

**YUMA COUNTY WORKFORCE DEVELOPMENT BOARD -  
FINANCE AND PERSONNEL COMMITTEE**

Yuma Private Industry Council, Administration Building  
3834 W. 16<sup>th</sup> Street, Yuma, AZ 85364  
Meeting Link: <https://us06web.zoom.us/j/85651085846>  
Meeting ID: 856 5108 5846, Phone: +1 669 900 6833 US  
May 1, 2025  
3:30 p.m.

**MINUTES**

**I. CALL MEETING TO ORDER**

Samuel G. Loveless called the meeting to order at 3:37 p.m.

**II. PLEDGE OF ALLEGIANCE**

Patrick Goetz led the Pledge of Allegiance.

**III. ROLL CALL**

The roll was called, and those present and absent were:

<b>Members Present (Virtually)</b>	<b>Members Absent</b>
1. Samuel G. Loveless	1. Laura Wisniewski
2. Michael J. Sabath	2. Maria Chavoya (Excused)
3. Antonio Zuniga	

**Thereby a quorum was established.**

**Guest/Staff Present (Virtually)**

Alicia Huizar, YPIC	Nidia Herrera, Executive Director
Beatriz Aguilar, Clerk of the Board	Patrick Goetz, Operations Director
Steve Barba, Finance & Accounting Manager	

**IV. REVIEW REVISED LOCAL TRAINING POLICY**

Nidia Herrera informed the committee, the Local Training Policy is being revised to increase the occupational training cap from \$5,500.00 to \$6,000.00 due to higher cost training. Nidia Herrera shared local training providers that are increasing their training. Staff researched other local areas and found 4 local areas that have either a \$6,000.00, \$7,000.00 cap or higher. If an individual does not qualify for financial aid or a pell grant then WIOA training dollars will support the training that the individual is seeking. The increase of \$6,000.00 will remain fiscally responsible with the budget that Board staff will be proposing in the next couple of months.

Samuel G. Loveless asked, is that actually enough to be able to meet the needs of the individuals. Nidia Herrera replied, staff looked at the current training providers and they are very close to the current cap.

Michael J. Sabath asked, is the \$6,000.00 per individual or training. Nidia Herrera replied, it is per individual and training.

Michael J. Sabath asked, are the \$6,000.00 based on the number of hours in the training or its what the vendor considers it costs. Nidia Herrera replied, it's not determined by us, it's determined by the training providers/vendors.

Michael J. Sabath asked, on average, what is the cost of the programs that our program has paid for. Nidia Herrera replied, it will vary depending on the training. It can vary from a few hundred to \$5,500.00.

**V. REVIEW REVISED 2023-2026 MEMORANDUM OF UNDERSTANDING/INFRASTRUCTURE FUNDING AGREEMENT**

Patrick Goetz provided the following information regarding the revised 2023-2023 MOU/IFA,

- On a yearly basis, board staff will reach out to all mandated partners for any updates
- The purpose of the MOU/IFA is to make sure we are in compliance and make sure the partners are also working together
- The IFA is being revised due to the transitioning from 3 providers to 1 provider
  - will change the footprint of the building structures and cost share
- Partners had changes regarding phone numbers, email addresses and work descriptions
- Once the changes are made, the MOU/IFA is sent out again to the partners for review and agreement
- Appendix A was an addition to the MOU/IFA, outlines the partnership that Adult Literacy Plus would have with ARIZONA@WORK-Yuma County
- May have some cosmetic changes
- Once the Workforce Development Board approves it at the May 14, 2025 Board meeting it will be sent to the Board of Supervisors for approval

Michael J. Sabath asked, is the Buy American Provision new. Patrick Goetz replied, it was recommended by Workforce GPS. Nidia Herrera commented, she recently attended a conference where this was discussed and stated it should be included in the organizations provisions as there are sites the organization should not be purchasing items with WIOA funding.

**VI. GOOD OF THE ORDER**

Michael J. Sabath informed the committee, the Teacher of the Year Event is tonight at 5:00 pm.

**VII. ADJOURNMENT**

Michael J. Sabath made a motion to adjourn the meeting; Seconded by Antonio Zuniga.

The meeting adjourned at 4:02 p.m.

**Respectfully submitted by Beatriz Aguilar, Clerk of the Board.**