



MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD  
Executive Committee

Thursday, January 19, 2023 – 10:00 a.m.

<https://www.gotomeet.me/MaricopaCountyWDB>

Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

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**Members Present:** Leah Hill, Loren Granger, and Shawn Hutchinson  
(Note: All members present attended via GoTo meeting)

**Members Absent:** Bonnie Schirato and Joe Veres

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MEETING

1. **Call to Order.**

Chair Leah Hill called the meeting to order at 10:06 a.m. and requested a roll call vote.

2. **Roll Call.**

MCWDB Board Liaison Deseret Romero took roll call. A quorum was not present. (Note: Quorum became present at 10:12 a.m. during agenda item #7(a) MCWDB Strategic Plan: Progress Report. The following agenda items were heard out of order and in the order noted below.)

3. **Welcome and Opening Remarks.**

Chair Hill welcomed the Executive Committee and guests. Chair Hill also read the Maricopa County Workforce Development Board's Vision and Values.

7. **Informational/Discussion Only.**

a. **MCWDB Strategic Plan: Progress Report**

MCWDB Executive Director Steve Clark provided an overview of his MCWDB Strategic Plan: Progress Report presented to the Executive Committee, noting the specific work completed under each of the MCWDB Strategic Plan Categories and Goals. Mr. Clark also noted that the report would be posted on the website.

The following comments were shared by the Executive Committee.

- Appreciate the K-12 Focus
- Look forward to Eligible Training Provider List (ETPL) updates and happy the program is back under the MCWDB Full Board.

b. **2023 Central Arizona Regional Workforce Summit**

MCWDB Executive Director Steve Clark provided the Executive Committee with a summary of the presented draft 2023 Central Arizona Regional Workforce Summit Agenda, noting the recent opportunity to collaborate with the Arizona Office of Economic Opportunity (OEO). Mr. Clark also shared that as the planning progressed, he would continue to share the Summit updates with the Committee.

Maricopa County Workforce Development Division Assistant Director Jared Beard shared his recent experience at an OEO conference, and the impact of the labor market information presented.

MCWDB Board Member Ismial Rangel noted that as a Title III representative, he would be happy to share with other area leadership who might wish to duplicate this type of event.

Mr. Clark noted that while the planning was still underway, the group planned to invite area leadership and service providers.

c. 2022 Recertification Timeline

MCWDB Executive Director Steve Clark reported to the Executive Committee MCWDB staff's recent 2022 Recertification submission to the Arizona Department of Economic Security (DES) for review and approval. In addition, Mr. Clark noted the anticipated spring 2023 response timeline from DES for final review and approval.

**4. Consent Agenda.**

Meeting Minutes: August 4, 2022

Monthly Careers Pathway Strategist Reports

One-Stop Operator PY2022 1<sup>st</sup> Quarter Report

**MOTION:** Chair Hill asked for a motion to approve the Consent Agenda as presented. Loren Granger made a motion; Shawn Hutchinson seconded the motion.

Chair Hill called for an all-in favor vote:

**In Favor:** Leah Hill, Loren Granger, and Shawn Hutchinson

**Opposed:** None

**Abstained:** None

Motion passed.

**5. Chair Report.**

Chair Hill thanked everyone for their continued contributions to the Arizona's workforce efforts and looked forward to additional collaboration opportunities.

**6. Informational/Discussion/Possible Action.**

a. Fiscal Reports

MCWDB Fiscal Agent Nicole Forbes presented the Committee with the December WIOA Budget Actuals and Year-to-Date financials.

**MOTION:** Chair Hill asked for a motion to approve the Fiscal Reports as presented. Loren Granger made a motion; Shawn Hutchinson seconded the motion.

Chair Hill called for an all-in favor vote:

**In Favor:** Leah Hill, Loren Granger, and Shawn Hutchinson

**Opposed:** None

**Abstained:** None

Motion passed.

**7. Call to the Public.**

No one spoke.

**8. Adjourn.**

Chair Hill thanked everyone for attending, noted that the next meeting was scheduled for Thursday, March 16, 2023, and adjourned the meeting at 10:54 a.m.

*\*For additional information, contact MCWDB staff at: [MCWDB@maricopa.gov](mailto:MCWDB@maricopa.gov)*