

**YUMA COUNTY WORKFORCE DEVELOPMENT BOARD**

Virtual Meeting  
September 9, 2020  
9:00 a.m.

**MINUTES**

**I. CALL MEETING TO ORDER**

Maria Chavoya called the meeting to order at 9:04 a.m.

**II. PLEDGE OF ALLEGIANCE**

Jesus Garcia led the Pledge of Allegiance.

**III. ROLL CALL**

The roll was called, and those present and absent were:

Members Present	Members Absent
1. Judith Castro	1. Blanca Garza (Excused)
2. Maria Chavoya	2. Steven M. Miller (Excused)
3. Daniel Corr	3. Miguel Ramos
4. Jesse Figueroa	
5. Jesus Garcia	
6. Charles Grube	
7. Kevin Imes	
8. Marisol Kelland	
9. Gregory LaVann	
10. Samuel G. Loveless	
11. Douglas A. Pancrazi	
12. Diane Poirot	
13. Wayne Rooks	
14. Antonio Zuniga	

**Thereby a quorum was established.**

**IV. \*CALL TO THE PUBLIC**

There were no comments from the public.

**V. INTRODUCTIONS**

Maria Chavoya introduced and welcomed Jesse Figueroa from Adult Literacy Plus of Southwest Arizona to the Workforce Development Board. Mr. Figueroa will be representing the Education and Training Sector.

Mr. Figueroa introduced himself and is looking forward to representing and being

part of the Workforce Development Board.

**VI. DISCUSSION AND ACTION ITEMS:**

**A. Approval of the Consent Agenda**

**1. Approval of Minutes (July 22, 2020)**

Maria Chavoya asked for a motion to approve the Consent Agenda.

Kevin Imes made a motion to approve the Consent Agenda; Seconded by Gregory LaVann.

VOICE VOTE: 13-0

**VII. DIRECTORS REPORT**

Nidia Herrera, Executive Director presented a PowerPoint. The PowerPoint is attached.

During the presentation Maria Chavoya encouraged everyone to answer to the Census, as it is very important and critical for programs to be funded. Census will be until the end of September.

Nidia Herrera announced Mr. Patrick Goetz is the new Interim Operations Director. Maria Chavoya thanked Patrick Goetz for accepting the Interim Operations Director position.

**VIII. PRESENTATION AND INFORMATION ITEMS**

**1. Youth Director Presentation**

Juan Castillo, Youth Director presented a PowerPoint. PowerPoint is attached.

**2. Youth Services Presentation**

Juan Castillo, Youth Director presented a PowerPoint. PowerPoint is attached.

Noticing the low percent of expenses Daniel Corr asked how will that be remediated in order to not return money. Mr. Castillo is hoping as the pandemic is coming to an end the center will see more participants coming in for services. Due to the pandemic participants are not coming to the center as well as employers not being ready to offer work experiences. Daniel Corr and Maria Chavoya recommended working on a plan B for the Board in case the pandemic doesn't end.

Samuel G. Loveless asked if the goal is reached does the center have the capacity to handle the necessary increase that would have to take place to make up for previous numbers not met. Mr. Castillo replied yes.

**3. Compliance Department Presentation**

Ana Garcia, Compliance Manager reported the following:

- WIOA Programmatic Monitoring Schedule, PY 2020/2021
- Monitors three service programs on a quarterly basis
- Compiles a report of all active and follow up files for each service provider (Equus, Arizona Western College and Youth Services)
- Reviews services, outcomes, job placements, program notes, exits



information are entered correctly on Arizona Job Connection (AJC) System

- Makes sure all the backup documentation is required for data validation per State's policy
- Shared forms they use for the programmatic monitoring

Maria Chavoya asked, when there is a finding does it go to the provider first or is it sent directly to State. Ana Garcia replied the form goes to the provider.

Jesus Garcia asked is there an ability to get a quantitative data to see where the statistics are at on the findings. Ana Garcia replied they are working on how to show the information in a percentage. Nidia Herrera added compliance monitors the programs detailed and specific and all the letters from State will show how well compliance does the quality control. This year per the bylaws board staff will share the data and is working on a method to provide percentages to the Board. Board will be able to see where each provider is at and strengths and weaknesses. A conversation took place regarding sharing providers information to the board.

- Conduct employer and participant interviews
- Create quarterly reports
- Schedule file presentations with case managers and management
- At the end of the year a letter listing all the findings are sent to each service provider including an update of the State monitoring review

#### **4. Business Services/Rapid Response Update**

Patrick Goetz presented a PowerPoint. PowerPoint is attached

### **IX. WDB MEETING SCHEDULE**

- A. Proposed Next Meeting Date:** Wednesday, October 14, 2020 at 9:00 a.m. via Zoom.

### **X. OTHER INFORMATION AND/OR COMMITTEE REPORTS**

#### **A. Economic Development Issues Report**

The Economic Development Issues report was not provided.

#### **B. Educational Opportunity Center Charter High School Board Report**

The Educational Opportunity Center Charter High School Board report was not provided.

#### **C. Southwest Technical Education District Yuma (STEDY) Report**

*Kevin Imes reported:*

- Doing Remote Learning at this time
- Following Arizona Western College and the recommendations for students that are attending the programs at the college

#### **D. Youth Committee Report**

The Youth Committee report is attached with the Youth Services presentation.

**XI. GOOD OF THE ORDER**

Maria Chavoya reminded the Board to turn in the annual forms (Code of Ethics, Conflict of Interest, Debarment and Lobbying). Also reminded the members that attendance is very important.

Daniel Corr shared with the Board that Arizona was selected amongst 20 states to be part of a national reskilling and recovering initiative. The governor's office put together a team and invited Ms. Julie Engel and Dr. Corr. Dr. Corr is hoping to bring resources to Arizona and Yuma to help the rural recovery.

Nidia Herrera informed the members we are able to accept electronic signatures on the annual forms.

Maria Chavoya encouraged the Board members to consider being part of the EOC Charter High School Governing Board as there are two vacancies that need to be filled by Board members. Interested members can contact Nidia Herrera or Beatriz Aguilar.

**XII. ADJOURNMENT**

Maria Chavoya called for a motion to adjourn the meeting. A motion was made by Daniel Corr; Seconded by Samuel G. Loveless. The motion carried.

