

Maricopa County Workforce Development Board – One Stop Certification Meeting Minutes

Tuesday, November 30, 2017, 11:30 a.m. – 1:00 p.m.

Human Services Department

234 N Central Avenue Phoenix, AZ 85004

Phone Conference Line: 602-506-9695, Passcode: 377148

Members Present: Tom Jenkins, Drew Thorpe
Members Absent: Sally Downey
Staff Present: Nancy Avina, Patricia Wallace

- One Stop Certification workgroup meeting began at 12:06 p.m.
- Executive Director, Patricia Wallace provided brief background information.
- Workgroup members provided overview and discussed experience in conducting Assessment Part I.
 - Communication/logistic concerns and notice to locations raised. Clarification provided by staff.
 - Confusion in Wickenburg addressed. Executive Director, Patricia Wallace provided guidance. Recommendation is to aggregate all data and then send report out to operations, per request to receive copy of assessment.
- Review of Assessment Part I; staff clarification and questions addressed.
 - WDB staff to send email on workgroup behalf on business services being provided.
- Review and clarification of Assessment Tool Part II.
 - Is there a bar for comparison? Goes back to Workforce Arizona Council vision; WDB staff to send to workgroup. Discussion on assessment rating methodology.
 - Discussion on strategy to complete evaluation and coming up with 3 descriptive measures for improvement as required. Get a sense and bring recommendations back to MCWDB for input.
 - Sector partnerships clarification. Reference sectors in our workforce plan.
 - Ideal to make other partners titles available, as assessment Part II rates the system. Do one assessment and meet with LWDA stakeholders including Chief Elected Officials, Full Board, Operations staff, Core Partners and sector individuals. Meet in categorical parts.
 - Staff will go back and re-review policy where assessments are derived from for clarification.
 - Sessions discussion. Confirm if stakeholders are available Wednesday afternoon after Full board meeting at the West Valley. 2nd session to include sector representatives. Look at a possible wrap up session.
 - Assessment part II due 15th of January.
 - Include One Stop Operator.
- Staff will coordinate meetings and cancel previously scheduled center meetings.

Adjournment

Meeting adjourned at 12:36 p.m.