.

Monthly Careers Pathway Strategist Report

In-Demand Career & Apprenticeship Strategist Report

Katelyn Harris Lange | July 2025

Upcoming Events

- **August 14:** Hiring Events in Mesa and Goodyear
- **August 27:** West Valley Community Town Hall of "Building Arizona's Workforce"
- **August 27:** Phoenix Chamber Workforce Summit
- **August 28:** Queen Creek Business & Education Summit

Community Outreach

This month, I attended the following workforce events:

- **July 8:** ASU Helios Decision Center Tour
- **July 10:** AZ Assoc for Economic Development Workforce Committee Meeting
- **July 16:** Apprenticeship Connect with Equus & Arizona Healthcare Association
- **July 22:** Maricopa County, Pinal County & City of Phoenix Executive Committee Retreat

National Recognition

ARIZONA@WORK Maricopa County won six awards from the National Association of Counties, including recognition for the first Apprenticeship Fair held in November 2025.





Consent Agenda.

Monthly One-Stop Operator Report

To: Steve Clark, Workforce Board; Laura Malhoit, Nancy Avina Maricopa County Workforce Development Board (MCWDB)

Date: **August 18, 2025**

From: Janine Estrada – One Stop Operator

Subject: One-Stop Operator Report: July- 2025

Maricopa County One Stop Operator Front Desk Customer Interactions:

East Valley Career Center (Mesa)

Service	July -25
On-site assistance (resume writing, Title I registration, program referrals, job referrals, Arizona Job Connection (AJC) referrals, and other related services)	914
Calls	410
DES (AJC, Unemployment)	527
Smart Justice calls	95

West Valley Career Center (Glendale)

Service	July -25
On-site assistance (resume writing, Title I registration, program referrals, job referrals, Arizona Job Connection (AJC) referrals, and other related services)	1,027
Calls	
DES (AJC, Unemployment)	311
Smart Justice calls	44

Number of Enrollments for July 2025	Program(s)	Number
	Youth	16
	Adult/Dislocated Worker	61
The <i>updated</i> number of Enrollments for June 2025	Youth	28
	Adult/Dislocated Worker	61

Business Services Updates July

- During the month of July, the Business Services team connected with 46 new employers and 168 existing employers. We received 5 WARN Notices for Rapid Response Services.

Number of customers welcomed at Satellite sites. (count kiosk numbers)

<u>SATELLITE LOCATIONS</u>	
Mesa	0
Queen Creek	213
Gila Bend	0
Tempe	60
Wickenburg	47
Surprise	31
Avondale	349
Goodyear	15

OSO Team Updates July:

- OSO Community Partners Meeting: AWAKEWDC - presented by Joe Mason and Danny Hoffert, with 41 in attendance.
- OSO ARIZONA@WORK Maricopa County Collaboration Leadership (MCCL) Meeting: Overview of the Safe Schools "Focus On Excellence" Youth Program and Teen Court -Pam Neal
- WV front-line staff collaborated to provide seamless co-located coverage
- July One Stop Customer Satisfaction Surveys at 95.88% up

Partners Updates:

- ARIZONA@WORK Virtual Employer Outreach Meeting
July 15th Tuesday 10:00 – 11:50am
Time zone: America/Phoenix
Google Meet joining info
Video call link: <https://meet.google.com/ucx-npty-ybn>
Or dial: (US) +1 417-986-5618 PIN: 743 042 243#
More phone numbers: <https://tel.meet/ucx-npty-ybn?pin=9467501270508>~ Voc Rehab
- Harmon Library
Programs:
Mock Interviews @ Harmon Library:
Select Sundays, please register ign up for a one-on-one, 30-minute
Selected Sundays, please register on the online calendar for a session.
Sign up for a one-on-one, 30 minute, session to help you get prepared and make a great impression. Mock interviews can help prepare you to answer common interview questions and feedback, improve self confidence and improve communication skills. Register on the Library's Online Calendar here:
<https://calendar.phoenixpubliclibrary.org/calendar/burtonbarr?t=g&q=moc&cid=15674&cal=15674&inc=0> or call 602-262-4636 for staff assistance

National Hire A Veteran Day
On Friday, July 25, Harmon will host Republic Services on National Hire Veteran Day from 10am – 1pm, please see the attached flyer for additional information. You do not need to be a Veteran to attend/apply.
~ Keith Feldt
- Bus passes- discount eligible riders (JustaCenter)
- Sounds of Autism: Autism Crisis Support Saturday, **July 26th 10 am to 1 pm**



A proud partner of the AmericanJobCenter network

Surprise Regional Library 16089 N. Bullard Avenue Surprise, AZ 85374
 Hosted by Sounds of Autism and Surprise Police Department

- Head Start Volunteer Opportunities
 Link [Volunteer for Head Start | Maricopa County, AZ](#)
- JobBlast Link [Signup Form](#)
- ARIZONA@WORK Virtual Employer Outreach Meeting
 July 15th Tuesday 10:00 – 11:50am
 Time zone: America/Phoenix
 Google Meet joining info
 Video call link: <https://meet.google.com/ucx-npty-ybn>
 Or dial: (US) +1 417-986-5618 PIN: 743 042 243#
 More phone numbers: <https://tel.meet/ucx-npty-ybn?pin=9467501270508>~
 Tim Stump~Voc Rehab
- RESEA Team expanding to 44, added new team to work more closely with Title 1b staff and clients
- FXG Adult Education Program- HHS classes and collaboration with the Salvation Army
- Leadership partners shape guidelines for partner highlights
- Stonepoint Community Church – Summer Event 7/19/25
 -Back-to-School Event, Resource Fair and Job Fair. Email Trina Curry
Jtrina1921@gmail.com. Also fun for kids.

Warn and Non warn AJC:

Notice Date	Warn Type	Employer	Number of Affected Employees	LWIB Area
7/01/2025	Warn	Ruan Transport Corporation	144	7 - ARIZONA@WORK - Maricopa County
7/02/2025	Warn	Sodexo, Inc and Affiliates	71	7 - ARIZONA@WORK - Maricopa County
7/07/25	Warn	QB Intermediate Holdings, LLC, AKA Quality Built, LLC	8	7 - ARIZONA@WORK - Maricopa County
7/08/25	Non-Warn	Spectrum Plastics Group	34	6 - ARIZONA@WORK - Pima
7/07/25	Warn	Intel Corporation	696	7 - ARIZONA@WORK - Maricopa County

7/16/25	Non-Warn	Colt Grill	200	12 - ARIZONA@WORK - Yavapai County
7/16/25	Non-Warn	ZenniHome - Navajo Homes	210	10 - ARIZONA@WORK - Coconino County
7/16/25	Warn	WeDriveU, Inc.	138	6 - ARIZONA@WORK - Pima
7/17/25	Warn	KIRA Services LLC.	3	9 - ARIZONA@WORK - Yuma County
7/22/25	Warn	Ryder Integrated Logistics, Inc.	58	9 - ARIZONA@WORK - Yuma County
7/22/25	Warn	Gannett Publishing Services	117	5 - ARIZONA@WORK - City of Phoenix
7/29/2025	Warn	Nordstrom Credit Bank	16	7 - ARIZONA@WORK - Maricopa County
7/31/2025	Warn	Southwest Key Programs	1467	7 - ARIZONA@WORK - Maricopa County

1. Ruan Transport Corporation – truck drivers, mechanics and admin (contract bid was unsuccessful)
2. Sodexo, Inc and Affiliates - provides services to nonprofit clients (hospitals, colleges, etc.)
3. QB Intermediate Holdings, LLC, AKA Quality Built, LLC.- multiple departments
4. Spectrum Plastics Group – full-service solution provider to the medical device industry.
5. Intel Corporation. – chip manufacturing heavy equipment transport services
6. Colt Grill- 4 AZ restaurants, 1 in Foley, Alabama, closed
7. [ZenniHome - Navajo Homes](#)- Grant for COVID relieve funds, pulled \$24 million
8. WeDriveU, Inc.- regional transit brand
9. KIRA Services LLC.- facilities maintenance and base operations SS contractor.
10. Ryder Integrated Logistics, Inc.-commercial third-party logistics and freight transportation services
11. Gannett Publishing Services- owns AZ Republic, USA Today
12. Nordstrom Credit Bank- more streamlining efforts
13. Southwest Key Programs- provided preventative programming, community engagement and school-based programs.

Location: Avondale Resource center 995 E. Riley Dr Avondale AZ 85323

DATE/TIME	JOB CENTER LOCATION	# BUSINESS	# OF JOB SEEKERS ATTENDED	# Interviews	#Of Hires
7/17/2025	Avondale Resource center	27	321	81	0

List of companies participating

1. Adecco - Glendale Office
2. All Ways Caring Homecare
3. Arizona Army National Guard
4. Arizona Department of Public Safety - DPS
5. Arizona Department of Veteran Services
6. Circle K
7. City of Avondale
8. Desert Diamond Casino West Valley (DDCAZ)
9. DJC Rock Home Care
10. Dress for Success Phoenix
11. Federal Bureau of Prisons
12. Frys Food Stores
13. GILA RIVER POLICE DEPT
14. Haydon Companies
15. Home Instead Senior Care – Goodyear
16. Homecare Powered by AUAF
17. HSD WDD Training Team
18. Jackson Hewitt
19. Maricopa County
20. Maricopa County Sheriff's Office
21. Phoenix Police Department
22. Procter & Gamble (Phoenix)
23. Rio Salado Community College
24. Sevita Health (formerly The MENTOR Network)
25. Silver Birch of Avondale
26. Touchstone Health Services
27. TSMC



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28. U.S. Customs and Border Protection TUCSON

29. UCP Central AZ

30. U-Haul

Success Story: Silver Birch of Avondale is a Senior assisted living community. They registered and came out to table for the first time and was very impressed. Yvett Hernandez was very grateful for the opportunity to be a part of the event. She was able to connect with many podetial candidates, for various positions and roles there at the Senior living home. On the day of the event Yvett stated she will definitely be coming out to recruit for their open positions in the future as well.

Location: SE Regional Library, 775 N Greenfield Rd. Gilbert, AZ 85234

DATE/TIME	JOB CENTER LOCATION	# BUSINESS	# OF JOB SEEKERS ATTENDED	# Interviews	#Of Hires
7/31/2025 11:00 am to 2:00 pm	Gilbert, SE Regional Library	21	209	9 – On the spot 153 – Scheduled	3

List of companies participating:

1. Abrio Home Care
2. AccentCare Personal Care Services
3. Arizona Army National Guard
4. Awake Window & Door Co
5. Boilermakers Local 627
6. Chandler Police Department
7. Empire-CAT Southwest
8. Florence Copper LLC
9. Gila River Police Department
10. Gilbert Public Schools
11. Jackson Hewitt Tax Services
12. Packages
13. Phoenix Police Department
14. Pro EM National Event Service
15. Renewal by Andersen
16. Rise Services Inc



- 17. StorQuest
- 18. The GEO Group
- 19. The Zippertubing Company
- 20. Touchstone Health Services
- 21. Town of Gilbert U.S. Border Patrol

Resources:

ARIZONA@WORK Maricopa County Training Team
Dress for Success Phoenix



Training Team Update 07/31/2025

Covers the period July 1, 2025 – June 30, 2026

Success Story / Highlights:

- Trainers performed Outreach Efforts with StonePoint Community Church Back to School Event providing resources on Human Services, Adult and Youth, Smart Justice, and Training Services. 500 flyers were given out to youth and families throughout the event. The event was a big success that included 1162 attendees, 248 families, and 64 Service Providers.
- Trainers completed Outreach Effort with City of Surprise that started in June and finished in July 5 workshops Resume Writing & Lab, Job Interview Practice, Financial Empowerment, Workplace Readiness, and Youth Leadership Development to 20 interns.
- Trainer and Youth CA completed Outreach Efforts at Student Choice High School providing guidance on HSD WDD services that we provide to youth participants and their families for their back-to-school nights.
- Trainers provided 2 CPR center classes and 3 CPR classes at outreach events.
- Training Team supporting WDC Partnership Site workshops if 3 or more clients are registered.
- Supervisor works with Trainers and Rapid Response Coordinator to review and support training for virtual and in person RR Events.
- Trainers facilitated 6 Virtual Rapid Response Events with RR Coordinator
- Supervisor and Training Team continue work on Industry Modules and Internal Staff Trainings.
- Trainers provided Job Readiness & CPR workshops for W2Y participants.
- 2 Trainers volunteered to support HSD All Staff event.
- Supervisor met with Youth Supervisors and contact of Autism Charter to explore future workshop opportunities for their clients and staff.
- Trainers participating in Q1 Hiring Events, Avondale Hiring Event connected with 102 job seekers and Gilbert/QC Hiring Event with 75 job seekers promoting HSD WDD Programs, services, and workshops.
- Trainers participated in Gilbert Hiring Event connected with 75 job seekers promoting HSD WDD Programs, services, and workshops.
- Training Team processes e-mail inbox inquiries regarding workshop registration and questions on training services.
- Trainers and Supervisor supported Extended Hours coverage.
- Supervisor assisted with ARIZONA@WORK Maricopa County website updates for Job Listings, Hiring Events, and Calendars.

WDD CENTER TRAINING SERVICES	EVCC July 2025	WVCC July 2025	Program Year to Date EV Totals	Program Year to Date WV Totals	Program Year to Date Team Totals
Orientation Virtual Participants	115	159	115	159	274
Orientation In Person Participants	0	2	0	2	2
AJC & Client Portal Application Lab	3	3	3	3	6
CDL Module <i>(started 02.2025)</i>	8	4	8	4	12
Job Search Assistance Workshop	10	8	10	8	18
Resume Writing Virtual Workshop	5	17	5	17	22
Resume Writing In Person Workshop	14	7	14	7	21
Resume Writing Lab	9	7	9	7	16
Job Interview Practice Virtual Workshop	1	5	1	5	6
Job Interview Practice In Person Workshop	1	3	1	3	4
Basic Computer Skills Workshop	3	6	3	6	9
Financial Empowerment Workshop	0	2	0	2	2
Introduction to Entrepreneurship Workshop	7	1	7	1	8
Workplace Readiness Workshop	1	3	1	3	4
Youth Leadership Development Virtual Workshop	1	2	1	2	3
CPR/AED & First Aid Class	4	2	4	2	6
Spanish Basic Computer Skills Workshop	0	0	0	0	0
Spanish Financial Empowerment Workshop	0	0	0	0	0
Spanish Resume Writing Workshop	0	0	0	0	0
Youth Office Proficiency Assessment Assisted	8	18	8	18	26
Office Proficiency Assessment and Certification Obtained	1	0	1	0	1
Community Outreach Events (Refugee, etc.)	6	10	6	10	16
Community Outreach Event Participants	63	521	63	521	584
Rapid Response Events	4	6	4	6	10
Rapid Response Event Participants	25	47	25	47	72
Hiring Event Workshops	1	1	1	1	2
Hiring Event Workshops Participants	75	102	75	102	177
WDD New Hire Onboarding Staff Participants	0	0	0	0	0
WDD Internal Staff Training Participants	0	0	0	0	0

WDC Site Workshop Update 07/31/2025

<i>East Valley Workforce Development Coordinator Partnership Sites</i>			
<i>Workshop Name/Type</i>	<i>Mesa Partnership Site # participants attended</i>	<i>Tempe Partnership Site # participants attended</i>	<i>Queen Creek Partnership Site # participants attended</i>
<i>Resume</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>Job Search</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>Interview</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>Financial Empowerment</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>Pop-Up 1:1</i>	<i>1</i>	<i>1</i>	<i>0</i>
<i>Held off-site, in community # of workshops/total # participants</i>	<i>0 workshops / 0 parts</i>	<i>0 workshops / 0 parts</i>	<i>0 workshops / 0 parts</i>
<i>Total # Participants</i>	<i>1</i>	<i>1</i>	<i>0</i>

<i>West Valley Workforce Development Coordinator Partnership Sites</i>						
<i>Workshop Name/Type</i>	<i>Avondale Partnership Site # participants attended</i>	<i>Gila Bend Partnership Site # participants attended</i>	<i>Glendale Partnership Site # participants attended</i>	<i>Goodyear Partnership Site # participants attended</i>	<i>Surprise Partnership Site # participants attended</i>	<i>Wickenburg Partnership Site # participants attended</i>
<i>Resume</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>Job Search</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>3</i>	<i>0</i>
<i>Interview</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>0</i>
<i>Financial Empowerment</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<i>Pop-Up 1:1</i>	<i>3</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>4</i>	<i>0</i>
<i>Held off-site, in community # of workshops/total # participants</i>	<i>0 workshops / 0 parts</i>	<i>0 workshops / 0 parts</i>	<i>0 workshops / 0 parts</i>	<i>0 workshop / 0 parts</i>	<i>0 workshops / 0 parts</i>	<i>0 workshops / 0 parts</i>
<i>Total # Participants</i>	<i>4</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>8</i>	<i>0</i>



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Success Story

Participant Name: Quincy P.

Month/Year: May 2025

Career Advisor: Jessica Murray

Quincy P. was released from incarceration in January 2024, determined to rebuild his life. He learned about the Smart Justice program through the Inmate Re-Entry Program, his parole officer, and his girlfriend, who encouraged him by saying it was "a good program to go to." By July, Quincy enrolled in the program with a clear goal: earning his CDL to secure "better job opportunities and provide a better future" for his family.

At the time, Quincy was working as a temporary laborer to support his family, which made pursuing his CDL challenging. His career advisor prioritized stable employment first, providing Quincy with numerous fair chance job leads. He also worked closely with Marina Garcia, a Smart Justice coach, attending workshops on Job Searching and Interview Skills. By November, Quincy secured full-time employment, just in time to welcome the arrival of his baby girl. He continued to grow professionally by completing additional workshops, including Navigating the Workplace and Professional Behaviors.

Once Quincy's family life stabilized, he recommitted his CDL goal. He balanced his job with attending occupational skills training on weekends, beginning in January and finishing by March 2025. Upon graduation, Quincy worked with his Career Advisor to update his resume, obtain more fair chance job leads, and began his job search for CDL positions.

