



Phoenix Business and Workforce Development Board  
 Program Excellence Committee Meeting  
 June 02, 2022  
 9:00 am-10:30 am Mountain Standard Time

## VIRTUAL MEETING

Meeting link:

<https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=m55ab73f34a417678700c0fbe49129dde>

Meeting number: 2469 262 4513

Password: 3uSvn52Zcm7

Phone: 415-655-0001

Access code: 2469 262 4513

### I. Call to order/ Roll call

*(Daniel Barajas)*

The Program Excellence Committee (PEC) Chair, Daniel Barajas, will call the PEC meeting to order.

Roll call will be completed by the Program Excellence Committee Staff Support to ensure a quorum is present.

### II. Approval of May 05, 2022 PEC Meeting Minutes

*(Daniel Barajas)*

The May 05, 2022 Program Excellence Committee (PEC) Minutes are recommended for review and approval.

**RECOMMENDATION: This item is for information and approval.**

### III. City of Phoenix Performance Metrics Discussion

*(Daniel Barajas)*

Daniel Barajas, Program Excellence Committee (PEC) Chair, will provide an overview of the City of Phoenix performance metrics in preparation for the DES presentation for program years 2022 and 2023.

**RECOMMENDATION: This item is for information and discussion.**

### IV. Demand Industries and Career Pathway Strategies

*(David Chavez)*

David Chavez, City of Phoenix Workforce Development Supervisor of the youth program will present an overview to the committee on how the workforce programs are implementing industry-focused career pathway strategies, discuss the challenges they've encountered, and share what support is needed to help the program providers.

**RECOMMENDATION: This item is for information, discussion, and possible action.**

## V. Scorecard Review and Strategies for Improvement

*(Program Excellence Committee)*

The Program Excellence Committee will discuss ways to improve the strategies listed on the PEC scorecard.

Scorecard items for discussion:

- A review of the scorecard report PowerPoint used to streamline the reporting process.
- Suggested workgroups and expectations of the PEC members.
- Scorecard alignment with the local plan and the strategies used to achieve the PEC scorecard goals.

**RECOMMENDATION: This item is for information, discussion, and possible action.**

## VI. ARIZONA@WORK City of Phoenix Provider Updates

*(Meghan McGilvra)*

City of Phoenix ARIZONA@WORK Providers will update the PEC on events and changes going on in their agencies and the support needed from the committee or board.

Provider updates:

- Upcoming program year plans
- What the organizations have learned during the program year
- What support is needed from the committee or board in the new program year

**RECOMMENDATION: This item is for information and discussion.**

## VII. Committee Report Form

*(Daniel Barajas)*

Daniel Barajas, Program Excellence Committee (PEC) Chair, will review and complete the committee report form.

**RECOMMENDATION: This item is for information, discussion, and possible action.**

## VIII. Matters for Future Discussion

*(Daniel Barajas)*

### IX. Call to the Public & Open Discussion

*(Daniel Barajas)*

### X. Adjournment

*(Daniel Barajas)*

