



**Welcome**



NOTICE OF PUBLIC MEETING OF THE  
MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Maricopa County Workforce Development Board and to the general public that the Maricopa County Workforce Development Board will hold a meeting open to the public on:

Thursday, June 6, 2024 – 9:30 a.m. - 11:00 a.m.

<https://www.gotomeet.me/MaricopaCountyWDB>

Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701 #

The Agenda for the meeting is as follows:

*\*Indicates materials attached, please review/read prior to meeting.*

1. Call to order

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2. Roll Call

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3. Welcome, Opening Remarks, and Meeting Objectives.

Meeting Objectives:

- a. Learn about the exciting new developments in apprenticeships in Maricopa County this year and share some ideas for FY 25.
  - b. Learn more about apprenticeships, including apprenticeship funding updates.
  - c. Hear the most recent updates inside the 2025-2028 Local Plan.
  - d. Hear about recent developments in the 2024 Central Arizona Regional Workforce Forum.
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*PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." Note: Agenda items may be taken out of order*

*"Equal Opportunity Employer/Program." "Auxiliary aids and services are available upon request to individuals with disabilities." A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours' notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request. Arizona@Work: Maricopa County products and services are made available through federal funding provided by the Workforce Innovation and Opportunity Act (WIOA); serving Employers by aiding job seekers, adults, dislocated workers and youth.*

#### 4. Consent Agenda.

*For Possible Action.*

The Committee will consider and vote on the items on the consent agenda. Consent agenda is established to efficiently dispense the business of the MCWDB. These items will not be discussed unless a Member of the Committee asks to remove the item from the consent agenda.

- a. Meeting Minutes: April 18, 2024\*
- b. Fiscal Reports\*
- c. Job Center Certification\*
- d. April One-Stop Operator Report\*
- e. Jobs Report\*
- f. Executive Director Report\*
- g. FY 25 Board and Committee Meeting Calendar\*
- h. Service Provider Budget\*
- i. Careers Pathway Strategist Report\*
- j. MCWDB 3<sup>rd</sup> Quarter Report\*
- k. PY 25/PY 25 Negotiated Performance Measures\*

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#### 5. Chair Report

*Discussion Only.*

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#### 6. Community Impact Statements

- a. MCWDB Success Story\*

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#### 7. Information/Discussion Only

- a. Annual Apprenticeship Update
- b. Apprentice Funding Update
- c. Local Area Plan Progress Report
- d. 2024 Central Arizona Regional Workforce Forum Update

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#### 8. MCWDB Committee Updates

- a. Executive Committee
- b. Youth Committee
- c. Employer Connection Committee
- d. Regional Workforce Initiatives Committee

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#### 9. Call to Public.

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#### 10. Adjourn.

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**NEXT MEETING: August 15, 2024 (Pending Schedule Approval)**

*PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." Note: Agenda items may be taken out of order*

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# Consent Agenda

## Meeting Minutes



## MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Thursday, April 18, 2024 – 9:30 a.m. - 10:30 a.m.

Teams

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**Members Present:** Angela Creedon, Bonnie Schirato, Heather Carter, Liz Valdez, Gregg Ghelfi, Grenee Martacho, Jason Walker, John Soto, Che' Collins, Konrad Robichaud, Loren Granger, Eddie Baldenegro, Shawn Hutchinson, Tim Willenborg, Anne Landers, Leah Hill (arrived at 9:58 a.m.)

**Members Absent:** Anne Landers, Jacob Evenson, Marcia Veidmark, Matt Clark, Noelle Trinder, Scott Sudhalter, Tina Drews

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### MEETING

#### **Call to Order.**

Vice-Chair Bonnie Schirato called the meeting to order at 9:36 a.m. and requested a roll call.

#### **Roll Call.**

MCWDB Board Liaison Lisa Mehaffey took the roll call. A quorum was present.

#### **Welcome and Opening Remarks.**

Vice-Chair Schirato welcomed everyone to the meeting and shared an overview of the meeting. Vice-Chair Schirato introduced new MCWDB Member Heather Carter, Senior Vice Chancellor External Affairs, Maricopa County Communication Community College District. Introduction to Ruben Eddie Baldenegro, Customer Experience Manager with Concord Servicing. Introduction to Tim Willenborg, Vice President of Product Management with Brenntag North America-Scottsdale

Thank you to Darcy Renfro, Subhash Chandra, and Scott Holman for their service to the Board.

MCWDB Executive Director Steve Clark welcomed two new staff members to the workforce board staff. Lisa Mehaffey, Board Liaison, and Laura Malhoit, Compliance and Policy Manager.

#### **Consent Agenda.**

- a. Meeting Minutes: February 1, 2024\*
- b. Fiscal Reports\*
- c. Jobs Report\*
- d. Executive Director Report\*
- e. Careers Pathway Strategist Report\*
- f. One-Stop Operator Report\*
- g. Service Provider Update\*
- h. Title IB 3rd Quarter Report\*

**MOTION:** Vice-Chair Schirato asked for a motion to approve consent agenda items with the removal of the Service Provider Update. Heather Carter made a motion; Grenee Martacho seconded the motion.

**All in favor vote held:**

**In favor:** Angela Creedon, Bonnie Schirato, Heather Carter, Liz Valdez, Gregg Ghelfi, Grenee Martacho, Jason Walker, John Soto, Che' Collins, Konrad Robichaud, Loren Granger, Eddie Baldenegro, Shawn Hutchinson, Tim Willenborg, and Anne Landers.

**Opposed:** None

**Abstained:** None

Motion passed with correction.

#### **Chair Report.**

Vice-Chair Schirato does not have a Chair Report. Mr. Clark opened the discussion to share experiences from the March 2024 NAWB Conference.

Mr. Robichaud noted a takeaway that job seekers can receive credentials and placement into a job within a few weeks to a month.

#### **Information/Discussion/Possible Action.**

a. One-Stop Operator Contract Renewal Presentation

MCWDB Executive Director Steve Clark, provide an update on the One-Stop Operator Contract Renewal.

- Current Contract Details
- Performance Update
- Contract Renewal Recommendation
- OSO Contract Renewal Recommendation

Vice-Chair Schirato asked for motion to approve the One-Stop Operator Contract for a period of 18 months starting July 2024 as stated; Shawn Hutchinson made a motion; Loren Granger seconded the motion.

#### **All in favor vote held:**

**In favor:** Angela Creedon, Bonnie Schirato, Heather Carter, Liz Valdez, Gregg Ghelfi, John Soto, Loren Granger, Tim Willenborg, Anne Landers

**Opposed:** None

**Abstained:** None

Motion passed.

#### **Information/Discussion Only.**

a. ARPA Reconciliation

Human Services Director Ms. Jacqueline Edwards provides an update on the ARPA funding and programs.

- Maricopa County Board of Supervisors received about \$850 Million related to the pandemic's impact.
- Funding must be obligated by December 31, 2024, and spent by December 21, 2026.
- The County is fully obligated.
- Two programs will continue to operate past the September 30, 2024 date
  - Maricopa Community College District Route to Relief
  - ARPA Apprenticeship Program

Chair Hill has joined the meeting and Chair duties have been passed to her from Vice-Chair Schirato.

Mr. Clark announced that this will be the last meeting for Jacqueline Edwards, who has resigned from Maricopa County.

Ms. Edwards expressed her gratitude and well wishes to achieve amazing things that will continue to impact the community.

b. Apprenticeship Funding Model

Development Division Assistant Director, Mr. Jared Beard provided an update on the Apprenticeship Funding Model.

- Unprecedented growth within the Apprenticeship Program
- Connecting with 6 new Apprenticeship Programs within the last 3 months

- On track with 50% of ARPA funds expended
- Currently working on budget confirmations for next year
- How to best allocate Apprenticeship funding

Question/Comment	Response
Mr. Hutchinson expressed his interest in being part of discussions moving forward	Mr. Beard looks forward with connecting and hearing ideas
Mr. Clark asked for a short synopsis of the ABA2 Grant	-The overarching objective of that application was to work with us, Phoenix and Pinal County to become a regional workforce hub here in central Arizona. - Up to 50% of funding can be used for Employer incentives. - The goal was to create a regional coalition of industry partners that's representative of not just the local workforce areas, but also within healthcare advanced manufacturing. Also being able to provide a support to anyone interested in developing registered apprenticeship programs.
Mr. Willenborg asked the timeline for the grant	Hopeful to receive a response by early June.

