



Phoenix Business and Workforce Development Board  
 Full Board Meeting  
 January 14, 2021  
 8:30 am-10:30 am Mountain Standard Time

## VIRTUAL MEETING

**Meeting Link:** <https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=m988cffaf5d393206dc5c543a942b1892>  
**Meeting number:** 800 969 390 - **Password:** C2tGZivK - **Phone:** 415-655-0001

### I. Call to Order/ Roll Call

(Audrey Bohanan)

The Phoenix Business and Workforce Development (PBWD) Board Chair, Audrey Bohanan, will call the meeting to order.

Roll call will be completed by Board Staff to ensure a quorum is present.

### II. For Approval: PBWD Board November 12, 2020 Meeting Minutes

(Audrey Bohanan)

The PBWD Board 11/12/20 Meeting Minutes are recommended for review and approval.

**RECOMMENDATION:** This item is for information and approval.

### III. For Approval: Consent Item

(Audrey Bohanan)

*Consent Items are for Updates and Approval ONLY and are approved in a single vote. Consent Items are operational, compliance, and/or contractual items that are not subject to discussion unless pulled from the consent agenda. If a discussion is required a Board Member can request to have a Consent Item removed and discussed at the current or next Board Meeting.*

A. One-Stop Operator November Report

B. ARIZONA@WORK City of Phoenix Draft Policy Review and Approval:

300.308 Draft Youth Support Services Policy

700.702 Draft WIOA Program Monitoring Policy

**RECOMMENDATION:** This item is for information and approval.

### IV. COVID Unemployment Insurance & Labor Force Update

(Rob Stenson)

Business Engagement Supervisor, Rob Stenson, will review COVID Unemployment Insurance claims information and labor force/non-labor force data.

**RECOMMENDATION:** This item is for information and discussion.

**V. WIOA Budget Update**

*(Nichole Ayoola)*

The PBWD Board's Fiscal Agent, Nichole Ayoola, will present budget information to the Board for approval.

**RECOMMENDATION:** This item is for information, discussion and action.

**VI. WIOA Program Funds Transfer**

*(Nichole Ayoola)*

The Fiscal Agent, Nichole Ayoola, will present information on a WIOA funds transfer from the Dislocated Worker Program to the Adult Program for approval.

**RECOMMENDATION:** This item is for information, discussion and action.

**VII. Current PBWDB Vacancies**

*(Christina Edwards)*

PBWD Board Liaison, Christina Edwards, will review the current Board vacancies and requirements with the Board.

**RECOMMENDATION:** This item is for information and discussion.

**VIII. Committee Update Reports**

*(Committee Chairs & Vice Chairs)*

The Chair/Vice-Chairs of the following committees will give an update on their committee work to the Board:

Business and Workforce Development Committee  
Communication and Outreach Committee  
Program Excellence Committee  
Executive Leadership Committee

**RECOMMENDATION:** This item is for information and discussion.

**IX. Matters for Future Discussion**

*(Audrey Bohanan)*

**X. Call to the Public & Open Discussion**

*(Audrey Bohanan)*

**XI. Adjournment**

*(Audrey Bohanan)*