**SOUTHEASTERN ARIZONA WORKFORCE DEVELOPMENT BOARD**

**Minutes**

**Cochise College Downtown Center**

2600 E. Wilcox Drive, Room A102

Sierra Vista, Arizona 85635

**Zoom Online Virtual Meeting**

<https://zoom.us/j/2048227879?pwd=NG51ZTgrK29wRkVkRWN6UXF1UzgwUT09>

**Meeting ID: 204 822 7879   
Passcode: 1Tzf0K**

**Thursday, December 16, 2021**

**10:00 AM**

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**Members Present Members Absent Staff Present Guests Present**

Ron Curtis Jack Bauer Vada Phelps Jim Mize

Kathleen Bullock Matt Bolinger Vickie Simmons Abe Villarreal

Wick Lewis Jason Bowling Michelle Huff Gail Gorry

Doris Tolbert Edward Dummit Lori Baron Kim Henderson

Tony Boone Mark Gallego Robert Archer J. D. Rottweiler

Evonne Cummins Rebekah Kimmel

Sam Curtis Jacob Williams

Merrit Essig

Peg Harmon

Peter Hooper

Jelensky Irons

Elizabeth Kinder

Martha Lujan

Amanda Baillie (*Ex Officio*)

Susan Wood

1. **Call to Order**

President Ron Curtis called to order the regular meeting of the ARIZONA@WORK Local Workforce Board at 10:00 AM on December 16, 2021 in person as well as on Zoom.

1. **Roll Call**

Lori Baron conducted roll call. The names of present and absent members, as well as guests and staff, are listed above. Quorum was established.

*“If such a conflict does arise, I will declare that conflict before the board and*

*refrain from discussing and voting on matters in which I have conflict.”*

1. **Call to the Public**

No Comments were made.

1. **Action Item: To Approve December 16, 2021 Agenda**

**Motion to Approve:** Kathleen Bullock

**Seconded:** Doris Tolbert

**Approved:** Unanimously

1. **Action Item: To Approve September 16, 2021 Minutes**

**Motion to Approve:** Tony Boone

**Seconded:** Wick Lewis

**Approved:** Unanimously

1. **Financial Report: 2021 Budget and Expenditures**

Finances are as expected.

1. **Speaker J. D. Rottweiler, President of Cochise College**

President Rottweiler gave an update on Cochise College. The Covid crisis led to opportunities to prepare for the future. AZ@Work sent 25 of 63 students to the Police Academy and 50% of the nursing students

1. **One-Stop Operator Report**

Jim Mize referred to his report which is in the packet.

1. **Core Partner Reports**

* One-Stop Employment and Training report presented by Vickie Simmons.
* The Safford office is relocating next week.
* Rehabilitation Services report presented by Elizabeth Kinder.
  + Her report is in the board packet.
* Employment Services report presented by Jelensky Irons.
  + She is compiling information on the job fairs.
  + She is looking into why people do not want to go back to work.
* Adult Education report presented by Peter Hooper
  + We are committed to students’ success.
  + Looking into curriculum, standard operating procedures, aligning teaching modalities and web marketing.

1. **Executive Director’s Report – Vada Phelps**

* We have new Board members and potential new Board members will be approved by the Board of Supervisors by our next meeting.
* Her reports are in the packet.
* She presented Amanda Baillie with an award for 10 years of Service to the Board. Ms. Baillie is moving to the United Kingdom. She will be missed greatly.

1. **President’s Report – Ron Curtis**

* He wants to research how we can effectively recruit jobseekers.
* He will be reviewing relevant in-demand industries in our 3-county area.

1. **Board Announcements**

Board members gave brief statements.

**Next Board Meeting**

March 17, 2021 at 10:00 a.m.

Arizona Electric Power Cooperative

1000 Arizona 80, Benson, Arizona 85602

**Adjourn**

The meeting was adjourned at 11:59 p.m.

**ARIZONA@WORK is an Equal Opportunity employer/program.**

**Funded by WIOA federal dollars serving Adults, Youth, and Dislocated Workers**

**Report Submitted by:** Lori Baron