



Phoenix Business and Workforce Development Board  
Job Center Certification Workgroup  
September 14, 2020  
1:00 pm-2:00 pm Mountain Standard Time

## **VIRTUAL MEETING**

**Meeting link: <https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=me259ce96ec6bf241be3c602bde4e7e26>**

**Meeting number: 133 587 2813 Password: p4VJSdHP77J**

### **I. Call to Order/ Roll Call**

The Job Center Certification Workgroup Chair will call the meeting to order. Roll call will be called to ensure a quorum is present.

### **II. Approval of 8.14.20 JCC Workgroup Meeting Minutes**

The Workgroup members will review the 8.14.20 Workgroup meeting minutes for approval.

**RECOMMENDATION: This item is for information, discussion and possible action.**

### **III. Job Center Certification Assessment Tools Review and Approval**

PBWD Board Liaison, Christina Edwards, will review the completed Job Center Certification Assessment Tools with the Workgroup members for approval.

**RECOMMENDATION: This item is for information, discussion and possible action.**

### **IV. Matters for Future Discussion**

### **V. Call to The Public & Open Discussion**

### **VI. Adjournment**