

**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD**

**Thursday, April 15, 2021 – 9:30 a.m.**

GoToMeeting: <https://www.gotomeet.me/MaricopaCountyWDB>  
Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

**Members Present:** Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Elizabeth E. Cole, Erik Cole, Gregg Ghelfi, Loren Granger, Marcia Veidmark, Mark Wagner, Matt McGuire (**Note: All members present attended via GoTo meeting**)

**Members Absent:** Shawn Hutchinson, Stan Chavira, Tina Drews

**Call to Order.**

Interim Chairman, Matt McGuire, called the meeting to order at 9:30 a.m., and requested roll call.

**Roll Call.**

Management Analyst, Nancy Avina took roll. Quorum was present.

**Welcome and Opening Remarks.**

Interim Chairman McGuire welcomed Deseret Romero as the new Workforce Development Board Liaison and provided a brief reviewed of the board’s vision, values and goals.

**Workforce Impact Statement.\***

Workforce Development Career Advisor, Gretchen Holmes read a workforce impact statement on a youth named Valerie. Brief positive comments were shared by board members.

**Consent Agenda.**

Interim Chairman McGuire asked for a motion to approve consent agenda items. Marcia Veidmark made a motion; Gregg Ghelfi seconded the motion. Roll call vote held:

**In favor:** Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Elizabeth E. Cole, Erik Cole, Gregg Ghelfi, Loren Granger, Marcia Veidmark, Mark Wagner, Matt McGuire

**Opposed:** None

**Abstained:** None

Motion passed.

**Chairman Report.**

Interim Chairman McGuire provided an update on the following:

**Status Update of 2020 Re-Certification**– Department of Economic Security (DES) has provided feedback on the 2020 certification. Staff is currently reviewing these feedback comments and do not anticipate the need for the items to be brought back to the Board. The deadline to DES is May 5<sup>th</sup>, thus after review if the items need Board consideration a short meeting may be requested if necessary.

**Executive Director Report.**

Executive Director, Steve Clark shared an update on the following:

**2020 Local Recertification Plan** – Thank you to staff for their work on the plan. The plan is currently under review by DES to which we hope to have the recertification approved by the summer.

**Workforce Board Liaison and Workforce Development Analyst Positions** – Mr. Clark welcomed Deseret Romero as the Workforce Development Board Liaison and noted the following for the hiring of the Workforce Development Analyst position.

- Position recruitment opened on March 29<sup>th</sup>.
- Position recruitment closed a few days ago.
- Hope to have the position filled in mid-May.

**Meeting Survey** – Executive Director, Steve Clark shared the results of the recent meeting survey.

- Meeting Time: 9:30 a.m. (Majority selected.)
- Meeting Locations: Central Location & Multiple Locations (Board was split.) Staff suggests hosting a few traveling locations (east & west valley) and host the remaining meeting in a central location. Staff is currently reviewing potential locations and drafting the FY 2021/2022 meeting schedule.

**Maricopa County Return to the Workplace Plan** – Assistant County Manager, Lee Ann Bohn reported on the review of the County’s return to the workplace plan. The County is currently looking at a hybrid work environment depending on the type of services provided. Ms. Bohn noted that the County is expecting a return to the workplace on August 1<sup>st</sup> and how this would possibly allow the Board to return to in-person meetings.

**Partners** – City of Phoenix: Executive Director, Steve Clark noted the efforts to work with City of Phoenix to enhance our apprenticeship programs (WIOA funding). He will continue to provide an update as the efforts progress; and United Way: Mr. Clark noted efforts to partner with United Way. United Way is unique in the sense that they have an ability to facilitate coordination with community partners.

Assistant County Manager, Lee Ann Bohn reported that in March United Way adopted their 5 Year Impact Agenda, with the focus being on the following 4 topics.

- Education
- Health
- Housing and Homelessness
- Workforce Development
- \$25 million award from the McKenzie Scott Foundation (Largely used for the 5 Year Impact Agenda)

Additional Update:

\$870 million Federal Stimulus funding for Maricopa County

- Half of funding to be received this year and other half next year.
- Funding needs to be spent by end of 2024.
- Awaiting details on spending requirement. Hope to utilize some of the funding on supplementing current workforce programs, additional wrap around workforce services and homelessness.

