

**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

Wednesday, August 5, 2020 – 9:00 a.m.

REMOTE MEETING

WebEx: <https://mcwdb-1095-9b71.my.webex.com/meet/mcwdb>

Phone: +1-510-338-9438; Access Code/Meeting ID: 625 125 871

Members Present: Mark Lashinske (Ph.) Vanessa Andersen (Ph.), Shawn Hutchinson (Ph.), Elizabeth E. Cole (Ph.), Mark Wagner (Ph.)

Members Absent: N/A

Call to Order

Chairman, Mark Lashinske called the Executive Committee (EC) meeting to order at 9:00 a.m.

Roll Call

WDB Liaison, Nancy Avina, took roll. Quorum was present (5).

Consent Agenda Approval

Chairman Lashinske asked for a motion to approve consent the agenda. Elizabeth E. Cole made a motion to approve the consent agenda. Vanessa Andersen seconded the motion. No discussion held.

In favor: Mark Lashinske, Vanessa Andersen, Shawn Hutchinson, Elizabeth E. Cole, Mark Wagner;

Opposed: None;

Abstained: None.

Motion Carried.

Chairman Report

Chairman Lashinske welcomed Mr. Mark Wagner as member to the Executive Committee. Chairman Lashinske shared brief remarks around the pandemic and staying healthy. He informed he will continue to work on governance and compliance and would like to create a standing team to work in conjunction with a standing team for bylaws.

Executive Director Report

Executive Director, Patricia Wallace provided various updates including on:

- Local plan updates – Extension due date is coming up in August; minor updates will be provided to meet requirements. Performance negotiation recommendations are a part of the local plan – the State has provided recommendations based on a SAM model. Action will be needed from the Full Board
- MOU/IFA – New guidance was issued by DES. WDB staff will be reviewing guidance, requirements and due dates to meet submission.
- EV Relation – Information is still being collected from all partners to determine needs and engage MC real estate.

Committee members asked brief questions regarding DES letter received regarding the shared governance agreement and the focus of repairing the agreement. Ms. Wallace provided clarification regarding items on the letter, and taking them into consideration as well as, request for a full review. Comments were also added regarding the MOU/IFA regarding title II – adult ed./workforce set aside funds coming and restarting that process.

Meeting Schedule of the Full Board Dates

Chairman Lashinske opened the floor to Board Liaison, Nancy Avina to provide a meeting scheduling overview and process for changing meeting dates. Ms. Avina provided an overview as requested and spoke

to a surveying process to change the meeting dates. Brief clarifying questions were asked; Ms. Avina addressed questions. Chairman Lashinske, asked WDB staff to run a poll.

Create a Standing Team Regarding the Bylaws

Chairman Lashinske informed on creating a standing team to review the bylaws and making sure they are in compliance with standard governance of the State and the Board of Supervisors.

Review the Local Plan Updates

Executive Director, Patricia Wallace further informed on making sure the local plan meets all DES requirements as well as on subsequent updates that may be needed.

Chairman Lashinske requested legal clarification on bylaws - Article V, Section 1, A. Ms. Cummings read the directly from the bylaws; with that, Chairman Lashinske instructed staff to reach out the Human Service Department to request staff if assistance was needed with WDB work – Local plan and EV Center Relocation. Clarification was asked by committee members on ask; Chairman Lashinske clarified the need for additional staff to accomplish WDB work deadlines.

Review the progress of the EV Career Center Relocation

Executive Director, Patricia Wallace further informed on following up with partners to determine needs and staffing plans and covid-19 impacts; and then engaging MC real estate and developing a timeline. Ms. Wallace further expressed foreseeing additional meetings and presentations. Ms. Wallace also briefly touched upon affiliate sites and impact to those.

Discussion of Activation of the Grievance Process*

Chairman Lashinske informed on discussions with legal regarding process; and whether it is a process of a board or individual board member. A request was made for legal to review potential legal processes. Clarification was asked by committee members on purpose of the agenda item; Chairman Lashinske clarified the intent.

Call to the Public

Chairman, Lashinske called for public comment. No public comment made.

Adjourn Executive Committee Meeting

Chairman Lashinske adjourned the meeting at 9:33 a.m.

**For More Information Please Contact, MCWDB Staff: mcwdb@maricopa.gov*