

**NOTICE OF PUBLIC MEETING  
PHOENIX BUSINESS AND WORKFORCE DEVELOPMENT BOARD  
PROGRAM EXCELLENCE COMMITTEE**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the **PHOENIX BUSINESS AND WORKFORCE DEVELOPMENT BOARD PROGRAM EXCELLENCE COMMITTEE** and to the general public, that the **PHOENIX BUSINESS AND WORKFORCE DEVELOPMENT BOARD PROGRAM EXCELLENCE COMMITTEE** will hold a meeting open to the public on **December 2, 2022, at 9:00 a.m.**

**TO ACCESS THE MEETING**

**Call-in to listen** to the live meeting: Dial **415-655-0001**, Enter meeting access code **2467 626 8223**, and press # again when prompted for the attendee ID.

The agenda for this meeting can be accessed online at:  
<https://arizonaatwork.com/locations/city-phoenix/local-board/meetings>

Agenda items may be taken out of order. The agenda for the meeting is as follows:

1.	<b>CALL TO ORDER/ ROLL CALL</b>	Daniel Barajas, Chair, Program Excellence Committee
2.	<b>INFORMATION AND APPROVAL</b> Approval of November 3, 2022 PEC Meeting Minutes	Daniel Barajas, Chair, Program Excellence Committee
3.	<b>INFORMATION AND DISCUSSION</b> OSO Monthly Report for October 2022	Deb Furlong, City of Phoenix Workforce Development Supervisor, Community and Economic Development Department
4.	<b>INFORMATION AND DISCUSSION</b> Workforce Program Participant Success Story	Laura Whitehead, City of Phoenix Workforce Development Manger, Human Services Department
5.	<b>INFORMATION AND DISCUSSION</b> Adult Education Presentation	Patrick Brown, Title II Workforce Development Specialist, Arizona Department of Economic Security
6.	<b>INFORMATION AND DISCUSSION</b> NAWDP Youth Symposium in Charlotte, NC	Dustin Panoff, Valley of the Sun YMCA Director of Operations
7.	<b>INFORMATION, DISCUSSION, AND POSSIBLE ACTION</b> Strategy Team Assignment Updates	Daniel Barajas, Chair, Program Excellence Committee
8.	<b>INFORMATION, DISCUSSION, AND POSSIBLE ACTION</b> Scorecard Review and Strategies for Improvement	Program Excellence Committee

9.	<b>INFORMATION, DISCUSSION, AND POSSIBLE ACTION</b> Committee Report Form	Daniel Barajas, Chair, Program Excellence Committee
10.	<b>Matters for Future Discussion</b>	Daniel Barajas, Chair, Program Excellence Committee
11.	<b>Call to the Public &amp; Open Discussion</b>	
12.	<b>Adjournment</b>	

**Mission:** *The mission of the Phoenix Business and Workforce Development Board is to fulfill the Six Purposes of the Workforce Innovation and Opportunity Act.*

**Vision:** *Phoenix is a world-class community delivering sustainable opportunities to earn, learn, and grow.*

For more information call Genie Usher, City of Phoenix Administrative Assistant II, at (602) 261-8346. ARIZONA@WORK, City of Phoenix is an equal opportunity program. Auxiliary aids and services are available upon request. For reasonable accommodations, call Susan Roger, Equal Opportunity Liaison at Voice/(602) 495-7362 or TTY: 7-1-1 as early as possible to coordinate needed arrangements.