



**NOTICE OF PUBLIC MEETING OF THE
MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Maricopa County Workforce Development Board Executive Committee and to the general public that the Maricopa County Workforce Development Board Executive Committee will hold a meeting open to the public on:

Thursday, May 18, 2023 – 9:30 a.m.

<https://www.gotomeet.me/MaricopaCountyWDB>

Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

The Agenda for the meeting is as follows:

**Indicates materials attached, please review/read prior to meeting.*

1. Call to order.

2. Roll Call.

3. Welcome and Opening Remarks.

4. Consent Agenda.

For Possible Action.

The Committee will consider and vote on the items on the consent agenda. Consent agenda is established to efficiently dispense the business of the MCWDB. These items will not be discussed unless a Member of the Committee asks to remove the item from the consent agenda.

- a. Meeting Minutes: March 16, 2023*
 - b. Monthly Careers Pathway Strategist Reports*
 - c. FY23 MCWDB 3rd Quarter Report*
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5. Chair Report.

6. Information/Discussion/Possible Action.

- a. In-Demand Industries Recommendation*
 - b. Fiscal Report*
 - c. Title IB 3rd Quarter Report*
 - d. Memorandum of Understanding/Infrastructure Funding Agreement*
 - e. FY24 MCWDB Committee Structure Proposal*
 - f. FY24 MCWDB Meeting Schedule*
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7. Call to Public.

8. Adjourn.

PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." Note: Agenda items may be taken out of order

"Equal Opportunity Employer/Program." "Auxiliary aids and services are available upon request to individuals with disabilities." A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours' notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request. Arizona@Work: Maricopa County products and services are made available through federal funding provided by the Workforce Innovation and Opportunity Act (WIOA); serving Employers by aiding job seekers, adults, dislocated workers and youth.



Consent Agenda

Meeting Minutes



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MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD
Executive Committee

Thursday, March 16, 2023 – 9:30 a.m.

<https://www.gotomeet.me/MaricopaCountyWDB>

Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

Members Present: Leah Hill, Bonnie Schirato, Joe Veres, Loren Granger, and Shawn Hutchinson
(Note: All members present attended via GoTo meeting)

Members Absent:

MEETING

1. **Call to Order.**

Chair Leah Hill called the meeting to order at 9:30 a.m. and requested a roll call vote.

2. **Roll Call.**

MCWDB Board Liaison Deseret Romero took roll call. A quorum was present.

3. **Welcome and Opening Remarks.**

Chair Hill welcomed the Executive Committee and guests. Chair Hill also read the Maricopa County Workforce Development Board's Vision and Values.

4. **Consent Agenda.**

- a. Meeting Minutes: January 19, 2023
- b. Monthly Careers Pathway Strategist Report
- c. Title IA Governance Monitoring – 1st Quarter

MOTION: Chair Hill asked for a motion to approve the Consent Agenda as presented. Loren Granger made a motion; Joe Veres seconded the motion.

Chair Hill called for an all-in favor vote:

In Favor: Leah Hill, Bonnie Schirato, Joe Veres, Loren Granger, and Shawn Hutchinson

Opposed: None

Abstained: None

Motion passed.

5. **Chair Report.**

Chair Hill noted the upcoming 2023 NAWB Forum that a handful of the MCWDB Members would be attending with MCWDB staff.

6. Informational/Discussion/Possible Action.

a. In-Demand Industries Recommendation

MCWDB Executive Director Steve Clark provided a presentation on behalf of MCWDB Employer Connection Chairman Subhash Chandra on the MCWDB Employer connection Committee’s In-Demand Industries Recommendation. Below are the highlights of the presentation.

- In-Demand industries WIOA Definition
- Importance of Identifying In-Demand Industries
- Ranking Variables
- Current In-Demand Industries (2018)
 - Information Technology
 - Manufacturing
 - Healthcare and Social Assistance
 - Finance and Insurance
 - Construction
 - Transportation and Warehousing
- Maricopa County 2022 Top Industries
- Employer Connection Committee Recommendation
 - Information Technology
 - Manufacturing
 - Healthcare and Social Assistance
 - Finance and Insurance
 - Construction
 - Transportation and Warehousing
 - Professional and Technical Services

The following questions and comments were provided by the Committee.

Question	Response
It is recommended that we review/approve every two years?	Yes, that is correct.
Is the current list (2018) ranked highest to lowest?	No, they are not prioritized or ranked.
Are we able to rank them?	Yes, you may rank them if you like.
What encompasses educational services under the Maricopa 2022 Top Industry by Overall Ranking?	That would be K-20, kindergarten through post-secondary, relating to all of those occupations.
Can you provide some sample jobs that fall under Professional and Technical Services?	We do not have any that currently fall under this section, similar to those under manufacturing and information technology. There could potentially be come that overlap. Provides an opportunity for those that overlap to be included in our ETPL. Continue to review over the next two years.
Is there a focus on entry-level positions? (i.e. Retail trade)	We could discuss in the future, however, it did not make the cut this time around as the focus was on career pathways.
Is Professional and Technical Services a subset of Information Technology?	No, they are two separate categories.

MOTION: Chair Hill asked for a motion to approve the MCWDB Employer Connection Committee’s In-Demand Industries Recommendation as presented. Bonnie Schirato made a motion; Joe Veres seconded the motion.

Chair Hill called for a “roll call” vote:

In Favor: Leah Hill, Bonnie Schirato, Joe Veres, Loren Granger, and Shawn Hutchinson

Opposed: None

Abstained: None

Motion passed.

b. Fiscal Report (Note: Item heard out of order. Item heard after Welcome and Opening Remarks.)
MCWDB Fiscal Agent Nicole Forbes presented the Committee with the February WIOA Budget Actuals and Year-to-Date financials.