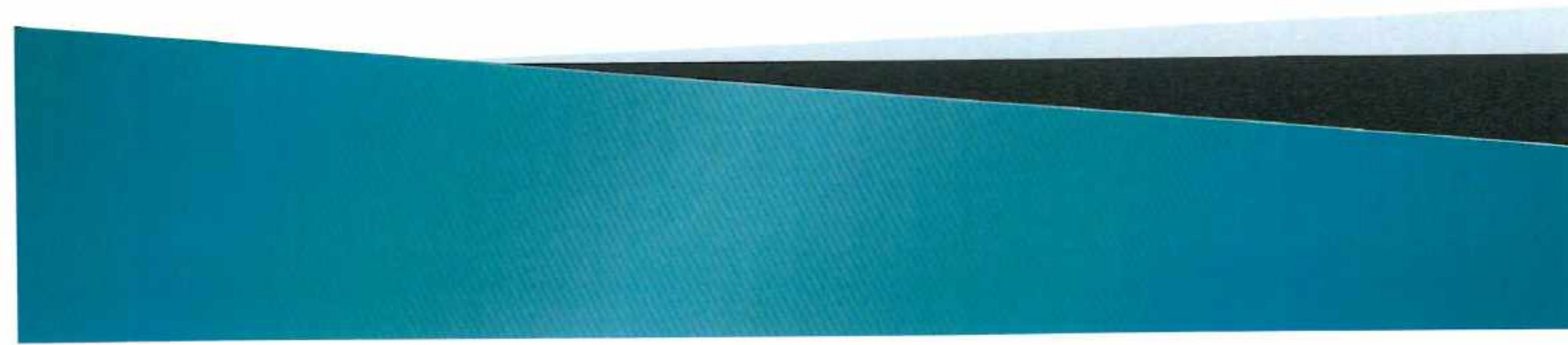
The meeting adjourned at 10:59 a.m.

VOICE VOTE: 13-0

Respectfully submitted by Beatriz Aguilar, Clerk of the Board.

# Executive Director Report


September 9, 2020






# **Director Virtual Meetings**

Conference Calls – July & August 2020

- ▶ **Workforce Arizona Council (WAC)**
  - ▶ **Arizona Commerce Authority (ACA)**
  - ▶ **State/Local Board Director & Chair**
  - ▶ **Performance Excellence Committee**
  - ▶ **Office of Economic Opportunity (OEO)**
  - ▶ **Arizona Workforce Association (AWA)**
  - ▶ **DES – State Workforce Services**
  - ▶ **Yuma County Board of Supervisors Meetings (in person)**
  - ▶ **San Diego Sea Port At A Glance**
  - ▶ **AWC Workforce Development Presentation**
- 

# **Director Virtual Meetings**

**Conference Calls – July & August 2020**

- ▶ **Yuma County Administrator: Ms. Thorpe**
  - ▶ **Staff “Team” Meeting (weekly)**
  - ▶ **Service Provider Meeting (monthly)**
  - ▶ **San Luis UI: weekly – ended July 16<sup>th</sup>**
  - ▶ **Youth Committee Meeting (quarterly)**
  - ▶ **City of Somerton – Census Partnership**
  - ▶ **Easter Seal Meeting – Partnership**
  - ▶ **State Etiquette Meeting**
  - ▶ **Campesinos Sin Frontera: Adolescent Wellness Grant Network**
  - ▶ **Electrical Apprenticeship Meetings**
- 



# Community Activities:

July & August 2020

- ▶ City of Somerton Census: Partnership
  - Developed a Youth Leadership Opportunity – 2weeks
  - Somerton won competition for reaching the general public






# COVID-19 Safety Measures Update



- ▶ Huge Thank you to Board Chair-Ms. Chavoya for providing masks & hand sanitizer
- ▶ Continue with CDC guidelines (face mask, temperature check-ins: am & pm )
- ▶ Purchase of Cloth Mask
- ▶ 50% employees are teleworking (Schedule Rotation or AM/PM Shifts)
- ▶ Continuity of Operation Plan (COOP):
- ▶ Cleaning Stations: hand wipes, face masks-for public, gloves, disinfecting products MLK Center closed in July to the public due to positive cases. Reopened 7/20/20
- ▶ Zero reported quarantines or closures for August
- ▶ Administration and MLK ready to work remotely in the event of agency shut down
- ▶ Continue to Remain Open to the Public

# Action Items


July 2020

- ▶ Presented Four Year Local Plan & MOU/IFA to Executive Committee & Yuma Co BOS for their review
  - ▶ Board Approved:
    - Four Year Local Plan
    - Memorandum of Understanding & Infrastructure Funding Agreement
    - Additional ETPL Trainings (AWC): Google Certificate Program & Microsoft Office Courses
  - ▶ Local Plan & MOU/IFA submission to Yuma Co BOS
  - ▶ Service Provider Contracts: (AWC, EQUUS-previously ResCare, & Youth Services)
  - ▶ LETA 1<sup>st</sup> July Cohort: 9 Enrollments (1 Youth & 8 Adults)
  - ▶ July –August: Suncrest Lease Renewal Agreement (Main complex)
- 




# Action Items

August 2020

- ▶ Attended Yuma County BOS Meetings: Approvals
    - Four Year Local Plan & MOU/IFA for PY' 2020-2023
    - Intergovernmental Agreement (IGA): \$3629
    - Social Services Block Grant (SSBG): \$47K
    - New Board Member: **Jesse Figueroa (Title II Adult Education) – Education Category**
    - Local Board Vacancy Waiver: "Labor Union Rep Membership"
  - ▶ Local Plan submitted to State of Arizona: Pending Approval
  - ▶ MOU/IFA submitted to State of Arizona: Pending Approval
  - ▶ Meeting with DES-State of Arizona: Negotiate PY'20-21 Performance Measures (Present: Board Chair/BOS/Board Staff)
  - ▶ Meeting w/Service Provider (Closing PY' 19-20)
  - ▶ STEDY Meeting (CTE Trainings - ETPL)
  - ▶ Staff attending Yuma County Trainings (in person/virtual)
- 

