



ARIZONA TRIBAL WORKFORCE

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ARIZONA TRIBAL WORKFORCE DEVELOPMENT BOARD (ATWDB)

MEETING MINUTES

Wednesday, April 2, 2025

10:00 am – 11:30 am

Virtual Meeting

Prepared by: Nadine Talayumtewa

I. Call to Order – Crystal Banuelos, ATWDB Chair

Chairwoman Banuelos called the meeting to order at 10:02 am

II. Roll Call - Connie Fraijo, ATWDB Executive Director

Connie Fraijo conducted a roll call; a quorum was present

Members' Present: Neil White, Crystal Banuelos, Winifred Begay, Brent Kurth, Genevieve Dasti, Wallin Gustin, David Howard, Craig Lefever

Members' Absent: Erin Pazos, Aaron Brown, Bernadette Kniffin

Staff Present: Connie Fraijo and Nadine Talayumtewa

III. Approval of April 2, 2025, Meeting Minutes

The meeting minutes of February 5, 2025, were presented on screen for review. Craig Lefever motioned to approve and seconded by Wallin Gustin. Genevieve Dasti abstained. Motion carried.

IV. Board Chair Report – Crystal Banuelos, ATWDB Chair

- Welcome new board member for Hopi was introduced, Ms. Samantha Molina. The new member was not present to introduce herself but would be welcomed at the next meeting.
- IGA update – work is still being done on the IGA with making sure the language is correct, we want to meet all obligations as a board and define roles. Will share with the board, not at a space to give an update.
- WIOA Fiscal Reporting – PY23 program year will be ending on June 30, 2025. That includes all the funds for that year. PY24 allocation are out there, but this will

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require an amendment. PY 25 funds will be working on the new IGAs to release those funds.

Tom Colombo stated that to keep funds flowing DES can do amendments to each tribe's contract and get PY24 so services can keep flowing. This will go under agreements currently in place. But moving forward with compliance we will look at PY25 and ask the tribes to work with OEO to complete this task of the new IGAs. This will help us to meet DOL compliance issues for the board.

Wendy Begay – On PY24 funds can we do an extension of IGA so we can access PY24 funds while waiting for IGAs to be completed, and can PY23 funds be extended and we can spend that along with the current year's contract. Connie provided the section to the IGA that explains the period of availability to the funds.

Tom – You only have 2 years to spend the funds allocated for that program year. The 3rd year pulls those funds which have not been used to be distributed to other local areas to use or other statewide functions, for example supporting our AJC system.

Connie reiterated that it is essential that monthly fiscal reports be submitted because the report we received shows that many of the tribes are at zero expended. OEO will be handling the reporting, so we need to get drawdowns done. Tarry Haynie did mention that reports are to be submitted monthly. If nothing happened that month you don't need to send in a report.

V. WIOA Performance Report – Nadine Talayumptewa:

- Program Performance has been moving a little slowly. Reports and clean-up is being done but our numbers are not moving as quickly as I had hoped. In April we will be having a working MIS meeting in Salt River to work on this. Another report will be available in May to see how we have improved.
- The Enrollment Report is also reflective of the number of Adults and Youth. We did have a couple of Dislocated Workers who were enrolled. We will also be planning a training session with DES to gain further information on the DW program.
- PY24 Program Monitoring is almost completed. Colorado River's audit will be put off for this year. We have Salt River and Hualapai in process and once those are done, we are through for this program year.

VI. Executive Director Report Connie Fraijo, ATWDB Executive Director

- ATWDB membership for Colorado River, Gila River and Hualapai still needs to be finalized. We have a representative for Hualapai but need confirmation from the tribe.
- Consortium agreements for Ft. Mojave. Both the Consortium and SGA are still needed for Hopi and Salt River. The IGA, ATWDB Agreements, board membership, procurement of the one-stop operation and our local plan are some of the required documents for our local board recertification. Currently we have an extension to submit the documentation until June 1st.

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- Training Academy dates have been set for May 13-15, 2025. The original plan was to have Employment Services, Voc-Rehab, Adult Ed and TANF, etc. to provide an overview of services which align with our MOU. We are having a meeting next week to work on the rest of the logistics.
- Data Validation for PY24, 2nd Quarter has been completed and we scored a 99% on this review. Congratulations to tribes for their work on reporting data.
- PY24 Program Monitoring is continuing, we have 2 more tribes to finish out this year and we will be done. Findings have been fewer than last year, so we are improving in our audits.
- Connie is on a Regional Rapid Response team for the Nickola layoff. PYT and Gila River have been informed about the events to have staff attend in case we have tribal members impacted.
- EO training by the State was done on March 12th, and monitoring dates for PY24 was sent to all Directors.
- Policies that were approved during the last board meeting have gone out to the tribal areas. We have other policies that we are working on.
- An email was sent out to all the Directors about tribal enrollment numbers for PY25/FY26 allocation, those are due June 30th.

- VII. Call to Public – Craig Lefever will be stepping down as a board member, David Howard will be the new representative for Voc. Rehab.
Sandra Sandoval is the new tribal liaison at the Governors office. She should be here at the next board meeting.
- VIII. Next meeting May 7, 2025, 10-11:30 a.m.
- IX. Adjournment at 11:19 a.m. Motion made by Craig Lefever to adjourn, seconded by Wallin Gustin. Motion carried.