



Welcome



NOTICE OF PUBLIC MEETING OF THE
MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Maricopa County Workforce Development Board Executive Committee and to the general public that the Maricopa County Workforce Development Board Executive Committee will hold a meeting open to the public on:

Thursday, May 16, 2024 – 9:30 a.m. - 10:30 a.m.

[Join the meeting now](#)

Meeting ID: 236 943 431 112

Passcode: kNrx4A

Dial-in by phone

[+1 480-702-3496,827253721#](tel:+14807023496827253721) United States, Phoenix

[Find a local number](#)

Phone conference ID: 827 253 721#

The Agenda for the meeting is as follows:

**Indicates materials attached, please review/read prior to meeting.*

1. Call to order.

2. Roll Call.

3. Welcome, Opening Remarks, and Meeting Objectives.

- a. Review, discuss, and approve the Service Provider Budget
 - b. Review, discuss, and approve the Job Center Certification.
 - c. Review, discuss, and approve the FY 25 Board and Committee Meeting Calendar
 - d. Provide input into the 2024 Central Arizona Regional Workforce Forum and the Local Plan.
-

4. Consent Agenda.

For Possible Action.

The Committee will consider and vote on the items on the consent agenda. Consent agenda is established to efficiently dispense the business of the MCWDB. These items will not be discussed unless a Member of the Committee asks to remove the item from the consent agenda.

- a. Meeting Minutes: January 18, 2024*
 - b. MCWDB 2nd Quarter Report*
 - c. Monthly Careers Pathway Strategist Report*
 - d. Jobs Report*
 - e. Job Center Certification Approval Letter*
-

PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." Note: Agenda items may be taken out of order

"Equal Opportunity Employer/Program." "Auxiliary aids and services are available upon request to individuals with disabilities." A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours' notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request. Arizona@Work: Maricopa County products and services are made available through federal funding provided by the Workforce Innovation and Opportunity Act (WIOA); serving Employers by aiding job seekers, adults, dislocated workers and youth.

5. Chair Report.

6. Information/Discussion/Possible Action.

- a. Service Provider Budget*
 - b. Job Center Certification*
 - c. FY 25 Board and Committee Meeting Calendar *
-

7. Information/Discussion Only.

- a. 2024 Central Arizona Regional Workforce Forum*
 - b. Local Plan Progress Update*
-

8. Call to Public.

9. Adjourn.

NEXT MEETING: August 1, 2024 (Pending Calendar approval)

PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." Note: Agenda items may be taken out of order

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Consent Agenda.

Meeting Minutes



MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD
Executive Committee

Thursday, January 18, 2024 – 9:30 a.m.

<https://www.gotomeet.me/MaricopaCountyWDB>

Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

Members Present: Leah Hill, Bonnie Schirato, Joe Veres, Loren Granger, and Shawn Hutchinson
(Note: All members present attended via GoTo meeting)

Members Absent:

MEETING

1. **Call to Order.**

Chair Leah Hill called the meeting to order at 9:34 a.m. and requested a roll call vote.

2. **Roll Call.**

MCWDB Board Liaison Deseret Romero took roll call. A quorum was present.

3. **Welcome and Opening Remarks.**

Chair Hill welcomed everyone, provided a quick overview of the meeting objective and read the Maricopa County Workforce Development Board's Vision and Values.

Meeting Objectives:

1. Discuss the following reports and consider the recommendation to approve them:
 - Fiscal Report
 - Modifications to the Memorandum of Understanding/Infrastructure Agreement
 - One Stop Operator Performance Update
 - One Stop Operator Procurement Process
 - MCWDB Intent to Bid
2. Understand the timeline and process for the 2025-2027 Local Plan Timeline
3. See a demonstration of the new Workforce Development Dashboard capabilities and learn how you may use them as Board members.

4. **Consent Agenda.**

- a. Meeting Minutes: November 14, 2023
- b. Monthly Careers Pathway Strategist Reports
- c. Jobs Report
- d. One-Stop Operator Monthly Report

MOTION: Chair Hill asked for a motion to approve the Consent Agenda as presented. Bonnie Schirato made a motion; Joe Veres seconded the motion.

Chair Hill called for an all-in favor vote:

In Favor: Leah Hill, Bonnie Schirato, Joe Veres, Loren Granger and Shawn Hutchinson

Opposed: None

Abstained: None

Motion passed.

5. Chair Report.

Chair Hill provided a brief Chair Report, highlighting the following.

- o Arizona Commerce Authority recognizes Maricopa County as a leader in business attraction.
- o Jobs Report indicating great job growth in Maricopa County.
- o National increase in small business applications.

6. Informational/Discussion/Possible Action.

a. Fiscal Report

MCWDB Fiscal Agent Nicole Forbes presented the Committee with the FY2024 WIOA Financial and Budgetary Review.

MOTION: Chair Hill asked for a motion to approve the Fiscal Report as presented. Bonnie Schirato made a motion; Loren Granger seconded the motion.