Chair Hill thanked Mr. Beard for his presentation.

c. FY24 MCWDB Committee Membership/Appointments Update

Announcements made by Chair Hill.

I. Executive Committee Appointments

- Anne Landers, Vice President, Junior Achievement of Arizona (MCWDB Board Member, New Executive Committee Member)

II. Youth Committee Appointments

- Anne Landers, Vice President, Junior Achievement of Arizona (MCWDB Board Member, New Youth Committee Chair)
- Heather Carter, Senior Vice Chancellor, External Affairs, Maricopa County Community Colleges District (MCWDB Board Member)
- Brian Jones, ACE Academic Director, Grand Canyon University (Non-Board Member)

MCWDB Committee Updates

I. Executive Committee

- Chair Leah Hill recognized the last Executive Committee meeting schedule in March was canceled and does not have any updates at this time.
- Ms. Landers recognized the last Youth Committee meeting schedule was canceled and does not have any updates at this time.

II. Employer Connection Committee

- Mr. Robichaud shared a brief review of the Employer Connection Committee from April 11, 2024
- Moved forward with eight industries, adding an additional two from last year.
- Review of In-Demand Occupations
- Chair Hill thanked Mr. Robichaud for serving as Chair and providing updates.

III. Regional Workforce Initiatives Committee

- Bonnie Schirato recognized the last meeting schedule was canceled and does not have any updates at this time.

**Call to the Public.**

Chair Hill made a call for public comment. No one spoke.

**Adjourn.**

Chair Hill adjourned the MCWDB meeting at 10:23 a.m.

*\*For additional information, contact MCWDB staff at: [MCWDB@maricopa.gov](mailto:MCWDB@maricopa.gov)*

DRAFT





# Consent Agenda

## Fiscal Report



# FY24 WIOA Financial & Budgetary Review





**FY24**  
**WIOA Financial & Budgetary  
Review**

**Nicole Forbes**  
**Finance & Budget Manager**

# FY2024 WIOA Budget to Actual

**Service Provider Approved Budget \$16,822,094**

Expended YTD as of January 31<sup>st</sup>, 2024

\$8,203,148

**WDB Approved Budget= \$ 1,263,757**

Expended YTD as of January 31<sup>st</sup>, 2024

\$557,347

\*\*In FY24 at minimum \$12,155,820 must be expended by June 30<sup>th</sup>, 2024

66% Expended as of January 31<sup>st</sup>, 2024

# WIOA Funding by Category

Fiscal Year 07/01/2023-06/30/2024 FY24 Service Provider (WDD)						
	FY24 Approved Budget	YTD FY24 1/31/2024	% Spent YTD	Forecast	% Forecast	Balance Remaining
Roll Up						
ADULT	10,406,366	5,618,256	54%	9,714,143	93%	692,223
DW	887,510	248,993	28%	437,482	49%	450,028
YOUTH	5,228,219	2,335,900	45%	4,637,886	89%	590,333
<b>Total</b>	<b>16,822,094</b>	<b>8,203,148</b>	<b>49%</b>	<b>14,789,511</b>	<b>88%</b>	<b>1,732,584</b>
Fiscal Year 07/01/2023-06/30/2024 FY24 Workforce Development Board (WDB)						
	FY24 Approved Budget	YTD FY24 1/31/2024	% Spent YTD	Forecast	% Forecast	Balance Remaining
Roll Up						
ADULT	985,730	434,731	44%	815,976	83%	169,755
DW	37,913	16,720	44%	31,384	83%	6,529
YOUTH	240,114	105,896	44%	198,763	83%	41,350
<b>Total</b>	<b>1,263,757</b>	<b>557,347</b>	<b>44%</b>	<b>1,046,123</b>	<b>83%</b>	<b>217,634</b>





**Thank You**



**WORKFORCE DEVELOPMENT BOARD  
BUDGET FY 2024  
Jan-24**

WDB-FY24	BUDGET	202401	202402	202403	202404	202405	202406	202407	202408	202409	202410	202411	202412	YTD EXPENDED	FORECAST	BALANCE	YTD % EXPENDED
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN				
<b>TOTAL COSTS</b>	<b>1,263,757</b>	<b>1,157</b>	<b>5,131</b>	<b>178,705</b>	<b>109,485</b>	<b>110,290</b>	<b>71,738</b>	<b>80,841</b>	<b>132,742</b>	<b>76,998</b>	<b>87,583</b>	<b>86,819</b>	<b>104,634</b>	<b>557,347</b>	<b>1,046,123</b>	<b>217,634</b>	<b>44%</b>
<b>PERSONNEL</b>	<b>411,218</b>			<b>101,596</b>	<b>21,918</b>	<b>62,703</b>	<b>33,646</b>	<b>35,201</b>	<b>31,981</b>	<b>32,590</b>	<b>39,290</b>	<b>39,290</b>	<b>39,290</b>	<b>255,065</b>	<b>437,506</b>	<b>(26,288)</b>	<b>62%</b>
REGULAR SALARIES	411,218			101,596	21,918	62,703	33,646	35,201	31,981	32,590	39,290	39,290	39,290	255,065	437,506	(26,288)	62%
<b>TOTAL PERSONNEL</b>	<b>411,218</b>	<b>-</b>	<b>-</b>	<b>101,596</b>	<b>21,918</b>	<b>62,703</b>	<b>33,646</b>	<b>35,201</b>	<b>31,981</b>	<b>32,590</b>	<b>39,290</b>	<b>39,290</b>	<b>39,290</b>	<b>255,065</b>	<b>437,506</b>	<b>(26,288)</b>	<b>62%</b>
<b>FRINGE BENEFITS</b>																	
TAXES	38,735			7,693	1,629	4,649	2,492	2,589	2,447	2,493	3,006	3,006	3,006	19,051	33,008	5,727	49%
RETIREMENT	61,622			12,495	2,694	7,419	4,135	4,326	3,930	4,005	4,829	4,829	4,829	31,069	53,491	8,131	50%
MEDICAL	81,792			17,040	7,816	6,248	6,680	3,680	5,680	5,680	5,680	5,680	5,680	41,464	69,864	11,928	51%
UNEMPLOYMENT & WORKERS' COMP	2,500				292	-	-	292			625		625	584	1,834	667	23%
TUITION REIMBURSEMENT	10,500													-	-	10,500	0%
BUS CARD				24										24	24	(24)	
<b>TOTAL FRINGE BENEFITS</b>	<b>195,149</b>	<b>-</b>	<b>-</b>	<b>37,252</b>	<b>12,430</b>	<b>18,315</b>	<b>13,307</b>	<b>10,887</b>	<b>12,057</b>	<b>12,178</b>	<b>14,139</b>	<b>13,514</b>	<b>14,139</b>	<b>92,191</b>	<b>158,220</b>	<b>36,929</b>	<b>47%</b>
<b>INDIRECT COSTS</b>																	
INDIRECT COSTS	153,340			17,421	13,398	7,625	21,179	17,462	9,781	9,938	11,861	11,723	11,861	77,086	132,251	21,089	50%
<b>TOTAL INDIRECT COSTS</b>	<b>153,340</b>	<b>-</b>	<b>-</b>	<b>17,421</b>	<b>13,398</b>	<b>7,625</b>	<b>21,179</b>	<b>17,462</b>	<b>9,781</b>	<b>9,938</b>	<b>11,861</b>	<b>11,723</b>	<b>11,861</b>	<b>77,086</b>	<b>132,251</b>	<b>21,089</b>	<b>50%</b>
<b>TRAVEL &amp; TRAINING</b>																	
TRAVEL	35,000	130	685	1,561	-	232	106	14,672	25				17,051	17,385	34,460	540	50%
<b>TOTAL TRAVEL &amp; TRAINING</b>	<b>35,000</b>	<b>130</b>	<b>685</b>	<b>1,561</b>	<b>-</b>	<b>232</b>	<b>106</b>	<b>14,672</b>	<b>25</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,051</b>	<b>17,385</b>	<b>34,460</b>	<b>540</b>	<b>50%</b>
<b>SUPPLIES</b>																	
OFFICE SUPPLIES	5,000	21		822	131	43	2,263	820	344					4,100	4,444	556	82%
FOOD	1,500													-	-	1,500	0%
POSTAGE	50													-	-	50	0%
NON-CAPITAL EQUIPMENT	5,000													-	-	5,000	0%
<b>TOTAL SUPPLIES</b>	<b>11,550</b>	<b>21</b>	<b>-</b>	<b>822</b>	<b>131</b>	<b>43</b>	<b>2,263</b>	<b>820</b>	<b>344</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,100</b>	<b>4,444</b>	<b>7,106</b>	<b>35%</b>
<b>CONTRACTUAL</b>																	
ONE STOP OPERATOR	397,000			19,381	58,762	19,539	0	-	83,065	22,000	22,000	22,000	22,000	97,683	268,748	128,252	25%
CONSULTANT	40,000													-	-	40,000	0%
<b>TOTAL CONTRACTUAL</b>	<b>437,000</b>	<b>-</b>	<b>-</b>	<b>19,381</b>	<b>58,762</b>	<b>19,539</b>	<b>0</b>	<b>-</b>	<b>83,065</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>97,683</b>	<b>268,748</b>	<b>168,252</b>	<b>22%</b>
<b>OPERATING SERVICES</b>																	
ASSOCIATION/MEMBERSHIPS	8,000	1,006	4,446	282	-	864	77	801						7,476	7,476	524	93%
MARKETING	2,000													-	-	2,000	0%
LABOR MARKET	1,000													-	-	1,000	0%
PRINTING (COPIER)	6,000													-	-	6,000	0%
CELL PHONES/LAND LINES	3,500			389	2,846	968	1,160	998	(4,511)	292	292	292	292	6,362	3,019	481	182%
<b>TOTAL OPERATING SERVICES</b>	<b>20,500</b>	<b>1,006</b>	<b>4,446</b>	<b>671</b>	<b>2,846</b>	<b>1,832</b>	<b>1,237</b>	<b>1,799</b>	<b>(4,511)</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>13,838</b>	<b>10,494</b>	<b>10,006</b>	<b>68%</b>
<b>TOTAL COSTS</b>	<b>1,263,757</b>	<b>1,157</b>	<b>5,131</b>	<b>178,705</b>	<b>109,485</b>	<b>110,290</b>	<b>71,738</b>	<b>80,841</b>	<b>132,742</b>	<b>76,998</b>	<b>87,583</b>	<b>86,819</b>	<b>104,634</b>	<b>557,347</b>	<b>1,046,123</b>	<b>217,634</b>	<b>44%</b>





