



**NOTICE OF PUBLIC MEETING OF THE
MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD YOUTH COMMITTEE**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Maricopa County Workforce Development Board Executive Committee and to the general public that the Maricopa County Workforce Development Board Executive Committee will hold a meeting open to the public on:

January 6, 2022 – 9:30 a.m.

<https://www.gotomeet.me/MaricopaCountyWDB>

Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

The Agenda for the meeting is as follows:

**Indicates materials attached, please review/read prior to meeting.*

1. Call to order.

2. Roll Call.

3. Welcome and Opening Remarks.

4. Consent Agenda.

For Possible Action.

The Committee will consider and vote on the items on the consent agenda. Consent agenda is established to efficiently dispense the business of the MCWDB. These items will not be discussed unless a Member of the Committee asks to remove the item from the consent agenda.

- a. Meeting Minutes: September 2, 2021*
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5. Chairman Report.

6. Information/Discussion Only.

- a. Title 1B Updates*
 - i. WIOA Youth Program Overview (14 Youth Elements)
 - ii. Youth Initiatives
 - iii. Client Service Numbers
 - b. 2021-2022 Committee Focus
Committee Members, please come prepared to offer perspective on the following:
 - i. How can the MCWDB bridge the knowledge gap between youth and the Arizona@WORK workforce system?
 - 1. The Board's / Committee's direct role?
 - 2. The Board's / Committee's support of MCWDB staff?
 - ii. What priorities do you see?
 - iii. What challenges / obstacles do you see?
 - iv. How can this Committee best integrate and align with the Employer Connection and the Marketing & Outreach Committees?
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PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." Note: Agenda items may be taken out of order

"Equal Opportunity Employer/Program." "Auxiliary aids and services are available upon request to individuals with disabilities." A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours' notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request. Arizona@Work: Maricopa County products and services are made available through federal funding provided by the Workforce Innovation and Opportunity Act (WIOA); serving Employers by aiding job seekers, adults, dislocated workers and youth.

- c. Alignment and Action Plan for Areas of Focus
 - i. Identify core issues
 - ii. Action planning and next steps

7. Call to Public.

8. Adjourn.

NEXT MEETING: March 3, 2022

*PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." **Note: Agenda items may be taken out of order***

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Consent Agenda.

Meeting Minutes



**MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD
Youth Committee**

Thursday, September 2, 2021 – 9:30 a.m.

GoToMeeting: <https://www.gotomeet.me/MaricopaCountyWDB>
Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

Members Present: Erik Cole, Jason Walker and Stan Chavira
(Note: All members present attended via GoTo meeting)

Members Absent: Marcia Veidmark and Tina Drews

MEETING

Call to Order.

Chairman Erik Cole, called the meeting to order at 9:35 a.m., and requested roll call.

Roll Call.

MCWDB Board Liaison, Deseret Romero took roll.

Welcome and Opening Remarks.

Chairman Cole welcomed the Youth Committee, guests and opened up introductions.

Chairman Report.

Chairman Cole provided his brief professional background in workforce development.

Informational/Discussion Only.

Committee Membership.

MCWDB Management Analyst Nancy Avina provided the Committee with a presentation on the Youth Committee membership set forth by the MCWDB Bylaws.

Meeting Cadence & Logistics.

MCWDB Board Liaison, Deseret Romero presented the Committee with the specific details related committee meeting schedule, calendar invitations, meeting materials, etc. Noting that the Committee preparation and process would be consistent with that of the MCWDB Full Board meetings.

Committee Communication.

Executive Director Steve Clark noted that Committee communication should be done through the MCWDB staff to ensure compliance with the Open Meeting Laws.

2021-2022 Committee Focus.

Chairman Cole opened the conversation up to the Committee on the following questions.

- i. *“If funding was not an option, what are some ideas for this committee to consider as areas of focus for FY22?”*

Committee Member Jason Walker discussed the importance of leveraging community involvement and building stakeholder relationships.

