



Phoenix Business and Workforce Development Board  
Full PBWD Board Meeting  
January 12, 2023  
8:30 am-10:30 am Mountain Standard Time

## VIRTUAL MEETING ONLY

Webex Information:

<https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=m1bd8a53396958ff47384ddfe6910f565>

Meeting number (access code): 2453 103 1543  
Password: a3gSqPAUJ59

Join by video system  
Dial 24531031543@cityofphoenix.webex.com  
You can also dial 173.243.2.68 and enter your meeting number.

Join by phone  
+1-415-655-0001 US Toll

Access code: 2453 103 1543

I. **Call to Order/Roll Call**  
(Nick Bielinski)

The Phoenix Business and Workforce Development (PBWD) Board Vice Chair, Nick Bielinski, will call the meeting to order. Roll call will be completed to ensure a quorum of the members is present.

II. **PBWD Board November 10, 2022 Meeting Minutes**  
(Nick Bielinski)

The PBWD Board 11/10/22 meeting minutes are recommended for review and approval.

**RECOMMENDATION: This item is for information and approval.**

III. **Chair Update**  
(Nick Bielinski)

PBWD Board Vice Chair, Nick Bielinski, will provide an update to the PBWD Board.

**RECOMMENDATION: This item is for information and discussion.**

IV. **OML Training for PBWD Board Members**  
(David Welch)

Dawid Welch, Management Assistant II with Phoenix City Clerk will provide the annual Open Meeting Law training to the Board, in accordance with WIOA requirement.

**RECOMMENDATION: This item is for information, discussion, and possible action.**

**V. One Stop Operator Update**

*(Stacey VanEmst)*

Stacey VanEmst, One Stop Operator Project Director will provide the Board an update on the West Job Center Remodel as well as the new OSO Outreach Coordinator.

**RECOMMENDATION: This item is for information and discussion.**

**VI. PBWD Board Program Operations Supervisor Updates**

*(Deb Furlong)*

Deb Furlong, City of Phoenix Board Program Operations Supervisor will update the Board on:

- The Re-Opening of all Job Centers on Fridays
- DES Monitoring of our Fiscal Agent
- Title 1B Provider Performance Monitoring
- Q1 Data Validation Audit

**RECOMMENDATION: This item is for information and discussion.**

**VII. Committee Reports**

*(Nick Bielinski)*

The following committees will provide updates to the full board:

- Business and Workforce Engagement Committee (BWEC)
- Program Excellence Committee (PEC)
- Board Strategic Plan Goal Group

**RECOMMENDATION: This item is for information and discussion.**

**VIII. Matters for Future Discussion**

*(Nick Bielinski)*

**IX. Call to the Public and Open Discussion**

*(Nick Bielinski)*

**X. Adjournment**

*(Nick Bielinski)*