## Upcoming Projects

- ▶ **ETPL Trainings:** In Progress
    - AWC: Apprenticeship Electrical Program
  - ▶ **Expansion – Office & Services (Main Complex):** Building #3850
    - Business Annex (EQUUS/DES/NCCER Rep)
    - Charter School Wellness Station
    - Signage/Updated Complex Maps
    - Completion Date: Mid-September
  - ▶ **Expanding Services in Somerton:** Postponed due to COVID-19
  - ▶ **Request for Proposals PY' 21-22**
  - ▶ **LWDB Re-Certification PY' 20-21**
  - ▶ **State Clean-up/Error Report:**
    - **1<sup>st</sup> Project:** Deadline June 30<sup>th</sup> – Completed
    - **2<sup>nd</sup> Project:** Deadline September 18<sup>th</sup> - Completed
- 



# State of Arizona Update

- ▶ **Four Year Local Plan:** Pending approval from DES & Workforce Arizona Council (WAC)
- ▶ **MOU/IFA:** Pending approval from DES & WAC
- ▶ **LWDB Board Vacancy Waiver:** Labor Union Rep, Workforce Category
- ▶ **DES Meeting:** Calendar & Timeline Discussion
- ▶ **Initiatives:**
  - Return Stronger Campaign
  - ACRC:
    - Is now available virtually
    - Improved access and quicker account generation
    - Modules, practice test and final assessments can be taken from any computer with internet access



# San Luis UI

## Partnership & Collaboration

- ▶ **April 12<sup>th</sup> – July 16<sup>th</sup> (Weekly):** Follow-up Meetings/Status Check
- ▶ **Community Partners:** DES – San Luis UI Office, DES–Yuma Office, City of San Luis, Arizona Complete Health, Campesinos Sin Fronteras, PPEP–YouthBuild, Farmworker Interagency Coalition, First Bank of Yuma & ARIZONA@WORK
- ▶ **SL Business Resource Center:** Continues to assist individuals needing UI assistance





# COVID-19 Pandemic Newsletters & Videos

website: [arizonaatwork.com](http://arizonaatwork.com)  
by Shannen Aranmor "COVID Historian"



Job Seeker Sign In

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Job Market Trends

Locations

Yuma County

## COVID-19: INFORMATION FOR JOB SEEKERS AND EMPLOYERS

### COVID-19

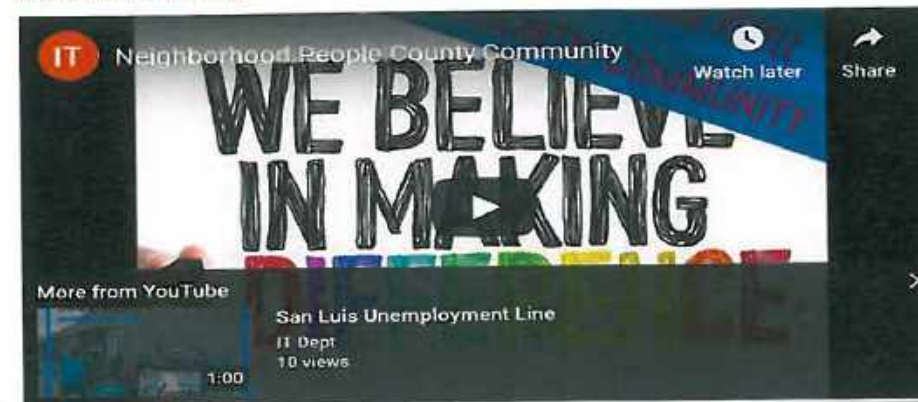
During the COVID-19 pandemic Arizona@Work | Yuma County will be working to keep the community updated about resources and services available.

[COVID-19 INFORMATION »](#)

#### Pandemic Newsletters

- [Pandemic Newsletter | May 2020 Issue](#)
- [Pandemic Newsletter | June 2020 Issue](#)

#### Pandemic Videos



# Request for Proposal (RFP)

## Plan & Schedule





# Yuma County Performance Measures for PY' 20-21

Yuma County Performance Program Year 2020-2021	PY 2020 Statistical Adjustment Model (SAM) Performance Targets	PY 2020 State Proposed Performance Targets	Yuma PY 2020 Performance Targets
<b>WIOA Adult</b>			
Employed 2nd quarter after exit	76.9%	76.9%	76.9%
Employed 4th quarter after exit	71.4%	67.5%	71.4%
Median Wage	\$4,975	\$6,500	\$5,400
Credential	60.3%	74.8%	66.0%
**Measurable Skills Gain	Baseline	59.2%	59.2%
<b>WIOA Dislocated Worker</b>			
Employed 2nd quarter after exit	81.4%	78.0%	78.00%
Employed 4th quarter after exit	75.0%	74.0%	75.0%
Median Wage	\$6,164	\$8,646	\$5,400
Credential	71.1%	72.8%	71.1%
**Measurable Skills Gain	Baseline	50.0%	50.0%
<b>WIOA Youth (14-24)</b>			
Employed, in education, or in occupation Skills Training 2nd quarter after exit	81.7%	75.0%	76.0%
Employed, in education, or in occupation Skills Training 4th quarter after exit	74.6%	73.0%	74.6%
Median Wage	Baseline	\$4,500	\$4,500
Credential	51.3%	54.0%	54.00%
**Measurable Skills Gain	Baseline	52.8%	52.8%
**Orange cells the USDOL insistent to be used as State Performance Target			

# LWDB Staff Recognition

## Miriam Amaya

### San Luis Business Recourse Center

- Completion of AZ Career Readiness Credential (ACRC): 2 Gold & 1 Silver Certificates





# Youth Monthly Report

**Presented by:**  
**Name: Juan F Castillo**



# PROGRAM OVERVIEW



- COVID-19 Impact
- Youth Analysis Follow Up
- 2020/2021 Youth Services Goals
- Meeting with Directors

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# CHALLENGES

- Placing Participants in Work Experiences



# HIGHLIGHTS



- We continue to provide services to the community
- Direct Deposit Payments
- Youth Participants hired by City of Somerton
- First Facebook Live Event





# OUTREACH

- Social Media (Facebook, Instagram, SnapChat, Tweeter)
- Weekly recruitment shout out
- Flyers to High School and Food Bank
- Live FaceBook Event
- Monthly Newsletter



