

# Yavapai County Workforce Development Board Notice of Meeting and Agenda - **Revised**

Pursuant to  
ARS 38.431.01

Wednesday, November 10, 2021 • 10:00 AM •

Prescott Valley Library Crystal Room • 7401 E. Skoog Blvd 3<sup>rd</sup> Floor • Prescott Valley, Arizona  
Join via Zoom [here](#) • Meeting ID 857 7621 9609 • Passcode 475040 • Dial In: (253)215-8782

Presiding Officer – Philip Tovrea, Chairman

- I. **Call to Order/Welcome/Introductions**  
Philip Tovrea, Chairman  
(Information/Discussion)
- II. **Reading of the WDB Mission Statement**  
Philip Tovrea, Chairman  
(Information/Discussion)
- III. **Approval of the [August 12, 2021 Minutes](#)**  
Philip Tovrea, Chairman  
(Information/Discussion/Action)
- IV. **Chair’s Report**
  - **Executive Committee Updates**  
Philip Tovrea, Chairman  
(Information/Discussion)
- V. **Director’s Report**
  - **Program Update**
  - **[Budget Review](#)**  
Teri Drew, Executive Director  
(Information/Discussion/Action)
- VI. **Youth Council Report**
  - **Youth Council Strategic Planning**
  - **[PY 2021-22 Youth Council Scope of Work](#) Review/Approval**  
Mel Ingwaldson, Chairman  
(Information/Discussion/Action)
- VII. **One Stop Committee Report**
  - **One Stop Committee Strategic Planning**
  - **[PY2021-22 One Stop Committee Scope of Work](#) Review/Approval**  
Craig Lefever, One Stop Committee Chairman  
(Information/Discussion/Action)
- VIII. **One Stop Operator Report**
  - **[One Stop Update](#)**
  - **Monitoring Update**

Leah Cickavage, Operations Manager  
(Information/Discussion)

**IX. [ETPL Updates](#)**

Leah Cickavage, Operations Manager  
(Information/Discussion/Action)

**X. Member Comments**

(Information/Discussion)

**XI. Public Comments**

*Individuals may address the Board for up to 5 minutes, per the Chair's discretion, on any relevant issue within the Board's jurisdiction. Pursuant to ARS §38-431.01(H), Board members shall not discuss or take action on matters raised during the call to the public. The Board may direct staff to study the matter or direct that the matter be rescheduled for consideration at a later date.*

(Information/Discussion)

**XII. Adjournment**

(Action)

*Pursuant to the Americans with Disabilities Act, Yavapai County Workforce Development Board endeavors to ensure the accessibility of its meeting to all persons with disabilities. If you need an accommodation for a meeting, please contact the Northern Arizona Council of Governments office at (928)778-1422 at least 48 hours prior to the meeting (not including weekends and/or holidays) so that an accommodation can be arranged.*