

**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD**

**Thursday, August 20, 2020 – 9:00 a.m.**

**REMOTE MEETING**

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

**Members Present:** Bonnie Schirato (Ph.), Charisse Ward (Ph.), Christopher Tafoya (Ph.), Collin Stewart (Ph.), Elizabeth E. Cole (Ph.), Gregg Ghelfi (Ph.), Loren Granger (Ph.), Mark Wagner (Ph.), Matthew McGuire (Ph.), Neal Dauphin (Ph.), Shawn Hutchinson (Ph.), Stan Chavira (Ph.), Tina Drews (Ph.), Vanessa Andersen (Ph.)

**Members Absent:** n/a

**Call to Order**

Vice Chair, Vanessa Andersen, called the meeting to order at 9:01 a.m. and welcomed attendees.

**Roll Call**

Board Liaison, Nancy Avina took roll. Quorum was present.

Vice Chair, Vanessa Andersen provide brief open meeting law reminders.

**Consideration of Upcoming Agenda items**

Vice Chair, Vanessa Andersen, provided brief remarks on 2018 WDB recertification process and acknowledged efforts to date. Ms. Andersen asked Executive Director, Patricia Wallace to provide a report. Ms. Wallace provided a recap of where the board is to date regarding 2018 WDB recertification. Ms. Wallace also provided a brief update on the one stop operator re-procurement and the local plan. Brief questions were asked of Ms. Wallace regarding local plan deadlines missed as well as, resources and staff capacity; Ms. Wallace provided clarification.

Ms. Andersen asked Assistant County Manager, Lee Ann Bohn, representing the Board of Supervisors serving as the CEO under WIOA to also provide a report. Ms. Bohn reported on deliverables needed regarding the WDB recertification; she expressed concerns and further informed on the local plan, performance metrics, infrastructure funding agreement, and corrective action plan and timeframe. Ms. Bohn recommended developing plan for compliance and presentation on corrective action plan and timeframe. Ms. Bohn additionally suggested a small workgroup be formed to work on the corrective action plan and compliance, with weekly meetings. Ms. Bohn also touched upon the Fiscal '21 budget and recommended a presentation and vote at the next board meeting. Brief questions were asked of Ms. Bohn and Ms. Wallace regarding staff and resources and what is needed to keep decertification from happening. Ms. Bohn and Ms. Wallace provided information and clarification.

**Selection of the MCWDB Chairperson**

Vice Chair, Vanessa Andersen, expressed desire to conduct a proper Chairman election via a process and asked Board Liaison, Nancy Avina to explain officer requirements as well as the election process. Ms. Avina expressed the only requirement was regarding the Chair position, which needed to be selected from amongst Business representatives. Ms. Avina also shared the previous election process used. Disagreement was expressed in delaying the appointment of the Chair given the work and deadlines of the board. Extensive discussion was held on various board member points of view on how to move forward, including seeking an investigation for the removal of the previous Chair, Mark Lashinske. Legal representative, Andrea Cummins provided brief guidance as requested regarding the action taken by of the Board of Supervisors.

Board member Mr. Gregg Ghelfi moved for a new Chairperson. Mr. Shawn Hutchinson seconded the motion. Additional discussion held on understanding what transpired and the motion on the floor. Legal representative, Andrea Cummins provided brief guidance on the WDB bylaws as requested. DES Representative, Nancy Meeden

provided brief technical assistance regarding DES policy on removal of members. Continued discussion held on how to move forward with electing a Chair, including consideration of an interim Chair. Comments in favor and against of electing a Chair during the meeting, as well as concerns were shared by various board members. Input was requested from Workforce Arizona Council staff; Ashley Wilhelm provided brief comment on just cause for removal. Discussion continued around the matter. Board Liaison, Ms. Avina reiterated the motion as requested by the Vice Chair and reminded that due to discussion a suggestion was brought forth to amend the motion to elect an interim Chair. Mr. Ghelfi who made the motion agreed to the amendment. Mr. Hutchinson who seconded the motion agreed to the amendment. Legal representative, Ms. Cummings reminded the board that even if a Chair/Interim Chair was selected during the meeting, further analysis of the removal of the previous Chair could also be pursued. Board Liaison, Ms. Avina reiterated the motion made by Mr. Ghelfi.

**In favor:** Bonnie Schirato, Christopher Tafoya, Collin Stewart, Gregg Ghelfi, Loren Granger, Mark Wagner, Matthew McGuire, Neal Dauphin, Shawn Hutchinson, Stan Chavira, Tina Drews

**Opposed:** Elizabeth E. Cole, Vanessa Andersen

**Abstained:** Charisse Ward

#### **Motion carried.**

Vice-Chair, Vanessa Andersen opened the floor for nominations. Board Liaison, Nancy Avina reminded the board of the members eligible to be Chair. Procedure clarification was sought from legal representative, Ms. Cummings. Brief procedural discussion held. The board proceeded to make nominations from the floor. Stan Chavira nominated Matthew McGuire. Mark Wagner nominated Vanessa Andersen. Candidates were given a few minutes to introduce themselves and provide comment. Vice Chair, Vanessa Andersen requested board member roll call to vote on nominated candidates. Brief questions were asked of candidates, responses were provided.

**Board Members voting for Vice Chair, Ms. Vanessa Andersen:** Charisse Ward, Christopher Tafoya, Elizabeth E. Cole, Mark Wagner

**Board Members voting for Mr. Mathew McGuire:** Bonnie Schirato, Collin Stewart, Gregg Ghelfi, Loren Granger, Matthew McGuire, Neal Dauphin, Shawn Hutchinson, Stan Chavira, Tina Drews

**Board Members Abstaining:** Vanessa Andersen

#### **Mr. Matthew McGuire was voted Interim Chairman of the Board.**

#### **Possible selection of Vice Chairperson**

Agenda item not applicable.

#### **Additional Agenda Items for Wednesday, August 26th meeting**

Vice Chair, Vanessa Andersen, opened the floor to board members, regarding additional agenda items for the upcoming regular meeting:

- A request was made that documents for the meeting be posted well in advance of the meeting for board member review.
- A suggestion was made on the possibility of hiring a consultant to assist the board given timelines.
- A suggestion was made to set clear expectations, objectives and goals for the meeting including clear deliverables.

#### **Call to the Public**

Vice Chair, Vanessa Andersen made a call for public comment. Mr. Shawn Hutchinson thanked the leadership team and briefly referenced apprenticeships.

#### **Adjourn Full Board Meeting**

Vice Chair, Vanessa Andersen adjourned the Full Board meeting at 10:48 a.m.

*\*For additional information, contact MCWDB staff at: [MCWDB@maricopa.gov](mailto:MCWDB@maricopa.gov)*