# FY 2020/2021 GOALS

Service Level	Basic Career Services	Individual Career Services		Training Services		Employment	Customer Satisfaction
2020/2021 Target Goals	Enrollments	WEX/Internships/OJT	Employed Participants	# of Participants beginning training	# of participants become employed	Average Wage	Evaluation of Customer Service
Youth Goals	500	200	146	180	132	\$12.50	375





# ENROLLMENT DATA

Program	Carry Overs	Previous Enrollments July	Aug Enrollments	YTD Total	20/21 Targeted Goal
OSY (14 Elements)	220	10	15	245	500
OSY (ABE/GED)	43	0	2	45	70
In-School Youth	39	0	0	39	70

# 14 PROGRAM ELEMENTS

Service	Enrolled	20/21 Goals
1. Tutoring, Study Skills Training, Instruction, and Dropout Prevention	21	70
2. Alternative Secondary School and Dropout Recovery Services	38	70
3. Paid and Unpaid Work Experience	34	200
4. Occupational Skills Training	37	180
5. Education Offered Concurrently with Workforce Preparation	0	20
6. Leadership Development Opportunities	2	50



# 14 PROGRAM ELEMENTS

Service	enrolled	20/21 Goals
7. Supportive Services	87	100%
8. Adult Mentoring	0	10
9. Follow-Up Services	202	100%
10. Comprehensive Guidance and Counseling	2	5
11. Financial Literacy Education	8	100



## 14 PROGRAM ELEMENTS

Service	Received	20/21 Goals
12. Entrepreneurial Training	0	5
13. Services that Provide Labor Market Information	45	325
14. Postsecondary Preparation and Transition Activities	103	325

Ser. Level	19/20 Target Goals	Yout h Goals	Jul 2020	Au g 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Ma r 2021	Apr 2021	May 2021	June 2021	TOTAL
Basic Career Services	Enrollme nts	500	10	15											243
Individual Career Services	WEX/In ternship s/OJT	200	5	13											18
	Emplee d Participa nts	146	4	3											7
Training Services	# Particip ant beginni ng training	180	3	12											15
	# participa nts become employe d	132	6	5											11
Employment	Average wage	\$12.50	\$13.54	\$12.57											\$13.06
Customer Satisfaction	Evaluati on of Custom er Service	375	27	56											

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Adult	7	6											13
Youth	57	68											125
Youth in School	4	2											6
Veteran	0	1											1
Dis. Work	13	19											32
Seasonal	0	5											5
1:1 Orien.	29	49											78
Eligibility	10	20											30
TABE	33	70											103
TOTAL	153	240											393



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# Youth Services Presentation

# Youth Services

From Date: July 2020 To Date: August 31, 2020

Enrollments	Youth
Projected	500
Year-to-Date	245

# Youth Services

**From Date: July 2020 To Date: August 31, 2020**

Training Credentials	YTD	Currently Attending	2020/2021 Goals
Medical Office Specialist (Medical)	0	5	16
Commercial Driver License (CDL)	0	10	25
Certified Nursing Assistant (CNA)	0	9	38
GED's	0	21	70
High School Diploma (in-school youth)	0	35	70
Law Enforcement Training Academy (LETA)	0	1	2
Google IT Specialist	0	0	



# Youth Services

From Date: July 2020 To Date: August 31, 2020

Training Credentials	YTD	Currently Attending	2020/2021 Goals
Child Care Development	0	0	2
Community Health Worker	0	0	2
Medical Billing and Coding	4	0	5
Arizona career Readiness Credential (ACRC)	0	22	
Microsoft Office Specialist 2010, Excel, PP,	0	7	96
Phlebotomy	0	0	5

# Youth Services

From Date: July 2020 To Date: August 31, 2020

Contract Services	YTD	Currently Attending	2020/2021 Goals
Work Experience (WEX)	22	18	200
On the Job Trainings (OJT)	1	1	10

## Job Placements

Year-to-Date	23		
Average Wage	\$13.06		





# Outreach & Recruitment

RECRUITMENT	TOTAL: 17
Hiring Events	Total: 0
Employer Engagement: DES-Yuma, Gadsden Elementary, Haven of Yuma, The Treehouse Kids Club, Yuma County, 1st Bank Yuma, Garcia's Automotive, Rapid Air, WACOG, Somerton School Dist. ALPS, Edgar Guzman Agency, Milestones Preschool	Total: 17
OUTREACH	TOTAL: 6
Community Events ( <i>Informational</i> ) Social Media using Facebook, Instagram, Tweeter, Snapchat, Monthly newsletter, flyers to High School and Food Bank,	
PARTNER / STAKEHOLDER	TOTAL: 9
Workforce Collaborative Efforts: STEDY, Boys & Girls Club, PPEP Youthbuild, LETA orientation, U of A Cooperative Extension, AWC/MIOA, Somerton Adult Ed., ALPS, First Things First	
Innovative Projects: Youth FB Live Event, Streamlining Program Data, Reports,	

Overall  
Total: 32

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## Youth Services

### Fiscal Year: 2020/2021

Client Expense	2020 / 2021 Budget	Expense as of July / 2020	Balance Available	% Spent
Work Experience (OJT / WEX / Internships)	\$1,147,000	\$29,722.17	\$1,117,277.83	3%
Client Support Services (Needs Based Payments/Transportation/Other Support)	\$65,000	\$3,428.75	\$61,571.25	5%
Client Training	\$442,000	\$8,503.00	\$433,497.00	2%
Client Milestones	\$60,000	\$1,200.00	\$58,800.00	2%
TOTAL	\$1,714,000	\$42,853.92	\$1,671,146.08	2.5%

# YOUTH COMMITTEE UPDATE

- Mobile Unit
- Adult Mentoring Policy



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**Thank you!**





# BUSINESS SERVICES & EMPLOYER ENGAGEMENT

*Patrick Goetz*



YUMA COUNTY



# ARIZONA@WORK Activity

## Yuma County

		2020			
	May	June	July	August	YTD
Yuma CRC/EOC	366	369	442	425	3,388
MLK/Youth Services	47	54	64	74	1,297
ES - Yuma	1,636	2,583	2,483	2,181	13,119
ES - San Luis	5,508	474	499	669	16,319
South County SBRC		59	89	106	254
Virtual Contacts	116	157	123	160	1,357
<hr/>					
	7,673	3,696	3,700	3,615	Total 35,734

