



**Northeastern Arizona Local Workforce Development Board
LWDB Bi-Monthly Meeting - Minutes 11/29/2023**

I. WELCOME

A. Call Meeting to Order

The meeting was called to order at 11:04 am.

B: Roll Call

LWDB Board members in attendance: Elizabeth Flake, James Bruzzi, David Miller, Marti Jones, Mark Marcanti, Tabitha Stickel, Steve North, Ryleigh Aubuchon, Rochelle Shanta, Ben Smith.

There was a quorum.

Staff in attendance: Jeremy Flowers, Lisa Grannis, Adam Garrard, Steven Mills.

Guests in attendance: Jessica Head, Billy Smith, Chris Pasterez, William Ricci, Cathy Solomon, Kate Stuart, Andrew Witzel.

C. Welcome and Introductions

1. Billy Smith, Griffins Propane Manager, was introduced to the Board as an LWDB applicant. Billy gave a brief introduction of his candidacy. Elizabeth Flake motioned for approval of Billy Smith's LWDB Application. Second was made by James Bruzzi. All approved. Motion Passed.

2. Chris Pasterz, Navajo County Economic Development & REAL AZ Executive Director was introduced to the Board as an LWDB applicant. Chris gave a brief introduction of his candidacy. Mark Marcanti motioned for approval of Chris Pasterez's LWDB application. Second was made by Elizabeth Flake. All approved. Motion Passed.

D. Guest Presentations

1. Bill Ricci and Cathy Solomon from the Navajo County health Dept. presented the CHA/CHIP report to the Board. The presentation was very detailed in the survey results of the Community Health Assessment.

2. Kate Stuart and Andrew Witzel from Local First presented their Community survey regarding the Youth needs. This presentation was very detailed.

Both Presentations were greatly appreciated by all in attendance.



II. Consent Agenda

Since the 10/25/2023 and the 07/26/2023 Minutes were not visible to all for approval, It was decided to table the Approval of the minutes to be revisited in the January 2024 Bi-Monthly Board meeting.

II. REPORTS

A. CEO/Executive Director

Jeremy updated the board on all the new events occurring.

B. Staff Reports and updates

1. Lisa updated the Board on the Budget to date expenditures and changes.
2. Adam updated the Board on all current and future expectations in regards to his Business engagement activities.
3. Steven updated the Board on all current Compliance activities.
4. Jessica updated the Board on all current OSO activities Including: Internal informational brochures, the Phone Tree progress, Office Experience feedback.
- 5.

III. Closing

Next Bi-Monthly Board meeting is on January 24, 2024 in Gila County at Bruzzi Vinyards in Young, Az. with a Google Meet virtual option.

Meet 10am – 12pm.

James Bruzzi made the Motion to adjourn at 12:06 pm.

Billy Smith made the 2nd motion.

All adjourned.