



MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Tuesday, December 5, 2023 – 9:30 a.m.

<https://www.gotomeet.me/MaricopaCountyWDB>

Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

Members Present: Anne Landers, Kathryn “Che” Collins, Elizabeth Valdez, Ismial Rangel, Jacob Evenson, Jason Walker, Joe Veres, Loren Granger, Konrad Robichaud, Marcia Veidmark, Noelle Trinder, Shawn Hutchinson, Tina Drews

Members Absent: Angela Creedon, Bonnie Schirato, Gregg Ghelfi, Grenee Martacho, Leah Hill, Matt Clark, Scott Holman, Scott Sudhalter

MEETING

Call to Order.

Maricopa County Workforce Development Board (MCWDB) Executive Director Steve Clark called the meeting to order at 9:42 a.m. and requested a roll call.

Roll Call.

MCWDB Board Liaison Deseret Romero took the roll call. A quorum was present.

Welcome, Opening Remarks, and Meeting Objectives.

Mr. Clark welcomed everyone to the meeting, including new MCWDB Member Anne Landers and new One-Stop Operator Janine Estrada.

Mr. Clark also shared a special recognition for Maricopa County Assistant Manager Lee Ann Bohn, who has accepted the Chief Operating Officer position with Maricopa County Community Colleges. Mr. Clark thanked Ms. Bohn for her leadership with the MCWDB prior to his position as Executive Director and during his time with the MCWDB.

Mr. Clark shared the following objective for the December 5, 2023, MCWDB Full Board meeting.

1. To discuss and approve the FY25 Budget Recommendation.
2. To approve the In-Demand Occupations so that funding can be approved for these areas.
3. To learn about Title IV (Rehabilitation Services) and why it is a part of workforce development.

Mr. Clark introduced and turned the meeting over to MCWDB Executive leadership member Joe Veres, who would be filling in for Chair Hill as the chair for the meeting.

MCWDB Member Joe Verse shared the following MCWDB Vision and Values.

Vision

The MCWDB is a best-in-class workforce system that connects jobseekers to career opportunities and employers to skilled talent, stimulating economic prosperity and enhancing quality of life for all.

Values

The MCWDB's values are as follows:

- Customer-centric service
- Public trust and accountability
- Data-driven and performance-based
- Responsive to a changing environment

Consent Agenda.

- a. Meeting Minutes: October 19, 2023
- b. Fiscal Reports
- c. Executive Director's Report
- d. September and October Jobs Reports
- e. Careers Pathway Strategist Reports
- f. Service Provider Agreement Renewal
- g. One-Stop Operator Contract Renewal
- h. US Department of Labor Monitoring Report and Response Plan
- i. MCWDB 1st Quarter Report
- j. Title IB 1st Quarter Report
- k. One-Stop Operator Monthly Report

MOTION: MCWDB Member Joe Veres asked for a motion to approve consent agenda items. Che Collins made a motion; Marcia Veidmark seconded the motion.

All in favor vote held:

In favor: Anne Landers, Kathryn "Che" Collins, Elizabeth Valdez, Ismial Rangel, Jacob Evenson, Jason Walker, Joe Veres, Loren Granger, Konrad Robichaud, Marcia Veidmark, Noelle Trinder, Tina Drews

Opposed: None

Abstained: None

Motion passed.

Chair Report.

MCWDB Member Joe Veres shared his appreciation for the MCWDB Members' work and dedication to the MCWDB.

Community Impact Statements.

- a. MCWDB Success Story
Workforce Development Division Youth Career Advisor Alexis Leichman shared the MCWDB success story. (Note: agenda item was heard out of order due to technical difficulties.)

Information/Discussion/Possible Action.

- a. FY25 MCWDB Budget Recommendation
MCWDB Executive Director Steve Clark provided an overview of the FY25 MCWDB Budget Recommendation. Below are the highlights of the overview.

FY25 MCWDB Budget Recommendation

- Total FY25 Budget (\$1,168,362)
- Allocation Decrease (\$95,396)
- Merit Projections Increase (5%)
- One-Stop Operator (Redistribution of funding within the budget to explore best-in-class ideas for the OSO.)

MOTION: MCWDB Member Joe Veres asked for a motion to approve the FY25 MCWDB Budget Recommendation as presented. Che Collins made a motion; Noelle Trinder seconded the motion.

