

Maricopa County Workforce Development Board – One Stop Certification Meeting Minutes

Wednesday, December 05, 2018 at 9:00 a.m.

Advanced Business Learning (ABL)

125 S. 52nd St. Tempe, AZ 85281

<https://bluejeans.com/546993469>

Phone: +1.888.240.2560 Conference ID: 546993469

Members Present: Tom Jenkins, Drew Thorpe

Members Absent: Sally Downey

Call to Order

One Stop Certification workgroup meeting was called to order by Workgroup Lead, Tom Jenkins at 9:03 a.m. Board Liaison, Nancy Avina took roll; a quorum of the workgroup was present.

Approval of Previous Meeting Minutes

Lead, Tom Jenkins asked for a motion to approve the previous meeting minutes. Drew Thorpe made a motion. Tom Jenkins seconded the motion. All present were in favor; motion carried.

Review of State Guidance and Discuss Strategy for the Task at Hand

A brief overview was given by Executive Director, Patricia Wallace on guidance received from the State.

Tom Colombo, informed Operations will proceed with moving the West valley Career Center, considerations are currently being made and it is anticipated the move will occur in mid-2019.

The workgroup reviewed state guidance provided (handout) and timeline. The workgroup also reviewed and discussed using previously submitted recommendations (1) Career Pathways, (2) Technology and (3) Employer Engagement as a base. Brief discussion held on current Business Services efforts. WDD Assistant Director, Tom Colombo informed he would send a copy of the latest monthly Business Services report to the workgroup and include WDB staff on future report distribution list. Tom Colombo requested workgroup work with Stacey Faulkner to obtain a one page summary of Business Service activities planned and enacted year to date; lead Tom Jenkins to reach out via email. The workgroup discussed cross over with One Stop Operator work and report; the workgroup requested a one page summary from the OSO on efforts on continuous improvement in all areas. A deadline of December 28, 2018 end of date was set to receive requested information. Workgroup to synthesize information and write a summary report in January; to then submit to the Executive Committee for review and Full Board for approval.

Next Steps/Action Items

Noted above.

Call to the Public

Workgroup Lead, Tom Jenkins called for public comment. Tom Colombo and Summer Huston requested clarification on any other areas needing to be addressed; workgroup provided clarification and informed continuous improvement will capture work and activities to be identified.

Adjournment

Meeting adjourned at 9:46 a.m.

**For additional information, contact Nancy Avina, Board Liaison at nancy.avina@maricopa.gov.*