Ms. Bohn answered a few of the Board’s questions related to Stimulus funding.

**Board Seats** – Executive Director, Steve Clark updated the Board on the vacancies.

- Pool of qualified candidates.
- Board of Supervisors approval in May
- Will fill former Board member Vanessa Andersen’s seat as well.

**2021 One Stop Operator** – Management Analyst, Nancy Avina informed the Board of the recent closing of the RFP for the One Stop Operator, several responses were received and staff would be meeting with Procurement for an official review of the responses.

**Chairman Election.** \* - Interim Chairman Matt McGuire provided a brief review of the Chairman nomination process and then opened the item to discussion and questions.

Board Member Marsha Veidmark nominated Matt McGuire as Chairman of the Workforce Development Board. Interim Chairman McGuire accepted the nomination.

Interim Chairman McGuire asked Board Members if there were any additional nominations. No one spoke.

Interim Chairman McGuire addressed the Board with his 5 areas of focus:

- Team – Supporting staff and the resources needed to assist staff with their duties. In addition to supporting County leadership.
- Board – Hosting the August Board meeting in-person (if possible) in August as a re-treat in order to meet one another and set the vision and goals moving forward.
- Partners – Focus on partner relationships as they are vital to the Board.
- Compliance – Ensure compliance by foreseeing any issues and addressing them by getting ahead of them.
- Market Opportunities – Marketing all opportunities available through the WIOA – funding, career centers and other programs, requesting that the Executive Director return with an outlined marketing plan that would assist employees seeking work and employers seeking qualified employees.

Marcia Veidmark made a motion to approve appointment of Matt McGuire as Chairman; Bonnie Schirato seconded the motion. Roll call vote held:

**In favor:** Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Elizabeth E. Cole, Erik Cole, Loren Granger, Marcia Veidmark

**Opposed:** None

**Abstained:** Matt McGuire

Motion passed.

**Approval of FY22 Fiscal Budget Recommendation.\***

Fiscal Agent, Nicole Forbes presented on the FY2022 Recommended Budget and the FY2023-2025 Budget Recommendation via a PowerPoint presentation.

Fiscal Agent, Nicole Forbes addressed questions presented by the Board.

Chairman McGuire asked for a motion to approve the FY2022 Recommended Budget as presented. Marcia Veidmark made a motion; Mark Wagner seconded the motion. Roll call vote held:

**In favor:** Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Elizabeth E. Cole, Erik Cole, Loren Granger, Marcia Veidmark, Mark Wagner, Matt McGuire

**Opposed:** None

**Abstained:** None

Motion passed.

Chairman McGuire asked for a motion to approve the FY2023-2025 figures as presented with the expectation that the Budgets will be presented in advance for Board review and approval. Christopher Tafoya made a motion; Collin Stewart seconded the motion. Roll call vote held:

**Discussion:** Elizabeth E. Cole offered a friendly amendment to add a timeframe when bringing item back to the Board for review. Christopher Tafoya accepted this amendment.

**In favor:** Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Elizabeth E. Cole, Erik Cole, Loren Granger, Marcia Veidmark, Mark Wagner, Matt McGuire

**Opposed:** None

**Abstained:** None

Motion passed.

**Arizona@WORK Maricopa County Title1B Expenditure Plan** (\*Presentation heard later in the meeting.)

Workforce Program Manager, Deb Furlong presented on the Arizona@WORK Maricopa County Title1B Expenditure Plan via a PowerPoint presentation.

**Committee Reports.**

**Executive Committee** – Chairman McGuire, noted that there was no update, as the Committee did not meet in March but that he plans to provide the Board with a regular report moving forward.

**Youth Committee** –Youth Committee Chair, Elizabeth E. Cole, noted that the Committee did not meet in March.

**Call to the Public.**

Chairman McGuire made a call for public comment.

Nicole Kelsheimer with the Arizona Department of Education commented on the positive efforts of the title partners.

Mark Wagner commented on Amazon’s Business to Business pipeline and education support.

**Adjourn.**

Chairman McGuire adjourned the MCWDB meeting at 11:16 a.m.

*\*For additional information, contact MCWDB staff at: [MCWDB@maricopa.gov](mailto:MCWDB@maricopa.gov)*