



Minutes

Pinal County Workforce Development Board Meeting

 Thu May 20th, 2021

 2:00pm - 4:00pm MST

 ONLINE - Until Further Notice

In Attendance

I. Roll Call and Introductions

Members may participate by teleconference. Agenda items may be taken out of order. Pursuant to A.R.S. 38-431.03(A)(3) the Board may vote to go into executive session for legal advice from its attorney on any item listed on this agenda.

Meeting was called to order at 2:06 p.m.

Roll Call was taken by Moriah Robles

Board Members in Attendance:

- o Jack Beveridge
- o Mike Brewer
- o Harold Christ
- o Liz Tuck
- o Logen Kelly
- o Moshe Klein
- o Erica Ballesteros
- o Lynn Parsons
- o Stacey Rich
- o Susan Aguilar
- o Dr. Jani Attebery
- o Mark Kolb
- o Tim Tucker
- o Richard Wilkie

Board Members Absent:

- o Jakob Andersen
- o Bryan Seppala
- o Christina Walker
- o Jay Stevens

Quorum was met.

Board Staff Present:

- o Mariah Cavazos
- o Joel Millman
- o Moriah Robles

a. Presentation for Dedicated Service

This item was tabled.

II. Discussion/Approval/Disapproval - April 1, 2021 PCWDB Meeting Minutes

Motion made by Susan Aguilar to approve the minutes of the April 1, 2021 PCWDB meeting. Second by Tim Tucker. Motion passed.

III. Discussion/Approval/Disapproval - Board Member Applications

Joel Millman explained the re-appointment process per the PCWDB By-Laws for expiring member terms. Motion made by Harold Christ to approve the re-appointment of Jakob Andersen, Dr. Jani Attebery, Jack Beveridge and Richard Wilkie. Motion second by Logen Kelly. Members present who were being considered recused themselves from the vote. Motion passed.

IV. Board Chair Report**a. Elections**

Joel Millman explained the election process required to align the Chair and Vice Chair Officer positions with the revised PCWDB By-Laws. As a result of the survey conducted by the PCWDB members the results were:

Chair:

- Harold Christ: 6 Votes
- Liz Harris Tuck: 9 Votes

Liz Harris Tuck named Chair. Terms commence on July 1, 2021

Vice-Chair:

- Jack Beveridge: 7 votes
- Harold Christ: 9 votes

Harold Christ named Vice Chair. Terms commence on July 1, 2021

b. Youth RFP Status

c. Discussion/Approval/Disapproval - Membership to National Association of Workforce Boards

Discussion took place regarding the merits of joining the National Association of Workforce Boards (NAWB). Membership dues are \$1,200. Dr. Jani Attebery made a motion in favor of the PCWDB joining NAWB. Second by Lynn Parsons. Motion passed.

d. Discussion/Approval/Disapproval - Contract with Sheila Murphy, LLC

Liz Tuck presented the contract proposal submitted by Sheila Murphy, LLC to conduct a needs assessment and associated survey and analysis to determine the training needs of [ARIZONA@WORK](#) Pinal County Partner staff. This effort includes inviting members of the Northeast Arizona, City of Phoenix and Maricopa County workforce development boards and program staff to participate in an effort to forge regional collaborations. A motion was made by Logen Kelly and second by Erica Ballesteros to request that Sheila Murphy, LLC resubmit the proposal with more detail including how it relates to the Goal Group activities established during the strategic planning session as well as a more detailed cost breakdown. Motion passed in an 11-3 voice vote.

e. Visit from Senator Mark Kelly

Liz Tuck shared the visit by Senator Mark Kelly to the [ARIZONA@WORK](#) Pinal County job center on May 4th.

f. PCWDB Certification

Joel Millman provided a brief update that the PCWDB should be approved for recertification by the Workforce Arizona Council during their May 25th meeting.

V. Discussion/Approval/Disapproval - Fiscal Report

Joel Millman provided an updated Fiscal Report. It is projected that [ARIZONA@WORK](#) Pinal County will have approximately \$769,093 (\$430,407 subrecipient) of PY19 unexpended balances for the Adult/Dislocated Worker

Program. The Youth Program is expected to have a balance of \$0. A motion was made by Jack Beveridge to accept the Fiscal Report as presented. Second by Mark Kolb. Motion passed.

VI. **Discussion/Approval/Disapproval - Compliance and Policy Update**

a. **One Stop Operator Annual Monitoring**

Moriah Robles provided a summary of the annual PY20 One Stop Operator (Chicanos Por La Causa) monitoring report. Motion made by Richard Wilkie to accept the report. Second by Lynn Parsons. Motion passed.

b. **Policy Development**

Moriah Roles provided an overview of "Policy Broadcast 20-4 Determining Knowing and Willful Failure to Register for Selective Service Policy" and revised "Supportive Service Policy" . Motion made by Jack Beveridge to accept both as presented. Second by Richard Wilkie. Motion passed.

1. **Determining Knowing and Willful Failure to Register for Selective Service Policy**

2. **Supportive Services**

VII. **Information - Reports**

a. **Chicanos or La Causa - One-Stop Operator**

One Stop Operator Joe Niznik (Chicanos Por Las Causa) informed the board that the job center in Casa Grande that has been closed since April 2020 due to Covid-19, is planning to reopen to the public on June 1. A "soft opening" is planed and Joe provided an overview of the cusotmer flow that is being developed by the [ARIZONA@WORK](#) Pinal County parnters that are co-located at the center.

VIII. **Information - High School Equivalency Pathways**

Due to time constraints, this item was not presented. Susan Aguilar offered to present at a future meeting.

IX. **Information - PCWDB Goal Work Groups**

Due to time constraints this item was not presented.

X. **Call to Public**

*Consideration and discussion of comments from the public. Those wishing to address the ARIZONA@WORK Pinal County Workforce Development Board need not request permission in advance but are limited to **three minutes**. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.*

Camille Padilla, new Regional Director for Equus Workforce Solutions was introduced.

Connie Fraijo shared marketing strategies employed by Equus Workforce Solutions to focus on increasing enrollments into the Adult and Dislocated Worker Programs.

XI. **Adjourn**

Equal Opportunity Employer/Program.

Auxiliary Aids and services are available upon request to individuals with disabilities.

Motion to adjourn made by Richard Wilkie. Second by Lynn Parsons. Motion passed. Meeting Adjourned at 4:09 p.m.