



**NOTICE AND AGENDA OF MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **Maricopa County Workforce Development Board** and to the general public that the **Maricopa County Workforce Development Board** will hold a meeting open to the public on:

**Wednesday, September 20, 2017 - 9:30 a.m. – 11:30 a.m.**

At the Maricopa County Human Services Department Security Building  
 234 N Central Avenue Phoenix, AZ 85004, 3rd Floor, Roosevelt Conference Room  
 Conference Line: 602-506-9695, Passcode: 377148

The Agenda for the meeting is as follows:

*\*Indicates materials attached, please review/read prior to meeting.*

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| 1. Call to Order (1 minute)   | Acting Chair and 1 <sup>st</sup> Vice Chair,<br>Marie Sullivan |
| 2. Roll Call (2 Minutes)  | Board Liaison, Nancy Avina                                     |
| 3. Discussion, Review and Possible Action (30 minutes)  |  |
| a. *Approval of Minutes – August 16, 2017   | Group  |
| b. *New MCWDB Agenda Timeline<br>Discuss and consider new MCWDB Agenda timeline.  | Group  |
| c. *Infrastructure Funding Agreement<br>Discuss and consider approval of the Core Partner Infrastructure Funding Agreement.   | Group  |
| d. Convene Local Board Re-Certification Workgroup<br>Discuss MCWDB re-certification requirements; and vote to convene workgroup on behalf of the MCWDB to complete requirements and submit re-certification.  | Group  |
| e. Convene One Stop Center Certification Workgroup<br>Discuss One Stop Center Certification; and vote to convene workgroup on behalf of the MCWDB to complete requirements and submit One Stop Certification. | Group  |
| f. Reconvene Local Board Self-Assessment Workgroup<br>Discuss MCWDB local board self-assessment; and vote to reconvene workgroup on behalf of the MCWDB to complete post assessment.                          | Group  |
| 4. Executive Committee Report (10 minutes)  | Acting Chair and 1st Vice Chair,<br>Marie Sullivan             |

*PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body."*

*"Equal Opportunity Employer/Program." "Auxiliary aids and services are available upon request to individuals with disabilities." A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours' notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request. Arizona@Work: Maricopa County products and services are made available through federal funding provided by the Workforce Innovation and Opportunity Act (WIOA); serving Employers by aiding job seekers, adults, dislocated workers and youth.*

*Note: Agenda items may be taken out of order. Members may appear by phone.*

5. Youth Committee Report and Possible Action (10 minutes) Committee chair, Kelsie McClendon
  - a. Request to send a youth committee member to Youth Summit in Chicago.
6. Workgroups Updates (10 minutes) Workgroup Leads
7. Executive Director Report (10 minutes) Executive Director of the Board, Patricia Wallace
8. Program Oversight Update (20 minutes) Acting Chair and 1st Vice Chair, Marie Sullivan
  - a. Operational
  - b. Board Initiatives
9. Membership/Onboarding Committee Report (10 minutes) Committee Chair, Jim Godfrey
10. Officers Election Consideration and Action (15 minutes) Group  
Discuss, consider and vote to elect the Chairperson of the MCWDB, 1<sup>st</sup> Vice-Chair and 2<sup>nd</sup> Vice-Chair.
11. Next Steps (5 minutes) Acting Chair and 1st Vice Chair, Marie Sullivan
12. Call to the Public (5 minutes) Acting Chair and 1st Vice Chair, Marie Sullivan
13. Adjournment (2 minutes) Acting Chair and 1st Vice Chair, Marie Sullivan
  - a. Next Meeting: *Wednesday, October 18, 2017*

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