Chairman Cole concurred with Mr. Walker suggesting that the Committee invite such community leaders to the start building those relationships. Chairman Cole also suggested bringing in the Service Provider and/or similar agencies.

- ii. *“Given the labor market projections for the in-demand occupations for the next five years, what are your thoughts regarding addressing the employer needs for the Maricopa County metropolitan area?”*

Committee Member Jason Walker shared the challenges faced by youth, including:

- Identifying long-term planning (potential opportunities/what steps are needed)
- Understating jobs vs. career paths

Mr. Walker also discussed developing plans to assist with the barriers some may face and prevent them from seeing the opportunities.

Executive Director Clark commented on the necessity to modify how we communicate with youth and how to start educating them on their potential career options. Mr. Clark also noted the need to bridge the gaps between youth and adult opportunities.

Chairman Cole agreed, while adding the need consider the pandemic challenges.

- iii. *“What do you see as some of the most significant gaps between job seekers and employers, and what ideas do you have to bridge these gaps?”*

Committee Member Jason Walker discussed the need for a fluid process that would include the different title partners to assist the individual with building their career path.

Chairman Cole included the logistic challenges, such as class time and childcare options for ESL.

Action Plan for Areas of Focus.

- i. Next steps to address issues discussed in section A

Chairman Cole inquired if reports from the Service Provider could be provided that would assist with areas of focus to establish an action plan.

Executive Director Clark noted that the Service Provider would be providing regular reports starting in October to the MCWDB Full Board. Mr. Clark also noted that this program year was likely to be a planning year for the Youth Committee, which could include identifying the gaps, solutions for those gaps, developing special programs and possibly pilot programs.

Call to the Public.

Chairman Cole made a call for public comment.

Assistant Director for Workforce Development, CJ Williams introduced himself to the Committee and agreed with the comments discussed, including identifying areas of the Youth Committee’s vision in order to provide guidance to the Workforce Development Division and also identifying the gaps between youth and adults.

Adjourn.

Chairman McGuire adjourned the MCWDB meeting at 10:27 a.m.

**For additional information, contact MCWDB staff at: MCWDB@maricopa.gov*



Information/Discussion Only.

Title 1B Updates



HUMAN SERVICES DEPARTMENT - WORKFORCE DEVELOPMENT DIVISION

Title IB Youth Program Update

Tina Luke - Program Manager

WIOA Youth Program

- In-school youth ages 14-21
 - Attending school
 - Low income
 - Have a barrier
- Out of school youth ages 16 -24
 - Not attending school
 - Have a barrier
- Barriers include:
 - In or aged out of foster care
 - Pregnant or parenting
 - Justice involved
 - Homeless
 - Has a disability
 - Basic skills deficient
 - English language learner
 - High School Dropout (Out of school youth only)

14 Elements

- Tutoring, Dropout Prevention
- Alternative Secondary School, Dropout Recovery
- Work Experience
- Occupational Skills Training
- Education Concurrent with Workforce Prep
- Leadership
- Support Services
- Mentoring
- Follow Up Services
- Comprehensive Counseling
- Financial Literacy
- Entrepreneurial Skills
- Labor Market Information & Career Exploration
- Services to transition to post-secondary training

Outreach

- Gilbert High School Counselors
- East Valley Institute of Technology
- Gilbert Adult Education Center
- Mesa Public High School
- Rio Salado – Avondale & Surprise
- Maricopa County Sheriff's Office
- Voices for CASA
- Gateway Early College High School
- AZ Advocacy Network & Foundation
- Save the Family Foundation of Arizona
- Peoria CAP Office

