



**PHOENIX BUSINESS AND WORKFORCE DEVELOPMENT BOARD
ALIGN INVESTMENT STEERING COMMITTEE
Meeting Minutes**

**March 28, 2024
2:00 p.m.**

Members Present:

Nick Bielinski
Samantha Hansen
Micha Harris
Brandon Ramsey

Alison Rapping
Stephanie Rimmer
Raghu Santanam

Public Attendees:

Michelle Gillis
LaSetta Hogans
Hayden Maynard
Terrence Pinkston

Christina Quijada
Demitria Robles

Action items taken are noted in **bold** print.

1. Call to Order / Roll Call:

The Align Investment Steering Committee (AISC) Chair, Brandon Ramsey, called the March 28, 2024, meeting to order at 2:06 p.m. Roll call was completed and a quorum of six members was present.

2. February 7, 2024, Align Investment Steering Committee Meeting Minutes:

A motion to approve the February 7, 2024, Meeting Minutes was made by AISC member Stephanie Rimmer and seconded by AISC Vice Chair Alison Rapping.

Approved: Samantha Hansen, Micha Harris, Brandon Ramsey, and Raghu Santanam.

Opposed: None

Abstained: None

Motion passed.

AISC member Nick Bielinski joined the meeting at 2:08 pm

3. Community of Practice Meeting Review:

AISC Vice Chair Alison Rapping shared information regarding the Community of Practice Convening held on March 20. The event highlighted trends in the target industries, where marketing needs to be, discussion of the future of work, and where the workforce needs are and will be.

AISC Chair Brandon Ramsey would like to use this information to assist in identifying how committee member working groups can best achieve this committee's upcoming deadlines on July 31 & and August 31, 2024.

AISC member Samantha Hansen shared with committee members that she liked the breakdown of sector information which will assist employers and participants.

Phoenix Business and Workforce Development (PBWD) Board Executive Director shared that employers are looking for labor market information and the goal is to provide the data through the Board staff. The second phase of the Community of Practice is to bring the workforce and employer partners that were in attendance back into the room to provide that opportunity for coalescing ideas and hear from the industry.

4. Future Agenda Items:

Social Media – identify opportunities for communication.
Open door to individual funding streams

5. Call to the Public and Announcements: None

6. Adjournment:

AISC Member Stephanie Rimmer motioned to adjourn the meeting, AISC Member Raghu Santanam seconded.

Approved: Samantha Hansen, Micha Harris, Brandon Ramsey, and Alison Rapping. The meeting was adjourned at 2:27 p.m.