By the end of April 2025, Quincy achieved his dream: he was hired by Otto Trucking Inc. as a Belly Dump CDL Driver. Reflecting on his journey, Quincy expressed his gratitude to his career advisor, saying, "Throughout the whole process, you helped me out... Thank you, I appreciate it and thanks for all your help along the way." When asked if there were any other big life changes, he shared, "I just got my first house."



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ARIZONA@WORK Maricopa County Community Partner Meeting

Date: July 10, 2024, via Teams 2 pm -3 pm

Attendees: 41

Summary of monthly meetings in the future with the agenda and meeting minutes.

I. Welcome Remarks

- Janine Estrada welcomed participants to the ARIZONA@WORK Maricopa County Community Partners meeting

II. Partner updates

- Harmon Library 1325 S. 5th Ave. Phx. 85003
Mock Interviews
Selected Sundays, please register on the online calendar for a session. Sign up for a one-on-one, 30 minute, session to help you get prepared and make a great impression. Mock interviews can help prepare you to answer common interview questions and feedback, improve self confidence and improve communication skills. Register on the Library's Online Calendar here: <https://calendar.phoenixpubliclibrary.org/calendar/burtonbarr?t=g&q=mock&cid=15674&cal=15674&inc=0> or call 602-262-4636 for staff assistance

National Hire A Veteran Day
On Friday, July 25, Harmon will host Republic Services on National Hire a Veteran Day from 10am – 1pm, please see the attached flyer for additional information. You do not need to be a Veteran to attend/apply.
~ Keith Feldt
- Bus passes- discount eligible riders (JustaCenter)
- Sounds of Autism: Autism Crisis Support Saturday, **July 26th 10 am to 1 pm**
- Surprise Regional Library 16089 N. Bullard Avenue Surprise, AZ 85374
Hosted by Sounds of Autism and Surprise Police Department (flyer attached)
- Head Start Volunteer Opportunities
- Link [Volunteer for Head Start | Maricopa County, AZ](#)
- JobBlast Link [Signup Form](#)
- ARIZONA@WORK Virtual Employer Outreach Meeting
July 15th Tuesday 10:00 – 11:50am

1



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Time zone: America/Phoenix

Google Meet joining info

Video call link: <https://meet.google.com/ucx-npty-ybn>

Or dial: (US) +1 417-986-5618 PIN: 743 042 243#

More phone numbers: <https://tel.meet/ucx-npty-ybn?pin=9467501270508>~ Voc Rehab

III. AWAKEWDC - presented by Joe Mason and Danny Hoffert

- Overview of the AWAKEWDC
 - Starts with the “why” to reduce recidivism and mass incarceration, then focuses on the “what.” Co-founders Scott & Maria Gates, John Engelstad, and Andrew Darr are aware of the barriers that those recently released are facing. They are engineering state-of-the-art window & door products, known for their design solutions, size capabilities, and minimal frames. AWAKE focuses on culture and purpose.
 - Create best-in-class products, services, and customer experiences, and to achieve it with an employee base that is often overlooked or neglected.
 - At AWAKE, staff are challenged to have a “Gadfly Mentality,” rooted in saying the “hard thing, rejecting the status quo, and constantly identifying the problems we face and working to solve them.
 - [Why Us - Awake Window & Door Co.](#)

IV. Q & A

- Can you share what has worked well with your organization?
 - Absolutely, make sure that background is not a “disqualifier.” Focus on character and skills. When there are new potential hires, peer support, Danny’s feedback is invaluable. Keeping the emphasis on building strong relationships makes missions like this possible.
- What kind of jobs do you have available and what skills do people need to get these positions?
 - AWAKEWDC trains new employees
- Do you hire S/Os?
 - Yes
- Has Danny thought more about starting his own truck driving business?
 - Yes
- Danny, did you work with any Second Chance organizations?
 - Yes

VII. Adjournment

Next Meeting:

The next meeting is scheduled for Thursday, August 14th, 2025, from 2 pm to 3 pm with Pam Neal from Safe Schools "Focus On Excellence" Youth Program and Teen Court. "Hot Seat"



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ARIZONA@WORK Maricopa County Collaboration Leadership Meeting

Date: July 16, 2025, via Teams 10 am -11 am

Attendees:

Title 1b:

Indian & Native American Programs (INAP):

National Farmworkers Job Program (NFJP):

Title II:

Title III: John Soto

LVER:

Title IV Voc Rehab:

SCSEP:

RESEA: Amy Bratlie

TANF: Jorge Rivero, Allison Greer

CTE:

AZ Re-entry Second Chance: Ty Jackson

Community Services Block (CSBG):

DES: Tim Tucker

Safe Schools "Focus On Excellence" Youth Program and Teen Court. -Pam Neal

Equus: Janine Estrada OSO, Eric Walk,

Summary of monthly meetings with the agenda and meeting minutes.

I. Welcome Remarks

Janine Estrada welcomed participants to the ARIZONA@WORK Maricopa County Collaboration Leadership Partners meeting.

II. Partner updates

- OSO update MCCL new meeting time, starting August 20th, third Wednesdays, 2 pm to 3 pm
- RESEA Team expanding to 44, added new team to work more closely with Title 1b staff and clients
- FXG Adult Education Program- HHS classes and collaboration with the Salvation Army
- Leadership partners shape guidelines for partner highlights

III. Overview of Safe Schools "Focus On Excellence" Youth Program and Teen Court



MARICOPA COUNTY

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- Providing youth with knowledge about the legal system, safety, and character education for safer school and community environments in Maricopa County
- Workshops, School Safety, and Youth Summer Camps
- Services: Bully Prevention, Character Development, College Preparation, Conflict Resolution/Mediation, Cultural Awareness, Diversity/ Inclusion, Empowerment Programs, Peer Leadership Development, School Safety Training, Teen Court Services, Understanding the Juvenile Court System
- Diversion Program and Restorative Justice Counseling -closed record measured consequences
- Elementary School to High School
- [Safe Schools Services](#)

IV. Suggested action items for upcoming partners' meeting

- Guidance for partner updates
- “Hot seat” for partners

V. Adjournment 10:44 AM

Next Meeting:

August 20th 2 pm to 3 pm via Microsoft Teams



Consent Agenda.
Maricopa County Workforce Development
Board Quarter 4 Report



**MARICOPA
COUNTY**



**MCWDB
QUARTERLY REPORT**

**PY 2024 - 2025
4th Quarter | April - June 2025**

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Actions on MCWDB Required Roles

Strategic Functions

- 01 Monthly MCWDB budget financial reviews with the MCWDB Fiscal Agent to ensure open communication and proper management of MCWDB funds.
- 02 Continued collaboration with regional partners, including monthly meetings with the City of Phoenix and Pinal County, the creation of the Regional Workforce Initiatives Workgroup, and the Central Arizona Workforce Forum Series. The May session was well attended by 146 attendees. Over three sessions, we welcomed 502 attendees and 32 speakers.
- 03 Work with the State Equal Opportunity Officer to conduct Equal Opportunity monitoring at all service provider locations.
- 04 Continued work with the MCWDB Board and partners to identify areas of improvement for employers and job seekers, as identified in the 2024 Local Plan and planning for the 2025 Strategic Plan.
- 05 Continued collaboration and community partnership including engaging with TSMC for recruiting support for technician positions at the North Phoenix Facility.
- 06 Continued collaboration with all workforce development local area stakeholders to ensure compliance.

System Capacity Building



- 01 Regular engagement with community stakeholders and key partners to actualize the Board's vision of creating a best-in-class workforce system.
- 02 Board approval for the MCWDB Bylaws Modification to allow for the creation of workgroups in addition to committees. Sunset the Regional Initiatives and Employer Connection Committees. Potential FY256 workgroups to focus on manufacturing, healthcare, construction, and/or regional workforce/economic development.
- 03 Board approval of the 2025 - 2028 MCWDB Strategic Plan, created with support from the Maricopa County Innovation Studio.

MCWDB Goals

- 1 **Optimize a Culture of Collaboration Amongst Core Partners**
- 2 **Expand the Role of MCWDB in Local Education Ecosystem**
- 3 **Expand the Role of MCWDB in Regional Economic Development**
- 4 **Maximize the Scope of Services Available by Title Partners**
- 5 **Strengthen Regional Collaboration Amongst Local Workforce Areas**
- 6 **Increase Participation of Individuals & Business Served**
- 7 **Position the MCWDB as Forward-Thinking Strategic Leader**
- 8 **Create System-Wide Standards to Improve Scope & Quality of Services**

Summary of Progress on Goals

During the 4th Quarter (April - June), the Maricopa County Workforce Development Board (MCWDB) continued to clarify progress toward goals and closely monitor requirements to ensure compliance with the Workforce Innovation and Opportunity Act (WIOA) and the Department of Labor. The MCWDB, in partnership with the Chief Elected Official's Liaison and the State of Arizona, has been successfully establishing procedures and timelines to ensure full compliance with WIOA and provide the best value-added services to the constituents of Maricopa County. During this quarter, the following highlights were completed:

1. Developed and approved the 2025-2028 MCWDB Strategic plan.
2. The Board elected the following members to the Executive Committee, Bonnie Schirato (Chair), Tim Willenborg (Vice Chair), Shawn Hutchinson (Second Vice Chair), Anne Landers (Youth Committee Chair), and Loren Granger (Chair Appointee).
3. The 2025 Recertification was approved by the Workforce Arizona Council in Q4.
4. Continued monitoring site visits and continued eligibility for the Eligible Training Providers List (ETPL) program.
5. Created the FY26 Social Media Strategic Plan and continued to increase following across social media channels.
 - 2,566 LinkedIn
 - 428 Facebook
 - 947 Instagram
6. MCWDB attended the Arizona Apprenticeship Summit (April 10), Arizona Town Hall Workforce Background Report Launch (April 23), and the OEO Arizona Workforce Summit (June 17-18).
7. MCWDB hosted the 2nd Registered Apprenticeship Fair in collaboration with the City of Surprise (April 30 - National Apprenticeship Day). The event welcomed 180 participants and 13 employers.
8. MCWDB staff collaborated with the Maricopa County Innovation Studio, City of Phoenix, and Pinal County to organize the first-ever Central Arizona Regional Workforce Board Retreat to be held on July 22nd at Central Arizona College.

Anticipated Activities

This program year, the MCWDB, with support from their staff, will focus on carrying out the goals and strategies within the 2024 Local Plan, continue measuring the outcome and performance of the local area to ensure resources are being maximized, pursuing regional and collaborative opportunities, and identifying innovative ideas in workforce development. All while ensuring compliance of the WIOA and the 13 required functions of the MCWDB.

MCWDB Activities include, but are not limited to:

- 2025 Strategic Planning Kickoff
- Board Training & Engagement
- Continued Policy Review as Needed
- Central Arizona Workforce Forum Series #2 & #3
- Regional Collaborative Opportunities
- Innovation in Workforce Development
- In-Demand Industry Focus



Event Recap

- ✓ **Topics Covered: Apprenticeships, Career & Technical Education, Economic Development & Workforce Trends**
- ✓ **32 Speakers**
- ✓ **502 Attendees**

▶ System Alignment Effective Operations

Continued meetings with Board of Supervisors' Liaison, Administrative Entity, and Career Service provider to ensure system and program oversight, alignment, and open and transparent communication.

▶ One-Stop Operator Quarterly Progress

Continues to provide daily assistance for clients at the Maricopa County ARIZONA@WORK career centers and hold regular monthly meetings for one-stop partners and Leaderships. The OSO is in process of creating an action plan for improvement for collaboration with Title I and Title III partners.

▶ MCWDB Policy & Compliance Updates

The State Equal Opportunity Officer visited all service provider locations to conduct annual Equal Opportunity monitoring. Much preparation went into these visits, including coordinating staff and participants to be interviewed, preparing documents, and identifying case files for review. The State Equal Opportunity Officer will share monitoring outcomes with the MCWDB Policy & Compliance Manager in the next few months.

The fourth quarter also focused on preparing for the next program year, including finalizing the annual project timeline. Service provider monitoring is a new project to be implemented in the upcoming program year.

Compliance documents reviewed and approved by the Full Board in quarter IV:

- MCWDB Bylaws

Policies and documents to be reviewed in the upcoming quarter:

- Adult Program Eligibility Policy
- Dislocated Worker Eligibility
- Occupational Skills Training Policy
- Self-Sufficiency Policy

FY26 Executive Committee

ARIZONA WORK
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Executive Committee

MEET MARICOPA COUNTY'S
WORKFORCE DEVELOPMENT BOARD



BONNIE SCHIRATO
Tivity Health

TIM WILLENBORG
Brenntag North America

SHAWN HUTCHINSON
Phoenix Electrical JATC

MARICOPA COUNTY

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Executive Committee

MEET MARICOPA COUNTY'S
WORKFORCE DEVELOPMENT BOARD



ANNE LANDERS
Junior Achievement of Arizona

LOREN GRANGER
Wells Fargo

MARICOPA COUNTY

2025 Arizona Workforce Summit





Maricopa County Workforce Development Board
301 W. Jefferson St., 9th Floor, Phoenix, AZ 85003
MCWDB@maricopa.gov



Consent Agenda.

One Stop Operator Quarter 4 Performance Assessment

One Stop Operator Scope of Work

Performance Assessment (Quarter 4: Apr - Jun)

1.0 Coordination of Service Delivery and Partner Leadership

1.1.1 Lead, convene and advocate for all partners to ensure collaboration and commitment to integrated service delivery while guaranteeing an open-door policy for all stakeholders.

1.1.2 In coordination with the MCWDB, ensure partners understand their roles in workforce system initiatives impacting customers, such as career pathways, sector strategies, and other key elements under WIOA.

1.1.3 Convene structured monthly meetings with ARIZONA@WORK staff from all title programs to foster partnerships to improve customer service flow and promote a seamless service delivery system, including, but not limited to:

1.1.3.1 Determine agenda, and meeting objectives, and provide minutes to partners for each meeting that identify actionable items.

1.1.3.2 Provide the opportunity for program partner staff to add agenda items and objectives.

1.1.3.3 Provide the opportunity for program partner staff to submit feedback to the OSO to enhance meeting effectiveness.

1.1.3.4 Visit each comprehensive career center location regularly, **at least once per week**, and attend all monthly comprehensive career center meetings in-person, or virtual, as scheduled.

1.1.3.5 Identify purpose and strategies for the visit including:

1.1.3.5.1 Job-shadowing opportunities

1.1.3.5.2 One-on-one staff meetings to identify areas of assistance

1.1.3.5.3 Other tasks as requested by title partner staff

1.1.3.5.4 **Visit all affiliate sites one time throughout the program year**

1.1.3.6 Encourage staff from all programs and affiliate sites to participate in monthly meetings and distribute information amongst partner organizations.

1.1.3.7 Coordinate and facilitate **quarterly executive meetings** with the core title partner leadership team.

1.1.3.7.1 Share best practices within each organization

1.1.3.7.2 Discuss workforce trends

1.1.3.7.3 Address the needs and challenges of the local workforce area

1.1.3.7.4 Review service delivery methods to ensure system knowledge is shared amongst partners

1.1.3.8 Coordinate the seamless service delivery of required one-stop partners and service providers across ARIZONA@WORK Maricopa County Job Centers and implement continuous improvement efforts. 20 CFR 678.620.

1.1.3.9 Manage and ensure core title partners and other system partners are fulfilling cooperative agreements, Memorandum of Understanding (MOU), Infrastructure Funding Agreement, addendums, and Local Plan responsibilities as applicable.

1.1.3.9.1 Assist in the resolution of any challenges reported by core title partners as related to the agreements referenced above

1.1.3.9.2 Work in collaboration with MCWDB staff to amend agreements referenced above.

Status:	% Complete:	Score (Quality):
Complete	100%	4
In Progress	85%	3
Complete	100%	4
Complete	100%	3
In Progress	20%	3
Complete	100%	4
Complete	100%	4
Complete	100%	4
In Progress	50%	3

1.1.3.10 In coordination with title partner leadership, ensure that all title partner and additional partner staff receive sufficient cross-training by assessing existing gaps , scheduling training, and professional development opportunities, and tracking staff participation through in-person or virtual platforms.	Complete	100%	4
1.1.3.11 Act as a point of contact to facilitate communication among partner agencies, including providing updates on operations and addressing potential issues.	In Progress	100%	4
1.1.3.12 Develop a virtual resource-sharing platform to provide information to title partners and other stakeholders (i.e., affiliate sites, job seekers, and businesses).	In Progress	70%	3
1.1.3.13 Develop and/or refine the ARIZONA@WORK Maricopa County partner referral platform and ensure title partner utilization, including: 1.1.3.13.1 Semi-annually review efficacy and efficiency of referral platform and provide recommendations for improvement.	In Progress	70%	3
1.1.3.14 Coordinate initial client services for all title partners including but not limited to front desk responsibilities, resource rooms, and computer labs.	In Progress	80%	3
2.0 Reporting			
2.1.1 Gather data including but not limited to quarterly title partner performance data, as required by WIOA, and provide a combined report as requested by the MCWDB.	In Progress	50%	4
2.1.2 Gather monthly success stories from all title partners and submit them to the MCWDB by the first day of the following month-end.	Complete	100%	4
2.1.3 Present quarterly verbal and/or written reports to the MCWDB, including but not limited to: 2.1.3.1 Number of referrals between title partners 2.1.3.2 Ratio of referrals to enrollments into partner programs 2.1.3.3 Number of co-enrollments between title partners 2.1.3.4 System training and professional development sessions and outcomes 2.1.3.5 System partner meetings and outcomes 2.1.3.6 WIOA performance data for all title partners	Complete	100%	4
2.1.5 Submit an annual report to include program year statistics, OSO activities, best practices, and other information as requested by the MCWDB.	In Progress	80%	3
2.1.6 Meet with MCWDB designee monthly to provide updates and address issues.	Complete	100%	4
3.0 Administration and Compliance			
3.1.1 Comply with WIOA law and regulations, federal Uniform Guidance Requirements, State, and local policies	In Progress	70%	3
3.1.2 Ensure the primary focus of the OSO is on the customer and not the program and/or funding stream	In Progress	80%	4
3.1.3 Comply with Federal regulations and procurement policies relating to the calculation and use of profits, including those at 20 CFR § 683.295, the Uniform Guidance in 2 CFR Part 200 including the contractual provisions in 2 CFR 200.326 and 2 CFR part 2900, and other applicable regulations and policies. DOL Training and Employment Guidance Letter WIOA No. 15-16	Complete	100%	4

