

Minutes of the Maricopa County Workforce Development Board Youth Committee

Wednesday, October 10, 2018 - 10:00 a.m.

Maricopa County Forensic Science Building

701 W. Jefferson Street Phoenix, AZ 85007

<https://bluejeans.com/546993469>

Phone: +1.888.240.2560 Conference ID: 546993469

Members Present: Alex Jovanovic (Ph), Kelli Kincaid(Ph), Reid Graser, Shawn Hutchinson, Kelly Crawford, Susan Morris

Members Absent: Bruce Walls, Ernest Rose, David Drennon

Per initial lack of quorum only program updates were reviewed and a brief question/answer session was held on updates provided (10:11 a.m.)

Youth Program Operations, Performance and Financial Report

Tina Luke, Youth Workforce Program Manager provided an update on the manufacturing program

- Currently have 5 youth enrolled
- Trying to outreach and recruit more youth, but recruitment into the program is a challenge

Q&A session about recruitment efforts:

- What additional outreach efforts are in place?
 - Susan Morris suggested that they consider reaching out to high school seniors in April. She would also be willing to lend the help of her four staff to this effort (e.g., to make phone calls).
 - Kelli supports this idea. She also suggested reaching out to high schools prior to April to have the opportunity to connect with seniors multiple times.
 - Outreach efforts can be issued with target projects in mind (e.g., manufacturing)
- Request from Chair, Shawn Hutchinson, to Tina Luke: He would like to know who are the recruiting outlets targeted by the youth program (is there a general distribution list?).
- Request from Executive Director, Patricia Wallace, to Tina Luke: Request for information on what it is that attract the participants to the program.

Introductions held around the room.

Call to Order/Welcome

Youth Committee Chairman, Shawn Hutchinson officially called meeting to order at 10:47 a.m. per quorum confirmed.

Roll Call

Management Analyst, Isabel Creasman took roll call. Quorum was present (6).

Consent Agenda Approval

Chairman, Shawn Hutchinson asked for a motion to approve previous meeting minutes. Reid Graser made motion, Kelly Crawford seconded motion. All in favor; motion carried.

Strategic Planning Goal Group Assignments and Alignment Discussion

Executive Director, Patricia Wallace spent some time providing a description the four new MCWDB workgroups: 1. Quality Workforce, 2. Marketing, 3. Regionalism and Sustainability, and 4. Performance Excellence.

She asked youth committee members to determine which group they'd like to join:

- Susan Morris opted to join the Marketing group
- Kelli Kincaid asked to see a summary of the groups and then she would determine which group to join.
- The Chair requested a direct communication to all youth committee members not currently listed as part of a workgroup to determine which group they would like to join.

Patricia Wallace also encouraged the participation of non-members in each of the workgroups. Tina Luke volunteered to put a list together as she was meeting with youth providers immediately following the YC meeting.

Youth Committee Meeting Schedule Discussion and Possible Approval

As part of her discussion of the new workgroups, Patricia Wallace noted the desire to move from monthly meetings to meeting every other month. Chair Hutchinson entertained a motion to approve the new meeting schedule. The motion was made by Reid Graser and seconded by Susan Morris. All were in favor, the motion passed.

Next Steps/Announcements

Note Noted.

Call to the Public

None noted.

Adjourn

Meeting adjourned at 11:08 a.m.

**For More Information Contact Nancy Avina, Board Liaison, avinan@mail.maricopa.gov*