Youth Initiatives

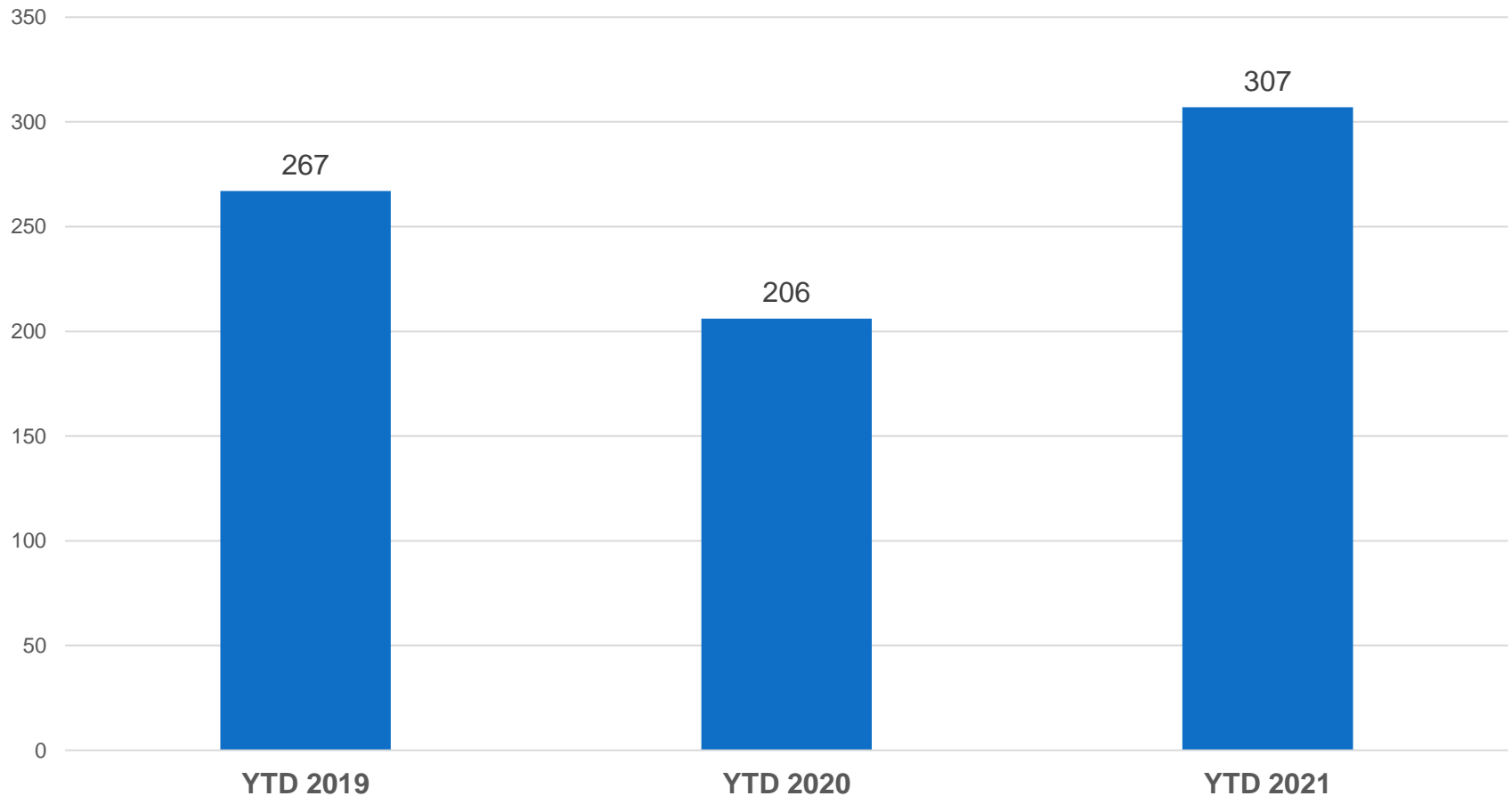
- Opportunities for Youth
 - Leadership Council and Reengagement Center Committee
- Cactus High School Advisory Board – Peoria
- Maricopa County Sheriff's Office
 - “Y-Jail” program
- East Valley Institute of Technology
 - Foster Youth Services Coordinator
- Rio Salado Adult Basic Education/Phoenix College
 - Medical Administrative Assistant IET program

CLIENT SERVICES

- Comparison of Key Data Points
- Year to Date 7/1 – 11/30
- Program Years
 - 2021
 - 2020
 - 2019

