



Phoenix Business and Workforce Development Board
 Full PBWD Board Meeting
 May 12, 2022
 8:30 am-10:30 am Mountain Standard Time

VIRTUAL MEETING

Meeting Link: <https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=m9b5e3b7a1246beb20283db0d7fe3ae81>
 Meeting number: 2467 309 1538
 Password: rWAPZg6Bt77
 Phone: 415-655-0001

I. Call to Order/ Roll Call

(Nicholas Bielinski)

The Phoenix Business and Workforce Development (PBWD) Board Vice Chair, Nick Bielinski, will call the meeting to order.

Roll call will be completed to ensure a quorum is present.
(Nicholas Bielinski)

II. For Approval: PBWD Board March 10, 2022 Meeting Minutes

(Nicholas Bielinski)

The PBWD Board 3/10/22 Meeting Minutes are recommended for review and approval.

RECOMMENDATION: This item is for information and approval.

III. For Approval: Consent Items

(Nicholas Bielinski)

Consent Items are for Updates and Approval ONLY and are approved in a single vote. Consent Items are operational, compliance, and/or contractual items that are not subject to discussion unless pulled from the consent agenda. If a discussion is required a Board Member can request to have a Consent Item removed and discussed at the current or next Board Meeting.

- A. One-Stop Operator March Report
- B. WIIOA Title II Quarterly Updates
- C. ARIZONA@WORK City of Phoenix Quarterly Newsletter

RECOMMENDATION: This item is for information and approval.

IV. Client Referral System

(Stacey VanEmst)

Stacey Van Emst, One Stop Operations Director, will provide information on the new Client Referral System for approval.

RECOMMENDATION: This item is for information, discussion and possible action.

V. Local Plan Modifications

(Dr. Sheila Murphy)

The required 2022 Local Plan updates will be reviewed with the Board members for approval.

RECOMMENDATION: This item is for information, discussion and possible action.

VI. Communication and Outreach Committee

(Nicholas Bielinski)

The Board members will discuss reclassifying the Communication and Outreach Committee to a Goal Group.

1. **RECOMMENDATION:** This item is for information, discussion and possible action.

VII. PBWD Board Bylaws Amendment

(Christina Edwards)

Updates to the PBWD Board Bylaws will be reviewed for approval.

1. **RECOMMENDATION:** This item is for information, discussion and possible action.

VIII. Service Provider Memorandum of Understanding (MOU)

(LaSetta Hogans)

The Service Provider MOU details how the City of Phoenix Human Services Department will deliver Workforce Innovation and Opportunity Act (WIOA) services in the City. The Board will review the Service Provider MOU for approval.

RECOMMENDATION: This item is for information, discussion and possible action.

IX. WIOA Occupational Skills Training Caps

(Daniel Barajas)

The Board members will review the Program Excellence Committee's recommendation to increase the WIOA occupational skills training caps for the Adult, Dislocated Worker and Youth programs.

RECOMMENDATION: This item is for information, discussion and possible action.

X. Key Take Aways from the National Association of Workforce Boards (NAWB) Conference

(Nicholas Bielinski)

Board members who attended the NAWB Conference in April will share their key take aways from the event.

RECOMMENDATION: This item is for information and discussion.

XI. Committee Reports

(Committee Chairs & Vice Chairs)

The following Board Committee's will provide an update:

- A. Business and Workforce Engagement Committee (BWEC)
- B. Executive Leadership Committee (ELC)
- C. Program Excellence Committee (PEC)

RECOMMENDATION: This item is for information and discussion.

XII. Matters for Future Discussion

(Nicholas Bielinski)

XIII. Call to the Public & Open Discussion

(Nicholas Bielinski)

XIV. Adjournment

(Nicholas Bielinski)