3.1.4 Thoroughly learn and remain knowledgeable on all aspects of WIOA policy, performance metrics, title partner programs, and system-wide services.	Complete	100%	4
3.1.5 Have the capability to modify their offering to comply with any new revised WIOA regulations	Complete	100%	4
3.1.6 Provide services as the "ARIZONA@WORK Maricopa County OSO" and under the ARIZONA@WORK Maricopa County brand regardless of organizational affiliation	Complete	100%	4
3.1.7 Disclose any potential conflicts of interest	Complete	100%	4
3.1.8 Attend MCWDB meetings, committee meetings, and other requested meetings as directed by County staff	Complete	100%	4
3.1.9 Adhere to performance assessment requirements outlined by MCWDB staff	Complete	100%	4
3.1.10 Submit a general ledger summary of expenditures to the fiscal agent and MCWDB staff by the tenth day following the end of a month. These reports shall be sent to: 3.1.10.1 MCWDB staff (contact info will be provided in the final awarded contract.) 3.1.10.2 Expenditures for the One-Stop System will comply with 2 CFR 200; Public Law 113-128 of the 113th Congress described as the WIOA and Federal and State regulations.	Complete	100%	4
4.0 Continuous Improvement Activities			
4.1.1 Develop and complete an initial needs analysis , with a focus on Human-Centered Design, within the first two quarters of the contract start that identifies gaps and/or challenges in integrated service delivery and present an action plan of recommended areas of improvement to MCWDB: 4.1.1.1 Identify the main priorities for the year from each title partner program 4.1.1.2 Work in collaboration with MCWDB Staff to develop a timeline for implementation of needs analysis recommendations 4.1.1.3 Conduct a quarterly review of the needs analysis outcomes to track progress and points of improvement 4.1.1.4 Annually assess the needs analysis to assure it is current and relevant to service delivery	Complete	100%	4
4.1.2 Analyze existing customer satisfaction surveys for title partner programs and develop new surveys as requested by title partners or MCWDB: 4.1.2.1 Compile survey data semi-annually and identify areas of improvement in system collaboration and service delivery 4.1.2.2 Develop an action plan for improvement and assist title partners in implementation 4.1.2.3 Share survey data with MCWDB or designee as requested	Complete	100%	4
4.1.3 Coordinate and adjust delivery practices in collaboration with partner programs based on the data collected for all initiatives	Complete	100%	4
4.1.4 Encourage regionalism and collaboration amongst other LWDA's including utilization of a unified referral platform	Complete	100%	4
4.1.5 Work with the MCWDB as needed for specific projects and initiatives. All products developed by the contractor remain the property of the County and must adhere to the identification of the funding source per state fiscal policy	Complete	100%	4

4.1.6 Explore partnerships and expand resources available to the ARIZONA@WORK Maricopa County workforce system

Complete

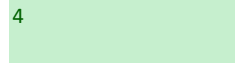


4.1.7 Develop and maintain community and educational partnerships including outreach to education partners

Complete



At the direction of the MCWDB, develop marketing materials (flyers, social media graphics, etc.) that combines title program partner information to disseminate among participants



Total Quarter Score:





Consent Agenda.

Fiscal Report



FY26 WIOA Financial & Budgetary Review





FY26
**WIOA Financial & Budgetary
Review**

Eddie Contreras
Grants Accountant

FY2026 WIOA Budget to Actual

Service Provider Approved Budget \$13,541,285

Expended YTD as of July 31st, 2025

\$775,667

WDB Approved Budget= \$1,328,774

Expended YTD as of July 31st, 2025

\$47,460

**In FY26 at minimum \$10,171,678 must be expended by June 30th, 2026

8% Expended as of July 31st, 2025

WIOA Funding by Category

Fiscal Year 07/01/2025-06/30/2026 FY26 Service Provider (WDD)						
	FY26 Approved Budget	YTD FY26 7/31/2025	% Spent YTD	Forecast	% Forecast	Balance Remaining
Roll Up						
ADULT/DW	8,848,961	530,617	6%	7,025,322	79%	1,823,639
YOUTH	4,417,324	225,783	5%	3,010,883	68%	1,406,441
RR	275,000	19,267	7%	261,993	95%	13,007
Total	13,541,285	775,667	6%	10,298,198	76%	3,243,087
Fiscal Year 07/01/2025-06/30/2026 FY26 Workforce Development Board (WDB)						
	FY26 Approved Budget	YTD FY26 7/31/2025	% Spent YTD	Forecast	% Forecast	Balance Remaining
Roll Up						
ADULT/DW	1,009,868	36,070	4%	877,573	87%	132,295
YOUTH	318,906	11,390	4%	277,128	87%	41,778
Total	1,328,774	47,460	4%	1,154,701	87%	174,073






Thank You

	Total Program Budget Allocation	FY26 Year-to-Date Expended	FY26 Forecasted Budget	FY26 Remaining Budget	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
WDB BTA FY26																
TOTAL PERSONNEL	543,595	34,876	461,512	82,083	34,876	33,136	38,257	41,900	38,257	40,079	41,900	36,435	38,257	40,079	40,079	38,257
Regular Salary	543,595	34,876	461,512	82,083	34,876	33,136	38,257	41,900	38,257	40,079	41,900	36,435	38,257	40,079	40,079	38,257
TOTAL FRINGE BENEFITS	196,236	12,287	160,366	35,870	12,287	10,706	15,976	13,477	12,761	13,713	13,477	12,403	15,976	13,119	13,119	13,355
Taxes	41,585	2,449	35,086	6,499	2,449	2,535	2,927	3,205	2,927	3,066	3,205	2,787	2,927	3,066	3,066	2,927
Retirement	65,231	4,158	55,354	9,877	4,158	3,976	4,591	5,028	4,591	4,809	5,028	4,372	4,591	4,809	4,809	4,591
Medical	81,792	5,680	67,548	14,244	5,680	4,194	7,865	5,243	5,243	5,243	5,243	5,243	7,865	5,243	5,243	5,243
Unemployment & Workers Comp	2,377	-	2,377	-	-	-	594	-	-	594	-	-	594	-	-	594
Bus Pass/Vanpool	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tuition Reimbursement	5,250	-	-	5,250	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL INDIRECT COST	176,299	-	149,251	27,049	-	21,841	13,016	13,290	12,244	12,910	13,290	11,721	13,016	12,767	12,767	12,387
Indirect Cost Allocation (22.2%)	176,299	-	149,251	27,049	-	21,841	13,016	13,290	12,244	12,910	13,290	11,721	13,016	12,767	12,767	12,387
TOTAL TRAVEL	15,000	-	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-
Travel-Conference	12,500	-	-	12,500	-	-	-	-	-	-	-	-	-	-	-	-
Per Diem (Travel Status)	2,500	-	-	2,500	-	-	-	-	-	-	-	-	-	-	-	-
Staff Mileage	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL SUPPLIES	3,050	-	-	3,050	-	-	-	-	-	-	-	-	-	-	-	-
Office/Technology Supplies	3,000	-	-	3,000	-	-	-	-	-	-	-	-	-	-	-	-
Postage	50	-	-	50	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EQUIPMENT	3,000	-	-	3,000	-	-	-	-	-	-	-	-	-	-	-	-
Equipment	3,000	-	-	3,000	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL OPERATING SERVICES	18,500	297	10,479	8,021	297	7,265	292	292	292	292	292	292	292	292	292	292
Association Memberships	9,000	297	6,979	2,021	297	6,682	-	-	-	-	-	-	-	-	-	-
Copier - Reprographics	6,000	-	-	6,000	-	-	-	-	-	-	-	-	-	-	-	-
Telecommunications	3,500	-	3,500	-	-	583	292	292	292	292	292	292	292	292	292	292
TOTAL CONTRACTUAL	373,094	-	373,094	-	-	62,182	31,091	31,091	31,091	31,091	31,091	31,091	31,091	31,091	31,091	31,091
One Stop Operator	373,094	-	373,094	-	-	62,182	31,091	31,091	31,091	31,091	31,091	31,091	31,091	31,091	31,091	31,091
TOTAL WDB BTA	1,328,774	47,460	1,154,701	174,073	47,460	135,130	98,632	100,050	94,645	98,084	100,050	91,942	98,632	97,347	97,347	95,381



Consent Agenda.

Adult Program Eligibility Policy

 MARICOPA COUNTY Workforce Development Board	SECTION/REFERENCE DES Section 100 - Adult & Dislocated Worker Program Registration, Eligibility, Enrollment, and Tracking Eligibility Policy	POLICY NUMBER 25-01
	ORIGINAL ISSUE DATE August 2025	REVISION DATE August 2025
	AUTHORIZED BY: Maricopa County Workforce Development Board	
SUBJECT: Adult Program Eligibility		ADDENDA:

Purpose:

To outline eligibility requirements for WIOA Title 1B Adult program

Responsibility of:

Career Advisor, Program Supervisors, Quality Improvement Team, and WIOA applicant

Definitions:

Eligible to work in the United States- A citizen or national of the United States, or a lawfully admitted permanent resident alien, refugee, asylee, parolee; or other immigrant authorized by the United States Attorney General to work in the United States

Low-Income Status- Is defined as:

1. An individual currently receiving or has received public assistance in the past six months solely or as a member of a family
2. Is a member of a family whose total family income does not exceed either the poverty line or 70 percent of the Lower Living Standard Income Level (LLSIL);
3. Is a homeless individual, as defined in 42 U.S.C. 14043e-2(6) of the Violence Against Women Act of 1994, or 42 U.S.C. 11434a (2) of the McKinney-Vento Homeless Assistance Act; or
4. Is a member of a family whose income does not meet low-income requirements, but is an individual with a disability, and therefore can be counted as a family of one which may potentially qualify them as low-income based off of individual income

Public Assistance- An individual (or an individual who is part of a family) currently receiving, or who in the past six months has received, assistance through any of the following programs:

1. Supplemental Nutrition Assistance Program (SNAP)
2. Temporary Assistance for Needy Families (TANF)
3. Supplemental Security Income (SSI)
4. Refugee Cash Assistance (RCA); or

5. Any other state income-based public assistance

Description:

Eligibility is the first step in the WIOA Registration process for individuals applying for WIOA Adult Individualized or Training services. Collecting eligibility documentation is not required for Adults seeking WIOA-funded informational services and self-help services. Services that trigger inclusion as a participant as described in the DES AJC Service Dictionary require collection of eligibility documents and enrollment in the Arizona Job Connection System.

At a minimum, Adult applicants must meet the following general eligibility requirements:

- Be at least 18 years old at the time of WIOA application
- Be eligible to work in the United States
- Be registered with Selective Service if applicable
- Be a resident of Arizona

Priority of Service: WIOA requires that priority of service be given to low-income individuals, which includes veterans, homeless, individuals with disabilities, and individuals that are basic skills deficient. Priority of service is in effect for Adult programs at all times for Individualized and Training Services, and not only when Adult funds are limited. Refer to the Priority of Service policy for more information. Note that eligibility for Adult services does not entitle individuals to receive funding for training services. Refer to the Eligibility, Prioritization & Approval of Training Services Policy, Occupational Skills Training Policy, and the Training Services Limits Policy for additional information.

Individuals with Barriers to Employment: In addition to priority of service, individuals with barriers to employment must also be ensured access to quality services. All barriers that are self-identified by the client must be recorded in the Arizona Job Connection (AJC) system.

Barriers to employment include:

1. Displaced homemakers
2. Low-income individuals
3. Native Americans, Alaska Natives, and Native Hawaiians
4. Individuals with disabilities (includes Social Security Disability Insurance recipients and veterans with disabilities)
5. Justice Involvement
6. Workers aged 55 and older
7. Homeless individuals
8. Individuals who have aged out of foster care system
9. English Language Learners
10. Migrant and seasonal farmworkers
11. Single parents (including single pregnant women)
12. Long-term unemployed (unemployed for 27 or more consecutive weeks)

Determining Family Size: Since low-income status is based on family size (except for individuals automatically considered to be low income) the family size for the previous six months must be determined.

Arizona DES defines a family as two or more individuals related by blood, marriage, or decree of court who are in a single residence, and are included in one or more of the following categories:

1. A married couple and dependent children;
2. A parent or guardian and dependent children; or
3. A married couple

Note: When an individual is not living in a single residence with other family members, the individual is not considered a member of the family for the purpose of WIOA Title IB income calculations.

Once the family size has been determined, the household income can be calculated. Eligibility for adults is determined by calculation of family income **received** in the six months immediately prior to WIOA application date. The Lower Living Standard Level (LLSIL) is used in determining low-income status. An individual whose family income that is at or below either the HHS Poverty Guidelines or the 70% LLSIL will be considered to have low-income status. Low-income status must be documented in the case file.

Individuals with a Disability may be considered a family of one for income calculation purposes. The disability must be documented to be considered an individual with a disability and as a family of one. No other household income information needs to be collected.

Eligibility for Employed Adults: Adults employed at the time of WIOA application must meet income criteria for Individualized and Training Services using 450% of the Lower Living Standard Income Level (LLSIL) to determine self-sufficiency. All family income is considered unless the applicant has a disability and can be considered a family of one. See the Self-Sufficiency policy for additional information.

Refer to the table below for Income Inclusions/Exclusions listing for determining household income.

Income Inclusions	Income Exclusions
Wages and salaries	Allowances, earnings, and payments to individuals participating in programs under Title I of WIOA
Self-employment income	Any payment to volunteers under Title I (VISTA and others) and Title II (RSVP, foster grandparents, and others) of the Domestic

	Volunteer Service Act of 1973
Social Security (Old-Age, Survivors, and Disability Insurance) benefits	Payments to volunteers under Section 8(b)(1)(B) of the Small Business Act (SCORE and ACE)
Private and government retirement benefits	Payments and allowances to individuals participating in AmeriCorps to the extent excluded by the National and Community Service Act of 1990
<p>Military pension payments and benefits-</p> <ul style="list-style-type: none"> • Authorized by Title 10 U.S. Code (such as those received by military retirees whether or not their retirement was based on disability) • Paid under Chapter 15 of Title 38 U.S. Code 	Student financial assistance received under Title IV of the Higher Education Act of 1965, including the Pell Grant, Supplemental Education Opportunity Grant, State Student Incentive Grants, National Direct Student Loan, PLUS, College Work Study, and Byrd Honor Scholarship Programs, to the extent excluded by the Act
Interest, dividends, rental income, and other property income	Payments received under the Carl D. Perkins Vocational Education Act, as amended by the Carl D. Perkins Vocational and Applied Technology Act Amendments of 1990, P.L. 101-392
Unemployment and workers' compensation	<p>Military service-related income –</p> <ul style="list-style-type: none"> • Any amounts received as military pay or allowances by any person who served on active duty, and certain other specified benefits paid while on active duty or paid by the Department of Veterans Affairs (VA) for vocational rehabilitation, disability payments, or related VA-funded programs • All pay and/or financial allowances earned while a veteran was on active duty • Any financial benefits received by a covered person under the following Chapters of Title 38 of the U.S. Code: <ul style="list-style-type: none"> ○ 11. for service-connected disability or death ○ 13. Dependency and indemnity

	<p>compensation for service-connected deaths</p> <ul style="list-style-type: none"> ○ 30. All-volunteer force educational assistance program ○ 31. Training and rehabilitation for veterans with service-connected disabilities ○ 35. Survivors' and dependents' educational assistance ○ 36. Administration of educational benefits <ul style="list-style-type: none"> ● Benefits received under Chapter 106 of Title 10 U.S. Code, Educational assistance for members of the selected reserve
Regular contributions for support (alimony and child support)	Lump sum payments or large cash settlements (i.e., payments that are not received on a regular basis), including compensation for a loss that must be replaced (e.g., payment from an insurance company for fire damage to a house)
Lump sum payments that are put into a savings account and are regularly withdrawn by the household for living expenses (the amount withdrawn is counted as income)	


Documentation of Eligibility: The DES Eligibility and Verification Checklist is used as the source for acceptable documentation. If verification/documentation cannot be obtained the DES WIOA Applicant Statement may be accepted as a last resort. Signature of the participant must be obtained.

The Applicant Statement may not be used to document Citizenship/Right to Work, Social Security Number or Selective Service Registration.



Consent Agenda.

Dislocated Worker Eligibility Policy

 <p>MARICOPA COUNTY Workforce Development Board</p>	<p>SECTION/REFERENCE SECTION/REFERENCE WIOA Final Rule 168.130 WIOA PL 113-128 Sec. 3 (15) DES Adult & Dislocated Worker Policy Manual Section 100</p>	<p>POLICY NUMBER 25-02</p>
	<p>ORIGINAL ISSUE DATE August 2025</p>	<p>REVISION DATE August 2025</p>
	<p>AUTHORIZED BY: Workforce Development Board</p>	
<p>SUBJECT: Dislocated Worker Program Eligibility</p>		<p>ADDENDA:</p>

Purpose: To outline the eligibility requirements for the WIOA Title 1B Dislocated Worker Program.

Responsibility of: Career Advisor, Program Supervisor, Quality Improvement Team, and WIOA Applicant

Definition:

Dislocated Worker- An individual with an attachment to the labor force who is permanently laid off or terminated through no fault of their own. They must fall into one of the five categories below to be determined eligible as a Dislocated Worker and provide documentation. If the individual is not eligible as a Dislocated Worker they may be served under the Adult program. Eligibility is determined at the time of application and remains intact for the period of program participation regardless of change in employment status.

Eligible to work in the United States- A citizen or national of the United States, or a lawfully admitted permanent resident alien, refugee, asylee, parolee; or other immigrant authorized by the United States Attorney General to work in the United States

Description: Determining eligibility is the first step in the WIOA Registration process for individuals applying for WIOA Dislocated Worker Individualized or Training services. Eligibility determination is not required for Dislocated Workers (DWs) seeking WIOA-funded informational services, self-help services or basic career services.