Chair Hill called for a “roll call” vote:

In Favor: Leah Hill, Bonnie Schirato, Joe Veres, Loren Granger, and Shawn Hutchinson

Opposed: None

Abstained: None

Motion passed.

b. Memorandum of Understanding/Infrastructure Agreement (MOU/IFA) Six-Month Renewal

MCWDB Management Analyst Nancy Avina provided a detailed presentation of the Memorandum of Understanding/Infrastructure Agreement (MOU/IFA) Six-Month Renewal recommendation. Below are the highlights of the presentation.

MOU/IFA Six-Month Renewal Recommendation

MOU/IFA Background	<ul style="list-style-type: none"> o 3-Year Agreement with semi-annual reviews o MOU Agreement between MCWDB and One-Stop partners o IFA: Financial plan to fund one-stop delivery system services o Renewal Term: 7.01.23 – 6.30.26 	
Summary of Revisions	<u>MOU</u> <ul style="list-style-type: none"> o Added language on MOU negotiations impasse (Per DOL Monitoring) o Citation, grammar, and spelling updates 	<u>IFA</u> <ul style="list-style-type: none"> o Updates to reference documents and policies o Updates to partner point-of-contact, ARIZONA@WORK One-Stop center locations and specialized centers
Agreement Processing Timeline	<u>COMPLETE</u> <ul style="list-style-type: none"> o MCWDB staff redline revisions 	<u>IN PROGRESS</u> <ul style="list-style-type: none"> o Partner signatures

	<ul style="list-style-type: none"> ○ Review (fiscal agent, contracts, partners, leadership, etc..)
Next Steps	<ul style="list-style-type: none"> ○ 2.15.24 Full Board Approval ○ 2-3.24 Board of Supervisors Approval

The Committee posed no questions.

MOTION: Chair Hill asked for a motion to approve the Memorandum of Understanding/Infrastructure Agreement (MOU/IFA) Six-Month Renewal as presented. Joe Veres made a motion; Shawn Hutchinson seconded the motion.

Chair Hill called for an “all in favor” vote:

In Favor: Leah Hill, Bonnie Schirato, Joe Veres, Loren Granger, and Shawn Hutchinson

Opposed: None

Abstained: None

Motion passed.

c. One-Stop Operator Performance Update

MCWDB Executive Director Steve Clark provided a detailed presentation of the One-Stop Operator Performance Update. Below are the highlights of the presentation.

One-Stop Operator Performance	
Performance Concerns	<ul style="list-style-type: none"> ○ Performance Concerns with Previous Contract ○ December 2022 Open Procurement Bids ○ Performance Concerns with the Current Contract (Equus)
Notice of Concern Letter	<ul style="list-style-type: none"> ○ Letter to Equus with Specific Concerns (10.27.23)

The Committee posed no questions.

MOTION: Chair Hill asked for a motion to accept the One-Stop Operator Performance Update as presented. Loren Granger made a motion; Shawn Hutchinson seconded the motion.

Chair Hill called for an “all in favor” vote:

In Favor: Leah Hill, Bonnie Schirato, Joe Veres, Loren Granger, and Shawn Hutchinson

Opposed: None

Abstained: None

Motion passed.

d. One-Stop Operator Procurement Process

MCWDB Management Analyst Nancy Avina provided a detailed presentation of the One-Stop Operator Procurement Process recommendation. Below are the highlights of the presentation.

One-Stop Operator Procurement Process Recommendation	
Background	<ul style="list-style-type: none"> ○ OSO must be competitively procured (at least every 4 years) ○ MCWDB selects and determines roles and responsibilities of OSO ○ OSO must coordinate the service delivery of required OSO partners and Service Providers

	<ul style="list-style-type: none"> o MCWDB can add additional roles except for exclusions outlined in WIOA law
Who can be the OSO?	<ul style="list-style-type: none"> o OSO can be a single entity (public, private or non-profit) or a consortium of entities
Recommendation	<ul style="list-style-type: none"> o Recommend the Procurement of the OSO
Next Steps	<ul style="list-style-type: none"> o 2.15.24 MCWDB Full Board approval o 2.15.24 Inform the Office of Procurement Services (OPS)

The following questions and comments were provided by the Committee.

Question/Comment	Response/Comments
What are the obligations of the current OSO for a transition of services?	<ul style="list-style-type: none"> o OPS would develop an appropriate timeline. The transition time for the successful bidder would be 30 to 60 days.
This would allow enough time for any necessary transitions of processes and services?	<ul style="list-style-type: none"> o Yes, OPS would be the leader for developing the timeline. OPS would work directly with the awarded bidder.
Is this the typical timeline for this process?	<ul style="list-style-type: none"> o 6 months is the typical timeline for OPS to start the bidding process for contracts.

MOTION: Chair Hill asked for a motion to approve the One-Stop Operator Procurement Process as presented. Bonnie Schirato made a motion; Joe Veres seconded the motion.