# **Consent Agenda**

## **Job Center Certification**

Steve Clark  
Executive Director  
Maricopa County Workforce Development Board  
Steve.Clark@maricopa.gov  
602-377-3844  
June 6, 2024

To: Workforce Arizona Council  
CC: Deseret Romero, Governance and Compliance Advisor  
Deseret.Romero@oeo.az.gov

Dear Workforce Arizona Council,

I am writing to officially confirm the certification of the following Job Centers as comprehensive and affiliate job centers in Maricopa County Local Workforce Development Board (LWDB). This certification acknowledges that the following Job Centers have successfully met all the assessment criteria and provided accurate information as required by the Workforce Arizona Council.

Maricopa County West Valley Career Center- 4425 West Olive Avenue, Suite 190, Glendale, AZ 85302

Maricopa County East Valley Career Center- 1001 West Southern Avenue, Suite 101, Mesa, AZ 85210

Avondale Resource Center- 995 East Riley Drive, Avondale, AZ 85323

Gila Bend Library- 777 N Logan Ave, Gila Bend, AZ 85337

Maricopa County Goodyear- 14140 W McDowell Rd., Goodyear, AZ 85395

Queen Creek Library- 21802 South Ellsworth Road, Queen Creek, AZ 85142

Scottsdale Vista Del Camino Community Center- 7700 East Roosevelt Street, Scottsdale, AZ 85257

Maricopa County- Surprise- 12425 West Bell Road, Building A, Suite 124, Surprise, AZ 85378

Tempe Library- 3500 South Rural Road, Suite 202, Tempe, AZ 85282

Tempe Escalante Center- 2150 East Orange Street, Tempe, AZ 85281

Maricopa County- Wickenburg- 164 East Apache Street, Wickenburg, AZ 85390

The certification process involved a thorough evaluation of the above Job Center's services, resources, and compliance with the standards set forth by the Workforce Arizona Council assessment tools and included the following individuals in the process.

Julia Maciel, Management Analyst, Maricopa County Workforce Development Board

Through this evaluation, we have verified that the above Job Centers demonstrate a commitment to excellence in providing job seeker and employer services and resources to our community.

The Maricopa County LWDB hereby certifies the comprehensive and affiliate Job Centers in our Local Workforce Development Area.

Sincerely,

Steve Clark  
Executive Director  
Maricopa County Workforce Development Board

Leah Hill  
Chair  
Maricopa County Workforce Development Board



# **Consent Agenda.**

## **April One-Stop Operator Report**

**To:** Steve Clark, Workforce Board; Laura Malhoit, Workforce Board of Maricopa Workforce Development Board (MCWDB)

**Date:** **May 21, 2024**

**From:** Janine Estrada – One Stop Operator

**Subject:** One-Stop Operator Report: - April- 2024

**Maricopa County One Stop Operator Front Desk Customer Interactions:**

East Valley Career Center (Mesa)

Service	April -24
On-site assistance (resume writing, Title I registration, program referrals, job referrals, Arizona Job Connection (AJC) referrals, and other related services)	819
Calls	229
DES (AJC, Unemployment)	187
Smart Justice calls	62

West Valley Career Center (Glendale)

Service	April -24
On-site assistance (resume writing, Title I registration, program referrals, job referrals, Arizona Job Connection (AJC) referrals, and other related services)	824
Calls	
DES (AJC, Unemployment)	115
Smart Justice calls	76

The number of Enrollments for April	Youth	41
	Adult/Dislocated Worker	127
The updated number of Enrollments for February	Youth	37
	Adult/Dislocated Worker	118

**Training Team Update 04/30/2024**

Covers the period July 1, 2023 – April 30, 2024

**Success Story / Highlights:**

1. Trainers completed materials to support request for Youth Element workshop and provided Youth Leadership Development demo to Youth Team. The training team to begin offering this workshop at both EV & WV centers in May.
2. Trainer facilitated Community Outreach at Buckeye Library.
3. Trainers provided train the trainer to WDC on Basic Computer Skills and Resume Writing Workshops.
4. Trainer supported client for room reservation and computer setup, so they could conduct a virtual interview with potential employer.
5. Trainer and Supervisor met and worked with RR Coordinator on RR Events including 99 cent store to provide assistance with Virtual Training and Hiring Event Workshops on multiple dates upcoming in May.
6. Trainers participated in Diaper Bank Assistance at EV and WV.
7. Training Team met with Manager for team annual review of training workshops metrics and to discuss material updates.
8. Training Supervisor met with Youth Supervisors to plan out workshops, timecard admin, and schedule for 1st 20 hour week of WEX Youth Career Readiness offerings to start in May. Workplace Readiness workshop was added to May Workshop calendar to support this.