Enrollments

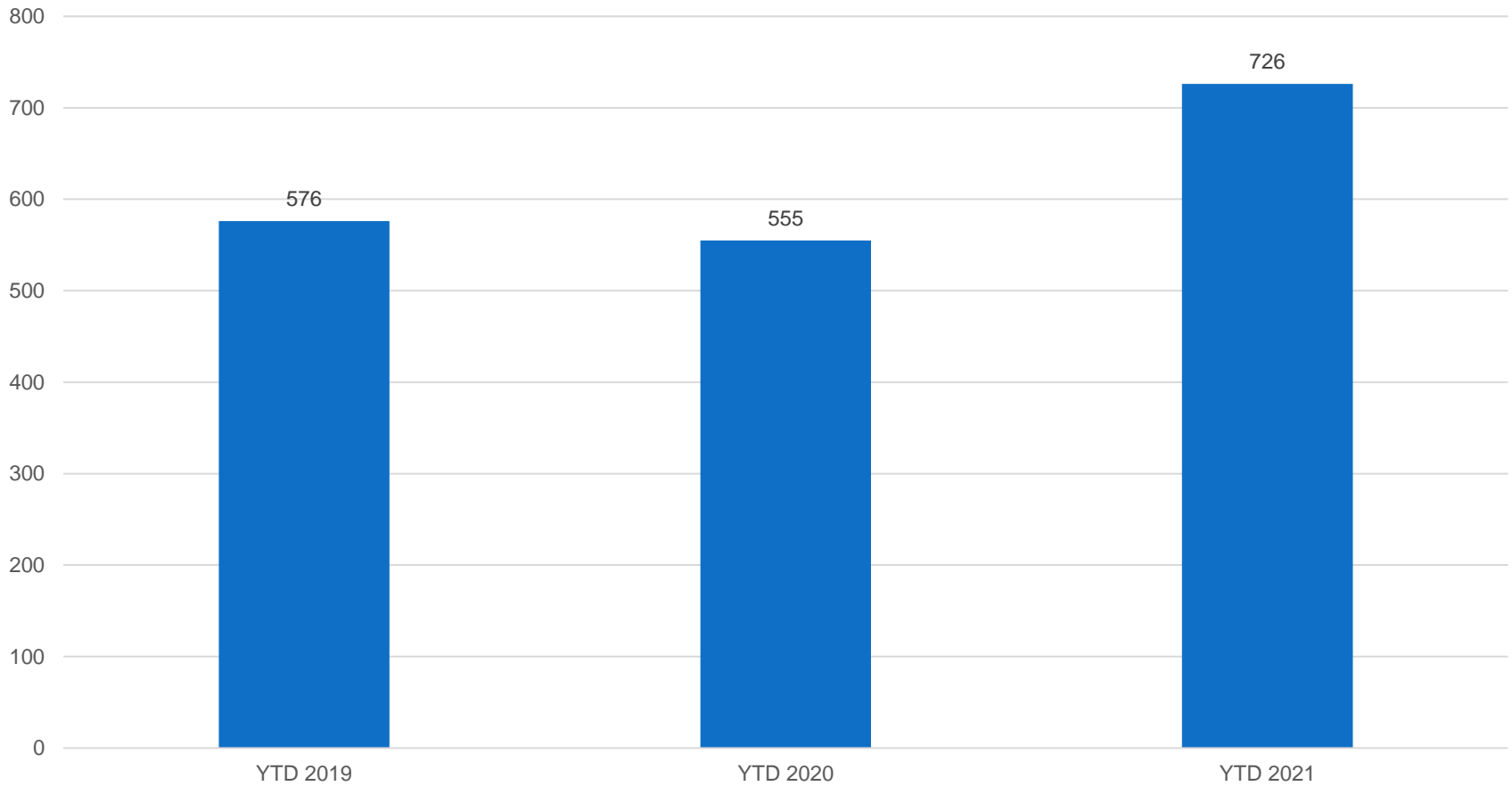
Enrollments



(YTD = 7/1-11/30)

