



**NOTICE OF PUBLIC MEETING OF THE  
MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Maricopa County Workforce Development Board Executive Committee and to the general public that the Maricopa County Workforce Development Board Executive Committee will hold a meeting open to the public on:

**Thursday, March 16, 2023 – 9:30 a.m.**

<https://www.gotomeet.me/MaricopaCountyWDB>

Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

The Agenda for the meeting is as follows:

***\*Indicates materials attached, please review/read prior to meeting.***

1. Call to order.

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2. Roll Call.

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3. Welcome and Opening Remarks.

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4. Consent Agenda.

*For Possible Action.*

The Committee will consider and vote on the items on the consent agenda. Consent agenda is established to efficiently dispense the business of the MCWDB. These items will not be discussed unless a Member of the Committee asks to remove the item from the consent agenda.

- a. Meeting Minutes: January 19, 2023\*
  - b. Monthly Careers Pathway Strategist Reports\*
  - c. Title IA Governance Monitoring – 1<sup>st</sup> Quarter\*
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5. Chair Report.

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6. Information/Discussion/Possible Action.

- a. In-Demand Industries Recommendation\*
  - b. Fiscal Report\*
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7. Information/Discussion Only.

- a. 2023 Arizona Workforce Summit\*
  - b. WIOA Performance Measures\*
  - c. FY24 MCWDB Committee Structure
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8. Call to Public.

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9. Adjourn.

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**NEXT MEETING: May 18, 2023**

*PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." Note: Agenda items may be taken out of order*

*"Equal Opportunity Employer/Program." "Auxiliary aids and services are available upon request to individuals with disabilities." A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours' notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request. Arizona@Work: Maricopa County products and services are made available through federal funding provided by the Workforce Innovation and Opportunity Act (WIOA); serving Employers by aiding job seekers, adults, dislocated workers and youth.*



# Consent Agenda

## Meeting Minutes



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MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD  
Executive Committee

Thursday, January 19, 2023 – 10:00 a.m.

<https://www.gotomeet.me/MaricopaCountyWDB>

Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

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**Members Present:** Leah Hill, Loren Granger, and Shawn Hutchinson  
(Note: All members present attended via GoTo meeting)

**Members Absent:** Bonnie Schirato and Joe Veres

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MEETING

1. **Call to Order.**

Chair Leah Hill called the meeting to order at 10:06 a.m. and requested a roll call vote.

2. **Roll Call.**

MCWDB Board Liaison Deseret Romero took roll call. A quorum was not present. (Note: Quorum became present at 10:12 a.m. during agenda item #7(a) MCWDB Strategic Plan: Progress Report. The following agenda items were heard out of order and in the order noted below.)

3. **Welcome and Opening Remarks.**

Chair Hill welcomed the Executive Committee and guests. Chair Hill also read the Maricopa County Workforce Development Board's Vision and Values.

7. **Informational/Discussion Only.**

a. **MCWDB Strategic Plan: Progress Report**

MCWDB Executive Director Steve Clark provided an overview of his MCWDB Strategic Plan: Progress Report presented to the Executive Committee, noting the specific work completed under each of the MCWDB Strategic Plan Categories and Goals. Mr. Clark also noted that the report would be posted on the website.

The following comments were shared by the Executive Committee.

- Appreciate the K-12 Focus
- Look forward to Eligible Training Provider List (ETPL) updates and happy the program is back under the MCWDB Full Board.

b. **2023 Central Arizona Regional Workforce Summit**

MCWDB Executive Director Steve Clark provided the Executive Committee with a summary of the presented draft 2023 Central Arizona Regional Workforce Summit Agenda, noting the recent opportunity to collaborate with the Arizona Office of Economic Opportunity (OEO). Mr. Clark also shared that as the planning progressed, he would continue to share the Summit updates with the Committee.

Maricopa County Workforce Development Division Assistant Director Jared Beard shared his recent experience at an OEO conference, and the impact of the labor market information presented.

MCWDB Board Member Ismial Rangel noted that as a Title III representative, he would be happy to share with other area leadership who might wish to duplicate this type of event.

Mr. Clark noted that while the planning was still underway, the group planned to invite area leadership and service providers.

c. 2022 Recertification Timeline

MCWDB Executive Director Steve Clark reported to the Executive Committee MCWDB staff's recent 2022 Recertification submission to the Arizona Department of Economic Security (DES) for review and approval. In addition, Mr. Clark noted the anticipated spring 2023 response timeline from DES for final review and approval.

**4. Consent Agenda.**

Meeting Minutes: August 4, 2022

Monthly Careers Pathway Strategist Reports

One-Stop Operator PY2022 1<sup>st</sup> Quarter Report

**MOTION:** Chair Hill asked for a motion to approve the Consent Agenda as presented. Loren Granger made a motion; Shawn Hutchinson seconded the motion.

