



LWDB Bi-Monthly Agenda

Feb 1st, 2023 10:00am - 12:00pm MST

TBD/Zoom

Lisa Grannis is inviting you to a scheduled Zoom meeting.

Topic: LWDB Bi-Monthly - January 25,2023

Time: Every 2 months 4th Wednesday at 10:00 AM Arizona

Join Zoom Meeting

<https://us02web.zoom.us/j/3960244448?pwd=Tk1FNG5jKzRJbTZlbnFvbnFRNEE2UT09>

Meeting ID: 396 024 4448

Passcode: 88gCzb

One tap mobile

+16699006833,,3960244448#,,,,*329169# US (San Jose)

+17193594580,,3960244448#,,,,*329169# US

Dial by your location

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+1 719 359 4580 US

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+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 444 9171 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 876 9923 US (New York)





+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

Meeting ID: 396 024 4448

Passcode: 329169

Find your local number: <https://us02web.zoom.us/u/kdekUVIZ4Q>

<p>I. Call Meeting to Order Roll Call</p>	10 minutes	10:00am
<p>a. Updates & introductions of new officers</p>		
<p>II. New Executive Director Introduction  Bryan Layton</p>	5 minutes	10:10am
<p>III. Executive Director Summary  Executive Director Summary.pdf</p>	15 minutes	10:15am
<p>IV. NAWDP Conference 2023 Need approval to register for in person attendance.  NAWDP Annual Conference 2023.pdf</p>	5 minutes	10:30am
<p>V. Workforce Development Summit Feb 14,2023  Workforce development summit 02.14.2023.pdf</p>	5 minutes	10:35am
<p>VI. Budget Report FY23 Budget ending December 2022 Need approval  2023 FYTD Budget.pdf</p>	10 minutes	10:40am
<p>VII. CPLC Budget Update Trevor has been discussing with AZDES a. Modified Budget request "As of right now, without a budget modification or an injection of funds, we cannot spend any more funds on Adult/DW participants. If , as a minimum, we could expedite the modification, it would be very helpful. As you see on the modified budget, the total amounts spend for Youth</p>	5 minutes	10:50am

and Adult/DW programs do not change, we would just be allocating more salary to the youth program and have more money left over to spend on participants in the adult program." quoted from CPLC.

/III. Eager/ Springerville Job Center

10 minutes

10:55am

We are following up with S.McCarthy in Apache County for office spaces available.

Need approval to move on this if expense is not more than it was before, \$2,495.00 quarterly.

IX. Reassign Eileen Perry Job Description

10 minutes

11:05am

Reassign Eileen Perry Job description from Intake specialist to Case Manager.

Need approval

 [CPLC Intake specialist job description.pdf](#)

 [CPLC Case Manager job description.pdf](#)

X. Officer elections

15 minutes

11:15am

Elect Secretary & 2 executive Team members.

Role descriptions are on page 9 - 10 of Bylaws.

 [SIGNED LWDB Bylaws Revision 5.26.21.pdf](#)

XI. LWDB Board recruitment

10 minutes

11:30am

Discuss Board recruitment

 [LWDB Roster and Standing Committee Members - 2023 recertification.xlsx](#)

 [Apache County Board Member Suggestions.docx](#)

XII. Conflict of Interest forms

10 minutes

11:40am

 [Confidentiality and Conflict of Interest.pdf](#)

III. **One Stop Operator/Partner Reports**

OSO Report December 2022

 [CPLC OSO Report for December 2022.pdf](#)

5 minutes

11:50am

IV. **Next LWDB Bi-Monthly Meeting Date ??**

5 minutes

11:55am

END
12:00pm