Participants

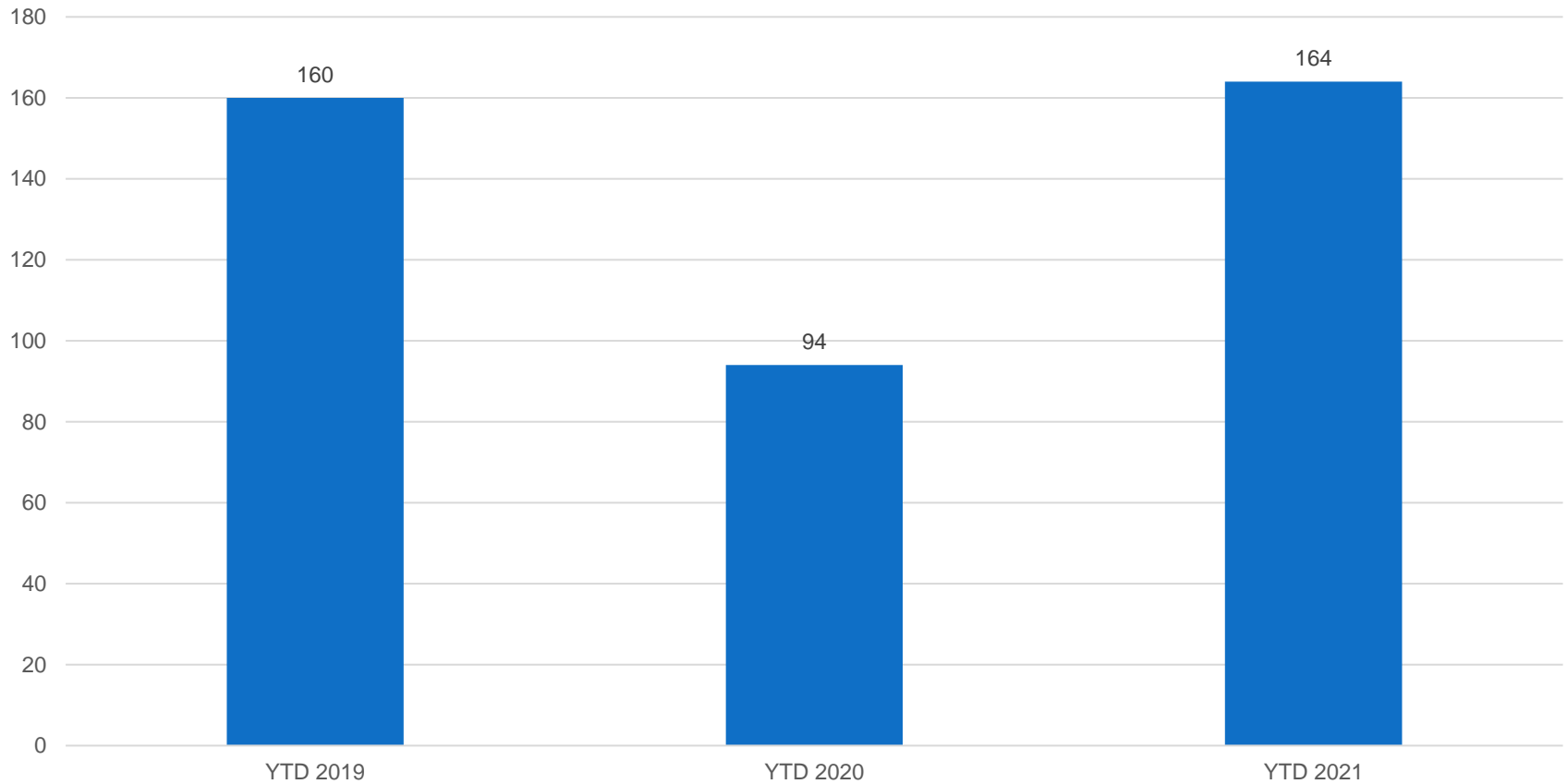
Participants Served



(YTD = 7/1-11/30)