At a minimum, DW applicants must meet the following general eligibility requirements:

- Be eligible to work in the United States
- Be registered with Selective Service if applicable
- Be a resident of Arizona
- Be one of the following:

Category 1: General Layoff or U.S. Veteran or Military Spouse

- A. An individual (non-retiree) who has been terminated or has been laid off or has received notice of termination/layoff, including recently separated U.S. veterans within 48 months after discharge or release from active duty; AND
1. Is eligible for or has exhausted entitlement to unemployment compensation; OR
 2. Has been employed for a duration sufficient to demonstrate attachment to the workforce (determined on a case-by-case basis), but is not eligible for unemployment compensation due to insufficient earnings or employment not covered by UI laws AND
 3. Is unlikely to return to a previous industry or occupation due to one or more of the following:
 - a. Labor market information for the occupation shows a zero or negative growth rate;
 - b. The local Chamber of Commerce, Economic Development agency, or other credible sources of regional economic information confirm the occupation or industry has shown a significant decline in the local labor market area;
 - c. Employment Service confirms that, in the previous sixty days, there was a lack of job orders for that occupation to qualified job seekers, as determined by the LWDA;
 - d. A plant closure or substantial layoff within the labor market area in the same industry or occupation has occurred in the last six months from the date of plant closure or substantial layoff.
 - e. The individuals have been actively seeking but are unable to find employment in their previous industry or occupation for a period of 90 days or more from employment separation; or
 - f. A person is laid off from a job due to lack of certification.
 - g. The separating service member is separating from the Armed Forces with a discharge other than dishonorable who qualifies for dislocated worker activities when he or she:
 - i. Has received a notice of separation, a DD-214 from the Department of Defense, or other documentation showing a separation or imminent separation from the Armed Forces to satisfy the termination or layoff part of the dislocated worker eligibility criteria in WIOA sec. 3(15)(A)(i);
 - ii. Qualifies for the dislocated worker eligibility criteria on eligibility for or exhaustion of unemployment compensation in WIOA sec. 3(15)(A)(ii)(I) or (II); and
 - iii. Meets the dislocated worker eligibility criteria that the individual is unlikely to return to a previous industry or occupation in WIOA Section 3(15)(A)(iii)

Note:

Equal Opportunity Employer/Program
Auxiliary aids and services are available upon request to individuals with disabilities

- Veterans do not automatically qualify as DWs under this category. Only recently separated service members who have been released within the past 48 months from active military, naval, or air duty and service members who have an imminent separation date. Veterans who are voluntarily retiring from the military are not eligible as DWs, however, veterans who are “forced to retire” by the military within the past 48 months or have imminent separation date are considered to be terminated at no fault of their own and must meet the other requirements for Category 1 Dislocated Worker to be eligible.
- Terminated does not include workers who were discharged for cause, left voluntarily, or voluntarily retired. However, individuals who accept early “forced retirement” as part of a reduction in workforce are considered DWs. Employees issued a layoff notice with a possibility of recall in the future are not considered DWs as a termination is a permanent situation, where the employer does not plan on rehiring the individual. However, a layoff notice for a period of twenty-six or more weeks is considered terminated for the purposes of determining eligibility.
- Reemployment Services and Eligibility Assessment (RESEA) eligibility is not an automatic qualifier for the DW program. Individuals do not have to be **receiving** UI benefits at the time of application to qualify as a DW.

Category 2: Facility Closure / Substantial Layoff

1. Individual that has been terminated or laid off, or has received notice of termination or layoff, from employment as a result of any *permanent* closure or any substantial layoff at a plant, facility, or enterprise; A Substantial layoff is defined as extended mass layoffs that either involve 500 or more workers or in which the number of separations is at least one-third of the employment prior to the separation (excluding employees working less than 20 hours per week). For purposes of WIOA Title I-B eligibility, all business closed due to an emergency are considered *permanent*; **or**
2. Is employed at a facility at which the employer has made a general announcement that such facility will close within 180 days; **or**
3. For purposes of eligibility to receive services other than training services, individualized career services, or supportive services, is employed at a facility where the employer has made a general announcement that the facility will close.

Category 3: Self-Employed

Individual who was self-employed (including but not limited to employment as a farmer, rancher, gig worker or fisherman) but is unemployed as a result of general economic conditions in the community in which the individual resides or because of natural disasters.

Gig workers are self-employed individuals providing labor services and completing single projects or tasks on demand for pay. Gig work may be obtained or performed either offline or online. Gig workers may be independent contractors, online platform workers, contract firm workers, on-call workers, or temporary workers and may enter into formal agreements with on-demand companies.

Category 4: Displaced Homemaker

A displaced homemaker is an individual who:

1. Has been providing unpaid services to family members in the home;
2. Is unemployed or underemployed and experiencing difficulty finding or upgrading employment; and
3. Meets one of the following:
 - a. Has been dependent on the income of another family member but is no longer supported by that income due to the spouse's medical condition, divorce, or death of the spouse. In addition, the loss of support income may be the result of a former wage earner's job loss and that the former wage earner may still be living in the home; or
 - b. Is the dependent spouse of a member of the Armed Forces on active duty and whose family income is significantly reduced because of deployment, a call to active duty, a permanent change of station, or the service-connected death or disability of the member.

Category 5: Dislocated/Spouse of an Active-Duty Member of the Armed Forces

1. Who has experienced a loss of employment as a direct result of relocation to accommodate a permanent change in duty station of such members. Active duty is defined in section 101(d)(1) of title 10, United States Code (U.S.C)); or
2. Is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment. A person is considered underemployed if they are employed either full or part-time, whose current annualized wage does not exceed the highest of either:
 - a. 80% of their wages at the date dislocation; or

- b. The individual's earned wages are at or below the self-sufficiency threshold established by the LWDB

Dislocated Worker Employment Status

Employed individuals may be served by the DW Program. Individuals who are eligible for the DW program and are employed at the time of eligibility determination may receive services if they are underemployed or if employed temporarily in a "Stop-Gap Employment."

Stop-Gap Employment

Individuals may obtain "Stop-Gap Employment" and remain eligible to receive services under the DW program.

1. Stop-Gap Employment is temporary work an individual accepts for the purposes of income maintenance.
2. If the stop-gap employment provides a self-sufficiency wage, (e.g., gig worker, contract employment or employment obtained through a temporary employment service agency known as interim employment), such employment would not change the individual's DW status and eligibility for DW services.
3. If this definition of stop-gap employment is met, there is no requirement to document income to determine self-sufficiency.

If at the time of WIOA application, the individual has been in a job for at least a year that is comparable in hours, skill, and pay to the job of dislocation, it should be considered a new primary occupation, instead of stop-gap employment. The individual may not qualify as a dislocated worker but *may* receive services through the Adult program if they meet income requirements on a Priority of Service basis.

Underemployed

A person is considered underemployed and may receive dislocated worker services if they are employed either full or part-time, and their current annualized wage does not exceed the highest of either:

1. The individual or the individual's family income is at or below the self-sufficiency threshold established by the LWDB, using the income levels of the LLSIL Matrix;
- or
2. 80% of their wages at the date of dislocation.

If LLSIL self-sufficiency levels are not used to determine underemployment, an underemployed individual is defined as an individual who:

- a. Is employed less than full-time and is seeking full-time employment;

- b. Is employed in a position that is inadequate with respect to their skills and training;
- c. Meets the definition in WIOA sec. 3(36) - is considered low income; and
- d. Is employed, but whose current job's earnings are not sufficient compared to their earnings from their job of dislocation.

Verification of income must be obtained to validate the individual is underemployed (either less than 80% of wages at dislocation or below the 450% LLSIL).

Documenting Dislocated Worker Status


Documentation to validate the individual's status as a DW must be in the file. If the applicant is unable to obtain or provide documentation the WIOA Title 1B Applicant Statement may be used. Refer to the Eligibility and Verification Checklist for acceptable documentation. [100A.1 WIOA Title I-B Dislocated Worker Program Eligibility Checklist](#)

Income calculation is not required for unemployed dislocated workers. Income calculation is only required to determine eligibility for the DW program if the applicant is employed at the time of eligibility determination and the employment does not meet the definition of stop-gap employment and their current wages are at least 80% of their wages at the date of dislocation. Service providers may use "Self-Sufficiency for DW" Column, 450% LLSIL, to compare the family's total income to the income level for the individual's family size to determine if the individual is considered self-sufficient in the local area, and not underemployed.



Consent Agenda.

Occupational Skills Training Policy

 MARICOPA COUNTY MARICOPA COUNTY Workforce Development Board	SECTION/REFERENCE DES Section 500 Training Services; TEGL 15-10; WIOA Law 134 (c)(3)(D)	POLICY NUMBER 25-03
	ORIGINAL ISSUE DATE August 2025	REVISION DATE August 2025
	AUTHORIZED BY: Maricopa County Workforce Development Board	
SUBJECT: Occupational Skills Training		ADDENDA:

Purpose: Occupational skills training (OST) assists participants in acquiring and demonstrating the essential occupational competencies and skills that will qualify them for employment and establish the first step on a career path toward self-sufficiency.

Responsibility of: Career Advisor, WIOA Participant, Program Supervisor, ETPL Training Provider

Definition(s): Occupational Skills Training is an organized program of study providing specific vocational skills that lead to a proficiency in the performance of actual tasks and technical functions required by certain occupational fields at entry, intermediate or advanced levels.

Individual Training Account (ITA) is an expenditure account established on behalf of an eligible participant to purchase training services from eligible training providers they select in consultation with the career advisor. Individuals may be attending school when they become a WIOA Title IB participant; however, reimbursement of training costs is not allowed for payments made prior to WIOA Title I-B program participation.

Description: WIOA funds used for training must be used for high demand occupations that result in an industry-recognized credential, apprenticeship certificate, or license issued by the state or federal government. Training funded will be limited to programs in the targeted industry sectors referenced in the Maricopa Workforce Development Board’s Training Service Limits Policy. As a non-entitlement program, WIOA services and funds are not guaranteed to all WIOA participants. Each participant’s eligibility, priority of service (see priority of service policy), suitability, and needs are assessed individually to ensure that services align with program’s objectives and funding levels. Occupational Skills Training is intended to help individuals with obtaining full-time employment that leads to self-sufficiency.

Career Advisors should work with the participants on their approach to employment prior to discussing approval for Occupational Skills Training. Activities to focus on employability include:

- Career exploration and planning
- Identifying industries and occupations that align with a participant's skills and interests
- Resume preparation
- Job search support
- Interview coaching
- Researching apprenticeship opportunities
- Assessments

If it is determined that a participant needs additional skills to obtain employment, Occupational Skills Training can be considered. Career Advisors (CA) should consider the following items for placing a participant in Occupational Skills Training:

- Ensure that the training program correlates with the participant's Individual Employment Plan (IEP) / Individual Service Strategy (ISS).
- Review labor market information for availability of jobs in the chosen career.
- Participant's ability to perform and progress at a reasonable pace, i.e., TABE scores and educational background meet required/appropriate levels for the OST selected.
- Acquires the minimum job specific skills, knowledge, and abilities necessary to perform related jobs adequately and competitively.
- Selection of a training program may be based upon the following criteria: quality of training, cost of training, length of training, competencies expected to be achieved, and accessibility of training site to participant
- Ensure training provider and program are on the State Eligible Training Provider List (ETPL) in AJC.

Training Length: Training is intended to provide individuals with the skills needed to obtain employment as quickly as possible. Training programs must have a definitive start and end date and must not be longer than one year (this excludes externships).

Customer Choice: Training services provided through an Individual Training Account (ITA), or contract must be provided in a manner that maximizes customer choice in selecting a training provider. A participant who has been determined eligible for WIOA Title 1-B training services may select an eligible (WIOA-approved) training program listed on Arizona's ETPL after consultation with their Career Advisor.

Pell Grants:

LWDBs must ensure that WIOA Title I-B training funds are awarded only when no other sources of funding are available or when the amount available is insufficient in covering the participant's training costs.

CAs must leverage available training funds, to include Pell Grant and scholarships, to ensure that the costs of training and support services are fully paid for participants and to reduce the likelihood of duplicate payments for such services. CAs shall assist each participant in

establishing Pell Grant eligibility, if applicable, before a participant enrolls in a particular school or training program. A WIOA participant may enroll in WIOA-funded training while his/her application for a Pell Grant is pending as long as pre-arrangements have been made with the training provider and the WIOA participant regarding allocation of the Pell Grant, if it is subsequently awarded. In the case of approval of the Pell Grant, the training provider must reimburse ARIZONA@WORK Maricopa County the WIOA funds used to underwrite the training for the amount the Pell Grant covers. Reimbursement is not required from the portion of the Pell Grant assistance disbursed to the WIOA participant for education-related expenses, only tuition.

The Free Application for Student Aid (FAFSA), which is used to establish Pell Grant eligibility, is readily available on-line at <http://www.fafsa.ed.gov>. When a participant completes a FAFSA online, it is electronically submitted immediately to the U.S. Department of Education (DOE) for processing. Generally, the DOE makes a determination of Pell eligibility and notifies an application within 30 days of FAFSA submittal.

All WIOA Title I-B program participants pursuing training at a Pell Grant eligible institution must apply for a Federal Pell Grant, unless the training program is not Pell eligible, or the participant provides documentation to indicate they are not eligible for the Pell Grant.

ARIZONA@WORK Maricopa County has established ITA limits for its Adult, Dislocated Worker, and Youth programs, which can be referenced in the Training Service Limits policy. In the event that training exceeds the WIOA ITA limit, and the remaining balance becomes the responsibility of the participant, the participant must demonstrate ability to cover any additional costs required for training. This is to ensure that the training plan is viable and will not create undue financial stress for the participant. Career Advisors are expected to work closely with participants to review financial readiness and to explore alternative funding sources to support training goals.

Individual Training Accounts: The training voucher (Individual Training Account) must include the following items:

- Training start and end dates
- Total tuition costs (amount of WIOA funds obligated for the training program)
- Appropriate ancillary costs such as books, uniforms, tools, equipment, testing/licensing fees, etc. (community college bookstore costs require an additional training voucher)
- Information noting potential Pell Grant fund amount applied to training costs

Returning Occupational Skills Training Requests

To ensure that WIOA funds are able to assist as many county residents as possible, individuals returning to WIOA program seeking additional training funds will not receive priority for Occupational Skills Training funds. Occupational Skills Training can be considered in the following circumstances:

- Individual successfully completed Occupational Skills Training during previous program participation


- Individual meets eligibility
- Individual demonstrates necessity for training
- Training request builds upon previous training
- Funding is available

Individuals that previously had an unsuccessful training completion, seeking career change (excluding individuals who lost employment and qualify as a dislocated worker) or who were exited due to behavior will not be considered for additional training for 24 months from exit date.

DRAFT



Consent Agenda. Self-Sufficiency Policy

 Maricopa County Workforce Development Board	SECTION/REFERENCE TEGL 03-15; DES Section 100 Adult/DW Program Registration, Eligibility, Enrollment Policy	POLICY NUMBER 25-04
	ORIGINAL ISSUE DATE August 2025	REVISION DATE August 2025
	AUTHORIZED BY: Maricopa County Workforce Development Board	
SUBJECT: Self-Sufficiency		ADDENDA:

Purpose: To outline the criteria for determining self-sufficiency used in establishing eligibility for **employed** Adults and Dislocated Workers seeking WIOA Title 1-B program services.

Responsibility of: ARIZONA@WORK-Maricopa County enrollment processing staff

Definition(s): **Self-sufficiency** is defined as the level of income needed to be financially self-sustaining without public assistance or other assistance.

Interim, temporary, or stop-gap employment is employment that is accepted by an individual for the purpose of transitory income prior to, and/or during participation in, Career or Training services with the intention of ending such employment at the completion of services with entry into permanent unsubsidized employment. Income calculations will be made using the Income Worksheet and documentation will be maintained in the customer file.

Description: WIOA allows Local Workforce Development Boards (LWDBs) to locally define self-sufficiency. Adults and Dislocated Workers may access self-directed services and WIOA Basic Career Services regardless of income level at the time of WIOA application.

A Lower Living Standard Income Level (LLSIL) chart is issued annually by the Department of Labor and State of Arizona. LLSIL values are also uploaded by Department of Economic Security (DES) staff into AZJobConnection.gov (AJC).

The Maricopa County LWDB has determined that funds may be used to provide Career and Training Services to Adults and Dislocated Workers who are employed but are determined by the service provider to need such services to obtain or retain employment that allows for self-sufficiency.

Adult Program: If an individual's wages at the time of WIOA application are less than the locally defined level of self-sufficiency (450% LLSIL) the individual may be eligible for Career and Training services.

NOTE: Adults who are determined to be basic skills deficient, with a reading, math, or language level below the 8th grade, OR are unable to compute or solve problems, or read, write, or speak English, at a level necessary to function on the job, in the individual's family or in society meet the Priority of Service requirements regardless of the family's income level.

Dislocated Worker Program: Dislocated Workers who are employed in employment at the time of WIOA application for Individualized and Training services (*not the job at dislocation*) are considered employed and must have an income at or below 450% LLSIL.

Dislocated Workers employed in Interim or "Stop-Gap" employment either full or part-time, and considered underemployed if their current annualized wage rate does not exceed the highest of either:

- 1) 80% of their wages at date of dislocation;
- 2) the individual's earned wages are at or below the established self-sufficiency threshold.



Consent Agenda.

Executive Director Report

Maricopa County Workforce Development Board Report (MCWDB)
Steve Clark, Executive Director

August 6, 2025

Central Arizona Regional Workforce Board Retreat/Forum Series

The first annual Central Arizona Regional Workforce Board Retreat was a great success. Several Workforce Board members from City of Phoenix, Pinal County, and Maricopa County participated in this collaborative brainstorming session focusing on regional approaches to workforce related topics. A summary of the event was shared with the MCWDB last week and will be discussed at the Executive Committee meeting and full Board meeting later in August.

The FY 26 Central Arizona Regional Workforce Forum series will kick off on September 23, 2025. This year we will build upon the momentum from last year and expand the collaboration between education, economic development, and workforce development. Our planning team will begin to develop the agenda and secure presenters in the coming weeks.

WIOA Reauthorization Update/Make America Skilled Again (MASA)

Progress in both areas has been limited in recent weeks. Whether the changes will directly affect our funding, programming, or operations will be determined by the specific language of MASA. There is also significant debate taking place at the federal level to clarify who is eligible to receive funding. More specifically to define who is “work authorized” and how that definition compares to new federal guidance requiring any agency providing a “public benefit” to ensure the individual/family receiving that benefit are legal U.S. citizens. We are still in a wait and see mode as this debate plays out in Washington.