A proud partner of the AmericanJobCenter network

9. Training Supervisor created a WDD Community Outreach Event tracker and met with WDD Supervisors to review best practices amongst teams to avoid duplication efforts from all staff. Supervisors recommendations to be shared with managers for review and approval.
10. Training Supervisor coordinated with City of Surprise Community Initiatives Supervisor to partner and provide Training Workshops in June/July for their Summer Youth Intern Program. (Trainers previously provided ACRC which is no longer offered) Trainers will provide workshops to the City of Surprise Youth Intern participants on Resume Writing & Lab, Job Interview Practice, Financial Empowerment, Workplace Readiness, and Youth Leadership Development.
11. Trainer and Supervisor met with Adult Supervisor and WV Manager to plan the piloting of Orientation Hybrid option for the evenings.
12. Training & Smart Justice Supervisors met to collaborate on SJ CA joining Tuesdays Virtual Orientation providing SJ insight starting May.
13. Training Supervisor attended HR Basics Bootcamp and HSD Contact Center Steering Committee Meeting.
14. Trainers and Supervisor processed 15 HSD Client Portal Application Password reset requests.
15. Training Supervisor reviewed and reported 31 facilities requests to HSD Facilities team.

**Virtual Orientation month of April 2024**

Preferred location	Participants attended
Mesa East Valley	132
Glendale West Valley	253
<b>Total</b>	<b>385</b>

SERVICE	EVCC April 2024	VVCC April 2024	Program Year to Date EV Totals	Program Year to Date VV Totals	Program Year to Date Team Totals
<b>JOB SEEKERS</b>					
Youth Office Proficiency Assessment Assisted	11	21	124	216	340
Office Proficiency Assessment and Certification Obtained	9	0	31	19	50
Arizona Career Readiness Credential Obtained - <i>Discontinued</i>	N/A	N/A	14	0	14
<b>CENTER TRAINING &amp; SUPPORT</b>	EVCC April 2024	VVCC April 2024	Program Year to Date EV Totals	Program Year to Date VV Totals	Program Year to Date Team Totals
Virtual Orientation Participants	347	38	2829	751	3580
In-Person Orientation Participants - <i>started 01/2024 at VV only</i>	15	26	28	70	98
AIC & Client Portal Application Lab - <i>started 10/2023</i>	4	28	31	113	144
Job Search Assistance Workshop	6	2	41	19	60
Resume Writing Workshop - <i>Combined 101 and 102, end of 11/2023</i>	18	8	115	105	220
Resume Writing Lab - <i>started end of 11/2023</i>	10	3	86	78	164
Job Interview Practice Workshop	6	3	41	30	71
Basic Computer Skills Workshop	2	2	29	53	82
Spanish Basic Computer Skills Workshop - <i>started 01/2024</i>	0	2	0	3	3
Spanish Financial Empowerment Workshop - <i>started 01/2024</i>	0	1	0	1	1
Spanish Resume Writing Workshop - <i>started 03/2024</i>	0	0	0	0	0
Spanish Resume Lab - <i>started 03/2024</i>	0	0	0	0	0
Introduction to Entrepreneurship Workshop	1	3	16	18	34
Financial Empowerment Workshop	1	1	15	16	31
CPR & First Aid Class	4	4	16	15	31
Employment Academy One Day Workshop - <i>Discontinued 10/23</i>	N/A	N/A	185	330	515
WIOA Training Packet - <i>Discontinued 10/2023</i>	N/A	N/A	113	194	307
Durability in the Workplace Workshop - <i>Discontinued 10/2023</i>	N/A	N/A	3	8	11
LinkedIn Workshop - <i>Discontinued 10/2023</i>	N/A	N/A	6	4	10
Community Outreach Events (Refugee, etc.)	0	1	5	4	9
Rapid Response	0	0	3	1	3
Hiring Event Workshops Participants	0	0	15	23	38
WDD New Hire Onboarding	0	0	6	0	6
WDD Internal Staff Training Participants	1	4	254	59	181





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**WDC Site Workshop Updates 04/30/2024**  
 Covers the period July 1, 2023 – April 30, 2024

WDC Site	Workshops Held	Workshop Participants											Site Total Workshop Participants for April 2024	Program Year to Date Site Workshop Participant Totals	
		Resume Writing	Job Search Assistance	Job Interview Practice	F.E	Pop Up Resume	Pop Up Job Search	Pop Up Interview	Pop Up FE	Pop Up Combo	Customized Community	Outreach Events			
Avondale	0	0	0	0	0	1	0	0	0	0	0	0	4	2	20
Gila Bend	5	5	1	0	0	1	1	0	0	1	0	0	4	9	15
Goodyear	0	0	0	0	0	0	1	1	0	0	0	0	0	2	2
Surprise	4	4	4	3	1	1	1	1	0	0	0	0	2	14	124
Wickenburg	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23
Mesa	4	0	0	0	0	2	1	0	0	1	0	0	0	4	4
Queen Creek	2	3	0	0	0	0	0	0	0	0	0	0	0	3	92
Scottsdale	13	0	0	0	0	0	9	0	0	1	24	0	0	34	62
Tempe	17	0	0	1	0	14	1	1	0	0	0	0	0	17	185



# Consent Agenda

## Jobs Report

# Arizona & Maricopa County Job Report

## March 2024

### Julia Maciel

#### National Summary

##### Main Takeaways:

- Total Non-Farm employment increased by 303,000 jobs in March for the U.S.
- Job gains continued to trend up in health care, government, and construction.
- Unemployment rate increased to 3.9%
- Average hourly wages grew by 12 cents in March or 0.3%.

#### Arizona Summary

##### Main Takeaways:

- Arizona's total nonfarm employment increased by 69,600 jobs year over year in March.
- The unemployment rate dropped to 3.8% in March from 3.9% in February.
- The private sector recorded a gain of 1,100 jobs in March, led by gains in Leisure & Hospitality (1,700 jobs) and Trade, Transportation and Utilities (1,400 jobs).

Arizona Commerce Authority  
 Arizona Office of Economic Opportunity  
 Bureau of Labor Statistics

#### Maricopa County Summary

Maricopa County Employment & Unemployment 2024			
	January	February	March
Nonfarm Employment	2,433.1	2,362.1	2,363.1
Unemployment Rate	3.3%	3.2%	2.5%

- Maricopa County's unemployment rate dropped to 2.5% in March 2024.
- **Construction** employment dropped slightly to 170.2 in March.
- **Manufacturing** employment level also dropped to 147.6.
- **Transportation and Warehousing** employment levels decreased in March to 111.7.
- **Healthcare and social assistance** employment levels increased slightly to a rate of 342.9.
- **Finance and insurance** employment levels decreased to 161.8.
- **Information** employment levels also slightly decreased to 40.6.

Maricopa County Labor Force March 2024			
Industry	Employment Level	% Change from a year ago	Numeric Year over Year Change
Mining & Construction	168,200	+3.1%	5,000
Manufacturing	140,400	-0.2%	-300
Private Education & Health Services	401,700	+7.2%	26,900
Information	39,700	-6.1%	-2,600
Financial Activities	206,600	-1.9%	-4,000
Trade, Transportation, & Utilities	461,400	+2.9%	10,000



# **Consent Agenda. Executive Director Report**



**Maricopa County Workforce Development Board Update**  
**Steve Clark, Executive Director**

May 31, 2024

**Negotiated Performance Levels**

Laura and I participated in the PY 24 and PY 25 Negotiated Performance Levels with our friends at DES. The agreed-upon metrics displayed in the table below are the measures for program years 2024 and 2025, which the MCWDB is currently using to set strategic direction and measure performance. The MCWDB reviews performance measures and progress towards measures during Full Board meetings quarterly, making recommendations to operations staff to fine-tune service delivery or processes.

Maricopa County’s local area performance will be reported on the state’s standard template and made available to the public annually, including by electronic means. The report will include, at a minimum, ARIZONA@WORK: Maricopa County’s performance levels achieved with respect to the WIOA primary indicators, as well as additional information Governor Hobbs has requested.