Occupational Skills Training

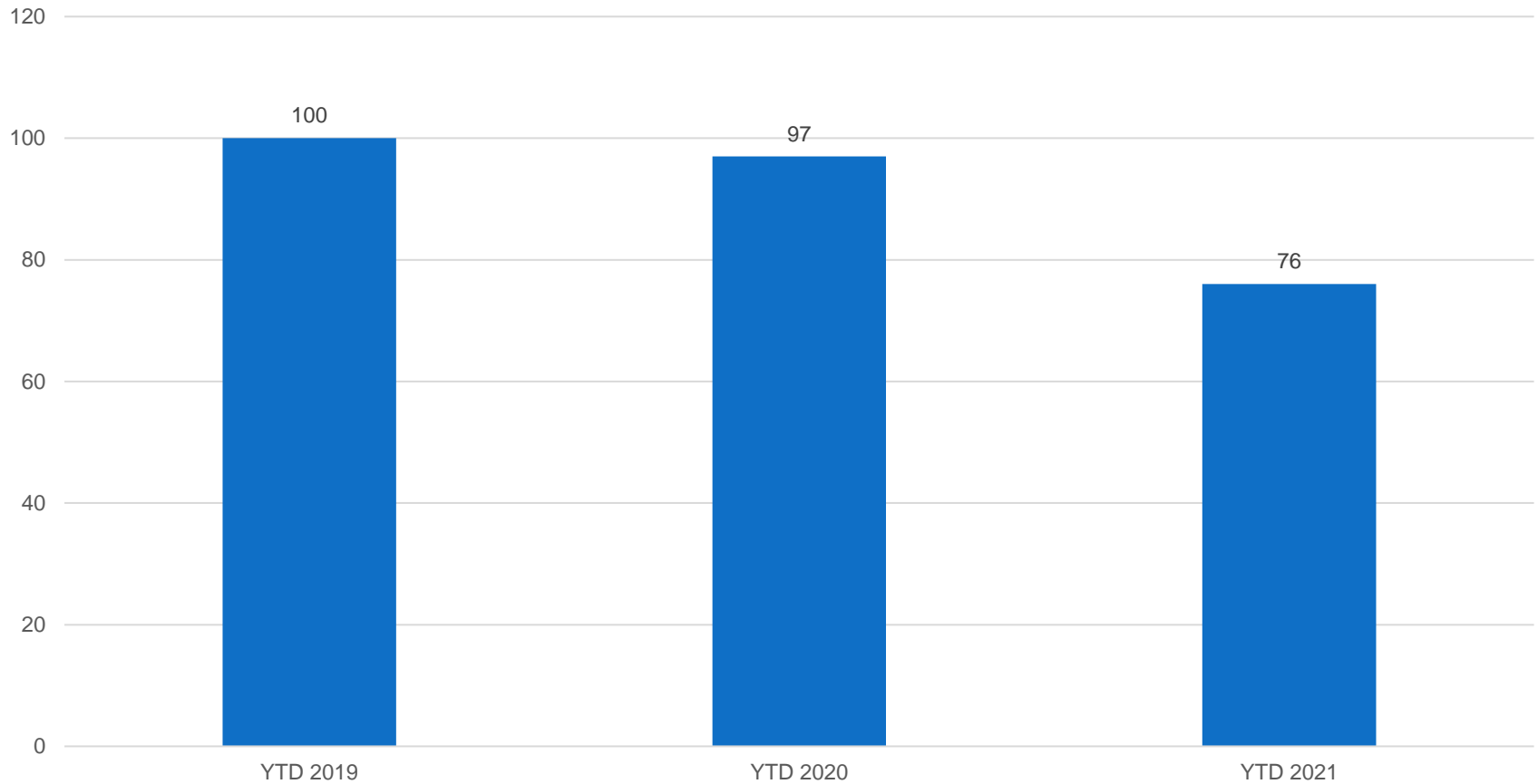
Started Occupational Skills Training



(YTD = 7/1-11/30)