Chair Hill called for an “all in favor” vote:

In Favor: Leah Hill, Bonnie Schirato, Joe Veres, Loren Granger, and Shawn Hutchinson

Opposed: None

Abstained: None

Motion passed.

e. MCWDB Intent to Bid

MCWDB Management Analyst Nancy Avina provided a detailed presentation of the MCWDB Intent to Bid recommendation. Below are the highlights of the presentation.

MCWDB Intent to Bid	
Who can be the OSO?	<ul style="list-style-type: none"> o OSO can be a single entity (public, private or non-profit) or a consortium of entities (including the Local WDB, with approval of the chief elected official and the Governor)
Benefits	<ul style="list-style-type: none"> o Closer performance oversight o Increased continuity of service o Increased communication and collaboration between OSO and MCWDB o Cost-savings
Process towards intention to Bid	<ul style="list-style-type: none"> o Create appropriate firewalls to ensure there are no conflicts of interest o Development 3 documents (Firewall Policy, OSO Agreement and Conflict of Interest Disclosure) o Preliminary discussion, review, and/or approval of documents (Workforce Arizona Council staff and MCWDB attorney)
Recommendation	<ul style="list-style-type: none"> o MCWDB Intent to Bid on the Procurement of the OSO

The Committee posed no questions.



Consent Agenda.

MCWDB 2nd Quarter Report

MCWDB FY24 QUARTERLY REPORT



Program Year 2023

2nd Quarter

October - December 2023

Summary of Progress on Goals

During the 2nd Quarter (October – December 2023), the Maricopa County Workforce Development Board (MCWDB) continued to progress toward goals and closely monitor requirements to ensure compliance with the Workforce Innovation and Opportunity Act (WIOA) and the Department of Labor. The MCWDB, in partnership with the Chief Elected Official's liaison and the State of Arizona, has been successfully establishing procedures and timelines to ensure full compliance with WIOA and provide the best value-added services to the constituents of Maricopa County. During this quarter, the following highlights were completed:

- The US Department of Labor issued their Monitoring of the Maricopa County WIOA program with minor findings. These minor findings were quickly addressed and adjusted by MCWDB staff;
- MCWDB continues to receive a Department of Economic Security (DES) review with "no findings" for the required quarterly WIOA Title I-A Governance submissions;
- MCWDB staff diligently worked on the renewal of the Memorandum of Understanding and Infrastructure Funding Agreement (MOU/IFA) in preparation for MCWDB Full Board and Maricopa County Board of Supervisors approval in early 2024;
- MCWDB staff diligently worked on the renewal of the Service Provider Agreement (SPA) receiving MCWDB Full Board and Maricopa County Board of Supervisors approval;
- MCWDB staff started preparing the timeline for the development of the 2025-2027 Local Plan;
- MCWDB staff continues to work with our regional partners City of Phoenix, Pinal County and the Regional Workforce Development Committee on the development of the 2024 Central Arizona Regional Workforce Summit in September 2024; and
- MCWDB staff continues to successfully provide oversight of the Eligible Training Providers List (ETPL) program.

MCWDB Goals

- Create a High-Quality Workforce Development System
- Build Brand Awareness of Workforce Development to Increase Utilization
- Implement Regional Workforce Entity
- Build a Self-Sustaining System of Workforce Development
- Design and Utilize Performance-Based Metrics that Ensure Capacity Management and Improve System Outcome

Actions on MCWDB Required Roles

Strategic Functions

- 01** Monthly MCWDB budget financial reviews with the MCWDB Fiscal Agent to ensure open communication and proper management of MCWDB funds.
- 02** Continued collaboration with regional partners, including monthly meetings with the City of Phoenix and Pinal County, the creation of the Regional Workforce Initiatives Committee, and the Central Arizona Workforce Forum in September 2024.

03 Continued work with the MCWDB Board and partners to identify areas of improvement for employers and job seekers, as identified in the 2022 Strategic Plan.

04 Continued collaboration with all workforce development local area stakeholders to ensure compliance.

System Capacity Building

01 Regular engagement with community stakeholders and key partners to actualize the Board's vision of creating a best-in-class workforce system.

02 Engagement with the National Association for Workforce Boards by attending their 2024 Forum to identify best practices and trends for areas of improvement.

03 Ongoing efforts to solicit and refer potential Board member candidates to the Board of Supervisors Liaison based on vacancies and needs of the MCWDB.

System Alignment & Effective Operations

Continued meetings with Board of Supervisors' Liaison, Administrative Entity, and Career Service provider to ensure system and program oversight, alignment, and open and transparent communication.

One-Stop Operator Quarterly Progress

MCWDB staff continues to provide the One-Stop Operator (OSO) with guidance as the vendor transitions to new staffing. The following will be areas of focus.



- Advocate for all partners to ensure collaboration and commitment to integrated service and ensure open door policy on site, through phone or email.
- Facilitate monthly One-Stop Operator meetings and individual discussions to lead productive discussions aimed at improving customer service flow and establishing a seamless service delivery system.
- Visit each comprehensive career center location multiple times a week and attend all monthly meetings scheduled for each center to promote collaboration, encourage participation, and stay informed and up to date in all matter's day-to-day activities.

