



Phoenix Business and Workforce Development Board
 Program Excellence Committee Meeting
 June 01, 2023
 9:00 am-10:30 am Mountain Standard Time

VIRTUAL MEETING

Meeting link:

<https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=mc8d243798504c4c4521f09b9c5d85e5c>

Meeting number:

2631 619 0409

Password:

iqPWWBbQ272

Join by video system

Dial 26316190409@cityofphoenix.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0001 US Toll

Access code: 2631 619 0409

Global call-in numbers

I. Call to order/ Roll call

(Daniel Barajas)

The Program Excellence Committee (PEC) Chair, Daniel Barajas, will call the PEC meeting to order.

Roll call will be completed by the Program Excellence Committee Staff Support to ensure a quorum is present.

II. Approval of May 4, 2023 PEC Meeting Minutes

(Daniel Barajas)

The May 4, 2023 Program Excellence Committee (PEC) Minutes are recommended for review and approval.

RECOMMENDATION: This item is for information and approval.

III. One Stop Operator Report

(Stacey VanEmst)

ARIZONA@WORK City of Phoenix One-Stop Operator Stacey VanEmst will share the May One-Stop Operator report, detailing One-Stop Center traffic, events, and customer feedback.

RECOMMENDATION: This item is for information and discussion.

IV. Connect to Work AZ

(Jill Buschbacher)

Greater Phoenix Chamber Foundation Director of Workforce Innovation Jill Buschbacher will present the Connect to Work AZ program. The Connect to Work AZ program is designed to increase economic mobility through career opportunities.

RECOMMENDATION: This item is for information and discussion.

V. Workforce Program Participant Success Story

A provider will introduce a Program Participant to speak about their experience and success in the program.

RECOMMENDATION: This item is for information and discussion.

VI. Strategy Team Assignment Updates

(Daniel Barajas)

The Program Excellence Committee will provide updates to inform how each team is accomplishing their Strategy Assignments.

RECOMMENDATION: This item is for information, discussion, and possible action.

VII. Scorecard Review and Strategies for Improvement

(Program Excellence Committee)

The Program Excellence Committee will discuss ways to improve the strategies listed on the PEC scorecard.

Scorecard items for discussion:

- A review of the committee meeting and committee scorecard PowerPoints used to streamline the reporting process.
- Suggested workgroups and expectations of the PEC members.
- Scorecard alignment with the local plan and the strategies used to achieve the PEC scorecard goals.

RECOMMENDATION: This item is for information, discussion, and possible action.

VIII. Committee Report Form

(Daniel Barajas)

Daniel Barajas, Program Excellence Committee (PEC) Chair, will provide PEC committee updates.

RECOMMENDATION: This item is for information, discussion, and possible action.

IX. Matters for Future Discussion

(Daniel Barajas)

X. Call to the Public & Open Discussion

(Daniel Barajas)

XI. Adjournment
(Daniel Barajas)