



Minutes

ARIZONA@WORK Pinal County Local Workforce Development Board Meeting

📅 Thu February 27th, 2020

🕒 2:00pm - 4:00pm MST

📍 ARIZONA@WORK Pinal County 318 N. Florence Street, Suite C, Saguaro Room, Casa Grande, AZ 85122

👥 In Attendance

Susan Aguilar, Jani Attebery, Jack Beveridge, Mike Brewer, Udo Cook, Liz Harris-Tuck, Logen Kelly, Moshe Klein, Mark Kolb, Joan Moore, Lynn Parsons

I. Pledge of Allegiance

II. Roll Call and Introductions

Members may participate by teleconference. Agenda items may be taken out of order. Pursuant to A.R.S. 38-431.03(A)(3) the Board may vote to go into executive session for legal advice from its attorney on any item listed on this agenda.

Liz Harris-Tuck asked Sean Harper to call roll, a quorum was not met. Mark Kolb joined via phone after initial roll call. Quorum met.

Liz Harris-Tuck introduced Mike Brewer to the Board and asked him to give a brief introduction.

Liz Harris-Tuck asked all Board Members and Guests to introduce themselves.

Members Present: Susan Aguilar, Jani Attebery, Jack Beveridge, Mike Brewer, Udo Cook, Liz Harris-Tuck, Logen Kelly, Joan Moore and Lynn Parsons

Members on Phone: Moshe Klein and Mark Kolb

Members Absent: Jakob Andersen, Lauren Conley, Delbert Hawk, Bryan Seppala, Jim Sorensen, Dean Van Kirk and Richard Wilkie

Staff: Joel Millman (ARIZONA@WORK Pinal County), Aaron Moon (ARIZONA@WORK Pinal County), Sean Harper (ARIZONA@WORK Pinal County)

A QUORUM WAS MET

III. Consent Agenda

- a. **Approval of January 16, 2020 Meeting Minutes**

Decision: Liz Harris-Tuck asked for a motion to approve meeting minutes as written. Lynn Parsons made the motion to approve meeting minutes as written. Joan Moore seconded the motion. Motion passed unanimously.

IV. Reports

a. **Introduction of New Economic and Workforce Department Director**

Liz Harris-Tuck gave a brief summary of the Pinal County Workforce Development Board staff moving from the Pinal County Housing Department to newly created Pinal County Economic and Workforce Development Department with Tim Kanavel as Director.

b. **Fiscal Report**

Randee Stinson reported out in regards to the PY19 funding for the Adult, Dislocated Worker, Youth and Rapid Response funds.

1. **Expending PY18/FY19 Dislocated Worker and Rapid Response Funds**

Randee Stinson gave a handout explaining Rapid Response and how funds can be expended.

Randee explained the Board budget and how those moneys are expended.

Liz Harris Tuck discussed concerns from the last board meeting regarding the Dislocated Worker funds and how to expend those. The status of unexpended Program Year(PY) 2018 Dislocated Worker funds by ResCare was discussed. Joel Millman shared that ResCare and Board staff had a discussion prior to the meeting with ResCare to submit by March 6 a detailed plan on how they plan to spend down as much of the PY 18 funds as possible by June 30th.

Logen Kelly suggested pin pointing the highest Unemployment rate areas in Pinal County, and see how funds can be spent to help those areas.

c. **Board Chair Report**

1. **Introduction of Executive Committee**

Liz Harris-Tuck reported the makeup of the Executive Committee: Liz Harris-Tuck, Udo Cook, Susan Aguilar, Lynn Parsons and Bryan Seppala and Dean Van Kirk.

2. **Board Elections Update**

Liz Harris-Tuck gave an update that we only have 6 out of 18 board members who have submitted a nomination form. Discussion took place as to whether to extend the nomination timeframe to allow newly appointed board members to participate in the nomination process.

Sean Harper summarized the nomination process and asked that if Board Members need help with Boardable or have recommendations to let her know.

Decision: Liz Harris-Tuck asked for a motion to extend the board nomination due date to March 7, 2020. Susan Aguilar made the motion to the extend the nomination form due date. Moshe Klein seconded the motion. Motion passed unanimously.

d. **Contractor's Report**

1. **One-Stop Operator**

Dee Pinkston presented the January One Stop Operator Report.

Susan Aguilar gave an update on the Service Delivery Remodel Task Force. They are going to be looking into Apache Junction first and how to get ARIZONA@WORK Pinal County Services offered throughout the County using different service delivery models.

2. **Adult and Dislocated Worker Services**

Connie Fraijo reported out regarding the Adult, Dislocated Worker and Rapid Response programs. She also discussed the future plan to address unexpended funds.

Connie Fraijo provided a summary of the Job Fair that took place in Coolidge, Arizona on February 26, 2020. She stated that an employer information session was conducted prior to the job fair informing the employers present of ARIZONA@WORK Pinal County services.

3. **Youth Services**

Cara Bryant recognized Teasha Maestas, Career Planner as an exemplary employee.

v. **PCWDB Strategic Planning**

Liz Harris-Tuck summarized the plans for the Strategic Planning effort that Sheila Murphy and Tracy Regenold are facilitating for the Board. There are plans for a two-day session in either late April or early May. Board staff will send out a Doodle to board members to determine which two days will be scheduled.

Aaron Moon presented a summary of the Strategic Planning effort in as it relates to the Business and Career Center operations and alignment with the PCWDB's mission and vision.

Task: Liz Harris-Tuck asked Sean Harper to send out a Doodle for scheduling the Strategic Planning conference.

vi. **Call to Public**

*Consideration and discussion of comments from the public. Those wishing to address the ARIZONA@WORK Pinal County Workforce Development Board need not request permission in advance but are limited to **three minutes**. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.*

Udo Cook announced his retirement from Abbott Nutrition stating that March 31 will be his last day.

vii. **Adjourn**

*Equal Opportunity Employer/Program.
Auxiliary Aids and services are available upon request to individuals with disabilities.*

Decision: Liz Harris-Tuck asked for a motion to Adjourn at 4:02pm. Susan Aguilar made the motion to adjourn. Udo Cook seconded the motion. Motion passed unanimously.