2015 Total: 35,666

2016 Total: 28,643

2017 Total: 34,341

2018 Total: 44,613

**2019 Total: 47,033**



# REFERRAL AND PLACEMENT REPORT

Information on the number of job orders taken and the related number of job openings; referrals and placements made, including those made for veterans; and the number of job developments

	Job Orders			Job Openings	Referrals	Placements	Job Developments
	Employer Managed	Staff Assisted	All				
City of Phoenix, Phoenix Workforce Connection	26,435	566	27,001	43,921	88	117	0
Coconino County Career Center	1,026	75	1,101	1,228	8	20	0
Maricopa County, Maricopa Workforce Connections	20,371	204	20,575	24,032	1,536	319	1
Mohave-LaPaz Local Workforce Investment Board	1,384	266	1,650	2,067	12	67	0
Northeastern Arizona Innovative Workforce Solution	1,007	24	1,031	1,090	8	28	0
Pima County Workforce Investment Board	8,996	128	9,124	10,171	119	185	0
Pinal Workforce Development Board (PWDB)	1,071	33	1,104	1,860	158	83	0
Santa Cruz County One Stop Career Center	162	28	190	348	0	16	0
Southeastern Arizona Workforce Connection	760	71	831	882	2	58	0
Yavapai County Less	1,406	150	1,556	1,705	46	24	0
Yuma County Workforce Investment Board	1,010	100	1,110	2,174	135	124	0
<b>Total</b>	<b>63,628</b>	<b>1,645</b>	<b>65,273</b>	<b>89,478</b>	<b>2,112</b>	<b>1,041</b>	<b>1</b>

## REPORT CRITERIA

Aggregated by Local area

Activity from 2020-07-01 to 2020-08-31



# Labor Shortage

- Clario's
- Alside Windows
- Piana
- Shaw
- LRE Coil





# Community Engagement Activities

- ~~State Prison Reentry Presentation~~ (Continuous) 
- Chamber of Commerce Board Meeting (Continuous) 
- Monthly Article in the Chamber **YUMABIZ**
- ~~Yuma Executive Association Breakfast (YEA)~~ (Continuous) 
- Investing in Manufacturing Communities Partnership Mtg. (Continuous)
- ARIZONA@WORK Communications Team Mtg. (Continuous) 
- State Business Touch Point Conference Call (Daily) 
- GYEDC Best Practices Webinar 6/26/20 
- Virtual Etiquette Webinar 7/1/20 
- National General Lending Recruitment 7/9/2020 
- Small Business Boot Camp 7/20/20  
- Yuma County Business Service Team Meeting (7/22/20) 



# Community Engagement Activities

Continued

- Electrical Apprenticeship Live Q&A 8/13/20
- National Guard Internal Hiring Event 8/13/20
- MLK Youth Services Live on Facebook 8/18/20
- ACE Hardware Virtual Recruitment 8/19/20
- Veterans Services Live Q & A 9/2/20
- National General Lending Recruitment 9/17/2020



## Scheduled Community Activities Pending

- WIOA Orientations Somerton Library
- WIOA Orientations San Luis Library
- WIOA Orientations Yuma County Housing Authority
- Follow Up Meeting with VISTA High School
- Follow Up Meeting with AZTECH High School



## Scheduled Recruitments

- Arizona Dept. of Veterans Services Recruitment 9/2020





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YUMA COUNTY

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# VIRTUAL ETIQUETTE

DO'S & DON'TS OF ATTENDING A  
VIRTUAL HIRING EVENT

 **LIVE** Q&A SESSION

WEDNESDAY, JULY 1ST • 3:30 PM

HOSTED BY  
MOISES PIMENTEL  
BUSINESS SERVICES CONSULTANT



Abel Garcia  
*Instructor*



Daniel Shaw  
*Instructor*



[facebook.com/ArizonaatWorkYumaCounty/](https://facebook.com/ArizonaatWorkYumaCounty/)

Equal opportunity employer / program. Auxiliary aids and services are available upon request to individuals with disabilities.  
Funded by the US Department of Labor.





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AUGUST 5, 2020

3:30 PM



# VIRTUAL ETIQUETTE

**WORKSHOP**

WITH INSTRUCTORS: ABEL GARCIA & DANIEL SHAW  
HOSTED BY: MOISES PIMENTEL -BUSINESS SERVICES CONSULTANT

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# VETERANS SERVICES



**LIVE**

**Q&A SESSION**

**WEDNESDAY, SEPTEMBER 2, 2020 @ 3:30 PM**

Hosted by Moises Pimentel -  
Business Services Consultant

Lorena C. Garcia  
Veterans Coordinator

Randy Salazar  
Employer Engagement &  
Career Navigation Team Leader



Additional Guests:  
Felicia Morales & Gabriel Tovar  
from BeConnected



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Equal opportunity employer / program. Auxiliary aids and services are available upon request to individuals with disabilities. Funded by the US Department of Labor.





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## RETURNING STRONGER

A PLAN TO REINVIGORATE  
ARIZONA'S ECONOMY

[www.ARIZONAatWORK.com](http://www.ARIZONAatWORK.com)



07:02





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# VIRTUAL HIRING EVENT

THURSDAY,  
JULY 9, 2020  
10:30 AM & 3:30 PM

**National General**  
Insurance



## WORK FROM HOME OPPORTUNITIES

### • Insurance Servicing Representatives

Provide accurate and efficient service to lenders within the area of responsibility by researching loan level requests, processing various loan-related task queues and modifying policy information as required to meet productivity and quality requirements.

### • Insurance Operations Representatives

Provide accurate and efficient service to lenders within MM Exceptions Processing by researching loan level requests, processing various loan-related task queues and modifying policy information as required to meet productivity and quality requirements.

\*Office equipment to be provided

#### HOW TO APPLY:

- Register at [events.ypic.com](https://events.ypic.com)
- Send resume to [bsok@ypic.com](mailto:bsok@ypic.com)

Equal opportunity employer / program. Auxiliary aids and services are available upon request to individuals with disabilities.

Funded by the US Department of Labor.