MCWDB Policies

No policies were renewed at this time, as the MCWDB major policies were recently approved during FY23 - 1st Quarter. Policies will continue to be reviewed on a regular basis, as part of the MCWDB best-in-class practices.

Anticipated Activities

This program year, the MCWDB, with support from their staff, will focus on carrying out the goals and strategies within the 2022 Strategic Plan, continue measuring the outcome and performance of the local area to ensure resources are being maximized, pursuing regional and collaborative opportunities, and identifying innovative ideas in workforce development. All while ensuring compliance of the WIOA and the 13 required functions of the MCWDB.

MCWDB Activities include, but are not limited to:

- Development of the 2025-2027 Local Plan
- Continued Policy Review
- Continue to carry out the 2022 Strategic Plan Goals and Strategies
- Regional Collaborative Opportunities
- 2024 Regional Youth Apprenticeship Accelerator
- Innovation in Workforce Development
- Annual review of the In-Demand Industries



Consent Agenda

Monthly Careers Pathway Strategist Report

In-Demand Career & Apprenticeship Strategist Report

Katelyn Harris Lange | April 2024

Committee Membership

- WESTMARC West Valley Workforce Workgroup
- Arizona Assoc for Economic Development (AAED) Workforce Committee
- Healthcare Apprenticeship Workgroups (Center for the Future of Arizona & Greater Phoenix Chamber)
- Valley of the Sun United Way (VSUW) Workforce Coalition
- IT/Cyber Industry Sector Collaborator (Maricopa Community College District)

Meetings & Outreach

- **April 2:** Grand Canyon University
- **April 4:** AAED Professional Pathways Expo Volunteer
- **April 10:** Per Scholas Roundtable
- **April 11:** Greater Phoenix Chamber Foundation Healthcare Worker Shortage Meeting
- **April 17:** COMPTIA
- **April 17:** TSMC Jobs for High School Graduates
- **April 18:** ACI Learning IT Apprenticeship
- **April 24:** WESTMARC West Valley Hot Topics
- **April 26:** IT/Cyber Industry Sector Collaborative (MCCCD)

Upcoming Workforce Events

*Click the event title to view the event page

- **May 5-11:** [National Youth Apprenticeship Week](#)
- **May 8:** [Regional Youth Apprenticeship Accelerator](#) hosted by ARIZONA@WORK Maricopa County, Pinal County & City of Phoenix (Virtual)
- **May 9:** [Mesa Hiring Event](#)
- **May 20-22:** [National Assoc of Workforce Development Professionals Conference](#) (San Antonio, TX)

AZ Good Business Summit

April 16: Tempe Workforce Development Coordinator Carter Ellis & I represented ARIZONA@WORK Maricopa County at Local First Arizona's Annual Good Business Summit



TOP PROJECTS & NEW CONNECTIONS



Consent Agenda

Jobs Report

Arizona & Maricopa County Job Report

March 2024

Julia Maciel

National Summary

Main Takeaways:

- Total Non-Farm employment increased by 303,000 jobs in March for the U.S.
- Job gains continued to trend up in health care, government, and construction.
- Unemployment rate increased to 3.9%
- Average hourly wages grew by 12 cents in March or 0.3%.

Arizona Summary

Main Takeaways:

- Arizona's total nonfarm employment increased by 69,600 jobs year over year in March.
- The unemployment rate dropped to 3.8% in March from 3.9% in February.
- The private sector recorded a gain of 1,100 jobs in March, led by gains in Leisure & Hospitality (1,700 jobs) and Trade, Transportation and Utilities (1,400 jobs).

Arizona Commerce Authority
 Arizona Office of Economic Opportunity
 Bureau of Labor Statistics

Maricopa County Summary

Maricopa County Employment & Unemployment 2024			
	January	February	March
Nonfarm Employment	2,433.1	2,362.1	2,363.1
Unemployment Rate	3.3%	3.2%	2.5%

- Maricopa County's unemployment rate dropped to 2.5% in March 2024.
- **Construction** employment dropped slightly to 170.2 in March.
- **Manufacturing** employment level also dropped to 147.6.
- **Transportation and Warehousing** employment levels decreased in March to 111.7.
- **Healthcare and social assistance** employment levels increased slightly to a rate of 342.9.
- **Finance and insurance** employment levels decreased to 161.8.
- **Information** employment levels also slightly decreased to 40.6.

