

**NOTICE AND AGENDA OF MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the **Executive Committee** of the Maricopa County Workforce Development Board and to the general public, that the **Executive Committee** of the Maricopa County Workforce Development Board will hold a meeting open to the public on:

Thursday, July 12, 2018 – 9:00 a.m.

Maricopa County Human Services Department

234 N Central Ave. 3rd Floor, Johnson Conference Room Phoenix, AZ 85004

Phone Conference: 602-506-9695 Passcode: 719959

The Agenda for the meeting is as follows:

**Indicates materials attached, please review/read prior to meeting.*

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|-------------------|--|--------------------------------------|
| 9:00 a.m. | Call to Order/Welcome | Chairman, Kelsie McClendon |
| 9:03 a.m. | Roll Call | Board Liaison, Nancy Avina |
| 9:05 a.m. | Discussion, Review and Possible Action | Group |
| | a) *Approval of minutes from June 4, 2018 meeting | |
| | b) *Review and approve Full Board agenda draft | |
| | c) Consent agenda process discussion and possible adoption | |
| | i. 30 minute prep calls | |
| | d) Policies discussion | |
| | i. EO under WIOA policy notice | |
| | e) Approval of annual BOS draft report | |
| | f) Board Member development discussion | |
| | g) Board Member tool demonstration and possible adoption | |
| | h) Committee and Workgroup charters, roles & duties process discussion | |
| 10:00 a.m. | Executive Director Report | Executive Director, Patricia Wallace |
| | a) Strategic Planning | |
| | b) 2018 – 2019 Action Plan | |
| | i. Financials | |
| | ii. Career Services, Youth Service Contracts and ETPL | |
| | c) Other | |

PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." Note: Agenda items may be taken out of order

"Equal Opportunity Employer/Program." "Auxiliary aids and services are available upon request to individuals with disabilities." A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours' notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request. Arizona@Work: Maricopa County products and services are made available through federal funding provided by the Workforce Innovation and Opportunity Act (WIOA); serving Employers by aiding job seekers, adults, dislocated workers and youth.

10:15 a.m.	Committee & Workgroup Reports	Chairman, Kelsie McClendon, Committee Chairs & Workgroup Leads
	a) Youth Committee	
	b) Governance Committee	
	i. Chairmanship	
	ii. Youth Committee Membership	
	c) IT Solutions Workgroup	
10:25 a.m.	Announcements/Next Steps	Group
	a) Upcoming Trainings/Conferences	
10:28 a.m.	Call to the Public	Chairman, Kelsie McClendon
10:30 a.m.	Adjourn	Chairman, Kelsie McClendon

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