## FEATURED WEBINAR:



RETURN STRONGER

ARIZONA SMALL BUSINESS BOOT CAMP & COLLECTIVE

ARIZONA@WORK™

PRESENTED BY

Ashley Wilhelm  
Workforce Arizona Council Manager

Patrick Goetz  
Employer Engagement Officer

RETURN STRONGER

### Innovative Workforce Solutions to Return Stronger

Join us for a session that will highlight how ARIZONA@WORK partners with local employers and small business owners, providing an extensive network to connect people and jobs. Learn about the available resources to help you find the right employees, build your workforce and return stronger.

## UPCOMING:

Presented By:



Week 13: Optimize



### Innovative Workforce Solutions to Return Stronger

Join us for a session that will highlight how ARIZONA@WORK...

7/20/2020 | 9:00 AM

## Employer Resources

<https://www.careeronestop.org/BusinessCenter/default.aspx>



Approved by the U.S. Department of Labor. A proud partner of the U.S. Job Corps network.



Search Business Center

Home | Recruit & Hire | Train & Retain | Toolkit

### CareerOneStop Business Center

Your source for help hiring, training and retaining a strong workforce.

### Find Local Help

American Job Centers  
Find your nearest local office

Employment or training help:  
1-877-455-4689  
(1-877-875-6627)  
(TDD) 1-877-889-9627

CareerOneStop help:  
800-828-6262



COVID-19 Resources

Learn & Retain

Toolkit

Patrick Goetz



# DID YOU HEAR ABOUT THE EXCITING NEWS?

## YUMA COUNTY HAS IT'S VERY FIRST *ELECTRICAL* APPRENTICESHIP PROGRAM!

Learn the Who, What, When, Why & How of the very first non-union apprenticeship program offered in the Western region of Arizona

**LIVE Q&A SESSION  
AUGUST 13, 2020**



You are invited to a live Q & A session regarding Arizona Western College's new *Electrical Apprenticeship* program. DMT Electric, Liggett Electrical, and Pilkington Construction have all agreed to participate in this new program. ARIZONA@WORK can assist with tuition support and GYEDC will provide networking opportunities.

Join the session to learn how your company can keep people on the job, enhance their skill set, and hire electrical apprentices to fill the growing shortage of qualified electrical workers. Through an agreement with an apprenticeship sponsor electrical apprentices work under a licensed electrician for a specific period of time to learn the craft. During this time, the sponsor becomes the educator, the employer, and the mentor. The session will provide a brief overview of the program and allow an opportunity for you to ask questions to the panel.

If you are interested in learning more about the apprenticeship program or any of AWC's electrical programs and certificates, visit <https://www.azwestern.edu/career-and-technical-education/electrical>

Live Q&A Session will take place August 13, 2020 at 10:30 AM and 3:30 PM.

To register for this event, go to <https://events.ypic.com/>





National Center for  
Construction  
Education and Research

**ARIZONA@WORK™**  
Yuma County

  
**ARIZONA WESTERN COLLEGE**  
Career & Technical Education

**The Arizona  
Apprenticeship  
Program**  
Earn as you learn



## Electrical Apprenticeship Program

### National Center for Construction Education & Research (NCCER) Accredited

Using a nationally approved and credentialed curriculum offered by NCCER, Arizona Western College will be able to provide classroom and lab hours for a **4-year electrical apprenticeship**. Businesses can send current/new employees to class, while on-the-job-learning (OTJL) occurs at their respective jobsite.

Each column represents one year of learning in the apprenticeship. NCCER curriculum is modular so credit is earned as each module is completed, regardless of whether a level is achieved.

Electrical Level 1	Electrical Level 2	Electrical Level 3	Electrical Level 4
Electrical Test Equipment	Control Systems and Fundamental Concepts	Motor Controls	Fundamentals of Crew Leadership
Residential Electrical Services	Circuit Breakers and Fuses	Voice, Data and Video	Special Locations
Basic Electrical Construction Drawings	Grounding and Bonding	Motor Calculations	Medium Voltage – Terminations/Splices
Conductors and Cables	Conductor Terminators and Splices	Commercial Electrical Services	Motor Operations and Maintenance
Raceways and Fittings	Cable Tray	Transformers	Heat Tracing and Freeze Protection
Hand Bending	Conductor Installations	Distribution Equipment	HVAC Controls
Device Boxes	Pull and Junction Boxes	Overcurrent Protection	Advanced Controls
Introduction to the National Electrical Code	Conduit Bending	Hazardous Locations	Specialty Transformers
Electrical Theory	Electric Lighting	Practical Applications of Lighting	Fire Alarm Systems
Introduction to Electrical Circuits	Motors: Theory & Application	Conductor Selection and Calculations	Basic Electronic Theory
Electrical Safety	Alternating Current	Load Calculations – Branch and Feeder Circuits	Standby and Emergency Systems
Orientations to the Electrical Trade			Health Care Facilities
			Load Calculations – Feeders and Services

#### Standardized Curriculum

NCCER develops and publishes its curricula in partnership with Pearson, a leading textbook publisher. These competency-based curricula have measurable objectives and are taught by a broad range of accredited NCCER providers worldwide. NCCER uses teams of Subject Matter Experts from contractors and schools to ensure the training curricula meet or exceed industry standards. NCCER curricula meet the Department of Labor's office in apprenticeship requirements for time-based training and are modular in format, allowing for flexibility and custom task training.