Chair Hill called for an all-in favor vote:

**In Favor:** Leah Hill, Loren Granger, and Shawn Hutchinson

**Opposed:** None

**Abstained:** None

Motion passed.

**5. Chair Report.**

Chair Hill thanked everyone for their continued contributions to the Arizona's workforce efforts and looked forward to additional collaboration opportunities.

**6. Informational/Discussion/Possible Action.**

a. Fiscal Reports

MCWDB Fiscal Agent Nicole Forbes presented the Committee with the December WIOA Budget Actuals and Year-to-Date financials.

**MOTION:** Chair Hill asked for a motion to approve the Fiscal Reports as presented. Loren Granger made a motion; Shawn Hutchinson seconded the motion.

Chair Hill called for an all-in favor vote:

**In Favor:** Leah Hill, Loren Granger, and Shawn Hutchinson

**Opposed:** None

**Abstained:** None

Motion passed.

**7. Call to the Public.**

No one spoke.

**8. Adjourn.**

Chair Hill thanked everyone for attending, noted that the next meeting was scheduled for Thursday, March 16, 2023, and adjourned the meeting at 10:54 a.m.

*\*For additional information, contact MCWDB staff at: [MCWDB@maricopa.gov](mailto:MCWDB@maricopa.gov)*

DRAFT



# Information/Discussion Only Monthly Careers Pathway Strategist Report



MARICOPA COUNTY

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# Healthcare Careers Pathway Strategist Report

Jordan Dodeward

February 2023

## ONGOING WORK

### Committee Participation

In addition to my regularly attended committee meetings, at the end of February, Arizona Technology Council rebooted their MedTech committee. After attending the reboot, I was asked to join the committee and they will be meeting monthly providing a forum of information in the medical-technology space.

### Arizona Workforce Summit

Continued assistance in planning of the first Arizona Workforce Summit, which is set to take place at Desert Willow Conference Center on June 29th and 30th!

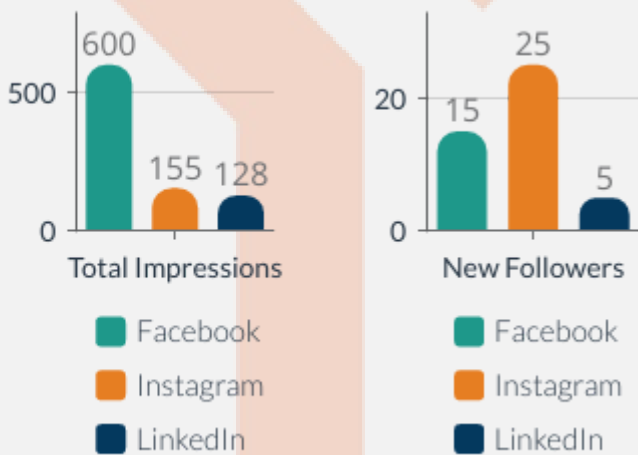
➤➤➤➤➤ JUNE 29 & 30, 2023

### Outreach Efforts

Continued research for avenues to make connections, seek partnerships and offer resources about Maricopa County Workforce Development and Maricopa County ARIZONA@WORK.

### Social Media

In the last month our social media accounts grown in impressions and new followers!



## TOP PROJECTS & NEW CONNECTIONS

### Healthcare Apprenticeships

With the first apprenticeship accelerator taking place on November 11, 2022 and the second on January 24, 2023, we currently have eight employers beginning an apprenticeship program in either one occupation or multiple! I am currently brainstorming up a secondary event to take place in the new fiscal year!

➤➤➤ STAY TUNED!

### Refugees

The onboarding of the employer and educational partners has been a slow but steady process. In March, the refugees workgroup plans to regroup and refocus our efforts to move forward.

STAY TUNED! <<<



### Cross Sector Collaboration

Healthcare is a vast and robust sector, and it encompasses so many other specialties within it! All hospitals and medical office buildings need construction to build and need IT to operate. Additionally, so many manufactured goods are used within all medical facilities.

During January and increasingly in February, I have begun to cross-sector collaborate with technology organizations and educational institutions, and manufacturing businesses.

- On February 15, I was invited by WESTMARC to help facilitate and moderate their first Manufacturing Industry Employer Collaborative.
- On February 27, I convened an open discussion with Northern Arizona University about apprenticeships. NAU is looking for different training avenues in their current attempt to win a 1M NSF grant: Experiential Learning for Emerging and Novel Technologies (ExLENT) with the help of a community partner. With the State Apprenticeship Office, with are brainstorming a potential partnership!

STAY TUNED! <<<