Performance Indicator	Final Negotiated Targets-PY 24	Final Negotiated Targets-PY 25
<b>Adult</b>		
Employment 2nd Quarter after exit	71.9%	72.9%
Employment 4th Quarter after exit	67.5%	67.5%
Median Earnings in the 2nd quarter after exit	\$8,750	\$9,000
Credential attainment rate	73.0%	74.0%
Measurable Skills Gain	70.0%	74.0%
<b>Dislocated Worker</b>		
Employment 2nd Quarter after exit	74.0%	74.5%
Employment 4th Quarter after exit	70.0%	70.5%
Median Earnings in the 2nd quarter after exit	\$9,600	\$9,738
Credential attainment rate	70.0%	71.0%
Measurable Skills Gain	72.0%	73.0%
<b>Youth</b>		
Employment 2nd Quarter after exit	69.5%	70.5%
Employment 4th Quarter after exit	69.0%	71.0%
Median Earnings in the 2nd quarter after exit	\$6,188	\$6,188
Credential attainment rate	66.0%	67.0%
Measurable Skills Gain	71.0%	72.0%

## Local Plan

The MCWDB staff has placed the final touches on the 2025-2028 Local Plan document. This document has been significantly revised from the 2022 version. Many updates included changes to the labor market information, in-demand industries, regional workforce initiatives, and current service delivery practices. Laura Malhoit, MCWDB Compliance and Policy Manager, has spearheaded the team effort, and I think you will be impressed with the finished product. Laura will provide a summary at the June 6 MCWDB meeting including our approval timelines. This local plan is a significant project and a requirement of WIOA.

## 2024 Central Arizona Regional Workforce Forum

Plans are continuing to develop around the 2024 Forum. We are looking for venues that can accommodate 200-250 attendees, have ample parking, are reasonably centrally located between Phoenix and Pinal County, can accommodate a catered lunch, and have little or no cost. With our reduced allocations, we feel it is important to work with our partners to host this event rather than spending \$30,000 for a conference center. The planning team is working on it.

## Projects

We are continuing to work on several projects. They include:

- Partner collaboration
- Central Arizona Regional Apprenticeship Coalition
- Youth Apprenticeships
- In-Demand industries (selected)
- ETPL oversight/transition
- Equal Opportunity oversight
- 2024 Central Arizona Workforce Forum
- Career Center Certification
- One-Stop Operator oversight
- Local Plan final details
- FY 25 priorities and activities





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# **Consent Agenda**

## **FY 25 Board and Committee Meeting Calendar**



# Maricopa County Workforce Board FY 25 Meeting Calendar

\*Note: The schedule is subject to change at the discretion of the Board.

DAY	DATE	TIME	TYPE
NO MEETING	July 2024	-----	MCWDB Committee Meetings
NO MEETING	July 2024	-----	MCWDB Full MCWDB Meeting
Thursday	August 1, 2024	9:30 a.m.	MCWDB Executive Committee Meeting
Thursday	August 15, 2024	9:30 a.m.	MCWDB Full Board Meeting
Thursday	September 5, 2024	9:30 p.m.	MCWDB Regional Workforce Initiatives Committee Meeting
Thursday	September 5, 2024	1:30 p.m.	MCWDB Youth Committee Meeting
Thursday	September 19, 2024	9:30 a.m.	MCWDB Executive Committee Meeting
Thursday	October 3, 2024	9:30 a.m.	MCWDB Employer Connection Committee Meeting
Thursday	October 17, 2024	9:30 a.m.	MCWDB Full Board Meeting
Thursday	November 7, 2024	9:30 p.m.	MCWDB Regional Workforce Initiatives Committee Meeting
Thursday	November 2, 2024	1:30 p.m.	MCWDB Youth Committee Meeting
Tuesday	November 14, 2024	9:30 a.m.	MCWDB Executive Committee Meeting
Tuesday	December 5, 2024	9:30 a.m.	MCWDB Employer Connection Committee Meeting
Tuesday	December 19, 2024	9:30 a.m.	MCWDB Full Board Meeting
Tuesday	January 9, 2025	9:30 a.m.	MCWDB Regional Workforce Initiatives Committee Meeting
Thursday	January 9, 2025	1:30 p.m.	MCWDB Youth Committee Meeting
Thursday	January 23, 2025	9:30 a.m.	MCWDB Executive Committee Meeting
Thursday	February 6, 2025	9:30 a.m.	MCWDB Employer Connection Committee Meeting
Thursday	February 20, 2025	9:30 a.m.	MCWDB Full Board Meeting
Thursday	March 6, 2025	9:30 a.m.	MCWDB Regional Workforce Initiatives Committee Meeting
Thursday	March 6, 2025	1:30 p.m.	MCWDB Youth Committee Meeting
Thursday	March 20, 2025	9:30 a.m.	MCWDB Executive Committee Meeting
Thursday	April 3, 2025	9:30 a.m.	MCWDB Employer Connection Committee Meeting
Thursday	April 17, 2025	9:30 a.m.	MCWDB Full Board Meeting
Thursday	May 1, 2025	1:30 p.m.	MCWDB Youth Committee Meeting
Thursday	May 15, 2025	9:30 a.m.	MCWDB Executive Committee Meeting
Thursday	June 5, 2025	9:30 a.m.	MCWDB Full Board Meeting





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# **Consent Agenda**

## **Service Provider Budget**

# WIOA Service Provider Budget FY25

Adult/DW \$10,972,893

Youth \$4,638,719

Rapid Response \$300,000

Total \$15,911,612



# **Consent Agenda**

## **Careers Pathway Strategist Report**

# In-Demand Career & Apprenticeship Strategist Report

*Katelyn Harris Lange | May 2024*

## Committee Membership

- WESTMARC West Valley Workforce Workgroup
- Arizona Assoc for Economic Development (AAED) Workforce Committee
- Healthcare Apprenticeship Workgroups (Center for the Future of Arizona & Greater Phoenix Chamber)
- Valley of the Sun United Way (VSUW) Workforce Coalition
- IT/Cyber Industry Sector Collaborator (Maricopa Community College District)

## Meetings & Outreach

- **May 1:** Workforce Development Apprenticeship Connect
- **May 2:** Million Dollar Teacher Project (apprenticeship)
- **May 9:** Gilbert Chamber of Commerce
- **May 9:** AAED Workforce Committee
- **May 14:** GoEducate
- **May 15:** VSUW Workforce & Education Showcase
- **May 20:** Greater Phoenix Chamber Foundation (apprenticeship)
- **May 23:** Central Arizona College (apprenticeship)

## Upcoming Workforce Events

\*Click the event title to view the event page

- **June 6:** WESTMARC [Healthcare Summit](#)
- **June 10 - 11:** 2nd Annual [Arizona Workforce Summit](#) hosted by OEO
- **June 13 & 19:** Hiring events in [Goodyear](#), [Queen Creek](#) & [Glendale](#)
- **June 18:** Addressing Arizona's Healthcare Worker Shortage, Greater Phoenix Chamber

## Regional Youth Apprenticeship Accelerator, May 8th



Maricopa County, Pinal County & City of Phoenix collaborated on an accelerator event during the 1st National Youth Apprenticeship event. Presenters included:

- Joann Bueno, State Apprenticeship Office
- Joel Millman, Pinal County
- Deb Furlong, City of Phoenix
- Erin McGehean, Center for the Future of Arizona
- Elizabeth Maki, Kudelski Group
- Summer Houston, Apprentice Now
- Solomon Galyon, Arizona Construction & Building Trades Council
- CJ Williams, West-MEC
- Brian Jones, Grand Canyon University
- Andrew Clegg, Central Arizona College

TOP PROJECTS & NEW CONNECTIONS



# **Consent Agenda**

## **MCWDB 3rd Quarter Report**

# MCWDB FY24 QUARTERLY REPORT



Program Year 2024  
3rd Quarter  
January - March 2024

# Summary of Progress on Goals

During the 3rd Quarter (January – March 2024), the Maricopa County Workforce Development Board (MCWDB) continued to progress toward goals and closely monitor requirements to ensure compliance with the Workforce Innovation and Opportunity Act (WIOA) and the Department of Labor. The MCWDB, in partnership with the Chief Elected Official's liaison and the State of Arizona, has been successfully establishing procedures and timelines to ensure full compliance with WIOA and provide the best value-added services to the constituents of Maricopa County. During this quarter, the following highlights were completed:

1. MCWDB continues to receive a Department of Economic Security (DES) review with "no findings" for the required quarterly WIOA Title I-A Governance submissions.
2. MCWDB staff is nearing completion of the 2025-2028 Local Plan. The timeline shows that the Local Plan will be available for public comment between June 1 and June 15. Final details and approvals will be secured in a timeline manner, setting the stage for the final submission to the Workforce Arizona Council in the Fall of 2024.
3. MCWDB staff facilitated another apprenticeship accelerator even in April. This accelerator focused on Youth Apprenticeships and paved the way for a more focused approach to youth apprenticeships in FY 25.
4. MCWDB staff continues to work with our regional partners, the City of Phoenix, Pinal County, and the MCWDB Regional Workforce Initiatives Committee, on the development of the 2024 Central Arizona Regional Workforce Forum, which will be held in September 2024.
5. MCWDB staff continues to successfully oversee the Eligible Training Providers List (ETPL) program.
6. MCWDB staff began overseeing the Equal Opportunity aspect of workforce development, which was previously managed by our service provider.

## MCWDB Goals

- Create a High-Quality Workforce Development System
- Build Brand Awareness of Workforce Development to Increase Utilization
- Implement Regional Workforce Entity
- Build a Self-Sustaining System of Workforce Development
- Design and Utilize Performance-Based Metrics that Ensure Capacity Management and Improve System Outcome

## Actions on MCWDB Required Roles

### Strategic Functions

- 01 Monthly MCWDB budget financial reviews with the MCWDB Fiscal Agent to ensure open communication and proper management of MCWDB funds.
- 02 Continued collaboration with regional partners, including monthly meetings with the City of Phoenix and Pinal County, the Regional Workforce Committee expansion, and the Central Arizona Workforce Forum in September 2024.

**03** We continued working with the MCWDB Board and partners to identify areas of improvement for employers and job seekers, as identified in the 2022 Strategic Plan.

**04** Continued collaboration with all workforce development local area stakeholders to ensure compliance.

## System Capacity Building

**01** Regular engagement with community stakeholders and key partners to actualize the Board's vision of creating a best-in-class workforce system.

**02** Engagement with the National Association for Workforce Boards by attending their 2024 Forum to identify best practices and trends for areas of improvement.

**03** Continued efforts to solicit and refer potential Board member candidates to the Board of Supervisors Liaison based on vacancies and the MCWDB needs.

## System Alignment & Effective Operations

Continued meetings with Board of Supervisors' Liaison, Administrative Entity, and Career Service provider to ensure system and program oversight, alignment, and open and transparent communication.

## One-Stop Operator Quarterly Progress

MCWDB staff continues to provide the One-Stop Operator (OSO) with guidance as the vendor transitions to new staffing. The following will be areas of focus.



1. Advocate for all partners to ensure collaboration and commitment to integrated service and ensure open door policy on site, through phone or email.
2. Facilitate monthly One-Stop Operator meetings and individual discussions to lead productive discussions to improve customer service flow and establish a seamless service delivery system.
3. Visit each comprehensive career center location multiple times a week and attend all monthly meetings scheduled for each center to promote collaboration, encourage participation, and stay informed and up to date in all matters and day-to-day activities.
4. Creating an appropriate and user-friendly needs analysis to assess and prioritize services needed.

## MCWDB Policies

Staff are examining the overall policy management system. In the following year, we anticipate several policy oversight and management changes. This will include adding new policies for MCWDB staff oversight that our service provider previously managed. Policies will continue to be reviewed regularly as part of the MCWDB best-in-class practices.

## Anticipated Activities

This program year, the MCWDB, with support from their staff, will focus on carrying out the goals and strategies within the 2022 Strategic Plan, continuing to measure the local area's outcome and performance to ensure resources are being maximized, pursuing regional and collaborative opportunities, and identifying innovative ideas in workforce development. All while ensuring compliance of the WIOA and the 13 required functions of the MCWDB.

MCWDB Activities include, but are not limited to:

1. Development of the 2025-2027 Local Plan
2. Continued Policy Review
3. Alignment of MCWDB goals with MCWDB sub-committees
4. Regional Collaborative Opportunities
5. Innovation in Workforce Development
6. Annual review of the In-Demand Industries





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# **Consent Agenda.**

## **PY 25/PY 25 Negotiated Performance Measures**

# PY24 - PY25 Negotiated Performance

Maricopa County



- PY24 and PY25 Performance Negotiations with the State and MCWDB held on 5/31/2024
- State utilized the Statistical Adjustment Model (SAM) to determine proposed levels
- SAM is comprised of historical performance outcomes, participant characteristics, economic conditions, and predicted performance outcomes
- State submitted proposed levels to MCWDB on 5/28/24 and MCWDB sent counter proposal to state on 5/29/24
- PY24 and PY25 performance was finalized during 5/31/24 negotiation
- At end of program year, participant and economic data will be re-evaluated

Performance Indicator		PY24	PY25	PY22	PY23
Adult	Employment 2 <sup>nd</sup> Quarter after Exit	71.9%	72.9%	70.2%	70.2%
	Employment 4th Quarter after Exit	67.5%	67.5%	67.5%	67.5%
	Median Earnings in 2 <sup>nd</sup> Quarter after Exit	\$8,750	\$9,000	\$7,537	\$7,537
	Credential Attainment Rate	73%	74%	77%	77%
	Measurable Skills Gain	70%	74%	66.6%	66.6%
Dislocated Worker	Employment 2 <sup>nd</sup> Quarter after Exit	74%	74.5%	76.5%	76.5%
	Employment 4th Quarter after Exit	70%	70.5%	71.5%	71.5%
	Median Earnings in 2 <sup>nd</sup> Quarter after Exit	9,600	\$9,738	\$9,029	\$9,029
	Credential Attainment Rate	70%	71.0%	77.8%	77.8%
	Measurable Skills Gain	72%	73.0%	65%	65%
Youth	Employment 2 <sup>nd</sup> Quarter after Exit	69.5%	70.5%	70.7%	70.7%
	Employment 4th Quarter after Exit	69%	71%	67%	67%
	Median Earnings in 2 <sup>nd</sup> Quarter after Exit	\$6,188	\$6,188	\$4,900	\$4,900
	Credential Attainment Rate	66%	67%	65.2%	65.2%
	Measurable Skills Gain	71%	72%	62%	62%





# Chair Report



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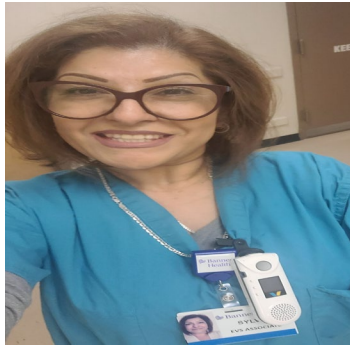
# **Community Impact Statement**

## **MCWDB Success Story**

Participant Name: Silvia M.

Month/Year: 4/2024

Career Advisor: Elsa Aldana



Silvia sought assistance from ARIZONA@WORK Maricopa County at the Surprise Resource Center, expressing her need for job search support, particularly in her preferred language, Spanish. Recently divorced and facing the challenge of providing for herself and her 16-year-old daughter, Silvia and her daughter found themselves without housing. She sought to secure a safe and affordable living situation by seeking and renting a room elsewhere. Amidst these trials, Silvia encountered various struggles in her quest for employment.

Elsa Aldana, a Career Advisor, stepped in to aid Silvia. Initially, Elsa assisted in crafting Silvia's resume and subsequently arranged a follow-up appointment to guide her through applying for multiple job openings. Recognizing Silvia's insecurity and shyness regarding the job search process, Elsa provided both encouragement and practice in interviewing skills, aiming to bolster Silvia's self-esteem and confidence. Silvia harbored reservations about her English-speaking abilities, fearing ridicule due to her accent.