Maricopa County Labor Force March 2024			
Industry	Employment Level	% Change from a year ago	Numeric Year over Year Change
Mining & Construction	168,200	+3.1%	5,000
Manufacturing	140,400	-0.2%	-300
Private Education & Health Services	401,700	+7.2%	26,900
Information	39,700	-6.1%	-2,600
Financial Activities	206,600	-1.9%	-4,000
Trade, Transportation, & Utilities	461,400	+2.9%	10,000



Consent Agenda

Job Center Certification Approval Letter

Steve Clark
Executive Director
Maricopa County Workforce Development Board
Steve.Clark@maricopa.gov
602-377-3844
June 6, 2024

To: Workforce Arizona Council
CC: Deseret Romero, Governance and Compliance Advisor
Deseret.Romero@oeo.az.gov

Dear Workforce Arizona Council,

I am writing to officially confirm the certification of the following Job Centers as comprehensive and affiliate job centers in Maricopa County Local Workforce Development Board (LWDB). This certification acknowledges that the following Job Centers have successfully met all the assessment criteria and provided accurate information as required by the Workforce Arizona Council.

Maricopa County West Valley Career Center- 4425 West Olive Avenue, Suite 190, Glendale, AZ 85302

Maricopa County East Valley Career Center- 1001 West Southern Avenue, Suite 101, Mesa, AZ 85210

Avondale Resource Center- 995 East Riley Drive, Avondale, AZ 85323

Gila Bend Library- 777 N Logan Ave, Gila Bend, AZ 85337

Maricopa County Goodyear- 14140 W McDowell Rd., Goodyear, AZ 85395

Queen Creek Library- 21802 South Ellsworth Road, Queen Creek, AZ 85142

Scottsdale Vista Del Camino Community Center- 7700 East Roosevelt Street, Scottsdale, AZ 85257

Maricopa County- Surprise- 12425 West Bell Road, Building A, Suite 124, Surprise, AZ 85378

Tempe Library- 3500 South Rural Road, Suite 202, Tempe, AZ 85282

Tempe Escalante Center- 2150 East Orange Street, Tempe, AZ 85281

Maricopa County- Wickenburg- 164 East Apache Street, Wickenburg, AZ 85390

The certification process involved a thorough evaluation of the above Job Center's services, resources, and compliance with the standards set forth by the Workforce Arizona Council assessment tools and included the following individuals in the process.

Julia Maciel, Management Analyst, Maricopa County Workforce Development Board

Through this evaluation, we have verified that the above Job Centers demonstrate a commitment to excellence in providing job seeker and employer services and resources to our community.

The Maricopa County LWDB hereby certifies the comprehensive and affiliate Job Centers in our Local Workforce Development Area.

Sincerely,

Steve Clark
Executive Director
Maricopa County Workforce Development Board

Leah Hill
Chair
Maricopa County Workforce Development Board



Chair Report



Information/Discussion/Possible Action

Service Provider Budget

WIOA Service Provider Budget FY25

Adult/DW \$10,972,893

Youth \$4,638,719

Rapid Response \$300,000

Total \$15,911,612



One-Stop Center Certification

May 16, 2024
Julia Maciel, Management Analyst



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Requirements

- Local WDB's must evaluate and certify each ARIZONA@WORK Job Center once every three years at minimum.
- Local WDB's must certify each Job Center is eligible to use infrastructure funds.
- Local WDB's must establish a certification team.
- Local WDB must use the assessment tools (Part 1 and Part 2) provided by the Workforce Arizona Council.

Evaluation criteria focuses on:

- Physical accessibility
- Programmatic accessibility
- Career Services
- Business Services
- Employment and Training
- Youth Measures
- Continuous Improvement

Summary of Visits

Comprehensive Centers

- Accessible locations
- Multiple resources available and space for training, workshops, and research
- Helpful Staff
- ARIZONA@WORK information present and available

Affiliate Centers

- Libraries & Community Centers
- High Accessibility
- Connections to multiple community resources
- ARIZONA@WORK easily identified within each location

Center Certification Process

Evaluation Team & Visits

- Julia Maciel, Management Analyst
- 2 Comprehensive Centers (West & East Valley)
- 10 Affiliate Centers
- Sites were visited on **February 5th and February 9th**
- Evaluations and supporting documentation submitted to Workforce Arizona Council (WAC) on March 20, 2024
- WAC provided feedback in April 4, 2023, MCWDB Responded April 22, 2024
- WAC Responded April 23, 2024 with approval
- Final Center Certification Submission Letter Due by August 2, 2024

Feedback from WAC & MCWDB Response

Feedback

- Requested an estimated timeline for signage installation for the East Valley Center.
- Requested corrective action plan for Gila Bend:
 - To provide appropriate auxiliary aids and services
- Requested corrective action plan for WVCC & EVCC for Connections to:
 - Job Corps
 - YouthBuild
 - Native American Programs
 - Senior Community Service Employment Program

MCWDB Responses

- Provided estimated timeline of May 15th
- Gila Bend: Referrals for assistive technology are made to the WVCC Comprehensive Center
- Currently Job Corps has a variety of materials posted in our resource rooms, however they do not wish to be physically on-site.
- The OSO will develop a plan to ensure there is connection to the centers with Job Corps, YouthBuild, Native American Programs, and Senior Community Service Employment Programs. The OSO will also be providing appropriate cross-training to on-site staff regarding partner program to ensure staff can inform customers about services from this partner.