MCWDB Staff Update

We are entering into the second phase of interviews/screening for the Management Analyst position. This position will be a hybrid of Board Liaison and Management Analyst duties. This role will include activities such as overseeing the reporting of progress in our new strategic plan, quarterly and annual MCWDB reports, as well as other projects along the way. Our hope is that we will welcome our new team member in early September.

Projects

We are continuing to work on several projects. They include:

- Partner collaboration
- ETPL oversight/restructuring
- OSO oversight/contract management
- MOU/IFA review/revisions
- Central Arizona Regional Workforce Forum Series planning
- MCWDB Committee Agenda Development
 - Executive Committee
 - MCWDB Full Board
- Apprenticeship Coalition Next Steps
- Policy Revisions
- Social Media presence
- State Monitoring prep
- Target Industries and Occupations Focus Group

If you have any questions or comments about the content of this update, I can be contacted by phone at 602-377-3844 or by email at steve.clark@maricopa.gov.

Steve Clark



Consent Agenda.

PY25 Final Funding Allocations

PY 25 Funding Allocation Final Allotments

Janice Garza, Workforce Policy Manager



Funding Allocation Policy for WIOA Title IB Adult, Dislocated Worker, and Youth Programs

- **Policy Key Points**

- Effective Date: March 13, 2025
- Funding allocation formula factors will remain in effect for three years beginning PY25/FY26. A review and approval of the funding allocation formula will occur every two years thereafter. The Workforce Arizona Council reserves the right to review its voted-upon methodology annually.

- **Implementation**

- TEGL issued May 20, 2025
- Council and DES notify Local Areas of funding allocations.
- DES issues Notice Of Award expected in July, 2025



DOL Funding Allocation Methodology

- U.S. Department of Labor (DOL) Methodology:
 - States' funding is based on unemployment levels and disadvantaged population levels.
 - States with higher unemployment receive more funding.
- DOL total allocations for Arizona for PY 25 (July 1 2025 - June 30 2026)
 - **\$65,630,154**
 - **10%** decrease in funding statewide from PY 24
- Arizona's economy has improved (e.g., lower unemployment) compared to other states, and has therefore received a smaller share of funding
 - Statewide unemployment decreased by approximately 3,000



Year-Over-Year Unemployment Change

State	Unemployment change	Rank
Pennsylvania	-13,326	1
Mississippi	-6,234	2
Connecicut	-4,566	3
Arizona	-3,043	4
Tennessee	-2,314	5

- Arizona's share of national unemployment decreased to 2.1% in FY 24 from 2.3% in FY 23.
 - This decrease in unemployment share ranks 4th among all states



Planning Estimates vs Actual Allocations

- Adult
 - Planning Estimates: \$19,519,800
 - Actual Allocation: \$19,520,972 ↑
- Youth
 - Planning Estimates: \$20,785,827
 - Actual Allocation: \$20,629,527 ↓
- Dislocated Worker (DW)
 - Planning Estimates: \$25,484,180
 - Actual Allocation: \$25,479,655 ↓

Unemployment data and Exhausted Claimants data (DW only) were updated in time frame between Planning Estimates and Actual Allocations.



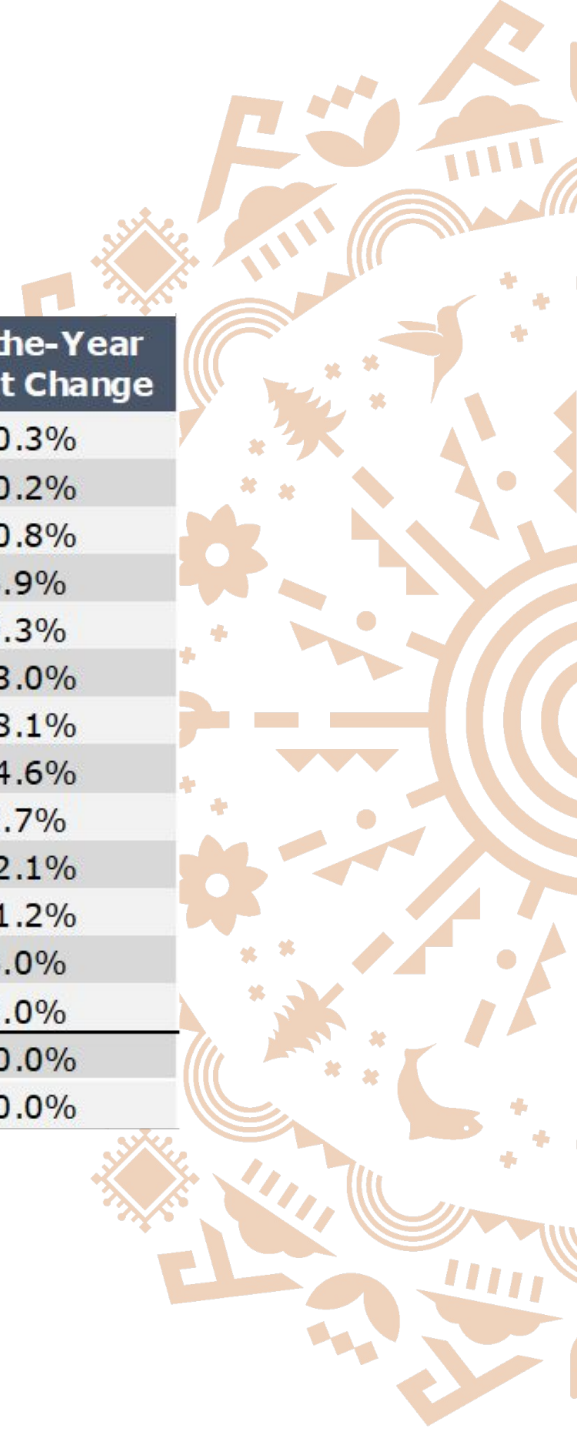
PY25 Funding Allocations: Adult

Local Workforce Development Area	PY 24 Allocation	PY 25 Allocation	Over-the-Year Change	Over-the-Year Percent Change
North Eastern Arizona (Apache/Navajo/Gila)	\$330,949	\$296,932	-\$34,016	-10.3%
South Eastern Arizona (Cochise/Graham/Greenlee)	\$400,630	\$359,793	-\$40,837	-10.2%
Coconino County	\$262,129	\$233,886	-\$28,243	-10.8%
Maricopa County	\$3,793,096	\$3,533,180	-\$259,917	-6.9%
Mohave/La Paz	\$637,526	\$577,950	-\$59,576	-9.3%
Navajo Nation	\$994,442	\$865,658	-\$128,783	-13.0%
City of Phoenix	\$3,189,348	\$2,613,160	-\$576,188	-18.1%
Pima County	\$2,249,228	\$1,921,543	-\$327,685	-14.6%
Pinal County	\$804,927	\$782,905	-\$22,023	-2.7%
Santa Cruz County	\$374,794	\$292,066	-\$82,729	-22.1%
Arizona Tribal Workforce	\$1,311,072	\$1,163,739	-\$147,334	-11.2%
Yavapai County	\$438,211	\$411,855	-\$26,357	-6.0%
Yuma County	\$3,649,015	\$3,540,161	-\$108,853	-3.0%
Distribution 85%	\$18,435,367	\$16,592,826	-\$1,842,541	-10.0%
Total Funds	\$21,688,667	\$19,520,972	-\$2,167,695	-10.0%

PY 24 Allocation: Discretionary Formula, 100% weight on excess poverty

PY 25 Allocation: Discretionary Formula, 100% weight on excess poverty

PY 25 Allocations listed in TEGE 11-24, May 20, 2025



PY25 Funding Allocations: Youth

Local Workforce Development Area	PY 24 Allocation	PY 25 Allocation	Over-the-Year Change	Over-the-Year Percent Change
North Eastern Arizona (Apache/Navajo/Gila)	\$350,343	\$307,033	-\$43,310	-12.4%
South Eastern Arizona (Cochise/Graham/Greenlee)	\$412,629	\$337,054	-\$75,575	-18.3%
Coconino County	\$455,383	\$416,111	-\$39,273	-8.6%
Maricopa County	\$4,091,816	\$3,751,240	-\$340,576	-8.3%
Mohave/La Paz	\$573,224	\$484,473	-\$88,751	-15.5%
Navajo Nation	\$1,076,742	\$929,814	-\$146,928	-13.6%
City of Phoenix	\$3,354,762	\$2,761,109	-\$593,653	-17.7%
Pima County	\$2,345,255	\$2,113,708	-\$231,547	-9.9%
Pinal County	\$716,034	\$636,477	-\$79,558	-11.1%
Santa Cruz County	\$432,564	\$344,404	-\$88,161	-20.4%
Arizona Tribal Workforce	\$1,381,558	\$1,230,759	-\$150,799	-10.9%
Yavapai County	\$381,087	\$359,075	-\$22,012	-5.8%
Yuma County	\$3,887,785	\$3,863,843	-\$23,942	-0.6%
Distribution 85%	\$19,459,183	\$17,535,098	-\$1,924,085	-9.9%
Total Funds	\$22,893,156	\$20,629,527	-\$2,263,629	-9.9%

PY 24 Allocation: Discretionary Formula, 100% weight on excess poverty

PY 25 Allocation: Discretionary Formula, 100% weight on excess poverty

PY 25 Allocations listed in TEGL 11-24, May 20, 2025



PY25 Funding Allocations: Dislocated Worker

Local Workforce Development Area	PY 24 Allocation	PY 25 Allocation	Over-the-Year Change	Over-the-Year Percent Change
North Eastern Arizona (Apache/Navajo/Gila)	\$197,336	\$168,845	-\$28,492	-14.4%
South Eastern Arizona (Cochise/Graham/Greenlee)	\$654,992	\$552,140	-\$102,852	-15.7%
Coconino County	\$251,895	\$209,379	-\$42,516	-16.9%
Maricopa County	\$5,125,049	\$5,044,793	-\$80,256	-1.6%
Mohave/La Paz	\$475,131	\$405,683	-\$69,448	-14.6%
Navajo Nation	\$424,579	\$342,308	-\$82,270	-19.4%
City of Phoenix	\$3,263,208	\$3,125,587	-\$137,621	-4.2%
Pima County	\$2,342,201	\$1,965,588	-\$376,613	-16.1%
Pinal County	\$806,957	\$704,501	-\$102,456	-12.7%
Santa Cruz County	\$224,596	\$184,048	-\$40,548	-18.1%
Arizona Tribal Workforce	\$776,438	\$628,950	-\$147,488	-19.0%
Yavapai County	\$393,842	\$358,645	-\$35,197	-8.9%
Yuma County	\$2,053,228	\$1,597,326	-\$455,903	-22.2%
Distribution 60%	\$16,989,453	\$15,287,793	-\$1,701,660	-10.0%
Total Funds	\$28,315,755	\$25,479,655	-\$2,836,100	-10.0%

PY 24 Allocation: 80% weight on unemployment concentration, 5% weight on long-term unemployment, 10% weight on declining industry

PY 25 Allocation: 35% weight on unemployment concentration, 15% weight on long-term unemployment, 15% weight on declining industry

PY 25 Allocations listed in TEG 11-24, May 20, 2025



PY25 Funding Allocations: Rapid Response

Local Workforce Development Area	PY 25 Distribution
North Eastern Arizona (Apache/Navajo/Gila)	\$195,997
South Eastern Arizona (Cochise/Graham/Greenlee)	\$195,997
Coconino County	\$195,997
Maricopa County	\$195,997
Mohave/La Paz	\$195,997
Navajo Nation	\$195,997
City of Phoenix	\$195,997
Pima County	\$195,997
Pinal County	\$195,997
Santa Cruz County	\$195,997
Arizona Tribal Workforce	\$195,997
Yavapai County	\$195,997
Yuma County	\$195,997
State Rapid Response Allocation (60%)	\$3,821,948
Total Rapid Response Funds	\$6,369,914



PY25 Funding Allocations: Rapid Response

- Total Rapid Response funding (25% of Dislocated Worker funding): \$6,369,914
 - Department of Economic Security (15%): \$3,821,948
 - LWDAAs (10%): \$2,547,966
 - Each local area receives \$195,997



PY25 Funding Allocations: Total

Local Workforce Development Area	PY 24 Allocation	PY 25 Allocation	Over-the-Year Change	Over-the-Year Percent Change	Local Workforce Development Area	PY 25 Allocation with Rapid Response Funding
North Eastern Arizona (Apache/Navajo/Gila)	\$878,628	\$772,810	-\$105,818	-12.0%	North Eastern Arizona (Apache/Navajo/Gila)	\$968,807
South Eastern Arizona (Cochise/Graham/Gree	\$1,468,251	\$1,248,986	-\$219,265	-14.9%	South Eastern Arizona (Cochise/Graham/Greenlee)	\$1,444,984
Coconino County	\$969,407	\$859,375	-\$110,031	-11.4%	Coconino County	\$1,055,373
Maricopa County	\$13,009,962	\$12,329,213	-\$680,749	-5.2%	Maricopa County	\$12,525,210
Mohave/LaPaz	\$1,685,881	\$1,468,106	-\$217,774	-12.9%	Mohave/LaPaz	\$1,664,104
Navajo Nation	\$2,495,762	\$2,137,780	-\$357,982	-14.3%	Navajo Nation	\$2,333,778
City of Phoenix	\$9,807,318	\$8,499,855	-\$1,307,463	-13.3%	City of Phoenix	\$8,695,853
Pima County	\$6,936,685	\$6,000,839	-\$935,846	-13.5%	Pima County	\$6,196,837
Pinal County	\$2,327,918	\$2,123,882	-\$204,036	-8.8%	Pinal County	\$2,319,879
Santa Cruz County	\$1,031,955	\$820,517	-\$211,437	-20.5%	Santa Cruz County	\$1,016,515
Arizona Tribal Workforce	\$3,469,068	\$3,023,447	-\$445,621	-12.8%	Arizona Tribal Workforce	\$3,219,445
Yavapai County	\$1,213,141	\$1,129,575	-\$83,566	-6.9%	Yavapai County	\$1,325,572
Yuma County	\$9,590,028	\$9,001,330	-\$588,698	-6.1%	Yuma County	\$9,197,328
Total Distribution to Local Areas	\$54,884,003	\$49,415,717	-\$5,333,712	-9.7%		
Total Funds	\$72,897,578	\$65,630,154	-\$7,107,771	-9.8%		

PY 25 Allocations listed in TEGE 11-24, May 20, 2025



Consent Agenda.

2025 LWDB Recertification Approval Letter



A proud partner of the [americanjobcenter](#) network

Workforce Arizona Council

June 3, 2025

Bonnie Schirato, Chair
Maricopa County Workforce Development Board
Maricopa County
301 W. Jefferson St., 9th Floor
Phoenix, Arizona 85003

Via Email: bonnie.schirato@tivityhealth.com

Steve Clark, Executive Director
Maricopa County Workforce Development Board
Maricopa County
301 W. Jefferson St., 9th Floor
Phoenix, Arizona 85003

Via Email: steve.clark@maricopa.gov

Re: Workforce Arizona Council's Approval - Maricopa County Workforce Development Board 2025 LWDB Recertification

Dear Ms. Schirato and Mr. Clark:

As outlined in Workforce Arizona Council Policies, [Local Workforce Development Board Recertification Requirements Policy](#) and [Local Board Governance Policy](#), on May 29, 2025, the Workforce Arizona Council reviewed and approved the 2025 Arizona Local Workforce Development Board's Recertifications. We are pleased to inform you of the Council's approval of the Maricopa County Workforce Development Board 2025 LWDB Recertification submission.

The Council very much appreciates the Maricopa County Workforce Development Board's continued dedication to the mission of the Workforce Innovation and Opportunity Act (WIOA), residents of Maricopa County and the great State of Arizona. We look forward to celebrating more of the Maricopa County Workforce Development Board's continued successes.

Sincerely,

Mark Gaspers

Mark Gaspers
Chair
Workforce Arizona Council

cc: Thomas Galvin, Chief Elected Official, Maricopa County Workforce Development Board
Carlos Contreras, Director, Office of Economic Opportunity
Janice Garza, Workforce Council Policy Manager, Office of Economic Opportunity
Deseret Romero, Governance and Compliance Advisor, Office of Economic Opportunity



Consent Agenda.

MCWDB Membership Updates



2025-2026 Maricopa County Workforce Development Board Membership

Business, at least 51% Per Section 107 (b)(2)(A) & Bylaws Article VI, Section 1(f)(1)(2)(3)(4)							#	%	<i>Minimum</i>
Name	Affiliation	Membership (Small Business at least 2)	Original Start	Term End	Notes/Special Circumstances	9	47%	51%	
1	Bonnie Schirato, Chair	Tivity Health	Healthcare (Small Business)	6/10/2020	6/30/2026				
2	Scott Holman	Amkor Technology	Manufacturing	1/29/2025	6/30/2028				
3	Danielle Goodman	Intel	Manufacturing	1/29/2025	6/30/2028				
4	Grenee Martacho	Concord General Contracting	Construction (Small Business)	4/20/2022	6/30/2028				
5	Kathryn Ybarra	Banner Health	Healthcare	7/23/2025	6/30/2028				
6	Loren Granger	Wells Fargo	Finance & Insurance	7/1/2020	6/30/2026				
7	Noelle Trinder	Banner Health	Healthcare	6/22/2022	6/30/2028				
8	Tim Willenborg	Brenntag North America-Scottsdale	Transportation & Warehousing	3/27/2024	6/30/2027				
9	Linchen A Yap (Anna)	TSMC	Manufacturing	3/26/2025	6/30/2028				
Workforce, at least 20% Per Section 107 (b)(2)(B) & Bylaws Article VI, Section 1 (G)(1)(2)(3)(4)							#	%	<i>20%</i>
Name	Affiliation	Membership	Original Start	Term End	Notes/Special Circumstances	5	26%		
10	Shawn Hutchinson	Phoenix Electrical JATC	Labor Organization	7/1/2010	6/30/2028				
11	Tina Drews	Salt River Project	Apprenticeship	9/4/2019	6/30/2028				
12	Jacob Evenson	Boilermakers - Local 627	Labor Organization	1/11/2023	6/30/2026				
13	Kathryn Che' Collins	Habitat for Humanity	Community Based Organization	11/2/2022	6/30/2026				
14	Anne Landers	Junior Achievement of Arizona	Multiple Industries	11/15/2023	6/30/2028				
Education & Training, Per Section 107 (b)(2)(c) & Bylaws Article VI, Section 1 (H)(1)(2)							#	%	
Name	Affiliation	Membership	Original Start	Term End	Notes/Special Circumstances	2	11%		
15	JakinDee Kosaka	Maricopa County Adult Probation	AZADE Adult Education & Literacy - WIOA Title II	7/1/2024	6/30/2027				
16	Brittany Holmes	Arizona State University	Higher Education	10/23/2024	6/30/2028				
Governmental, Economic, and Community Development, Per Section 107 (b)(2)(D) & Bylaws Article VI, Section 1 (H)(3)(4)(5) & (I)							#	%	
Name	Affiliation	Membership	Original Start	Term End	Notes/Special Circumstances	3	16%		
17	John Soto	Arizona Department of Economic Security	DES Wagner-Peyser - WIOA Title III	1/10/2024	6/30/2027				
18	Gregg Ghelfi	Arizona Finance Authority	Economic and Community Development	11/29/2017	6/30/2026				
19	Danielle Lertique	Arizona Department of Economic Security	DES Vocational Rehabilitation - WIOA Title IV	6/11/2025	6/30/2026				

Current Seats Occupied	19
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Community Impact Statement.

