

# Yavapai County Workforce Development Board (WDB) Youth Council November 6, 2019 Meeting Minutes

Attendees	Present/Absent	Number of Absences in 2019
Mel Ingwaldson, Chairman	Present (by phone)	0
Corey Marshall, Vice-Chairman	Present (by phone)	3 (2*)
Linda Brannock	Present	0
Sonya Liadis	Present	0
Rich Ormond	Present	1
Kristy Prather	Absent	3
Officer Steven Steinke	Present	0

\*Excused Absence

Staff: Teri Drew, Workforce Development Board Executive Director  
 Leah Cickavage, Operations Manager, NACOG  
 Lorean Vargo, Administrative Specialist, NACOG

**I. Call to Order, Welcome and Introductions**

Chairman Ingwaldson called the meeting to order at 10:02 a.m. A quorum was present. Chairman Ingwaldson welcomed everyone and self-introductions were made around the table.

**II. Approval of July 3, 2019 Meeting Minutes**

Chairman Ingwaldson asked for questions or comments on the minutes. **Mr. Marshall made a motion to approve the minutes from July 3, 2019 as drafted. Ms. Brannock seconded the motion. The motion carried unanimously.**

**III. Chairman’s Report**

Chairman Ingwaldson began his report by welcoming new member, Sonya Liadis. Ms. Liadis was approved as a new member to Youth Council at the Workforce Development Board’s meeting held on July 9, 2019. Chairman Ingwaldson asked members if they’d reviewed the proposed meeting schedule for 2020. All members had reviewed it and no changes were requested. **Ms. Brannock made a motion to approve the 2020 Youth Council meeting schedule as drafted. Mr. Marshall seconded the motion. The motion carried unanimously.**

**IV. Milestone Program Presentation**

Officer Steven Steinke began his presentation by passing out a handout regarding the Milestone Project. He explained the Milestones Project was established to prevent youth violence in Yavapai County. The program is designed to identify youth under the age of 18 who are extremely high risk for violence either in schools, their homes, or within the community. The goal for the project is to involve parents or guardians with Milestones Project partners and community resources in interventions designed to prevent such violence.

The Milestones Principles are:

- Parents are primarily responsible for the safety of their children.
- Parents deserve a voice and, when appropriate, consent in any direct intervention into the lives of their children.
- The violent child is usually a troubled child.
- The violent child usually exhibits observable symptoms prior to acting out.

- Response to youth violence improves when community partners work beyond traditional roles.

Lessons that have Guided Milestone Program:

- Any community is vulnerable...even ours.
- Debating the causes of youth violence is distracting and unproductive.
- With the right information, parents will do the right thing.
- Child focused organizations must rely on each other.
- There is no single cause and no single solution to youth violence.
- Confidentiality (mental health, education) versus public information (police) in different partners (how to resolve).
- Recognizing each other's uniqueness in identifying a referral; development of respect and trust; and the validation of partner's opinions during the identifying/referral process.
- Keep it manageable.
- Keep it focused.

Guidelines and Characteristics to Identify Potential Milestones Youth

Please note that while any one of these guidelines or characteristics alone may not indicate a potential milestones youth, taken together, they provide a context that may assist you in making that determination.

**The two main criteria to look for are:**

1. Any time a threat is made. This threat can be made to another person (student), to an authority figure (teacher), or to an institution (school).
2. There has been a serious violent act committed or a history of violent behaviors.

**If one of the above criteria is met and any/some of the following characteristics are present:**

- A. Lacks effective parental cooperation/participation.
- B. Has any affiliation with gangs or cults.
- C. Is isolated from others, is ostracized or is bearing a grudge against society, has low self-esteem, displays unkempt or unusual dress.
- D. Has access to weapons and/or has a preoccupation with weapons.
- E. Has a mental health issue.
- F. Has an obsession with violence or violent thoughts, e.g.,
  - a. Obsession with violent music;
  - b. Expression of violence through art;
  - c. Obsessive interest in killings, previous killings, historical acts of violence, or destruction/fire/explosions.
- G. Has been a victim of violence and/or lives in a violent home.

