



Minutes

Pinal County Workforce Development Board Meeting

 Thu July 15th, 2021

 2:00pm - 4:00pm MST

 ONLINE and Limited In-Person Attendance (must notify PCWDB Staff in advance due to limited space/social distancing restrictions)

In Attendance

I. Roll Call and Introductions

Members may participate by teleconference. Agenda items may be taken out of order. Pursuant to A.R.S. 38-431.03(A)(3) the Board may vote to go into executive session for legal advice from its attorney on any item listed on this agenda.

Meeting was called to order at 2:00p

Members present:

- Harold Christ
- Liz Harris Tuck
- Logen Kelly
- Moshe Klein
- Christina Walker
- Erica Ballesteros
- Lynn Parsons
- Stacy Rich
- Susan Aguilar
- Dr. Jani Attebery
- Tim Tucker

Members Absent:

- Jakob Andersen
- Jack Beveridge

- o Mike Brewer
- o Udo Cook
- o Bryan Seppala
- o Jay Stevens
- o Mark Kolb
- o Richard Wilkie

Quorum was met.

Staff Present:

- o Joel Millman
- o Moriah Robles

II. Approval/Disapproval of May 26, 2021 Meeting Minutes

Motion was made by Harold Christ to approve minutes of the May 26, 2021 PCWDB meeting. Second by Logen Kelly. Motion passed.

III. Board Chair Report

a. Provider Contract Update

Joel Millman provided a summary of the annual extension and execution of the contracts for Equus Workforce Solutions (Adult/Dislocated Worker Programs), Central Arizona College (CAC) (Youth Program) and Chicanos Por La Causa (One Stop Operator). All contracts were approved by the Pinal County Board of Supervisors and executed for PY21. Allocation of funds for PY21 will be calculated and shared with Equus and CAC and entered into their contracts.

b. ARIZONA@WORK Pinal County Partner Staff Development

Liz Tuck provided a summary of this collaborative effort with [ARIZONA@WORK](#) NEAZ. Information gathering, via two Focus Groups (ARIZONA@WORK Pinal County partner management and staff) were facilitated by Tyson Knudson, [ARIZONA@WORK](#) NEAZ, One Stop Operator (also CPLC). Next steps are to summarize the input and create a survey to be issued to partners.

c. Job Center Move - Update

Joel Millman provided an update on the planned move of the job center in Casa Grande. Target to move to the new location at 820 E. Cottonwood Lane in Casa Grande is now by September 30, 2021. The lease at the current facility will be extended through September 30th with the approval of all partners.

1. **Approval/Disapproval - Creation of Job Center Certification Task Force**

Liz Harris Tuck requested a motion to create a Task Force of 3-4 board members to work with staff to conduct required job center certification. Target to complete the certification process is October 30, 2021. Dr. Jani Attebery made the motion with a second by Erica Ballesteros. Motion passed. Staff will send a request to the entire board asking for 3-4 members to serve on the Task Force.

d. **TRANSFRVR - Simulation Career Exploration**

Discussion was held regarding the June 10th live demonstration held by TRANSFRVR at the Casa Grande job center. Christina Walker shared how Lucid Motors is looking at TRANSFRVR to develop training for them. Staff will pursue the convening of interested board members and service providers to develop a plan of action to evaluate TRANSFRVR for career exploration services to [ARIZONA@WORK](#) Pinal County customers.

e. **Employer Survey**

Joel Millman shared that only 29 responses were received from the survey that was developed by Trevor Stokes in his work to develop labor market information collateral for businesses, job seekers, staff and the general public. Tim Tucker asked for the survey to be shared with the board. Staff will send the survey to the membership.

f. **Monthly Meeting Schedule**

Chair Tuck shared that with the amount of activity and the need to keep pace and in sync with administrative requirements - it was suggested that the board meet on a monthly basis. A motion was made to retain the current bi-monthly meeting schedule but on the month in between these meetings, convene a one hour, topic specific meeting. Motion made by Liz Tuck. Second by Logen Kelly. Motion passed. The board agreed to retain the third Thursday at 2p schedule for the newly agreed upon meetings.

IV. **Fiscal Report**

a. **Introduction of Lisa Fellows**

Lisa Fellows was introduced as the new Accountant (Fiscal Agent) to replace Rane Stinson. Lisa provided a brief overview of her background. Lisa will work with the PCWDB to develop a board budget.

V. **Policy Update**

Moriah Robles presented Policy Bulletin 21-1 (Adult Priority of Service) and requested a motion to approve. Motion made by Christina Walker. Second by Chair Tuck. Motion passed.

Moriah Robles presented Policy Bulletin 21-2 (WIOA Title I-B Income Calculations and the Use of the LLSIL Matrix) and requested a motion to approve. Motion made by Harold Christ. Second by Tim Tucker. Motion passed.

VI. **Arizona High School Equivalency Diploma - 3 Pathways**

Susan Aguilar presented an overview of the three pathways an individual can attain a High School Equivalency diploma - 1) GED Test Pathway; 2) College Credit Pathway; and 3) HSE Plus Career Readiness Pathway.

VII. **Service Provider Reports**

a. **One Stop Operator Report (Chicanos Por Las Causa)**

Joe Niznik, One Stop Operator provided a summary of the One Stop Operator Report.

b. **Adult and Dislocated Worker Programs (Equus Workforce Solutions)**

Camille Padilla, Connie Fraijo and Aaron Moon provided a summary of PY20 activities and plans to increase enrollments for PY21. Aaron shared that he now has an account with Chmura/JobEQ and will use that platform for labor market information and plans to pursue the hiring of another Business Service consultant to increase business service coverage in the county.

c. **Youth Program (Central Arizona College)**

Cara Bryant provided an overview of the Youth Program.

VIII. **PCWDB Goal Group Reports and Youth Committee**

a. **Youth Committee**

b. **Goal Group 1: "Enhance the talent pipeline of work-ready individuals and connect that diverse workforce with high quality sustainable jobs."**

c. **Goal Group 2: "Establish the Pinal County Workforce Development Board as the central convener facilitating workforce activities in the region, rural and non-rural"**

Harold Christ provided a summary of the Goal Group 2 activities. A subgroup of the Goal Group members have been meeting with each member of the Pinal County Board of Supervisors to learn from them what they understand

of ARIZONA@WORK Pinal County as well as what more they would like to know regarding workforce development efforts in their districts. To date, four of the five supervisors have met and the last meeting (Supervisor Goodman) is scheduled for July 21st.

- d. **Goal Group 3: "Create aligned and innovative methods of service delivery that demonstrate relevance and responsiveness in a changing economy."**

IX. **Call to Public**

*Consideration and discussion of comments from the public. Those wishing to address the ARIZONA@WORK Pinal County Workforce Development Board need not request permission in advance but are limited to **three minutes**. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.*

Tim Tucker shared "Growing with Google" - an online certificate program.

X. **Adjourn**

Equal Opportunity Employer/Program.

Auxiliary Aids and services are available upon request to individuals with disabilities.

Meeting adjourned at 4:02p.