



**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD
WIOA CORE PARTNER IFA WORKGROUP**

Tuesday, August 22, 2017, 8:00 a.m. – 12:00 p.m.

Maricopa County Human Services

234 N Central Ave. Phoenix, AZ 85004, 3rd Floor, Roosevelt Conference Room
Conference Line: 602-506-9695, Passcode: 377148

Members Present: Alex Jovanovic, Blair Liddicoat, Chevera Trillo, Cricket DeNunzio (Ph), Gretchen Caraway, Jim Godfrey, Jon Ellerston, Moriah Bloomfield, Patricia Wallace, Sheryl Hart, Tom Colombo, Zach Schmitz

Members Absent: Kelly Crawford, Michael Bane, Reid Graser

Staff Present: Nancy Avina

Call to Order

Chevera Trillo, Workgroup Lead convened meeting at 8:13 a.m. and asked Nancy Avina, Board Liaison to take roll call.

Purpose of Meeting

Workgroup Lead provided brief opening comments, discussed the purpose of meeting and reviewed feedback provided by the Maricopa County Attorney. Emphasis was placed on IFA being a part of the MOU.

Overview of IFA

Moriah Bloomfield provided a brief overview of the IFA. Brief discussion held.

***Review and Consensus of IFA**

Moriah Bloomfield with the assistance of Gretchen Caraway provided technical assistance on each of the Attachments of the IFA to facilitate review and discussion. IFA timeline was reviewed and briefly discussed. Action items resulting from discussion throughout includes:

- Attachment A
 - Remove TANF contact
- Attachment B1
 - Tom Colombo to provide information on youth hubs and two (2) additional AD/DW offices
 - Blair Liddicoat to provide list of Title II contact information
 - Adding footnotes to address any concerns
- Attachment B2
 - Adding columns and pages if needed
 - Annotate services available at Affiliate sites
 - Label Job Centers accordingly
 - Adult Ed costs for West Valley Career Center

- Attachment B3, B4, and B5
 - Add footnotes to address any concerns and provide clarification
 - Arizona@Work Job Center Location information reviewed
 - Zach Schmitz to send Excel spreadsheet on co-located space. All partners to validate data.
 - Add costs for AD Ed for West Valley Career Center
 - Attachment C & D
 - CTE to sign
 - Include all required partners even if not currently working with
 - Options discussed on refusing to sign or no respons
 - Attachment E1
 - Verify all services are correct, make revisions, add any missing services
 - Tom to send information on Youth Services
 - Reach out to missing system partners and confirm
 - Include any others partners listed on Attachment A
 - Moriah to follow up on TAA information
 - Attachment E2
 - Moriah to follow up on TAA information
 - Reach out and add missing system partner information and confirm
 - List N/A on non-applicable and 0 where there is none
 - Add details of status
 - Zach Schmitz/Tom Colombo to break down basic and individualized career services
 - Attachment F1
 - Not completing at this time, for this round no obligations for other partners
 - As partners identify items of mutual benefit convene later as a workgroup
 - Remove F1 from IFA
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- Develop cover letter as background information/justification
 - Ask attorney for specifics if further concerns

Where do we go from here? /Next Steps

Next steps, timeline and action items discussed. All to be turned in by COB Friday 08/25/2017.

Adjourn

Chevera Trillo, Workgroup Lead adjourned meeting at 10:40 a.m.

**For additional information, contact Nancy Avina, Board Liaison at avinan@mail.maricopa.gov.*