MOTION: Chair Hill asked for a motion to approve the Fiscal Report as presented. Loren Granger made a motion; Joe Veres seconded the motion.

Chair Hill called for a “roll call” vote:

In Favor: Leah Hill, Bonnie Schirato, Joe Veres, Loren Granger, and Shawn Hutchinson

Opposed: None

Abstained: None

Motion passed.

7. Information/Discussion Only.

a. 2023 Arizona Workforce Summit

MCWDB Executive Director Steve Clark provided the Committee with a presentation on the 2023 Arizona Workforces Summit. Below are the highlights of the 2023 Arizona Workforce Summit presentation.

- Purpose of Summit
- Target Audience
- Summit Day 1 – Prioritizing Partnerships
- Summit Day 2 – Prioritizing Partnerships

b. WIOA Performance Measures

Workforce Development Division Program Manager Tina Luke provided a presentation on the WIOA Performance Measures. Below are the highlights of the WIOA Performance Measures presentation.

- WIOA Performance Outline
- Negotiated Performance Levels
- Outcomes
- Statistical Adjustment Model (SAM)
- PY21 Final Performance
- PY22 YTD Performance
 - Adult
 - Dislocated Worker
 - Youth
- Performance Management

Chair Hill and MCWDB Executive Director Steve Clark thanked Ms. Luke for her presentation and all that the Title IB – Workforce Development Division (WDD)’s work that they complete on a regular basis.

c. FY24 MCWDB Committee Structure

MCWDB Executive Director Steve Clark provided the Committee with a presentation on the FY24 MCWDB Committee Structure. Below are the highlights of the FY24 MCWDB Committee Structure presentation.

- Current Structure
 - Youth Committee
 - Employer Connection Committee
 - Marketing and Outreach Committee
- Committee Successes
 - Youth Committee
 - Employer Connection Committee
 - Marketing and Outreach Committee
- Future Plans
 - Youth Committee
 - Employer Connection Committee
 - Marketing and Outreach Committee
- Other Committee Considerations
 - Talent Pipeline
 - Business and Workforce Engagement Committee
 - Regional Workforce Initiatives Committee

Vice Chair Schirato agreed that the Marketing and Outreach Committee has likely run its course and should think about refocusing on an alternative committee.

Chair Hill agreed that the Youth Committee was essential and liked the idea of creating a talent pipeline committee.

MCWDB Executive Director Steve Clark suggested bringing the item back to the Committee at their May 18th meeting for further discussion and approval of the FY24 MCWDB Committee Structure to ensure that the Committee's are organized ahead of the new fiscal year.

8. Call to the Public.

No one spoke.

9. Adjourn.

Chair Hill thanked everyone for attending, noted that the next meeting was scheduled for Thursday, May 18, 2023, and adjourned the meeting at 10:40 a.m.

**For additional information, contact MCWDB staff at: MCWDB@maricopa.gov*



Consent Agenda. Monthly Careers Pathway Strategist Report



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Healthcare Careers Pathway Strategist Report

Jordan Dodeward

April 2023

Committee Participation

In addition to regularly attending committee meetings, I have continued participating in the WESTMARC Healthcare Summit planning subcommittee. The event has been moved up to June 7th, and we are actively brainstorming and acquiring speakers and panelists!

Arizona Workforce Summit

Continued assistance in planning of the first Arizona Workforce Summit, which is set to take place at Desert Willow Conference Center on **June 29th and 30th!**

Refugees

I have continued to participate in the healthcare pilot stakeholder workgroup, and the launch of the program has experienced some hiccups but, is still on track to start early summer, 2023.



Outreach, Events, and Meet & Greets

In the Month of April, I slowed down on events to make more open space for my apprenticeship accelerator planning. However, I was still able to introduce and participate in some hand-offs and meet & greets!

- **April 4**, brought our new Management Analyst to HSD Central to meet WDD's, Assistant Director and Managers!
- **April 14**, met PipelineAZ's team of website developers to start brainstorming an apprenticeship landing page.
- **April 20**, met with AZ Tech Council to touch base on IT/Tech workforce initiatives.
- **April 24**, introduced AAED Workforce Committee Chairs to VSUW's Community Development & Engagement Director with Workforce Development to discuss how to collaborate in their workforce development landscape map.

2023 Arizona CTE Summer Conference

I will be presenting at the 2023 Arizona CTE Summer Conference, which is hosted by the Association for Career and Technical Education of Arizona (ACTE AZ) and the Department of Labor. I am planning the presentation with members of our WDD team to help inform our Arizona CTE teachers, counselors, and professionals about ARIZONA@WORK!

Healthcare Apprenticeships: The Next Accelerator!

With a tentative date in August selected, I have begun to create an agenda, invite presenters and panelists and have started to prospect a location. More information to come!

TOP PROJECTS & NEW CONNECTIONS

SAVE THE DATES

UPCOMING EVENTS!

CTE **ACTE SUMMER CONFERENCE**
Tucson, AZ
17 July 2023
Presentation

APPRENTICESHIP **ARIZONA HEALTHCARE APPRENTICESHIP ACCELERATOR 2.0**
Phoenix, AZ
TBD August 2023
Event
"AHAA 2.0"



Social Media

In the last month, with the hire of our new Management Analyst, I have transferred social media duties to Julia Maciel. Julia has already done a phenomenal job creating, scheduling, and posting social media content, thank you and..

WELCOME JULIA!