



# SOUTHEASTERN ARIZONA WORKFORCE DEVELOPMENT BOARD

## Minutes

Wednesday, June 20, 2018, 10:00 a.m.

Omni Tucson National Resort  
2727 West Club Drive, Tucson, AZ 85742

---

### Members Present

Ron Curtis, President  
Emery Silvester, Vice President  
Doris Tolbert, Secretary  
Jason Bowling, Treasurer  
Kathleen Bullock  
Wendy Davis  
David Howard  
Wick Lewis  
Stephanie Michael  
Susan Morss  
Mary Tieman

### Members Absent

Jack Bauer  
Matt Bolinger  
Tony Boone  
Mark Gallego  
Tim Taylor  
Stephanie Michael  
Evonne Cummins-Martin

### Staff Present

Vada Phelps  
Vickie Simmons  
Michelle Huff  
Kathy Hall

### Guests Present

Mariah Bloomfield, Policy Specialist, DES  
Linda Hollis, Catholic Community Services  
Mariah Sullender, ResCare  
Jorge Rivero, ResCare  
Rachel Tashbook, OEO  
Ashley Wilhelm, OEO

- A. Meeting Called to Order at 10:00 a.m.
- B. Roll Call taken by Kathy Hall, Quorum Present
- C. The Board accepted Resignations of Michael Vetter and Emery Silvester
- D. The Board welcomed New Board Members:
  - Linda Hollis, Catholic Community Services
  - Lauri Martin, Arizona G&T Cooperatives

**E. Action Item:** To Approve March 15, 2018 Minutes

<b>Motion to Approve:</b>	Teresa Celestine
<b>Seconded:</b>	Wendy Davis
<b>Approved:</b>	Unanimously

**F.** The Board reviewed the February 2018 Budget & Expenditures Report and found no discrepancies. Ms. Phelps reminded the Board of the process of approving purchases and the checks and balances procedures that are in place.

**G.** The Board reviewed the Business Survey presented by Jason Bowling. Mr. Bowling reported that this was an action item from last year's strategic plan. The Arizona@Work survey resulted in 60 respondents. The survey was sent out to business contacts and other local business chambers by Mary Tieman. An annual survey will be sent out to business owners to measure our success with business outreach.

**H.** Special presentation by Rachael Tashbook, Economist, OEO. The presentation discussed the Labor Market statewide including local county stats on economic growth and workforce.

**I.** Mr. Thomas Winkel, Director, AZ Coalition for Military Families was unable to make the meeting.

**J. Core Partner Reports**

**One-Stop Employment & Training Report**

Vickie Simmons presented on her written report and included a verbal report on the Douglas Workforce location. New hiring events to include companies from Alaska that are recruiting job seekers to pack fish for the summer. Arizona Department of Transportation and Trinity Services recruited several people. The state apprenticeship office contacted Ms. Simmons about our first apprenticeship opportunity with AZ Auto Repair. All employees must be ASE certified; we are working with Cochise College to get applicants certified through their program. September 28<sup>th</sup> is the tentative date for the Sierra Vista Job Fair to be held at the Cochise College Downtown location.

**Rehabilitation Services Performance Report**

The Board reviewed RSA's quarterly performance data. David Howard reported that all staff is set to attend a Market Training class. He recently hired a new supervisor for the Safford location and will be inviting her to attend the next Board meeting. Mr. Howard is currently providing oversight to an intern in Sierra Vista. She will be finishing her Masters and graduating in December. The RSA staff is scheduled to attend numerous Back to School events in July.

**Employment Services Performance Report**

The Board reviewed Employment Services' quarterly performance data for March – May 2018. Teresa Celestine reported that they are looking to do more hiring events in the Morenci area. The number of placements has resulted in 319 for Cochise County and 114 in Graham County. The number of job placements from Freeport McMoRan, not reported, should be around 250 – 300.

**Adult Education Performance Report**

The Board reviewed Adult Education's quarterly performance data. Graduation was held on May 17<sup>th</sup> for the GED program with 30 graduates. Enrollment is up by 8% from the last three years. Susan Morss reported that they made a connection with all of the Cochise County McDonald locations. They handed out 10,000 of the college's class announcements as a new marketing tactic. Funding was received and Susan reported that it was level funding for the Adult Education program. Ms. Morss is looking for employers to assist with job shadowing opportunities for students in their last tier of the Adult Education program.

- K.** Vada Phelps distributed the Sierra Vista Business Inventory report for review. Mr. Ron Curtis commented on business outreach opportunities. Encouraged members to reach out to businesses and suggest an open mindset for job seekers that may be ex-felons, those with GED's and handicaps.
  
- L.** **Comments:** No public comments were offered.
  
- M.** **Next Meeting:** September 27, 2018  
10:00 a.m.  
Eastern Arizona College, Activities Center  
615 N. Stadium Ave., Thatcher, AZ 85552
  
- N.** **Adjourned at 11:53 p.m.**

A copy of the agenda and background material provided to board members (with the exception of material relating to possible executive sessions) is available for public inspection at 900 Carmelita Drive, Sierra Vista, Arizona. Meetings are recorded and are available as an Mp3 file. For access, contact Ana Polakowski at (520) 439-3541.

Arizona@Work is an Equal Opportunity employer/program.  
Auxiliary aids and services are available upon request to individuals with disabilities  
**Please call (520) 439-3541 (48 hours in advance) to make arrangements**

*Funded by WIOA federal dollars serving Adults, Youth, and Dislocated Workers  
Arizona@Work is a partner of the American Job Center Network*