



MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Wednesday, December 06, 2017 - 9:30 a.m. – 11:30 a.m.

Maricopa County West Valley Career Center

Conference Line: 602-506-9695, Passcode: 377148

Members Present: Blair Liddicoat, Carlton Brooks, Drew Thorpe, Gregg Ghelfi, Kelsie McClendon, Marla Lazere, MaryEllen Sheppard, Neal Dauphin, Robin Schaeffer, Sally Downey (Ph), Shawn Hutchinson (Ph), Thomas Jenkins

Members Absent: Angie Ferguson, Dennis Troggio, Jim Godfrey, Jon Ellerston, Marie Sullivan, Nick DePorter, Reid Graser, Ron Hardin

Staff Present: Patricia Wallace, Nancy Avina, Tom Colombo, Stacey Faulkner

Call to Order

Vice-Chair, Robin Schaeffer called meeting to order at 9:32 a.m.

Roll Call

Nancy Avina, Board Liaison took roll call. Quorum was present (15). Introductions held.

Discussion, Review and Possible Action

***Approval of Minutes – October 18, 2017**

Vice-Chair, Robin Schaeffer asked for a motion to approve the previous meeting minutes. Dr. Sally Downey made motion to approve previous meeting minutes. Blair Liddicoat seconded motion. Robin Schaeffer abstained per missing last previous meeting. Motion carried.

One Stop Operator Presentation

One Stop Operator (OSO) Project Manager, Chris Menapace and Navigator, Summer Houston gave an OSO presentation.

- Maximus and OSO overview; details shared on scope of work, current state and future outlook.
- Overview given on role as managing partner, identifying opportunities and working with core partners and community based organizations; building relationships.
- Information shared on evaluations and observations through meetings, data collection and SWOT analysis.
- Integrated service delivery system (ISD) model discussed.
- Questions and comments regarding presentation:
 - ISD model evaluation and outcomes? To be incorporated in data collection and metrics; need benchmarks.
 - Purpose of study/research of ETPL? To ensure programs available lead to sustainable employment.
 - Outreach to other stakeholders? (i.e. EVIT, WestMec) OSO to connect with EVIT.
 - Access to data concerns shared.

Smart Justice Presentation

Workforce Development Assistant Director, Tom Colombo gave an overview on Smart Justice.

- WIOA background, focus and overview provided. WIOA definitions on individuals with barriers reviewed.
- Maricopa County focused and created the MCJustice council, Smart Justice taskforce, and charged HSD to create a clean start work experience model focused on women and providing specific services. Currently looking at other innovations and partnerships. NACo policy research shared.
- Common barriers and evidence based practices discussed.
- Smart Justice Employment team statistics shared. Program has served:
 - 1,100 people through 73 employment orientations
 - 600+ enrolled into WDD program
 - 100 received comprehensive services
 - 60% entered employment in 2017; quarterly wage details shared.
- Clean Start program statistics shared. Brief discussion held on work experience.
 - Recruitment comes from parole officers.
- Questions and comments regarding presentation:
 - Removing the box. Arizona State has removed it, Maricopa County exploring option.
 - Cost per Placement? Tom Colombo will obtain data.
 - WIOA funds Clean Start program.
 - ACM, MaryEllen Sheppard provided additional comments on BOS emphasis on half of BOS budget. State focus is a justice fair system. Purpose to reduce burden.
 - Additional discussion on soft skills, paid work experience opportunities, recidivism topic and justice involved overall.

Operational Update and WIOA Budget Overview

Workforce Development Assistant Director, Tom Colombo gave an Operational and WIOA Budget update.

- WIOA background and purpose shared, as well as the HSD and WDD mission.
- WDD Operations highlights and current/upcoming project and initiatives updates provided.
 - Funding for industry recognized online credential to be funded through the Governor's office set aside for 5-years all Maricopa County covers are staff costs.
 - Upcoming AMS system, for process improvement.
- FY 18 WDD Operations budget overview and line item review; sector focus discussed.
- Questions and comments regarding presentation:
 - Discussion on return on investment/cost per placement.
 - Request to send updated budget spreadsheet.

Board of Supervisors Update

Assistant County Manager/BOS Liaison MaryEllen Sheppard gave brief Board of Supervisors update.

- Welcome Gregg Ghelfi to MCWDB, representing Economic Development on behalf of the IDA.
- BOS Chairman will be changing in January; will be sharing Chairman's strategic priorities then.
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Executive Director Report

Executive Director Patricia Wallace, provided a brief updates.

- Update of various workgroups and committee work.
- Update on Management Analyst recruitment, final stages of offering position to applicant.

Executive Committee Report

Chairman, Kelsie McClendon provided brief update on board recertification and FY19 budget.

- Will be sending survey on MCWDB meeting date/times to ensure still working.
- Barrier of transportation discussed, possible barriers/transportation taskforce to be established.

Membership/Onboarding Committee Report

Chairman, Kelsie McClendon briefly shared his vision of membership/onboarding.

Youth Committee Report

- Chairman, Kelsie McClendon provided brief comment on Youth Performance survey.
- Youth Committee Chairman, Shawn Hutchinson added additional comments on youth performance survey. Feedback, share with staff by Friday.
- Next meeting will be hosted by ACYR.

Workgroup Updates

- Workgroup lead, Tom Jenkins provided a brief update on One Stop Center Assessment workgroup.
- Chairman, Kelsie McClendon provided update on Strategic Planning workgroup. Formulating an RFQ.

Upcoming Workforce Related events

Chairman, Kelsie McClendon briefly shared his vision of visibility to upcoming workforce related events for board members.

- Executive Director, Patricia Wallace informed of upcoming conference.

Next Steps

Chairman Kelsie McClendon, reiterated workgroups and committee work.

Call to the Public

Adjournment

Chairman, Kelsie McClendon adjourned meeting at 11:33 a.m.

**For additional information, contact Nancy Avina, Board Liaison at avinan@mail.maricopa.gov.*