

Northeastern Arizona Local Workforce Development Board



LWDB Exec Team Meeting Minutes

Feb 23rd, 2022 10:00 am - 12:00 pm

Member Attendance

Name	Attendance	Notes
Bryan Layton		
Elizabeth Flake	Present (Remote)	
Gail Campbell	Present (Remote)	
Jeremy Flowers	Present (Remote)	
John Sorensen		
Lisa Grannis	Present (Remote)	
Stephanie Ray	Present (Remote)	
Stephen Morris	Present (Remote)	
Woody Cline	Present (Remote)	

Guest Attendance

Name	Attendance	Notes
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I. Call Meeting to Order

Meeting is called to order at 10:01 am by Woody . Gary Moore was also in attendance remotely, but was not in the member list.

II. Program Reports

Review of Reports - Program Services and RAFT Activities

Stephanie mentioned she had to hand calculate the budget numbers on the report as we received the closed numbers late.

Stephanie mentioned that the FY23 Budget is a rough draft. Early estimates from DOL indicate Arizona allocations will be reduced from current year. Budget should be finalized before June.

Stephanie reported on the Activity report.

Stephanie explained the RAFT report.

Stephanie presented the Empowerment Employer roundtable scheduled in all 5 hubs. March 7th - in Show Low and Springerville.; March 8th - in Payson and Globe; March 16th - In Winslow.

Stephanie developed the Apache County Activity report. She reviewed with the board and stated that she will be developing this report for all 3 counties along with the expenditures for each county.

III. Community Partner MOU's - Mobile Job Center Deployment

Recommended Action: Approve MOU's with Stanford Store, Old Concho Community Assistance Center, and Springerville-Eagar Chamber of Commerce

Stephanie discussed the Mobile Van. Stephen was able to get signatures on MOUs with the Stanford Store, Springerville-Eagar Chamber of Commerce and Old Concho Community Assistance Center and Intake specialists will start in March 4th. Motion to approve Stanford Store, Springerville-Eagar Chamber of Commerce and Old Concho Community Assistance Center MOUs by Gary, 2nd by Liz. All were in favor. Motion Passed.

IV. Apache County Libraries MOU - Mobile Job Center Deployment

Recommended Action: Approve MOU with Apache County Libraries for Mobile Job Center Deployment

Stephanie - Apache County Library District is very excited, but they will need to take to Apache BOS. Gail motioned to approve the motion to approve the MOU with Apache County Library District. 2nd by Gary. All were in favor. Motion passed.

V. Local Plan Modification - Goals and Strategies

Information and Discussion: Local Plan Modification due early summer 2022. Review current plan goals and strategies and discuss possible revisions for modification.

Stephanie reminded the Executive Team that the modification of the Local Workforce Development Plan is due this year and suggested the board review and update/revise the goals and strategies. She suggested we have a workgroup to define the qualitative and the quantitative measures. Gail agrees. She thinks this will strengthen our plan. Gary agrees. Stephanie will add a request for volunteers to form a Local Plan modification workgroup to the March board meeting agenda.

VI. Adjourn Meeting

Next meeting: Bi-monthly board meeting March 23, 2022

Meeting adjourned by Woody at 10:41am.