



Phoenix Business and Workforce Development Board
 Program Excellence Committee Meeting
 April 01, 2021
 9:00 am-10:30 am Mountain Standard Time

VIRTUAL MEETING

Meeting link:

<https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=md428c9460edc4ab0a51547943e91a108>

Meeting number: 177 137 2552 Password: 8SVbXhSfE45

Phone: 415-655-0001

I. Call to order/ Roll call

(Latasha Causey)

The Program Excellence Committee (PEC) Chair, Latasha a Causey, will call the PEC meeting to order.

Roll call will be completed by the Program Excellence Committee Staff Support to ensure a quorum is present.

II. For Approval: March 4, 2021 Program Excellence Committee Minutes

(Latasha Causey)

The February 4, 2021 Program Excellence Committee (PEC) Minutes are recommended for review and approval.

RECOMMENDATION: This item is for information and action.

III. Introduce New Committee Member

(Latasha Causey)

Latasha Causey, PEC Chair will introduce new Committee Members Dean Van Kirk and Maghan McGilvra

RECOMMENDATION: This item is for information and discussion.

IV. Communications Plan

(Steven Cramer)

Steven Cramer, Communication & Outreach Committee Vice-Chair will go over the committee's Communications Plan.

RECOMMENDATION: This item is for information and discussion.

V. Federal Metrics Overview

(Ricrdo Duran)

Ricardo Duran, Business Systems Analyst with the City of Phoenix Human Services Department will provide an overview of the most recent Federal Metrics.

RECOMMENDATION: This item is for information and discussion.

VI. PEC Scorecard Review

(Latasha Causey)

Latasha Causey, PEC Chair, will review the scorecard and strategies assigned to the Program Excellence Committee.

RECOMMENDATION: This item is for information, discussion and possible action.

VII. PEC Report Form

(Latasha Causey)

Latasha Causey, PEC Chair, will review committee report form.

RECOMMENDATION: This item is for information, discussion and possible action.

VIII. Matters for Future Discussion

(Latasha Causey)

IX. Call to The Public & Open Discussion

(Latasha Causey)

X. Adjournment

(Latasha Causey)