Work Experience

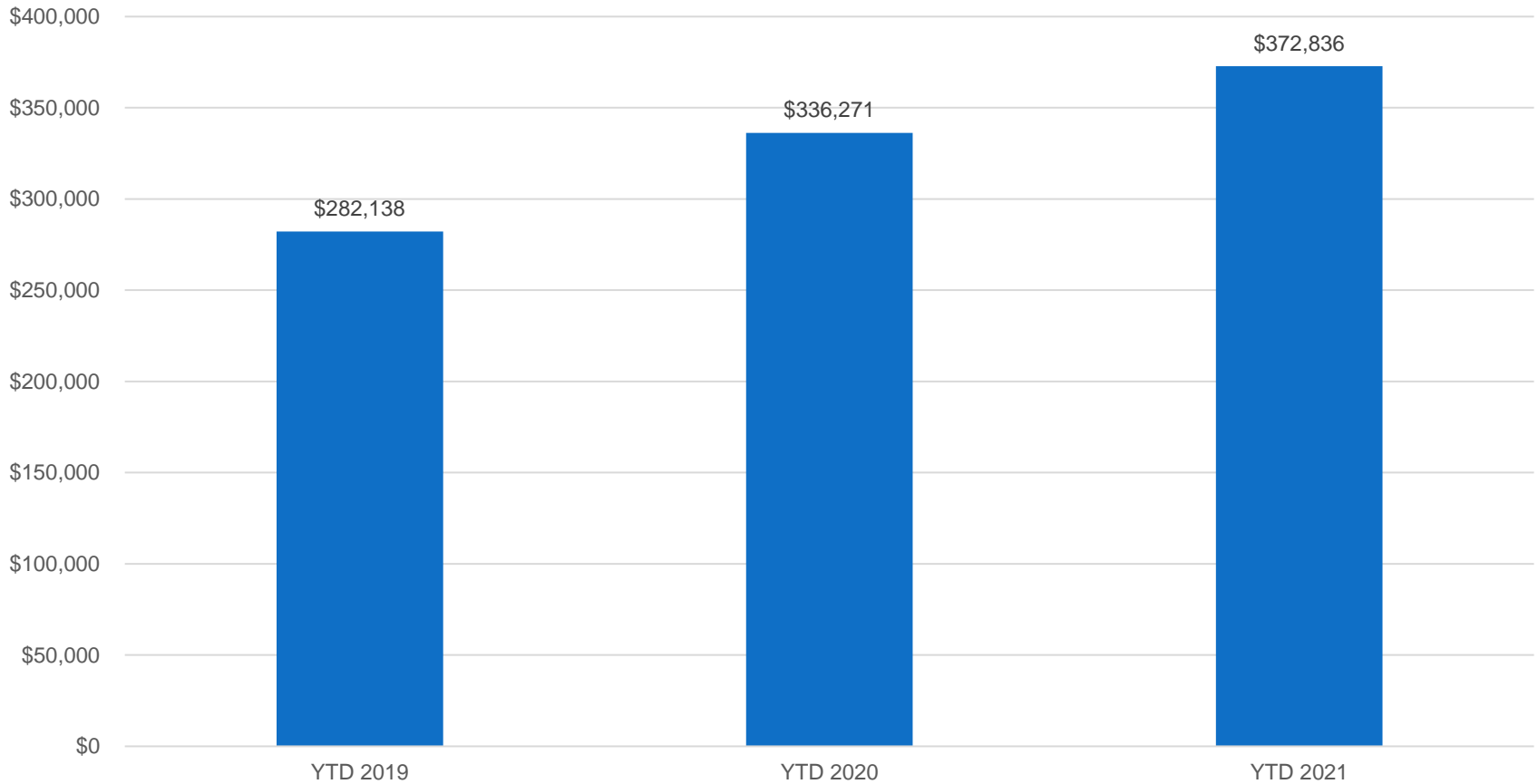
Work Experience Referrals



(YTD = 7/1-11/30)

Work Experience Spending

Work Experience Invoices



(YTD = 7/1-11/30)

Thank you