Success Story

Success Story

Participant Name: Manuel C.
Month/Year: 5/2025
Career Advisor: Celia Moreno

In the fall of 2024, Manuel enrolled with DP Electric as an apprentice and has remained actively engaged in the program since. His commitment to the apprenticeship and consistent communication with his assigned Career Advisor have been commendable. During his training, Manuel requested supportive services in the form of work boots, citing the physically demanding nature of his job and the need for safe, comfortable footwear. His existing boots were significantly worn down and posed a safety hazard, making it difficult to carry out his duties effectively.

Upon receiving Manuel's request, his Career Advisor promptly guided him through the process of applying for supportive services. Thanks to the clear communication and the efficiency of the system in place, Manuel completed the required steps within a few days. He effectively conveyed the importance of having proper work gear—not just for comfort, but to prevent workplace injuries. His application was reviewed and approved by the ARIZONA@WORK Maricopa County team in under a week.

Manuel expressed deep gratitude for the timely assistance. Equipped with new work boots, he can now perform his job safely and confidently, even in fast-paced, physically taxing environments. Workforce and supportive services like those provided by ARIZONA@WORK Maricopa County play a vital role in ensuring that individuals can overcome economic or logistical barriers while focusing on skill development and career growth. For Manuel, this support has meant peace of mind and the ability to redirect personal savings toward long-term goals in the electrical trade, rather than short-term necessities.



Information/Discussion/Possible Action.

**Maricopa County Workforce Development Board
Workgroups Proposal**



MCWDB Workgroup Proposal

Steve Clark, Executive Director | August 2025



MCWDB Workgroups Proposal

Current Committee Structure (per bylaws)

- Standing Committees
 1. Executive Committee
 2. Youth Committee
- Other Ad-Hoc Committees
 1. Employer Connection Committee
 2. Regional Workforce Initiatives Committee

MCWDB Workgroups Proposal

Workgroup Guidelines

- Propose concepts to MCWDB staff for further consideration
- Staff-driven workgroup rosters/focus areas
- Increased stakeholder involvement
- Limited number Board members volunteer to serve
- Not required to follow Open Meetings Laws

MCWDB Workgroups Proposal

Workgroup Guidelines

- Workgroups report to MDWCB staff
- Advisory role to staff only
- Members-Industry/Topic “experts”
- MCWDB staff serve as liaisons to these workgroups
 - Progress Updates at each full MCWDB meeting

MCWDB Workgroups Proposal

Proposed Workgroups

1. Advanced Manufacturing/Semiconductor
 - Chair: Scott Holman, Amkor Technology Arizona
 - MCWDB Liaison: Nancy Avina
2. Regional Workforce/Economic Development
 - Chair: Tim Willenborg, Brenntag North America
 - MCWDB Liaison: Katelyn Harris Lange

MCWDB Workgroups Proposal

Next Steps

1. Secure MCWDB approval
 - August 7, 2025 – Executive Committee
 - August 28, 2025 – Full MCWDB
2. Build Out Workgroup Rosters
3. Establish initial goals/activities
4. Determine meeting dates/times



Questions?

(need a motion to approve)



Information/Discussion/Possible Action.

FY25 Dislocated Worker to Adult Funds Transfer



FY25 WIOA Dislocated Worker to Adult Transfer



In accordance with [WIOA Section 133\(b\)\(4\)](#), the State's WIOA Title I-B Fiscal Policy, [Section 400 - WIOA Title I-B Transfer of Funds](#). Allows Local Workforce Development Boards (LWDBs) to request approval from the Arizona Department of Economic Security to transfer up to 100 percent of funds between the WIOA Title I-B Adult and Dislocated Worker Programs when funds in a Local Workforce Development Area (LWDA) have not been fully expended for a Program Year (PY).

This request does not change the amount of the allocation to the LWDA, but only the use of funds for the respective programs.

All transfer of funds requests are subject to the "Sunshine Provision" of [WIOA Section 107\(e\)](#), which requires that LWDBs make their intentions regarding transfers of funds available for public comment and for discussion in open meetings.

FY25*

Amount Of Transfer Requested	\$3,618,231
Percentage Of Transfer Requested	100%
Dislocated Worker Current Allocation	\$3,618,231
Dislocated Worker New Allocation	\$0
Adult Current Allocation	\$2,742,664
Adult New Allocation	\$6,360,895
Number of Adults To Be Served With Transfer	Increase
Number of DW's To Be Served With transfer	Decrease

*FY25 Funds Expire on 8/15/2026

WIO-1075A FORFF

Q & A

1-Q. Describe the labor market information and other economic conditions in the local area or the region that support the need for this transfer of funds:

1-A. Maricopa County continues to see an unemployment rate below the national average of 4.6% as of July 2025. Our counties current unemployment rate is 4.1% according to the Office of Economic Opportunity. As a result, we're experiencing a decrease in our efforts to connect with Dislocated Workers. In addition to these economic conditions, we're also experiencing a high rate of success in rapid re-employment via job referrals, job placements, and other basic services available through WIOA that don't require direct funding.

WIO-1075A FORFF

Q & A

2A-Q. How will the LWDA ensure the quality of services provided, and how will the LWDA maintain or adjust services for specific eligible populations such as, e.g., displaced homemakers and spouses of active-duty members of the Armed Forces?

2B-Q. If transferring funds to the Adult Program from the DW Program, describe how this transfer of funds will impact the LWDA's ability to meet the 75 percent goal for Adult priority of service as outlined in Training and Employment Guidance Letter (TEGL) 07-20:

2C-Q. If requesting to transfer funds from a program due to low participation, describe outreach efforts to ensure that potentially eligible individuals are made aware of available services (e.g., outreach to workers affected by facility closures, separating service members, and others who may be eligible for Dislocated Worker services, etc.).

2A-A. As of August 2025, we've had fewer than 50 new dislocated worker enrollments since the beginning of PY24/FY25 (14 Months). Even after this transfer of funding we will still be able to enroll any dislocated workers who come in with funding that will remain. This Transfer of funds will allow us greater flexibility in serving those in need with the most appropriate program. Funding for Dislocated Workers is still available after this transfer and will be more than enough to serve the project.

2B-A. This transfer of funding will not have any impact towards our ability to meet the 75% Priority of Service goal. In our Adult Program, approximately 96% of our active participants belong to priority 1, 2, or 3. We've implemented processes at a service delivery level that allow us to prioritize our funding for those most in need in accordance with TEGL 07-20.

2C-A. Maricopa County has responded to 38 WARN/Non-Warn notices since July 2024, ensuring those impacted by layoffs are aware of our services. We've also implemented questions during the application process to identify potential dislocated workers as early in the process as possible. We also verify the information at time of intake/enrollment.

WIO-1075A FORFF

Q & A

3-Q. How will the transfer of funds impact current providers of training and other services within the ARIZONA@WORK Job Center including any effects on jointly funded employment and training programs?

3-A. Adult Program participants accounted for approximately 96% of FY25 AD/DW enrollments. Occupational Skills Training, Apprenticeships and paid Work Experiences are the most-requested services by both Adults and Dislocated Workers in our Job Centers. The transfer of funds will allow us to meet the training needs of more Adult participants while still allowing for sufficient funding of services for Dislocated Worker Program participants.

4-Q. What are the expected impacts of the transfer of funds on WIOA performance outcomes, such as changes to the employment rates and other measures, for both the Adult and DW programs if the funds are transferred to align with participant needs?

4-A. The transfer of funds will better reflect the current conditions of Maricopa County's workforce landscape. Our performance has exceeded the expectations set forth by the WIOA Performance Measures from the state in each of the last 5 years. Through enhanced basic services and our vast network of employers, we're often able to provide services to dislocated workers at no direct cost. For those interested in individualized services, the budget we're carrying over should more than suffice to meet the need.





Thank You



Information/Discussion Only.

**Pipeline Connects & Arizona Coalition for Career
Readiness**

Presentation Forthcoming



Information/Discussion Only.

MCWDB Social Media Outreach



FY26 Social Media Strategic Plan

Katelyn Harris Lange, In-Demand Career & Apprenticeship Strategist

MCWDB Full Board Meeting | August 28, 2025 | 9:30 AM



A proud partner of the [americanjobcenter](#) network

Social Media Goals

The MCWDB's social media goals include building an engaged audience across LinkedIn, Instagram, and Facebook to support three key objectives in the MCWDB Strategic Plan.

1. Strengthen regional collaboration across local workforce areas
2. Increase participation of individual job seekers and businesses served across all Maricopa County Workforce Development Board title partner programs
3. Position the Maricopa County Workforce Development Board as a forward-thinking strategic leader
4. Socialize common language related to in-demand industries and provide job seekers direction

LinkedIn

- Celebrating board members, staff, employers & community partners
- Avenue for employer engagement & board recruitment
- Follower growth
 - FY24: 150
 - FY25: 2,566 🎉
 - FY26 Goal: 3,500
- FY25 Impressions: 113,802



ARIZONA@WORK Maricopa County

2,665 followers

2w • 🔒

Great to join workforce professionals from across the state at last week's Arizona Workforce Summit, hosted by the [Arizona Office of Economic Opportunity!](#)

[#arizonaatwork](#)



👤 with You and 9 others

👍👍👍 Shawn Hutchinson and 39 others

1 comment

Facebook

- Collaborating with partner orgs
- Follower growth
 - FY24: 95
 - FY25: 428 🎉
 - FY26 Goal: 600
- Last 90 days:
 - Views: 63.3K
 - Reach: 23.7K



Posts About Photos Videos More ▾

Arizona at Work Maricopa County and City of Avondale, AZ Jun 12 · 🌐

Meet employers in the West Valley on July 17 from 11 a.m. - 2 p.m. at the Avondale Resource Center (995 E. Riley Drive Avondale, AZ 85323).... See more



Avondale Hiring Event

July 17 • 11 AM – 2 PM

Avondale Resource Center
995 E. Riley Drive
Avondale, AZ 85323

Equal Opportunity Employer Program. Auxiliary aids and services are available upon request to individuals with disabilities. ARIZONA@WORK Maricopa County products and services are made available through federal funding provided by the Workforce Innovation and Opportunity Act (WIOA) serving employers by aiding job seekers, adults, dislocated workers, and youth. WIOA establishes a priority requirement for the use of funds for Adult Individualized career and training services. Under WIOA, priority is given to public assistance recipients (TANF, SNAP, SSI), low-income individuals, or individuals who are basic skills deficient for Adult Individualized career and training services. Veterans and eligible spouses in these groups receive top priority. The Title I Adult, Dislocated Worker, and Youth programs are 100% funded by the Department of Labor in the amount of \$13,500,041.

13

7 comments 69 shares

Posts About Photos Videos More ▾

Arizona at Work Maricopa County 3d · 🌐

This year, Maricopa County won a record-breaking 85 National Achievement Awards, including **6** awards for workforce development programs!

Award-winning **#arizonaatwork** initiatives included:

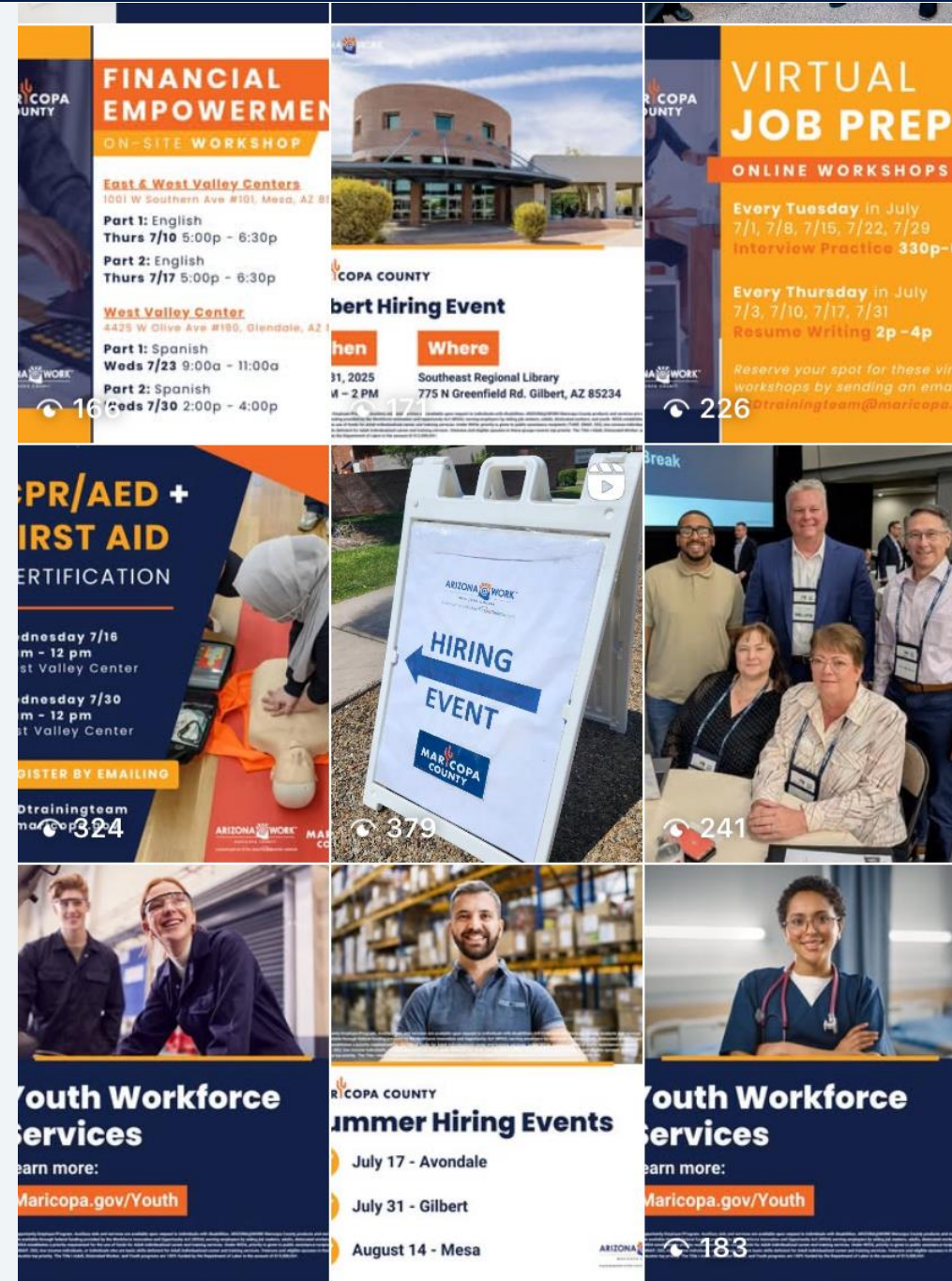
- 🏆 Virtual Rapid Response Services
- 🏆 Pathway to Rapid Reemployment
- 🏆 Spanish Workforce Workshop Offerings
- 🏆 In-House CPR/AED and First Aid Certification
- 🏆 Registered Apprenticeship & Pre-Apprenticeship Fair
- 🏆 ARIZONA@WORK Maricopa County: Extended Hours



**NACo 2025
ACHIEVEMENT
AWARD
Winner**

Instagram

- Easy to find program, location & event information
- Follower Growth
 - FY24: 639
 - FY25: 947 🎉
 - FY26 Goal: 1,250
- New Goal: 1 short form video / Week




New Videos

week so check back often!

