

NOTICE AND AGENDA OF MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **Maricopa County Workforce Development Board** and to the general public that the **Maricopa County Workforce Development Board** will hold a meeting open to the public on:

Wednesday, May 16, 2018 at 9:30 a.m.

Human Services Department

234 N Central Avenue 3rd Floor Phoenix, AZ 85004

Conference Line: 602-506-9695, Passcode: 719959

The Agenda for the meeting is as follows:

**Indicates materials attached, please review/read prior to meeting.*

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| 1. Call to Order | Vice Chair, Robin Schaeffer |
| 2. Roll Call | Board Liaison, Nancy Avina |
| 3. Discussion, Review and Possible Action | Group |
| a. *Approval of Minutes – April 18, 2018
<i>Review and approve previous meeting minutes.</i> | |
| b. *OSO Contract Renewal & Official Notification
<i>Review OSO contract renewal documents, discuss and vote to ratify Executive Committee approval of the OSO contract renewal for an additional year and send official notifications of renewal to corresponding parties,</i> | |
| c. *BOS Quarterly Report
<i>Review and approve the 3rd Quarter report to BOS</i> | |
| 4. Executive Director Report/Updates | Executive Director of the Board,
Patricia Wallace |
| a. Strategic Planning | |
| b. Financials | |
| c. Policies Review | |
| d. Regional Discussions | |
| e. 114 th partnership.org and WDB Partnership | |
| f. Tablets for Board Members | |
| g. Social Media Presence | |
| h. Other Updates | |
| 5. Board Source Next Steps and Utilization | Management Analyst, Isabel Creasman |
| 6. Executive Committee Report | Vice Chair, Robin Schaeffer |
| a. Budget timeline preparation | |

PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." Note: Agenda items may be taken out of order. Members may appear by phone.

"Equal Opportunity Employer/Program." "Auxiliary aids and services are available upon request to individuals with disabilities." A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours' notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request. Arizona@Work: Maricopa County products and services are made available through federal funding provided by the Workforce Innovation and Opportunity Act (WIOA); serving Employers by aiding job seekers, adults, dislocated workers and youth.

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| 7. Governance Committee Report | Committee Chair, Jim Godfrey |
| a. Membership | |
| 8. Youth Committee Report | Committee Chair, Shawn Hutchinson |
| 9. Workgroup Updates | |
| a. Postponement of workgroups | Vice Chair, Robin Schaeffer |
| b. IT Solutions | Management Analyst, Isabel Creasman |
| c. Advocacy | |
| 10. OEO Presentation (20 minutes) | Research Administrator, Doug Walls |
| 11. WDD Operational Updates | WDD Assistant Director, Tom Colombo |
| 12. Board Member Development | |
| a. WAC Seminars & Meetings | Vice Chair, Robin Schaeffer |
| b. NAWB Training | Management Analyst, Isabel Creasman |
| c. Upcoming Trainings/Conferences | Executive Director of the Board,
Patricia Wallace |
| 13. Next Steps | Vice Chair, Robin Schaeffer |
| 14. Call to the Public | Vice Chair, Robin Schaeffer |
| 15. Adjournment | Vice Chair, Robin Schaeffer |
| a. Next Meeting: | Wednesday, June 20, 2018 9:30 a.m., location TBD |

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