



Phoenix Business and Workforce Development Board
 Job Center Certification Workgroup
 August 14, 2020
 10:00 am-11:30 am Mountain Standard Time

VIRTUAL MEETING

Meeting link: <https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=m257ef02eebfc408cf2947bd5e6012d06>

Meeting number: 133 482 0000 **Password:** t8sKZjeJP28

I. Call to Order/ Roll Call

(Michael Hale)

PBWD Board Vice Chair, Michael Hale, will call the meeting to order. Roll call will be called to ensure a quorum is present.

II. Job Center Certification Presentation

(Christina Edwards)

PBWD Board Liaison, Christina Edwards, will review the presentation with the Workgroup.

RECOMMENDATION: This item is for information and discussion.

III. Onsite Assessment Schedule/ Create Assessment Teams

(Christina Edwards)

The Workgroup members will create an onsite assessment schedule for the 10 ARIZONA@WORK City of Phoenix locations and decide which members will conduct each assessments.

RECOMMENDATION: This item is for information, discussion and possible action.

IV. Selection of a Workgroup Chair

(Christina Edwards)

The Workgroup members will elect a Chair.

(Christina Edwards)

RECOMMENDATION: This item is for information, discussion and possible action.

V. Matters for Future Discussion

(Michael Hale)

VI. Call to The Public & Open Discussion

(Michael Hale)

VII. Adjournment

(Michael Hale)