

Local Workforce Development Board Bi-Monthly Meeting

MINUTES

WELCOME

5 minutes

Call to Order: at 10:06 AM by Chair

Roll call: David Miller (Chairman), James Bruzzi (Vice-Chairman), Ryleigh Aubuchon (Secretary), Chris Pasterz, Cathy Melvin, Elizabeth Flake, Steve North, Chad Meier - Quorum present

Dennis Cox joined at 10:11 AM

Call to the Public: No public present

Consent Agenda:

- Meeting minutes for March, May, July, and September 2024; motioned by Elizabeth Flake; seconded by James Bruzzi; all in favor; motioned carried
- Approval of board renewal applications for James Bruzzi, Elizabeth Flake, and Steve North, motioned approval by Chris Pasterz, seconded by David Miller, motion carried

RAPID RESPONSE REPORT

10 minutes

- Cholla Power Plant working with APS and BSRs to assist with layoffs
- Jewelry Apprenticeship waiting for approval from AZ state
- Highest level of employer engagement in years
- Job fair at Globe-Maimi with success
- Leading Copper Corridor attainment committee
- First responder job fair had poor weather
- Employer survey is being created by Adam
- Good Jobs Network planning committee meeting attended by Adam and was asked to lead the project for Navajo and Apache counties due to Northern coverage
- Robert Garcia (Dept Ed of AZ, Director) improving the relationship with CTE programs that could lead to OJT and Apprenticeship
- Steve Zachary's last day with WIOA will be Friday, Nov. 22nd

DIRECTOR'S REPORT

5 minutes

- Departmental updates by Jeremy Flowers

OSO Report

10 minutes

- Missing update from Navajo County for October
- 85 placements through September with \$ 94,000 income created by programs
- Job Center kits help AZ@Work be represented at last minute job fair
- Record breaking attendance at Globe H.S. College and Career Fair had 588 attendees
- Requested OSO be informed when events are happening
- Reviewing MOUs to align job center processes and procedures
- RingCentral is not being utilized; Ryleigh had suggested using the system used by the state of AZ, requesting to be put in contact with them for training
 - Elizabeth Flake questioned Ring Central's failure
 - Adam answered with budget constraints and not enough manpower to handle Ring Central and the State already has a system they are willing to share that is proven to work

OLD BUSINESS

20 minutes

- Bylaws updated and corrected to include 5-year terms, no questions, no vote as of this meeting
- BSR Position open but on hold until a director is selected; NEAZ will go the direction of the new Director – Adam informed board he is the Lead and Jayson Vowell is holding interim director

NEW BUSINESS

- WIOA Staff Job Descriptions were reviewed by the board to understand each position's roles and funding possibilities
- Liz Valdez with Voc-Rehab (Title IV) applied for position on the LWDB, Elizabeth Flake motioned to accept Liz Valdez's application, James Bruzzi seconded motion, motion carried
- Delete Jeremy's old invites for board meetings, the clerk's account will house the documents and will keep invites active regardless of any changes in staff

BOARD UPDATES/COMMENTS

- Any updates from Board members – new board members introduce themselves to the board (Chad Meier, Dennis Cox, Elizabeth Valdez)
- Director interviews scheduled and Chairman is on the interview panel/selection process

CLOSING

5 minutes

Next meeting: January 22nd, 2025, at 11:00 AM

Meeting adjournment: James Bruzzi motioned at 10:46 AM, seconded by Elizabeth Flake, motion carried