



Phoenix Business and Workforce Development Board
 Executive Leadership Committee Meeting
 December 09, 2021
 8:30 am-10:30 am Mountain Standard Time

VIRTUAL MEETING

Meeting link: <https://cityofphoenix.webex.com/cityofphoenix/j.php?MTID=mb0346bf19664985b838785ad3cef46e6>
MTID=mb0346bf19664985b838785ad3cef46e6
Password: HpnXSU2Ai35

Phone: 415-655-0001 **Access Code:** 133 909 0759#

I. Call to Order/ Roll Call/ Chair Update

(Latasha Causey)

The Phoenix Business and Workforce Development (PBWD) Board Chair, Latasha Causey, will call the Executive Leadership Committee (ELC) meeting to order. Roll call will be called to ensure a quorum is present.

II. For Approval: October 14, 2021 ELC Meeting Minutes

(Latasha Causey)

The October 14, 2021 Meeting Minutes are recommended for review and approval.

RECOMMENDATION: This item is for information and approval.

III. For Approval: CONSENT Items

(Latasha Causey)

Consent Items are for Updates and Approval ONLY and are approved in a single vote. Consent Items are operational, compliance, and/or contractual items that are not subject to discussion unless pulled from the consent agenda. If a discussion is required a Board Member can request to have a Consent Item removed and discussed at the current or next Board Meeting.

One-Stop Operator Monthly Report

RECOMMENDATION: This item is for information and approval.

IV. Board Chair Update

(Latasha Causey)

The ELC Chair, Latasha Casuey, will give an update to the committee.

RECOMMENDATION: This item is for information and discussion.

V. WIOA Budget Update

(Latasha Causey)

The Committee members will review the WIOA budget.

RECOMMENDATION: This item is for information, discussion and possible action.

VI. ARIZONA@WORK City of Phoenix Draft Policy Review and Approval
(*LaSetta Hogans*)

PBWDB Executive Director, LaSetta Hogans, will review the following draft policies with the committee for approval to the PBWD Board.

- 200.202 Individualized Career Services Policy
- 200.204 Eligibility Adult & Dislocated Worker Policy
- 400.407 WIOA Performance Measures Policy
- 500.501 Eligibility for Supportive Services
- 500.502 Supportive Services Categories
- 600.603 Training Services- Entrepreneurial

RECOMMENDATION: This item is for information, discussion and possible action.

VII. Attendance and Quorum Discussion
(*Latasha Causey*)

PBWD Board Chair, Latasha Causey, will discuss attendance at Board and Committee meetings with the committee members.

RECOMMENDATION: This item is for information, discussion and possible action.

VIII. Committee Updates
(*Committee Members*)

The Chair/Vice Chair of each committee will give a status report of the work the committee is doing.

RECOMMENDATION: This item is for information and discussion.

IX. ELC Scorecard & Work Plan Review
(*Latasha Causey*)

The committee will review their scorecard/work plan and make any necessary adjustments to the actions and timelines.

RECOMMENDATION: This item is for information, discussion and possible action.

X. Matters for Future Discussion
(*Latasha Causey*)

XI. Call to The Public & Open Discussion
(*Latasha Causey*)

XII. Adjournment
(*Latasha Causey*)