ARIZONA @WORK™

YUMA COUNTY

A proud partner of the [American Job Center](#) network



# SESSION

*youth services*

AUG. 18, 2020 • 3:30 PM

HOSTED BY: MOISES PIMENTEL - BUSINESS SERVICE CONSULTANT



*Education by experts of your city*



*Maria Fonseca*  
Youth Advisor



*Mariangely Hernandez*  
Youth Specialist



TESTIMONIAL FROM FORMER  
YOUTH SERVICES PARTICIPANT

*Yvonne Vallejo*



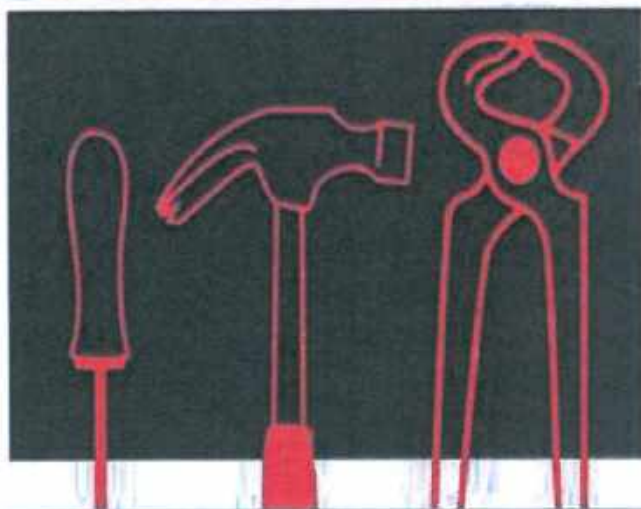


# VIRTUAL HIRING EVENT!

**NOW HIRING:  
CASHIERS &  
STORE ASSOCIATES**

**10:30 AM  
OR  
3:30 PM**

**08.19.2020**



**ARIZONA @ WORK™**

YUMA COUNTY

A proud partner of the [americanjobcenter](#) network

**HOW TO APPLY:** Register at [events.ypic.com](https://events.ypic.com) & send  
resume to [bs0@ypic.com](mailto:bs0@ypic.com)

Equal opportunity employer/program - auxiliary aids and services are available upon request to individuals with disabilities. Program funded by the US Department of Labor.



# RETURN STRONGER

Access training programs for new career opportunities.



FIND A  
CAREER



EXPLORE  
TRAINING



GET  
CERTIFIED



FIND A  
JOB



**ARIZONA @WORK™**  
Innovative Workforce Solutions

# Return Stronger

Access training programs for new career opportunities.



**ARIZONA @WORK™**  
Innovative Workforce Solutions

With new skills,  
come new  
opportunities.

Explore training tools  
and acquire new skills.



**ARIZONA @WORK™**  
Innovative Workforce Solutions

## CONNECT WITH LOCAL EXPERTS

Contact an ARIZONA@WORK career counselor for no-cost guidance, placement services and training for job seekers of all backgrounds, skill levels and ages.



First Name

Last Name

Email Address

Have you applied for  
[Unemployment Benefits?](#)

☐ Yes ☐ No

Are you a member of a federally  
recognized tribe?

☐ Yes ☐ No

NEXT »



# New skills. New start.

Access training programs for  
new career opportunities.



**ARIZONA @WORK™**  
Innovative Workforce Solutions



# YUMABIZ



22 BIZARIZONA@WORK

## KNOW YOUR HIRING NEEDS

BY NIDIA HERRERA & PATRICK GOETZ • ARIZONA@WORK

A GOOD HIRING STRATEGY really boils down to two key questions: What, exactly, do I need? and Where am I going to find it? Asking these two questions will help you as an employer move forward with your hiring.

### What, exactly, do I need?

- Have I created a job description that includes the purpose of the job at my company, essential job functions, and other key information?
- Do I know what additional qualities are essential for success in the position? What are my must-haves, and what can I do without?
- Do I need a person who is already trained, or am I willing to train the right person?
- Given the work, timeframe, and budget, do I need a permanent employee (full-time or part-time), temporary worker, or contractor? What about an intern?

### Where am I going to find this employee?

- Does an existing employee have the skills I need? Can I promote or transfer that person instead of hiring someone new?
- Have I checked my network (current and past employees, customers and vendors, chamber of commerce, professional associations, LinkedIn group, church or other community groups) to see if they know anyone that might be a good fit?
- What are the best Internet sites for posting jobs? How do I find my state job bank?
- Are any colleges in my area training people with the skills I'm looking for?

- Which temp agencies have people with the skills I need?
- Would a job fair help bring in good applicants?

Need help with your hiring strategy? Contact your Business Service Representatives at (928) 328-0000 for assistance or go to <http://www.carpeconnection.com/businesscenter/> for additional information concerning your hiring needs. >

Information obtained from <http://www.carpeconnection.com/businesscenter/>





# Backpacks for Crossroads Mission Children

Sponsored by Telemundo & Karnas Law Firm

8/26/2020





# **RAPID RESPONSE UPDATE**

*Patrick Goetz*



**ARIZONA @ WORK™**

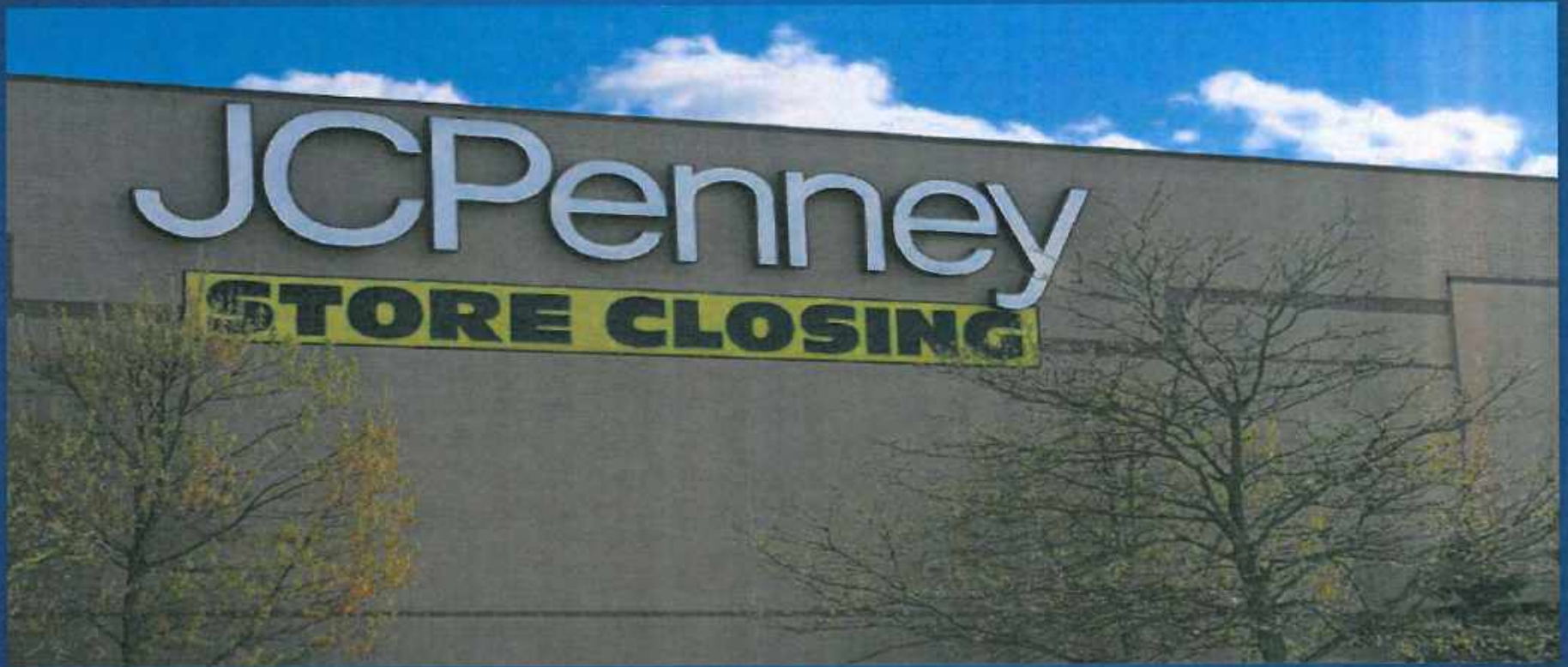
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**YUMA COUNTY**