Job Fairs

Goodwill Career & Resource Fair June 13, 2025 10:00 a.m. - 12:00 p.m.	ARIZONA@WORK East Valley Hiring Event June 19, 2025 11:00 a.m. - 2:00 p.m.
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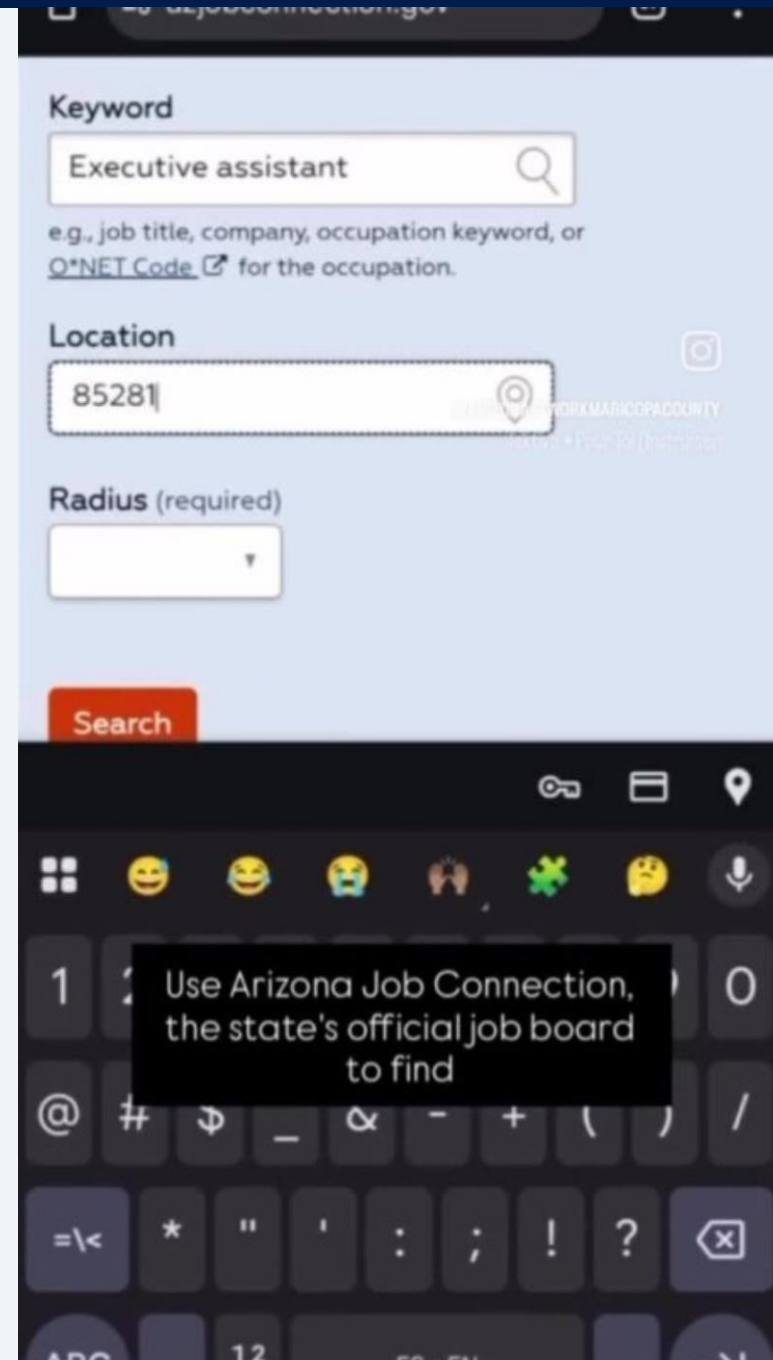


[View Upcoming Job Fairs](#)

Featured Jobs

Manufacturing	Construction
Warehouse Transportation	Healthcare Social Services
Finance & Insurance	Information Technology

other industries



Keyword
Executive assistant

e.g., job title, company, occupation keyword, or O*NET Code for the occupation.

Location
85281

Radius (required)

Search

Use Arizona Job Connection, the state's official job board to find

Popular Posts



Central Arizona Regional Workforce Forum Series

Sessions 1-3

Event Recap

- ✓ Topics Covered: Apprenticeships, Career & Technical Education, Economic Development & Workforce Trends
- ✓ 32 Speakers
- ✓ 502 Attendees

A profile card for Jared Beard. It features a circular headshot of a man with glasses and a beard. The text identifies him as Jared Beard, Assistant Director of the Workforce Development Division in Maricopa County. It also mentions he was named a Phoenix Business Journal 40 Under 40 Honoree. Logos for Arizona@Work and Maricopa County are present.

ARIZONA@WORK
MARI COPA COUNTY
A proud partner of the American Job Center network

JARED BEARD
Assistant Director
Workforce Development Division
Maricopa County

Phoenix Business Journal
40 UNDER 40 HONOREE

MARI COPA COUNTY



MARI COPA COUNTY

ARIZONA@WORK
MARI COPA COUNTY

West Valley Apprenticeship Fair

- ✓ 180 Attendees
- ✓ 13 Apprenticeship & Pre-Apprenticeship Programs

Upcoming Observations

- September:
 - Workforce Development Month
 - Arizona Career Awareness Month
- October: Manufacturing Month
- April:
 - National Apprenticeship Week
 - Second Chance Month





Thank you!

Katelyn.harrislange@maricopa.gov

**let's
connect**
ON SOCIAL MEDIA



@arizonaatworkmaricopacounty



@arizonaatworkmaricopacounty



linkedin.com/company/
arizonaatworkmaricopacounty



A proud partner of the **americanjobcenter** network



Information/Discussion Only.

WDD Service Provider Update



Workforce Development Division

Jared Beard, Assistant Director
Workforce Development Division



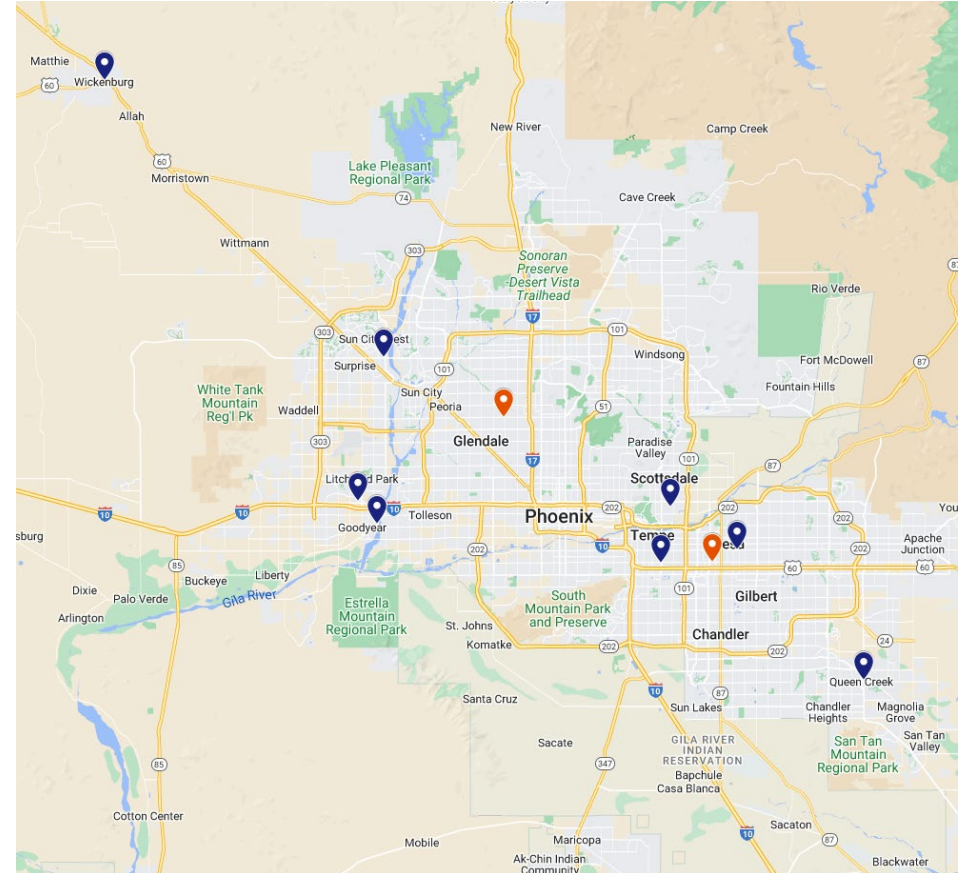
Updated Sites

ONE STOP CENTERS

- East Valley Career Center: 1001 W. Southern Ave., Suite 101, Mesa, AZ 85210
- West Valley Career Center: 4425 W. Olive Ave., Suites 190 and 200, Glendale, AZ 85302

SATELLITE SITES

- Maricopa County - Avondale
- Maricopa County - Goodyear
- Maricopa County - Mesa
- Maricopa County - Queen Creek
- Maricopa County - Surprise
- Maricopa County - Tempe
- Maricopa County - Tempe (Youth Hub)
- Maricopa County - Wickenburg
- Maricopa County - Gila Bend
- **Glendale SOCC - Glendale**



By the Numbers (FY25)

29,000

Maricopa County residents visited our Workforce Development Centers

515

New businesses engaged

1,042

Total Apprentices Supported this past program year

1,763

Newly enrolled participants this past program year

4,000+

Job Seekers participated in a county hosted job fair

6

NaCo Awards received (2025)

On the Horizon (FY26)

- **Workforce 2 You Final Year**
- **OST Module Shift**
- **Passport to Employment (Youth)**
- **ARPA Funding Close Out**
- **TBD**



Questions?

Jared Beard

Maricopa County Workforce Development Division

jared.beard@maricopa.gov

Phone: 623-280-7487

July 2025

Quarter 4

Report

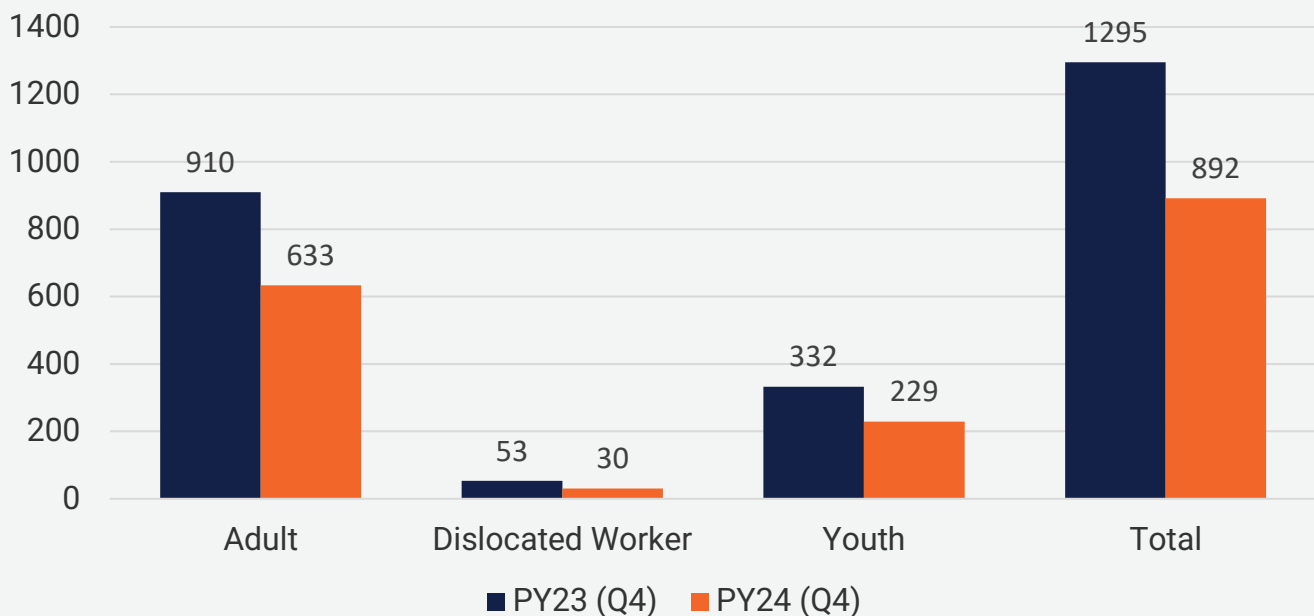
PY24

Maricopa County
Human Services Department
Workforce Development Division

Overall Enrollments

In Q4 of PY24, we saw an overall reduction in enrollments consistent with availability of funding. All client groups had a decrease of enrollments compared to the same quarter last year. The Workforce Development Division (WDD) has continued to review staffing levels, operational costs, and allowable expenditures to make sure we're maintaining appropriate levels of service and fiscal responsibility.

Enrolled Participants



Comprehensive Center Traffic

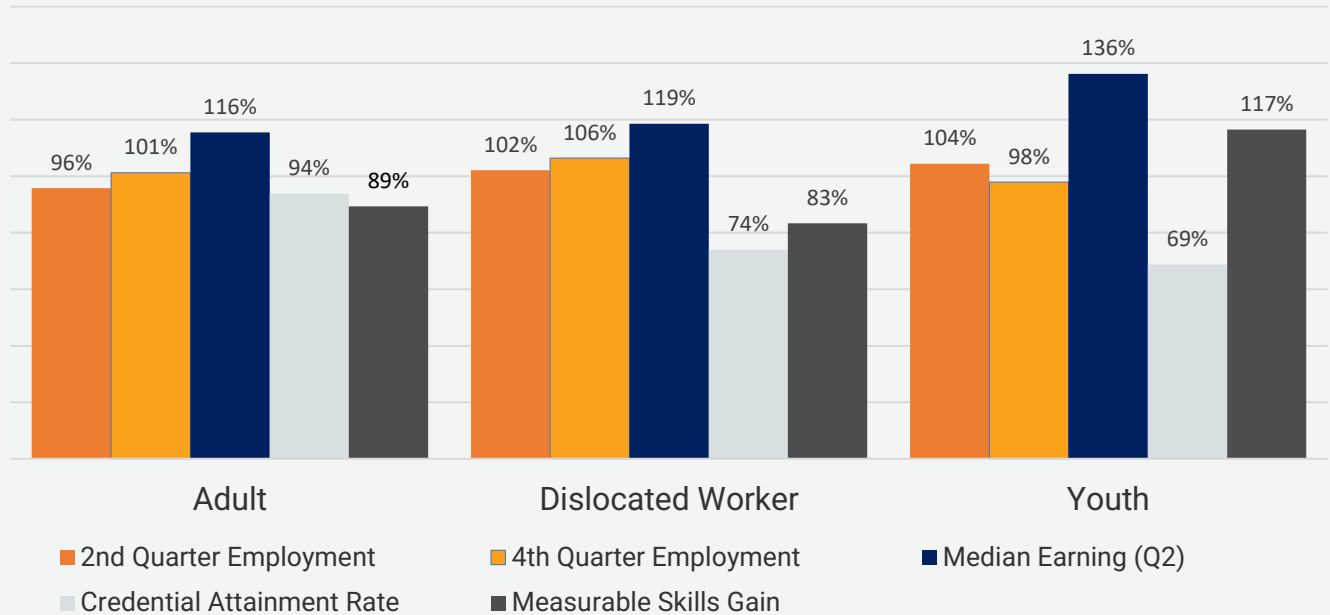
In Q4 of PY24, the West Valley Outpaced the East Valley Center in Traffic which has been the historical norm. Both the WVCC and the EVC are operating expanded service hours, with both centers now open 8am – 7pm, Monday through Thursday. In Q4 we did see an increase in traffic from the previous quarter for the EV which is encouraging.

West Valley – 3,181 Job Seekers (3,208 Last Quarter)

East Valley – 2,000 Job Seekers (1,738 Last Quarter)

WIOA Performance

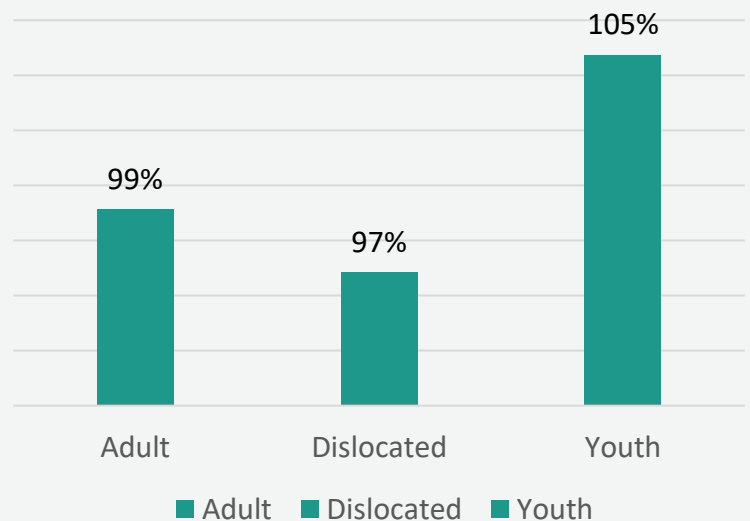
WIOA Performance Measures



In the fourth quarter of PY24, we're within acceptable performance scores for this time of the year. Many of these performance measures are cumulative and will naturally increase as enrolled participants move through the program and begin demonstrating outcomes. Compared to Q3 in PY23, we're further along in some metrics, and very close to being the same in others. We will continue to focus on delivering services that directly lead to positive outcomes.

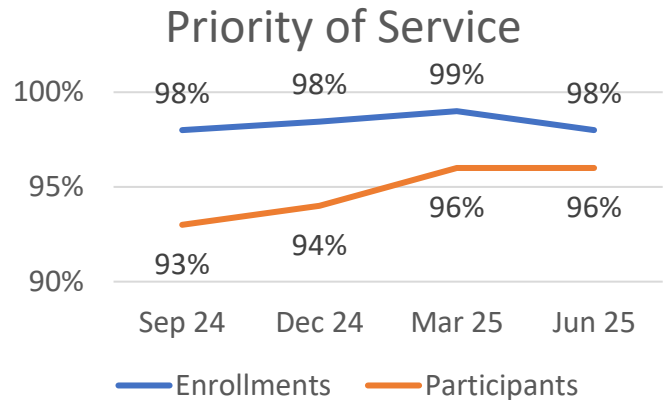
Overall Scoring: The overall scores for the three core programs are an average of the scores from the five performance measures displayed above. As the individual metrics increase, so will our overall scores. Maricopa County is on pace to once again meet/exceed these expectations by the end of the program year.

Overall Scores



Priority Population Summary

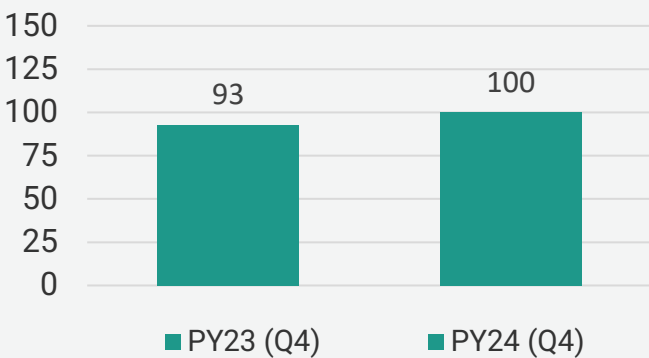
Priority of Service was implemented to ensure those most in need were receiving assistance. This approach has been instrumental in navigating the decrease in budget from PY23 to PY24. For a LWA to be as diverse and populous as ours, this is a huge accomplishment and a true testament to the work being done by our Title 1B frontline staff.