Recommended Action

Approve the One-stop Center Certification Tools 1 and 2 as presented in the meeting materials packet and submitted to the Workforce Arizona Council



Thank You



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Information/Discussion/Possible Action

FY 25 Board and Committee Meeting Calendar



Maricopa County Workforce Board FY 2023/2024 Meeting Schedule

*Note: The schedule is subject to change at the discretion of the Board.

DAY	DATE	TIME	TYPE
NO MEETING	July 2024	-----	MCWDB Committee Meetings
NO MEETING	July 2024	-----	MCWDB Full MCWDB Meeting
Thursday	August 1, 2024	9:30 a.m.	MCWDB Executive Committee Meeting
Thursday	August 15, 2024	9:30 a.m.	MCWDB Full Board Meeting
Thursday	September 5, 2024	9:30 p.m.	MCWDB Regional Workforce Initiatives Committee Meeting
Thursday	September 5, 2024	1:30 p.m.	MCWDB Youth Committee Meeting
Thursday	September 19, 2024	9:30 a.m.	MCWDB Executive Committee Meeting
Thursday	October 3, 2024	9:30 a.m.	MCWDB Employer Connection Committee Meeting
Thursday	October 17, 2024	9:30 a.m.	MCWDB Full Board Meeting
Thursday	November 7, 2024	9:30 p.m.	MCWDB Regional Workforce Initiatives Committee Meeting
Thursday	November 2, 2024	1:30 p.m.	MCWDB Youth Committee Meeting
Tuesday	November 14, 2024	9:30 a.m.	MCWDB Executive Committee Meeting
Tuesday	December 5, 2024	9:30 a.m.	MCWDB Employer Connection Committee Meeting
Tuesday	December 19, 2024	9:30 a.m.	MCWDB Full Board Meeting
Tuesday	January 9, 2025	9:30 a.m.	MCWDB Regional Workforce Initiatives Committee Meeting
Thursday	January 9, 2025	1:30 p.m.	MCWDB Youth Committee Meeting
Thursday	January 23, 2025	9:30 a.m.	MCWDB Executive Committee Meeting
Thursday	February 6, 2025	9:30 a.m.	MCWDB Employer Connection Committee Meeting
Thursday	February 20, 2025	9:30 a.m.	MCWDB Full Board Meeting
Thursday	March 6, 2025	9:30 a.m.	MCWDB Regional Workforce Initiatives Committee Meeting
Thursday	March 6, 2025	1:30 p.m.	MCWDB Youth Committee Meeting
Thursday	March 20, 2025	9:30 a.m.	MCWDB Executive Committee Meeting
Thursday	April 3, 2025	9:30 a.m.	MCWDB Employer Connection Committee Meeting
Thursday	April 17, 2025	9:30 a.m.	MCWDB Full Board Meeting
Thursday	May 1, 2025	1:30 p.m.	MCWDB Youth Committee Meeting
Thursday	May 15, 2025	9:30 a.m.	MCWDB Executive Committee Meeting
Thursday	June 5, 2025	9:30 a.m.	MCWDB Full Board Meeting



Information/Discussion Only

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Information/Discussion Only

Local Plan Progress Update



Acronyms

Term	Acronym
Fiscal Year	FY
Infrastructure Funding Agreement	IFA
Labor Market Information	LMI
Local Workforce Development Area	LWDA
Local Workforce Development Board	LWDB
Memorandum of Understanding	MOU
Program Year	PY
Office of Economic Opportunity	OEO
Statistical Adjustment Model	SAM
Training and Employment Guidance Letter	TEGL <i>*Guidance from Department of Labor</i>
Workforce Arizona Council	WAC



Local Plan

Background

- LWDB must develop a local plan that identifies and describes the policies, procedures, and local activities that are carried out in the LWDA consistent with the Workforce Arizona Council(WAC) Strategic Plan and the Arizona United States Workforce Development Plan
- Core partners are to assist with the development of the local plan
- LWDBs must follow the Local Plan Submission Guidance document for their Local Plans to be approved by WAC



Local Plan

Public Comment

- LWDBs must provide adequate opportunity for public comment on the development of the local plan or subsequent plan modifications before submitting plan to WAC
- If a LWDB makes significant changes to the draft local plan after the public comment period has ended, prior to final submission to WAC, the draft local plan must be posted for a second public comment, which must be no more than 30 days.



