



**PHOENIX BUSINESS AND WORKFORCE DEVELOPMENT BOARD
INSTILL HOPE STEERING COMMITTEE
Meeting Minutes**

**October 19, 2023
9:00 a.m.**

Members Present:

Suzanna Armijo
Ginger Lane
Jesús Love

Juvenal Lopez
Alyson Donnelly
Dean Scheinert

Public Attendees:

Deb Furlong
LaSetta Hogans (Exec. Director)
Michelle Gillis
Christina Quijada
Hayden Maynard

Rebecca Tierney
Brenda Urquidi

Action items taken are noted in **bold** print.

• **Call to Order / Roll Call:**

The Business and Workforce Development Board Instill Hope Steering Committee (IHSC) Chair, Jesús Love, called the October 19, 2023, meeting to order at 9:04 a.m. Roll call was completed, and a quorum was met with five members present. Chair Jesús Love welcomed new IH Steering Committee Members and Ad-Hoc Members.

Dean Scheinert joined the meeting at 9:23 a.m.

• **Steering Committee Member Introductions:**

IH Chair Jesús Love invited steering committee members to introduce themselves and share a little bit about themselves.

• **Supporting Staff Introductions:**

IH Chair Jesús Love invited ARIZONA@WORK City of Phoenix staff to introduce themselves to the team and share their role as staff.

- **Overview of Workforce System:**

LaSetta Hogans, Executive Director, provided an overview of the workforce system to the IH committee members.

- **Matters for Future Discussion:**

Quarterly reports on services provided including demographics, number of individuals that are being served and the accessibility to the services.

Jesús asked the IH members to review the bullet points under Action 1 of the 2023 Implementation Plan and come up with plans to tackle 1 or 2 items at the next meeting.

Call to the Public/Open Discussion:

None.

- **Adjournment:**

A motion to adjourn the meeting was made by IH Member Ginger Lane and seconded by IH Member Jesus Love.

Approved: Suzanna Armijo, Ginger Lane, Juvenal Lopez, Jesus Love (Chair), Claudia Riley, Dena Scheinert. T

The meeting was adjourned at 10:06 a.m.