**Roles and Responsibilities – Current Milestone Partners**

Schools and School Districts:

- Identification of youth (referral)
- Coordination between schools
- Training of staff (faculty)
- Provision of services
- Lead agency (as appropriate)

Law Enforcement Agency:

- Identification of youth
- Gathering/sharing information (feedback)
- Parent Resource Director
- Support for other agencies
- Consultation
- Training of staff

Child Protective Services (DCS):

- Identification and referral
- Assess for CPS involvement
- Provision of services
- Consultation (family history)
- CPS Referral expedition (assistance)
- Training of staff
- Lead Agency (as appropriate)

Juvenile Probation Office:

- Screening for court (legal) involvement
- Provision of service (adjudicated)
- Parent education (non-adjudicated)
- Support/Consultation
- Feedback
- Training of staff
- Lead Agency (as appropriate)

West Yavapai Guidance Clinic/Spectrum Health – Verde Valley/Child and Family Support Services

- Assessment and referral
- Consultation
- Provision of services
- Training of staff
- Lead Agency (as appropriate)
- Facilitation
- CFT

Educational Services Agency

- Fiscal Agent/Facilitator/Steering Committee/Staff Training

Community Count

- Supporting Partner

**The Milestones Project Flow Chart**

1. The Reporting Agency confers with internal staff to determine that the child fits the Milestones profile. Parent signs the consent form.
2. The Reporting Agency submits the Milestones electronic file with parent permission attached online through <http://ycesa.com/teachers-administrators>.
3. The Milestones file is sent electronically to the liaisons for the lead agencies; Schools, Juvenile Probation, Police and Mental Health. They will confer through email, phone, fax ITV or in person.

4. Once a majority is in agreement that the child fits the Milestones profile, the Reporting Agency will arrange a meeting with all applicable agencies and the family. Decisions will be made about appropriate services and referrals.
5. Services will be provided to the child.
6. The Reporting Agency will use the follow-up report to inform participating agencies of the progress of the child through <http://ycesa.com/teachers-administrators>.

There was discussion by members that career skills aren't offered to youth when they are incarcerated. Suggestions were made by members to implement job skills, online training for free, and intervention by partners to work with their employer to preserve job, if at all possible.

Officer Steinke concluded his report with mention the program's success rate is often a 180 degree change for participants and their parent(s). Ms. Drew asked if NACOG could be a partner for the Milestone Program and Officer Steinke said he would inquire with his chain of command. Additional discussion included partnership opportunities and tools available for youth to help them be successful. Chairman Ingwaldson thanked Officer Steinke for his presentation as did other members of the Council.

## V. Operations Manager Report

Ms. Cickavage began her report by referencing the Youth Council Activity Report and Program Update that was emailed to Council members prior to the meeting.

### ➤ Youth Services Update

Ms. Cickavage reported there are currently 33 In-School Youth (ages 16-21) and 78 Out-of-School Youth (ages 16-24) for a total of 111 enrolled.

Ms. Cickavage then reported on the current outreach which included the following items:

- **Adult Basic Education:** Staff presented to High School Equivalency students regarding NACOG services. Has resulted in several enrollments for supportive services and advancing occupational skills.
- **ADOT Construction Academy:** Held in October in the Verde Valley. Several Out of School Youth in attendance. In this two week course, attendees gained Construction math, Flagger certification, OSHA 10 certification, Construction plans reading, CDL permit, work readiness classes with resume building provided by NACOG and Graduation with Career Fair.
- **Mingus Union High School:** Provided information on services to counselors regarding paid internships for graduating seniors.
- **City of Cottonwood Police Department:** Have opened up internships for youth interested in investigative work.
- **Prescott Valley Job Fair:** Staff part of the job fair committee and attended event. Several youth in attendance; provided information on services.
- **Greater Yavapai County Coalition:** Staff reached out to Director regarding displaced youth.
- **YCCA Bootcamp:** Successful boot camp last year, ramping up for new boot camp January 2020. NACOG sponsor/providing workshops. Focus primarily with youth interested in construction industry. Trainees gain OSHA 10, construction tools, learn Field Measuring/Calculations, Roofing, HVAC, Blueprint reading, landscaping, construction math and plumbing. This is a three week course.
- **Verde Valley Watershed Festival:** Staff attended water festival at Dead Horse State Park in the Verde Valley. This is in conjunction with Arizona Project WET (APW) which develops water stewardship and STEM literacy by providing youth a deeper understanding of Arizona's water resources through a community event lead by Yavapai County Board of Supervisors, teacher professional development workshops, and volunteer community.

- **PASS:** Staff presented information to homeless families with youth ages 16 and up.
- **Prescott High School:** Met with teachers and students regarding the Arizona Career Readiness Credential. Several students have enrolled and are gaining essential work skills including applied mathematics, workplace reading and workplace data/graphics, communicating effectively, teamwork/collaboration, professionalism, and problem solving.
- **Big Brothers Big Sisters:** Meeting with Executive Director on further partnerships. NACOG will be presenting at their Mentoring Symposium in January 2020.
- **Radio:** Running several Public Service Announcements on youth services, dislocated worker and general service announcements.

Ms. Cickavage then reported on planned upcoming outreach which included the following items:

- **PUSD:** Post youth flyers for those interested in services.
- **Continued HSE Orientations:** Staff will continue to provide orientations for HSE students at Yavapai College.
- **YCCA Bootcamp:** Outreach continued for youth interested in the boot camp starting January 2020.
- **VACTE:** Provide orientation to up and coming graduates/attend open houses to present NACOG information.
- **DCS/ILS:** Schedule a meeting with new members of staff with DCS/ILS to make aware of NACOG services available for referrals.
- **ACRC:** Workshops and enrollment.
- **NTN Conference:** Nineteen Tribal Nations conference will be held in December. Staff will attend and training will consist of best strategies working with youth.

#### ➤ **Current Youth Activities**

Ms. Cickavage continued her report by providing an update of what types of employment opportunities and/or education programs our youth are enrolled in which included: Certified Caregivers, Certified Nursing Assistants, Registered Nurses, Dental Assistants, Massage Therapists, Cosmetologists, Administrative Assistants, Library Aides, Maintenance Workers, Carpentry, CDL Drivers, GED activities, Firefighters, IT Technicians, Customer Service Representatives, Production Technicians, Hospitality, and Paralegal.

#### ➤ **Social Media Update**

Ms. Cickavage continued her report with a social media update which included the following items:

- Facebook page: **Yavapaiatwork**. Please visit, like, and share. Monthly blog and vlogs coming soon.
- Since July, our posts have reached 1,245 people.
- Since July, we have had 217 post engagements.
- No negative feedback posted.
- Inter-joined with Twitter and LinkedIn.

Ms. Cickavage asked if there were any additional comments or questions regarding her report and there were none.

#### ➤ **Special Outreach Project Discussion**

Ms. Cickavage led into the next topic of discussion with mention of partnering with the Milestones Program. She asked members to let her know if there are any other ideas for other partnerships/presentations in the future. Ms. Cickavage concluded her report.

**VI. Member Comments**

Chairman Ingwaldson asked for member comments. Ms. Cickavage mentioned the YCCA Bootcamp flyers and asked members to please take them and share with others.

**VII. Public Comments**

Chairman Ingwaldson called for public comments and there were none.

**VIII. Adjournment**

**Chairman Ingwaldson called for a motion to adjourn, so moved by Mr. Marshall, seconded by Mr. Ormond. The motion carried unanimously. Chairman Ingwaldson adjourned the meeting at 11:28 a.m.**