




Minutes

LWDB Exec Team Meeting

 Tue April 12th, 2022

 12:30pm - 2:00pm MST

 Show Low City Hall/Zoom

 **In Attendance**

I. **Call Meeting to Order**

Meeting was Called to order at 12:36pm

Executive Team members in attendance: Gail Campbell, Gary Moore, John Sorenson.

Staff in attendance: Stephanie Ray, Lisa Grannis, Jeremy Flowers.

II. **Budget Report**

Review of YTD Budget Summary and Draft FY23 Budget.

Stephanie briefly went over the Budget explaining possible changes to the FY23 Budget.

III. **Board Staff - Staffing Updates and Revisions**

Discussion and Updates: Executive Director, Deputy of Strategic Initiatives, Business Services Specialist, Revisions to Data Analyst and Board Clerk Job Descriptions

Stephanie asked for input regarding her letter of resignation and the transition time needed. She is willing to assist in a transition for as long as it would take for everyone to be comfortable. She had suggestions regarding staff changes. Gail suggested it was important to make staffing decisions soon to keep things moving forward. All members were in agreement that we start working on a temporary contract for Stephanie Ray for the interim. Stephanie will talk to HR regarding possible revisions, and bring the possible revisions to the LWDB Bi Monthly Board meeting on April 27, 2022.

IV. **FY23 MOU's, Sub-Contractors, Partnerships**

One Stop Operator

Title IB Service Provider(s)

NPC Learning Assistants

NPC Proposed Shared Staff Position

Intake Specialists

Mobile Job Center

Stephanie asked for direction regarding the FY23 MOU's, Sub-Contractors, Partnerships. Do we want to put an RFP out for bid for the Operations management? Bringing in someone with in-house training will help to get the operational side up to speed more quickly. NPC is interested in a shared position with the workforce intake specialist and Academic specialist. Gail stated that the more partnerships like that would help diversify us. Stephanie recommended 1 intake specialist in Globe.

V. **WIOA Partner MOU/IFA**

Discussion: Review Tasks and Timeline

Stephanie asked for clarification on the Exec Team's stance on RAFT and whether they envision the continued usage of RAFT as a priority regardless of how the consortium agreement is structured. The Exec Team indicated RAFT is a priority and directed Stephanie to include partners sharing the cost of RAFT in MOU/IFA negotiations.

VI. **Local Plan Modification - Goals and Strategies**

Discussion: Review current plan goals and strategies, Required Modification Elements, and Plan Mod Tasks and Timeline

A discussion of the local plan modification and request for volunteers to form a work group to review and recommend updates/revisions to the local plan goals and strategies will be included on the April 27th LWDB meeting agenda..

Executive Team members expressed that LWDB Goals and Strategies should be postponed until after the County Managers have come to agreement on an IGA.

VII. **RAFT Next Steps**

Moved to Parking Lot

VIII. **NACRN Planning and Discussion**

Moved to Parking Lot

IX. **Next Meeting Date: May 25, 2022**

Hold Full Board Meeting Sooner?

Plan Combined meeting with 3 Counties - Elected Officials and Administrative Staff?

Will hold Full Board meeting April 27. Meeting adjourned at 1:49pm.