# Scheduled to File Bankruptcy

J.C. Penney will close 242 stores as part of its bankruptcy



## J.C. Penney Stores Closing in Arizona

Tucson: E. Broadway

Cottonwood: Highway 260

Phoenix: W. Bethany Home Rd.



# PAE

## Government Services

PAE  
MCAS Yuma AZ  
3120 S D'Neil Ave. Bldg. 103  
Yuma, AZ 85303

PAE

May 28, 2020

Dear Affected PAE Employee

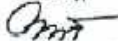
As required by the Worker Adjustment and Retraining Notification (WARN) Act of 1968, this letter formally provides you with notification the current F-5 Adversary contract year expires 31 July 2020. PAE has been informed by the Government that they were not awarded the follow-on contract year to begin 1 August 2020. Because of that, we are required to provide you 60 days' notice of a possible layoff. We will immediately contact you when firm direction from the customer is received. In the event the new option year is not awarded, we anticipate layoffs to begin July 31, 2020.

In compliance with the WARN Act, and to assist you in finding new employment opportunities, the following individuals and agencies have been notified:

- Mayor Douglas Nichols, City of Yuma, 1 City Plaza, Yuma, AZ 85304, Tel (928) 373-5002
- Patrick Goetz, Senior Employer Engagement Officer  
Arizona At Work – Yuma County AZ  
3834 W 16<sup>th</sup> St.  
Yuma, AZ 85304  
Tel (928) 329-0990
- Eric Benjamin, IUE/Communication Workers of America, International Representative  
5510 Yuma Valley Ave. Las Vegas, NV 89136, Tel. (775) 232-2643
- Arizona Department of Economic Security, 1717 W Jefferson St. Ste 112,  
Phoenix, AZ 85007 <https://des.az.gov>
- David Nelder, President Yuma Local #7032 SWTR, E-mail:  
[YumaLocal7032@gmail.com](mailto:YumaLocal7032@gmail.com) Tel. (928) 247-7848

I want to personally thank you for your efforts and accomplishments while working for PAE on the F-5 Adversary Program. I wish you the best in the future. In the interim, your continued efforts are expected and appreciated. Nothing in this letter is intended to modify existing policies regarding layoff or termination of employment.

Sincerely,



Phillip Leggett  
Program Manager

### Worker Adjustment Retraining Notice Contract Protested/Extended to **January 2021**

Employees: **88**

### Supports VMFT 401 Adversary Squadron MCAS Yuma





Hertz's fleet consists of roughly **700,000** rental cars, which have greatly diminished in value because of a sharp drop in used car prices caused by a freefall in auto sales stemming from the pandemic.

Hertz laid off 12,000 workers and furloughed an additional 4,000 employees, 25% of its workforce.



# Chuck E. Cheese parent files for Chapter 11 Bankruptcy



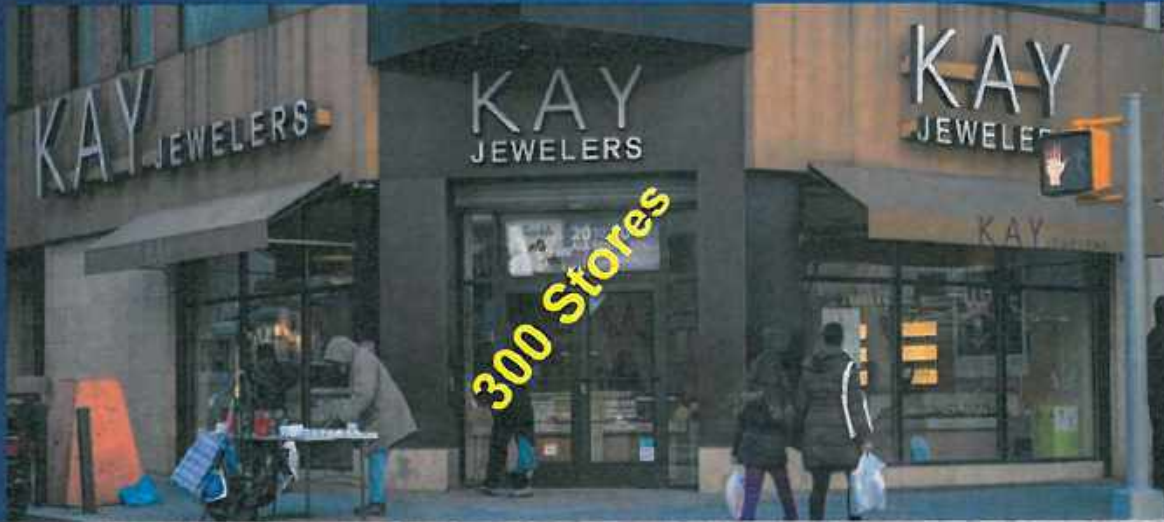
CEC and its franchisees operate 734 restaurants in 47 states and 16 countries.

Franchised locations aren't included in the bankruptcy filing, the company said.

CEC listed nearly \$2 billion in debt and \$1.7 billion in assets in its bankruptcy petition.



# Stores to Announce More Closures





# BUSINESS SERVICES QUESTIONS?