With Elsa's ongoing support, Silvia began to feel increasingly confident and empowered. By the next day, she received several job interviews and offers as a caregiver, promptly commencing work in that capacity. Subsequently, Silvia applied to Banner Health, seeking more stable employment with benefits. Gratefully, she was offered a full-time position with health benefits, granting her the opportunity to work overtime and achieve financial stability. Elsa continued to provide support throughout Silvia's hiring process at Banner Health, aiding her in verifying her identity and completing necessary documentation.

As Silvia progressed in her journey, she shared she was able to secure her own apartment and expressed profound happiness and satisfaction with her role at Banner Health. She conveyed a sense of independence and financial stability, attributing her success to the support received from ARIZONA@WORK Maricopa County, particularly Elsa's guidance, which facilitated her employment and newfound financial independence.



# Information/Discussion Only

## Annual Apprenticeship Update



# Apprenticeship Update

**Full Board Meeting | June 6th, 2024**

**Katelyn Harris Lange, In-Demand Career & Apprenticeship Strategist**



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# Apprenticeship By the Numbers

**\$12M**

ARPA Investment  
(Nov 2022 – 2026)

**15**

RAP Partnerships in  
2024

**87.5%**

Increase from 8  
partnerships in 2023

**7**

WDD Apprenticeship  
Team Members

**789**

Service  
Authorizations in 2023  
(Jan – Dec)

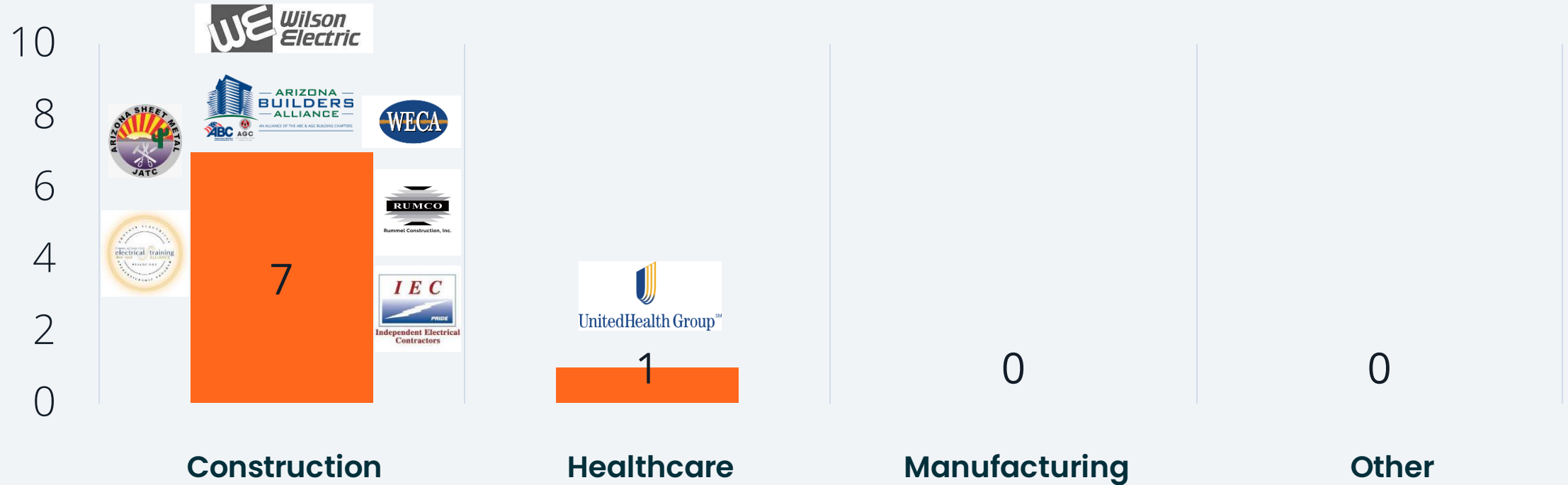
**534**

Service  
Authorizations in  
2024 (Jan - May)

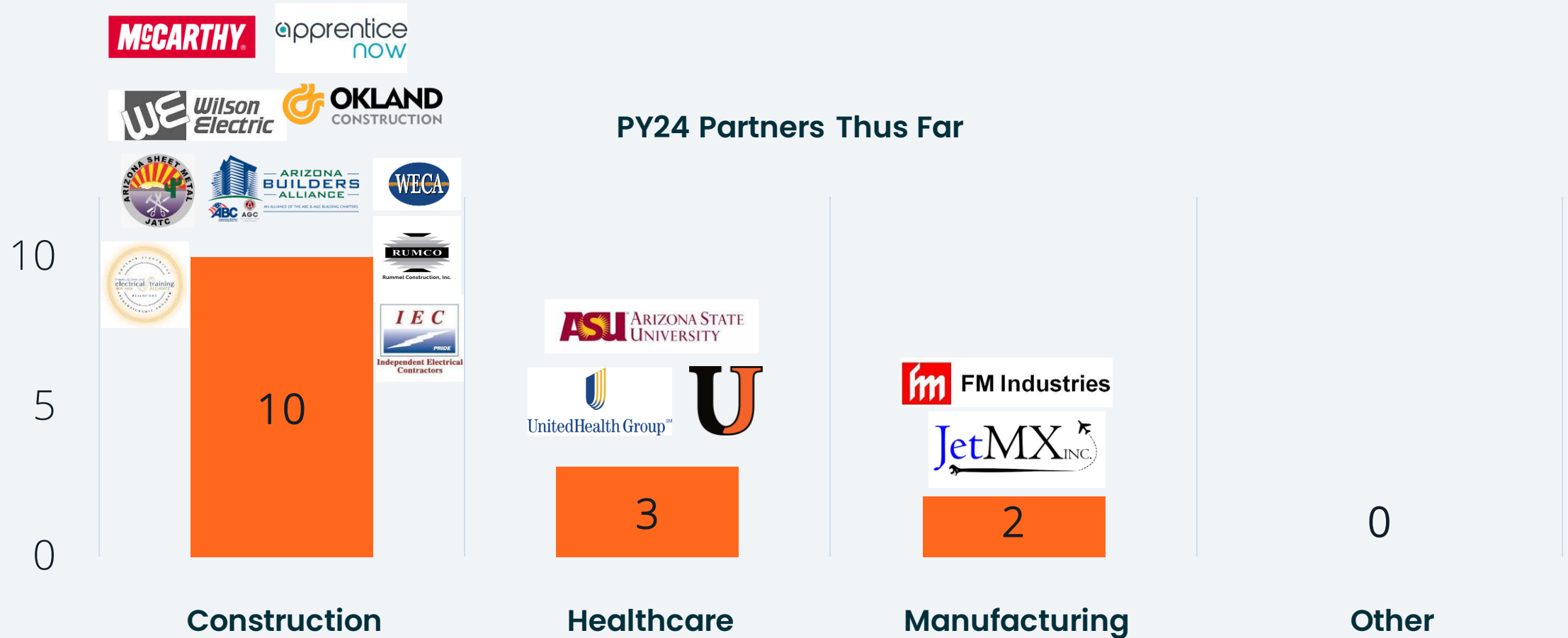


# Program Partnerships

## PY23 Partners



# Program Partnerships



# Apprenticeship Accelerators



**2024 Regional Youth Apprenticeship Accelerator**  
Sponsored by ARIZONA@WORK & Center for the Future of Arizona

May 8, 2024 | 10:00 am Virtual, Zoom

Learn how Registered Youth Apprenticeship Programs make a difference in the workplace and community. Hear from industry experts on how to start a Youth Apprenticeship or Work Experience Program.