Work Experience

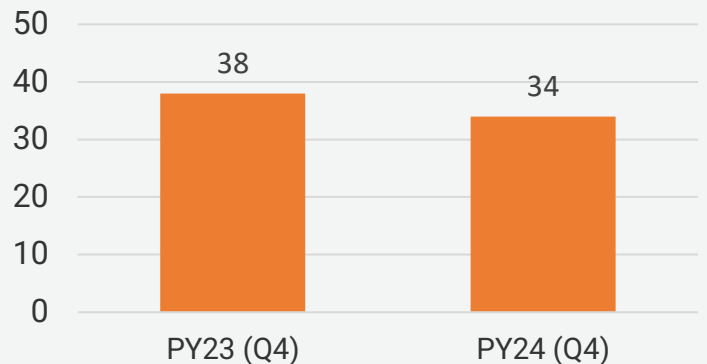
A Work Experience (WEX) is a planned, structured learning experience that takes place in a workplace for a limited time. Work Experiences may be paid or unpaid, as appropriate, and consistent with other laws, such as the Fair Labor Standards Act. A Work Experience provides participants with opportunities for skill development and includes academic and occupational education. The employer provides supervision and training to the participant as outlined in a Worksite Agreement. Work Experience wages are funded through the WIOA grant.

Youth Program



The Youth WEX program experienced a decline in participation compared to the prior year. There has been a very intentional effort by our team to identify youth participants who could benefit from a WEX opportunity and get them engaged.

Smart Justice



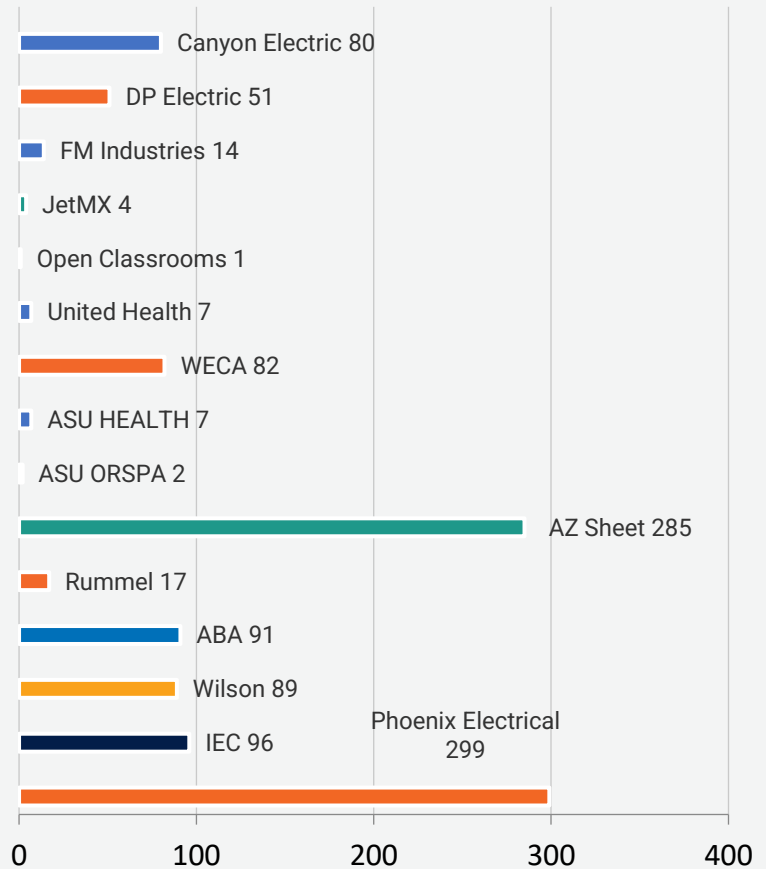
In Q4 of PY24, there were nearly the same number of Smart Justice participants engaged in a WEX opportunity than the year prior. This program continues to be a model of consistency and amazing outcomes.

Apprenticeship

After reconciling all potential apprentices enrolled, there were 83 new active apprentices in Q4 of PY24. Apprentices are funded through a combination of ARPA and WIOA funds, this has allowed us to support apprentices at an unprecedented level. As construction continues to be the largest industry supported by apprenticeships, we're also receiving more and more interest in apprenticeships in Healthcare and Advanced Manufacturing. We look forward to supporting additional programs in the future. As funding levels continue to decrease, we will use all available information to make informed decisions and plans on how to allocate future funding.

Apprenticeship Participation Breakdown

We are currently working with 15 apprenticeship programs and have active participation in all of them. We have apprenticeship programs still in development that we will support their first cohorts in PY24. Construction remains the most funded industry across apprenticeships.

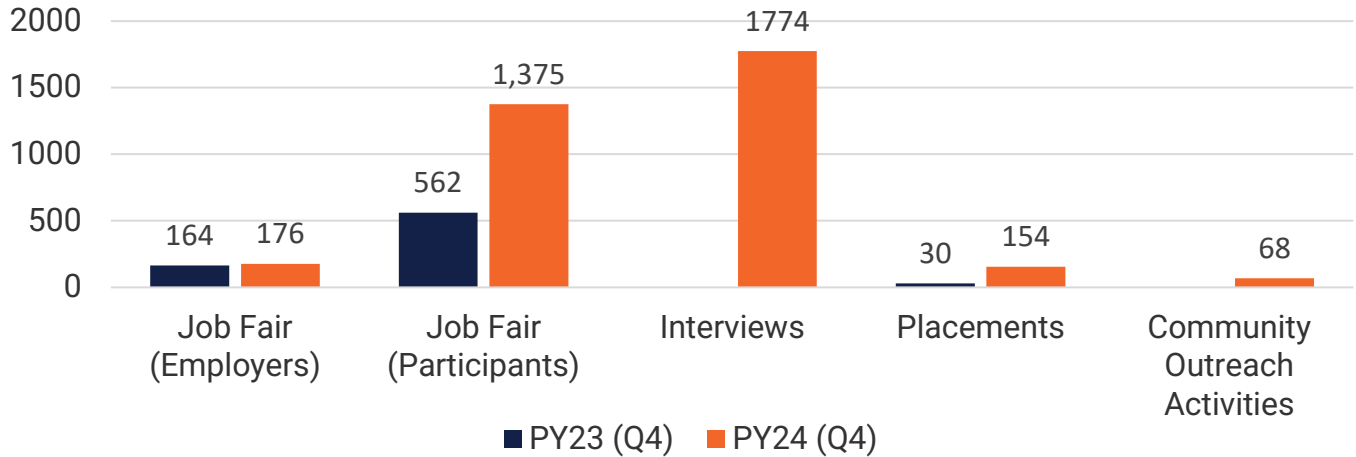


New Apprenticeship Partners

As is the objective of the MCWDB, we continue to support and explore new Registered Apprenticeship Programs coming to the Valley and gained 6 new partnerships during PY24. As of the end of Q4, there are no immediate new partnerships on the horizon. We receive communications from the State Apprenticeship Office of newly registered programs in our service area, however, all partnerships shared in Q4 were in non-demand industries, not currently supported.

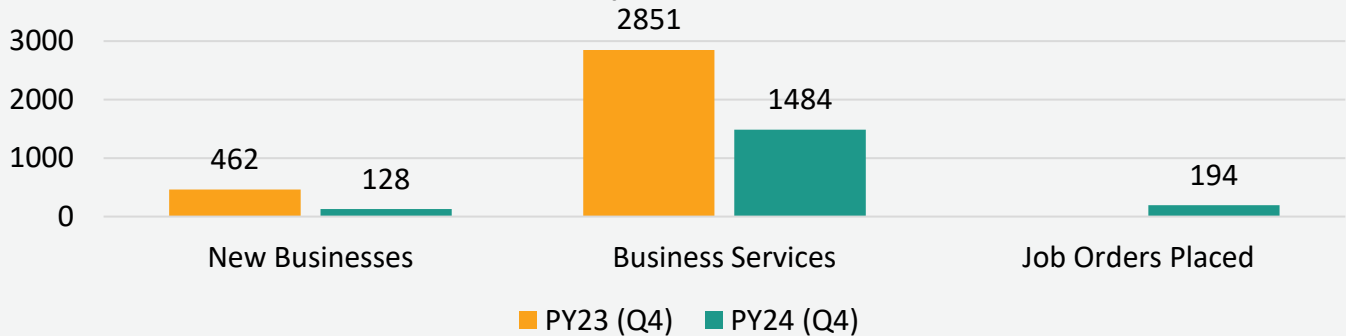
Business and Community Services

Workforce Development Coordinators



The Workforce Development Coordinators (WDC's) continue to work closely with the local municipalities in whom we share an agreement with. The WDC's are tasked with providing all services offered at the two main career centers in Glendale and Mesa.

Business Service Representatives (Cumulative)



The Business Service Representatives serve as the face of services available to local businesses on behalf of the program. Staff are committed to connecting employers with highly trained and talented job seekers throughout our communities. There have been increases in all major Key Performance Indicators amongst our BSR team. Staff are tracking follow up services and providing the information to the employers for enhanced engagement.

Program Highlights

Youth Program

During the fourth quarter, the Youth Program remained highly active, facilitating 32 Meet & Greets and enrolling 94 new youth participants. The Youth team collaborated with 171 individuals to authorize 718 new services, including 49 WEX placement referrals and 46 supportive services. Additionally, the team maintained a strong focus on Occupational Skills Training (OST), advising and approving 27 training authorizations in key industry sectors such as Transportation, Health Care, Construction, and Information Technology.

Throughout the 4th quarter, Maricopa County's Youth Program focused on professional development, providing staff with trainings on Resume Writing, Interviewing, Job Search Assistance, Apprenticeship Opportunities, WIOA Compliance, Career Pathing, as well as providing an overview of the Youth Program for our HSD Call Center. Beyond these initiatives, the Youth Program remained deeply engaged with the community through visits and presentations at various schools and partner organizations.

These included Keys to Change, Smart Justice Job Fair, Future for Kids, Town of Guadalupe Job and Resource Fair, Queen Creek Job Fair, Tempe's Education and Career Empowerment Quarterly Meeting, Life Beyond High School, Rio Salado College Avondale, Tempe College Connect, Autism Charter, WestMarc, Queen Creek High School, Marcos De Niza and hosted Chandler Unified School District's Quarterly Social Worker Meeting. Lastly, Maricopa County's Youth Program partnered with the City of Tempe to put on our annual Youth Job and Volunteer Fair in May. The event attracted 140 job seekers where 34 hires were made and 20 volunteers secured.

Adult/Dislocated Worker Program

During the fourth quarter, 398 adult participants engaged in the WDD orientation in pursuit of workforce-related activities. The AD/DW program successfully conducted 293 Meet and Greets and resulted in 194 enrollment appointments. During this quarter, the AD/DW team received approval for 155 Adult/Dislocated individualized enrollments. Efforts remained focused on serving high-priority demographics, including veterans, eligible spouses of veterans, low-income individuals, and those with basic skills deficiencies. Additionally, 134 clients commenced occupational skills training, and 1034 new services were implemented for incoming participants.

This quarter, the AD/DW program resumed its CDL module, enabling participants to complete orientation while also deepening their understanding of the CDL industry's standards and demands. A total of 84 individuals successfully completed the module.

Furthermore, the AD/DW team actively engaged in various outreach events throughout the community. Career Advisors presented the WIOA program and its services to organizations such as the Glendale Family Resource Fair and the Peoria Park Fest, where they provided information to assist the community in accessing training resources and supportive services. Additionally, Workforce Development team members participated in job fairs at multiple locations across Maricopa County including Surprise, Goodyear, Avondale, Mesa, and Queen Creek further expanding employment opportunities for the community.

Program Highlights (continued)

Smart Justice Program

During the fourth quarter, the Smart Justice initiative continued its mission to support justice-involved individuals in their journey toward meaningful reintegration and economic self-sufficiency. The program enrolled 62 new participants, each receiving tailored support to address barriers to employment and personal development. A total of 494 new workforce services were delivered to 127 individuals. These services are designed to promote stability, reduce recidivism, and foster long-term success by preparing participants for meaningful employment opportunities.

The Smart Justice team facilitated 24 new occupational skills training opportunities across high-demand sectors such as construction, information technology, social assistance, and transportation. These trainings equip participants with industry-recognized credentials and hands-on experience, enhancing their employability in competitive markets. Ten participants completed their training this quarter, earning industry-recognized credentials and gaining hands-on experience. These completers may have enrolled in earlier quarters, reflecting the program's ongoing structure.

The Work Experience initiative welcomed 13 new participants into temporary job placements designed to build workplace skills and confidence while 16 individuals completed their placements this quarter, gaining valuable experience and professional references. As with training, some completers began in prior quarters.

Smart Justice proudly launched their first event, *Pathways to Opportunity Workshop and Employment & Resource Fair*—a powerful gathering that united job seekers, employers, and community partners for a day centered around growth, connection, and empowerment. The workshop welcomed 21 participants and provided on-site coaching to 6 additional individuals, offering personalized support tailored to each person's path. Following the workshop, the Employment and Resource Fair drew an inspiring 70 attendees, along with 6 employers and 8 resource organizations. The impact was clear generating 89 pre-screens, 14 on-site interviews, 18 scheduled interviews, and 108 resource connections, including 20 enrollments with Dress for Success. Both events reflect the program's growing reach, innovation, and deep commitment to empowering justice-involved individuals on their path to employment and self-sufficiency.

Community Partnerships

Coursework utilizing the second-year funding of the Governor's Workforce 2 You grant started this quarter in June. Additionally, the English Language Learner class in Gila Bend wrapped up with graduation on 7/12/25 and 7 participants securing employment.

Six cohorts of healthcare and engineering-based programs, all providing industry recognized credentials, were selected because labor market information indicates growth in those industries. Upon completion, our business services team will assist in connecting participants with employers. Details of the remaining 6 cohorts, all which will complete in September, are below.

Program Highlights (continued)

Community Partnerships (continued)

Training Program	Location	# of Currently Attending Students
Electronic Healthcare Records Management	Wickenburg	6
Electronic Healthcare Records Management	Queen Creek	10
Electronic Healthcare Records Management	Guadalupe	12
Medical Billing and Coding	Guadalupe	15
Home Health Aide	Queen Creek	7
Engineering Technician	Queen Creek	13

English Language Learner	Gila Bend	9 graduated on 7/12/25
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Business Services (continued)

An updated version of the Weekly Job Blast was designed and launched to over 19,000 subscribers each week. The updated Job Blast provides job seekers quicker access to the information they are seeking utilizing customized landing pages for information including Job Fairs, Featured Jobs, Regional Job Listings, Workshops and Trainings, an Employer Spotlight and other resources.

During PY24 Quarter 4, we hosted 14 Rapid Response Events for employers experiencing layoffs. The BSRs introduced 127 new employers to our services and checked in with 500 existing employers to offer services including job postings, job referrals, and hiring events. The BSRs supported 12 Job Fairs around the Valley, with 218 employers tabling at the events.

Here are a few of the comments received from employers attending our hiring events:

"Amazing community interaction, good candidates."

"The event was well organized and gave us a great opportunity to connect with potential candidates, face to face."

"Good turnout, several people will be interviewed."

"Spoke with quite a few highly qualified candidates. Very diverse range of experience."

"Thank you for setting the event up and all the time and effort put forth by your team."

"I saw a lot of diversity and even recruited over 55+."

"Very good interaction w/ the town and residents."

"Steady stream of potential employees, great vendor interactions & resources"

"Really liked the space and the flow from table to table."

"A lot of jobseekers with degrees."

"This was a great event! The people who showed up were exactly what I was looking for!"

"Well organized."

"Loved the fair—great candidates! You guys are so personable and provide amazing customer service."

Success Story

Business Services Success Story

Business Name: Western Alliance Bank

Month/Year: Spring 2025

Career Advisor: Harvey Smith

John Mulhern, Team Lead Talent Acquisition, of Western Alliance Bank recently met with Harvey Smith, Workforce Development Division Business Services Representative to discuss his hiring needs. Western Alliance Bank is a Phoenix based business which incorporates the following brands: Alliance Bank of Arizona, Bank of Nevada, Bridge Bank, First Independent Bank, Torrey Pines Bank, Alliance Association Bank, and AmeriHome Mortgage Founded in 1994. Western Alliance Bank is one of the fastest growing regional banks in the US.

John was referred by Tim Stump at Vocational Rehabilitation. Western Alliance Bank has a proven track record of reaching out to candidates with disabilities, including those with Autism. John asked us for advice on connecting with the Deaf and Hard of Hearing community, and we provided him an introduction to the Arizona Commission for the Deaf and Hard of Hearing. Western Alliance Bank is an extensive user of the Arizona Job Connection and currently has 68 job postings contributing to the 11,400 jobs they have posted since 2019.

When asked how we are doing, John left the following message "I want to thank you and your organization for the time I spent with you. You mapped out so many different opportunities that I've been executing on and setting up meetings, but also how you have me signed up for a job fair as well, and then offering others, but also, more than anything, you explaining to me how each different organization works. Some are more specialized. Others are not. I do have a follow up call today with I think it's the Buddy's organization, which is fantastic. So, you know, just, just the fact that you told me and really opened my eyes. I knew there were some agencies that helped, but you know, what you and your team were able to do, provide, and show me, has been fantastic. We really think it's going to move the needle for us this year as far as hires, and I'll make sure to communicate that. I really appreciate everything you've done. I want to thank you for the time you spent that day clearly spelling things out, giving me ways to execute, and also making those introductions."



Maricopa County
Human Services Department
Workforce Development Division
Maricopa.gov/WDD



Information/Discussion Only.

**FY 26 Central Arizona Regional Workforce Forum Series
Preview**

FY 26 Central Arizona Regional Workforce Forum Series

- Regional Collaboration
 - Maricopa County
 - City of Phoenix
 - Pinal County



FY 26 Central Arizona Regional Workforce Forum Series

- Session #1: October 21, 2025
- Session #2: January 27, 2026
- Session #3: April 28, 2026

* All sessions run from 9:00–11:00 a.m.



FY 26 Central Arizona Regional Workforce Forum Series

- Previous Areas of Focus:
 - K-20 Education
 - Economic Development
 - Workforce Development



FY 26 Central Arizona Regional Workforce Forum Series

- Agenda ideas:
 - Apprenticeships
 - Youth
 - Regional Workforce Board Retreat
 - WIOA Reauthorization
 - Make America Skilled Again



Questions/Ideas to Consider?





Information/Discussion Only.

MCWDB Committee Updates

Executive Committee & Youth Committee



Call to the Public.



Adjourn.

**Next Regular MCWDB Meeting:
October 16, 2025**