Local Plan

Approval

- All local plans must be approved by the Workforce Arizona Council
- Local plans will be considered approved 90 days after the Council receives the plan, unless the Council notifies the LWDB in writing

Major Updates

- Removed COVID Language
- Alignment with state plan
- Regionalism
- LMI
- Technology
- Partner information
- MOU/IFA information

Pending Elements

Performance Negotiations

- Local plan requires disclosing the negotiated performance measures for PY 2024 and PY 2025
- Performance levels are first negotiated with DOL and the State and then the state and the LWDA determine the negotiated levels for the LWDA
- Performance Measures are established using the Statistical Adjustment Model (SAM) created and shared by OEO
 - [TEGL 11-19, Change 1 | U.S. Department of Labor \(dol.gov\)](#) explains how performance levels are determined

PY 22 and PY 23 Negotiated Performance

In 2022, Department of Labor and Arizona negotiations were on 4/29/22 and the first local area negotiations took place on 5/17/22

Performance Indicator	Final Negotiated Targets- PY 22	Final Negotiated Targets- PY 23
Adult		
Employment 2nd Quarter after exit	70.2%	70.2%
Employment 4th Quarter after exit	67.5%	67.5%
Median Earnings in the 2nd quarter after exit	\$7,537	\$7,537
Credential attainment rate	77.0%	77.0%
Measurable Skills Gain	66.6%	66.6%
Dislocated Worker		
Employment 2nd Quarter after exit	76.5%	76.5%
Employment 4th Quarter after exit	71.5%	71.5%
Median Earnings in the 2nd quarter after exit	\$9,029	\$9,029
Credential attainment rate	77.8%	77.8%
Measurable Skills Gain	65.0%	65.0%
Youth		
Employment 2nd Quarter after exit	70.7%	70.7%
Employment 4th Quarter after exit	67.0%	67.0%
Median Earnings in the 2nd quarter after exit	\$4,900	\$4,900
Credential attainment rate	65.2%	65.2%
Measurable Skills Gain	62.0%	62.0%