**REGISTER NOW** →

ARIZONA@WORK™  
Innovative Workforce Solutions  
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CENTER FOR THE FUTURE OF ARIZONA

YOUTH APPRENTICESHIP WEEK  
May 5-11, 2024

- Healthcare - Nov 2022
- Healthcare 2.0 - Aug 2023
- IT/Technology - Nov 2023
- Regional Youth Apprenticeship - May 2024

# Next Steps?

- Federal Grants
- Central Arizona Regional Apprenticeship Coalition
- Pre-apprenticeships
- Employer Engagement
- Accelerator (high-level) --> Workshop (deeper dive)
- Strategic Funding Models



# Thank You



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# **Information/Discussion Only**

## **Apprentice Funding Update**



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# **Apprenticeship Funding Update**

**Jared Beard**

# Funding Factors

The following were taken into consideration when working through options



## Industry

What industry is each program looking to support?



## Occupation

What is the occupation being trained and what similar programs are in place?



## Program Cost

What is the cost per person, and is it reasonable and sustainable?



## Program Success

Is the program successful in getting apprentices across the finish line?



## Enrollment Potential

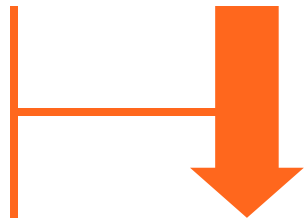
If successful, how many enrollments can be supported without sacrificing quality?



# Apprenticeship Supply/Demand

## Funding

- Decreased Allocations
- ARPA Funding Expiration
- Increased Program Costs



## Programs

- Popularity
- More Programs
- Increased Enrollments based on Demand

# Funding Timeline

	FY23	FY24	FY25	FY26
WIOA Funding	\$0	\$125,000	\$200,000	\$250,000
ARPA Funding	\$2,041,935	\$2,847,237	\$4,161,773	\$1,000,000
ARPA Personnel and Operations	\$176,209	\$709,834	\$738,227	\$0
Total	\$2,218,144	\$3,682,071	\$5,100,000	\$1,250,000



# Questions



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# Information/Discussion Only Local Area Plan Progress Report



# Acronyms

Term	Acronym
Fiscal Year	FY
Infrastructure Funding Agreement	IFA
Labor Market Information	LMI
Local Workforce Development Area	LWDA
Local Workforce Development Board	LWDB
Memorandum of Understanding	MOU
Program Year	PY
Office of Economic Opportunity	OEO
Statistical Adjustment Model	SAM
Training and Employment Guidance Letter	TEGL <i>*Guidance from Department of Labor</i>
Workforce Arizona Council	WAC

# Local Plan

## Background

- LWDB must develop a local plan that identifies and describes the policies, procedures, and local activities that are carried out in the LWDA consistent with the Workforce Arizona Council(WAC) Strategic Plan and the Arizona United States Workforce Development Plan
- Core partners are to assist with the development of the local plan
- LWDBs must follow the Local Plan Submission Guidance document for their Local Plans to be approved by WAC

# Local Plan

## Public Comment

- LWDBs must provide adequate opportunity for public comment on the development of the local plan or subsequent plan modifications before submitting plan to WAC
- If a LWDB makes significant changes to the draft local plan after the public comment period has ended, prior to final submission to WAC, the draft local plan must be posted for a second public comment, which must be no more than 30 days.



# Local Plan

## Approval

- All local plans must be approved by the Workforce Arizona Council
- Local plans will be considered approved 90 days after the Council receives the plan, unless the Council notifies the LWDB in writing

# Major Updates

- Removed COVID Language
- Alignment with state plan
- Regionalism
- LMI
- Technology
- Partner information
- MOU/IFA information
- Performance



# Timelines

# WAC Timeline

Task	Due Date	Notes
Arizona State Unified Plan Public Comment Period	Jan - Feb 2024	
Arizona State Unified Plan Submission	March 4, 2024	
Submission Guidance Sent to Local Boards	December 2023	Please review the Statewide Vision, Goals and Strategies in the Arizona Workforce Plan and incorporate them into your local plans.
Local Boards: Local Plan Development Begins	March - September 2024	
In-Demand Industry and Occupation Training	April - May 2024	OEO LMI Team will provide 2 webinars for LWDBs. Dates TBD.
Local Plans due to OEO	September 3, 2024	LWDBs must submit all materials by this date. Failure to submit all required documents may result in a violation of WAC policy and may be subject to a sanction.

# WAC Timeline Continued

Task	Due Date	Notes
OEO Review/Feedback to LWDBs	September - October 2024	
Final submissions due (only if a LWDB is required to make any changes per feedback from WAC staff)	November 8, 2024	
Q4 WAC Approval (Exec Committee)	November 14, 2024	
Q4 WAC Approval (Full Council)	November 21, 2024	
Local Plans Effective	January 1, 2025	Local Plans become effective beginning January 1, 2025 and end December 31, 2028.

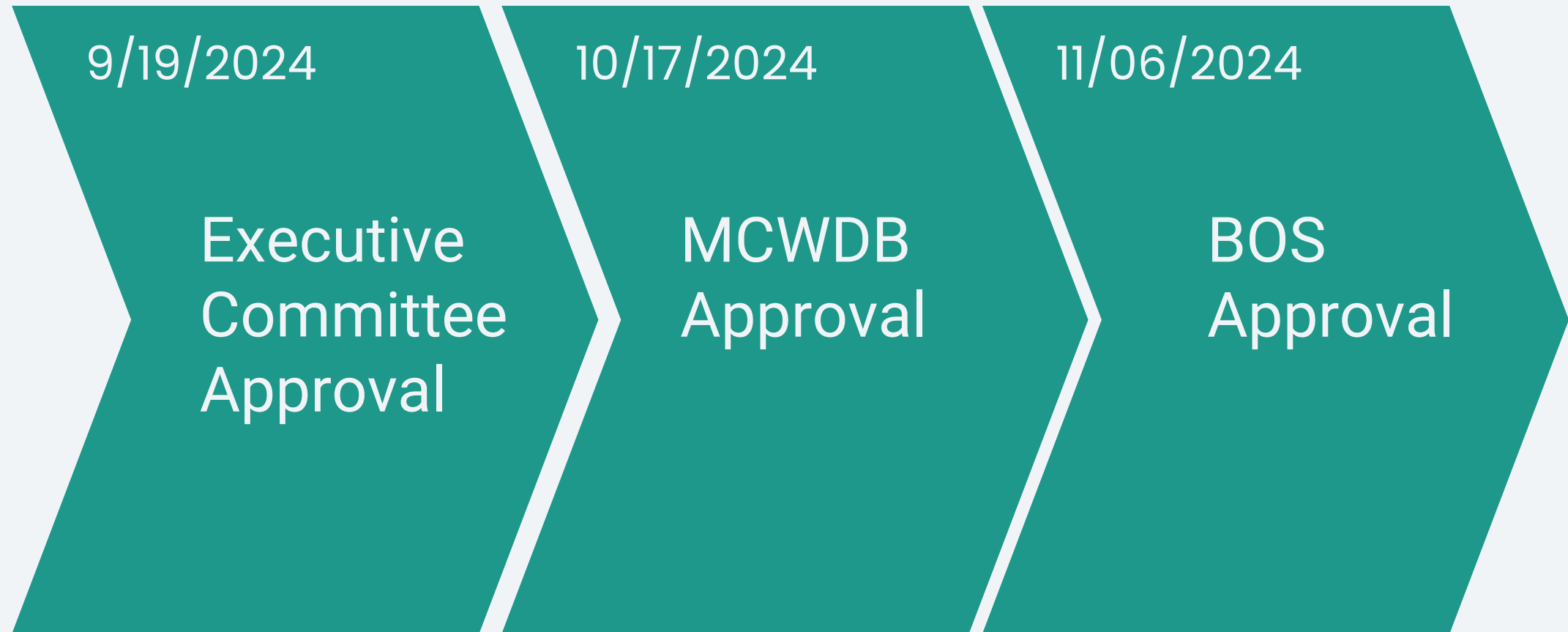
# LWDB Timeline & Progress



# LWDB Timeline & Progress



# Board Approval Significant Dates







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# Questions



**Thank You**



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**Thank You**



**Information/Discussion Only**  
**2024 Central Arizona Regional Workforce Forum**



# MCWDB Committee Updates



**Thank You**