

## Minutes

### **Pinal County Workforce Development Board Special Meeting**

📅 Thu February 18th, 2021

🕒 2:00pm - 3:30pm MST

📍 ONLINE - Until Further Notice

#### **👤 In Attendance**

#### **I. Welcome & Roll Call**

The meeting was called to order by Chair Tuck at 2:02p

Roll Call was taken.

#### **Present:**

- Jakob Andersen
- Jack Beveridge
- Mike Brewer
- Harold Christ
- Liz Harris Tuck
- Moshe Klein
- Bryan Seppala
- Erica Ballesteros
- Lynn Parsons
- Susan Aguilar
- Dr. Jani Attebery
- Tim Tucker
- Richard Wilkie

#### **Absent**

- Udo Cook
- Logen Kelly
- Christina Walker
- Jay Stevens
- Mark Kolb

## II. Discussion/Action Consent Agenda

*All Consent Agenda items will be handled by a single vote, unless a Board Member, County Manger, or member of the public objects or wants to discuss the item further.*

### a. **Approval of January 28th, 2021 board meeting minutes.**

Meeting minutes from the January 28, 2021 PCWDB meeting were presented and motion was made for approval. Frist: Erica Ballesteros; Second: Susan Aguilar. Motion passed.

## III. Discussion/Action

### a. **Review and recommendation of Stacey Rich for appointment to the Pinal County Workforce Development Board.**

The application for appointment to the PCWDB in the category of Workforce, for Stacey Rich, Assistant Principal/CTE Director at CAVIT to the PCWDB was presented. Ms. Rich was introduced. Motion made to accept the recommendation of the PCWDB Executive Committee for approval. First: Richard Wilkie; Second Jack Beveridge. Motion passed.

The application will be forwarded to the Pinal County Board of Supervisors for appointment to the PCWDB. Target date: March 3, 2021.

## IV. Discussion/Action

### a. **2021 PCWDB Meeting Schedule**

In order to to set the 2021 PCWDB meeting calendar, the PCWDB had agreed to meet on the third Thursday of every other month starting in January (today's meeting being an exception). Prior to today's meeting, an online poll was taken with only six responses. Therefore, discussion and a voice vote was taken. of present members during today's meeing. Result of this vote were as follows:

9a-11a 0 votes

10a-12p 1 vote

1p -3p 1 vote

2p-4p 9 votes

3p-5p 0 votes

It was noted by some members who voted for either the 10a-12p or 1p-3p timeslot that they were flexible although their vote was their preference.

A motion was made to accept the 2021 PCWDB Regular Meeting schedule as the third Thursday of every other month (January/March/May/July/September/November) from 2p-4p was made. First: Harold Christ; Second: Dr. Jani Attebery. Motion passed.

## V. Discussion/Action

a. **Review and approval of revised Pinal County Workforce Development Board By-Laws**

Chair Tuck led a review of proposed revisions to the PCWDB By-Laws as developed by a PCWDB appointed Task Force composed of PCWDB members and Board staff. By-Laws revisions were driven in part by the drafted revisions submitted to DES for review as part of the 2020-21 Local Board Recertification process currently underway by the Workforce Arizona Council. A response to DES is due no later than March 5. During the review, there was discussion regarding certain language that may need further development/clarification - specifically around Attendance and Terms of Office.

Joel Millman recommended tabling any vote on the current drafted version to allow the Task Force to reconvene to address PCWDB input. Since the the draft version addresses DES' concerns, the newly revised draft composed by the Task Force will be submitted to DES prior to March 5. The full PCWDB will review the results of the reconvened Task Force during its March meeting and vote for approval.

VI. **Call to the Public**

*Consideration and discussion of comments from the public. Those wishing to address the ARIZONA@WORK Pinal County Workforce Development Board need not request permission in advance but are limited to **three minutes**. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.*

None

VII. **Adjourn**

Motion was made to adjourn the meeting. First: Lynn Parsons; Second: Erica Ballesteros.  
Meeting adjourned at 3:31p