Timelines

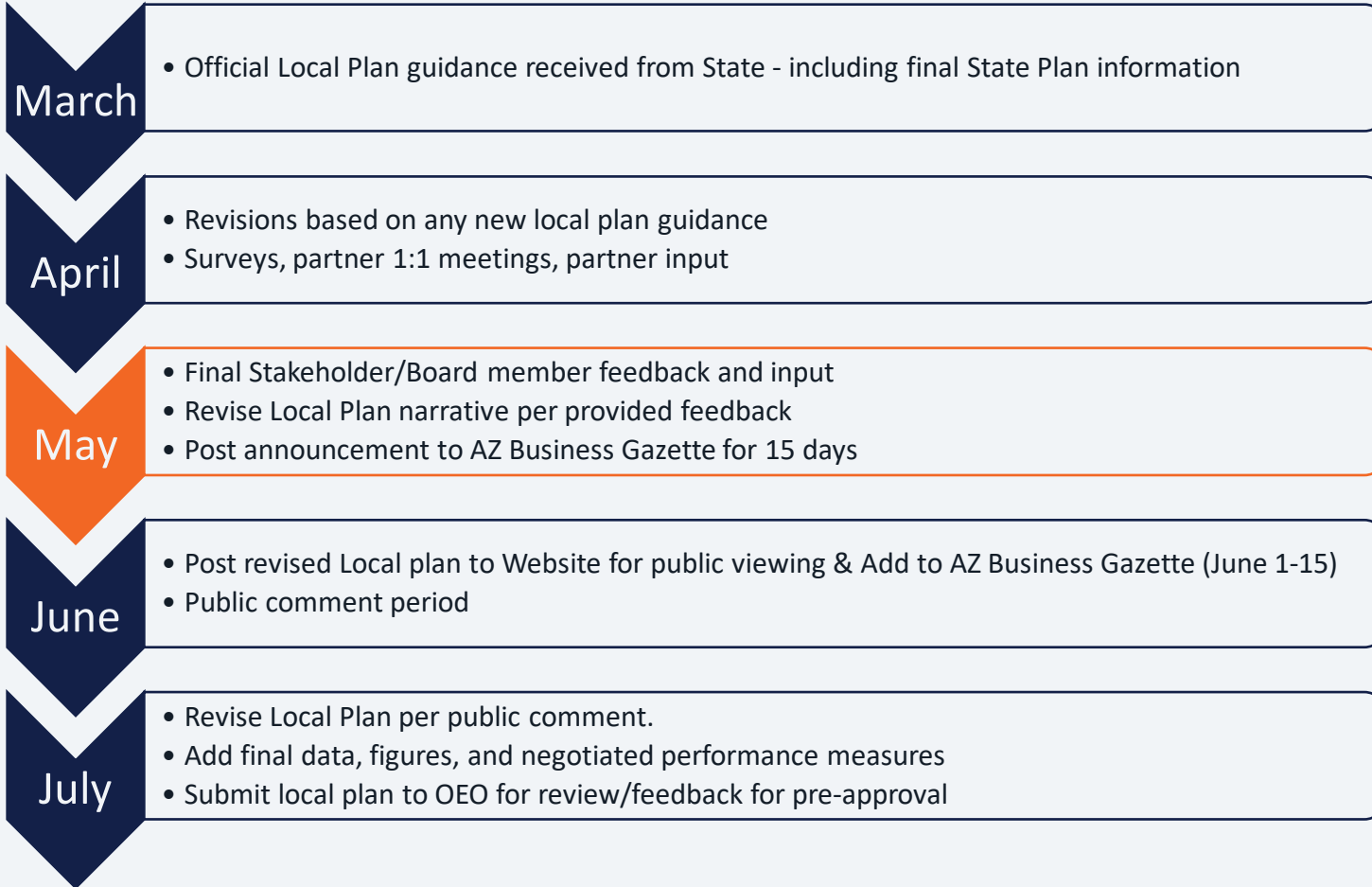
WAC Timeline

Task	Due Date	Notes
Arizona State Unified Plan Public Comment Period	Jan - Feb 2024	
Arizona State Unified Plan Submission	March 4, 2024	
Submission Guidance Sent to Local Boards	December 2023	Please review the Statewide Vision, Goals and Strategies in the Arizona Workforce Plan and incorporate them into your local plans.
Local Boards: Local Plan Development Begins	March - September 2024	
In-Demand Industry and Occupation Training	April - May 2024	OEO LMI Team will provide 2 webinars for LWDBs. Dates TBD.
Local Plans due to OEO	September 3, 2024	LWDBs must submit all materials by this date. Failure to submit all required documents may result in a violation of WAC policy and may be subject to a sanction.

WAC Timeline Continued

Task	Due Date	Notes
OEO Review/Feedback to LWDBs	September - October 2024	
Final submissions due (only if a LWDB is required to make any changes per feedback from WAC staff)	November 8, 2024	
Q4 WAC Approval (Exec Committee)	November 14, 2024	
Q4 WAC Approval (Full Council)	November 21, 2024	
Local Plans Effective	January 1, 2025	Local Plans become effective beginning January 1, 2025 and end December 31, 2028.

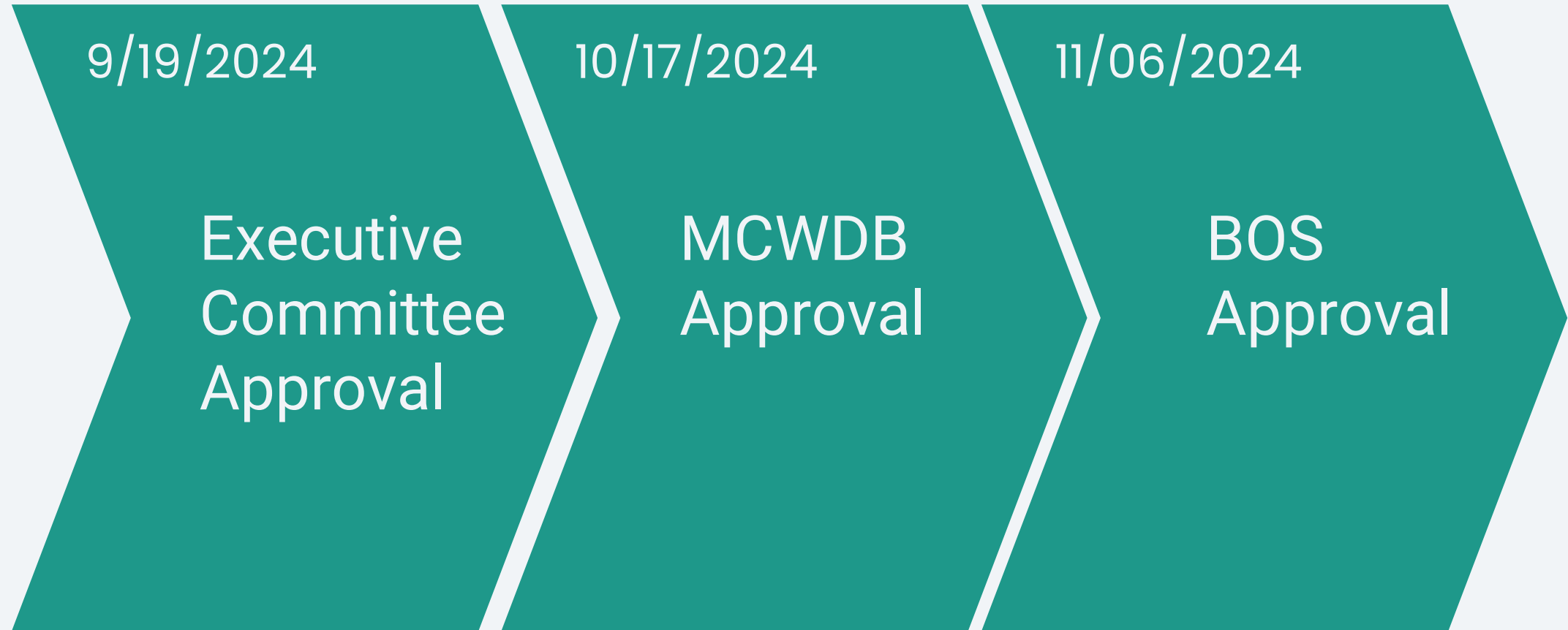
LWDB Timeline & Progress



LWDB Timeline & Progress



Board Approval Significant Dates





Questions



Thank You