All in favor vote held:

In favor: Anne Landers, Kathryn “Che” Collins, Elizabeth Valdez, Ismial Rangel, Jacob Evenson, Jason Walker, Joe Veres, Loren Granger, Konrad Robichaud, Marcia Veidmark, Noelle Trinder, Tina Drews

Opposed: None

Abstained: None

Motion passed.

b. Eligible Training Providers List (ETPL)/In-Demand Occupations

MCWDB Management Analyst Julia Maciel provided an overview of the Eligible Training Providers List (ETPL) and the recommendation for the In-Demand Occupations. Below are the highlights of Ms. Maciel’s presentation.

Eligible Training Providers List (ETPL)

- What is ETPL?
- Training Provider Requirements
- ETPL Application Process
- Registered Apprenticeships
- Continued Eligibility Reviews/Monitoring
- Total Current Providers and Programs for Maricopa County

In-Demand Occupations

- Purpose of In-Demand Occupations List
- Methodology for Selecting Target Occupations
- Data Reviewed to Select Current In-Demand Occupations List
- Previous Workforce Workgroup Recommendation (2019)

The following questions and comments were discussed.

Question/Comment	Response
Have we considered increasing the living wage numbers? Considering the increase in the minimum wage this coming year.	Yes, we are planning to update the data by early February or March of next year for the MCWDB additional consideration. We seek your approval today for the purposes of the ETPL for now.

MCWDB Member Joe Veres thanked Ms. Maciel for her presentation.

MOTION: MCWDB Member Joe Veres asked for a motion to approve the In-Demand Occupations as presented. Che Collins made a motion; Marcia Veidmark seconded the motion.

All in favor vote held:

In favor: Anne Landers, Kathryn “Che” Collins, Elizabeth Valdez, Ismial Rangel, Jacob Evenson, Jason Walker, Joe Veres, Loren Granger, Konrad Robichaud, Marcia Veidmark, Noelle Trinder, Shawn Hutchinson, Tina Drews

Opposed: None

Abstained: None

Motion passed

Information/Discussion Only.

a. MCWDB Training: Title IV

Department of Economic Security Vocational Rehabilitation Program Supervisor Liz Valdez provided a presentation on the MCWDB Training: Title IV. Below are the highlights of her presentation.

Vocational Rehabilitation Orientation

- What is Vocational Rehabilitation Orientation?
- STEP 1: Application & Intake Meeting
- STEP 2 (a): Eligibility
- STEP 3: Write Your Work Plan
- STEP 4: Participate in Service
- STEP 5: Getting Hired

- STEP 2 (b): Order of Selection

MCWDB Member Joe Veres thanked Ms. Valdez for her presentation.

b. Service Provider Update

Workforce Development Division West Valley Program Manager Andrew Lucero provided a brief overview of his Service Provider Update. Below are the highlights of Mr. Lucero’s verbal update.

Priority of Service

Apprenticeship Program

- Participants: 604
- Partnerships: 10

Workforce to Youth (Pilot Program)

Governor’s Grant: Exposing occupational skills training to rural communities.

- Gila Bend/Queen Creek: Held first meeting to discuss eligibility, and processes and share labor market information.
- RFP: 2 Training Providers/Serve up to 70 Participants/Deadline 12.19.23/Program Jan - Sept 2024

WDD Training Opportunity

Arizona Private School Association Annual Training (20+ WDD Staff Attended)

MCWDB Member Joe Veres thanked Mr. Lucero for his update.

c. FY24 MCWDB Committee Membership/Appointments Update

MCWDB Member Joe Veres shared the following appointments to the FY24 MCWDB Committee Membership Roster.

i. Youth Committee Appointments

- Anne Landers, Chief Operating Officer, Junior Achievement of Arizona (MCWDB Board Member)

ii. Employer Connection Committee Appointments

- Konrad Robichaud, RN Director Clinical Education, Banner Health (MCWDB Board Member and New Employer Connection Committee Chair)

d. MCWDB Committee Updates

i. Executive Committee

MCWDB Executive Director Steve Clark shared a brief review of the November 14th Executive Committee Meeting.

- Chair Report: State of Arizona Workforce Update and Committee Updates
- FY25 MCWDB Recommended Budget (Approved moving forward to MCWDB Full Board)
- Service Provider Agreement Renewal Presentation (Approved moving forward to MCWDB Full Board)
- One-Stop Operator Contract Renewal (Approved moving forward to MCWDB Full Board)
- DOL Monitoring Report and Response Plan (Approved moving forward to MCWDB Full Board)
- Redistribution of Funds/Priority of Service

ii. Youth Committee

Youth Committee Chair Joe Veres shared a brief review of the November 2nd Youth Committee Meeting.

- Pre-Apprenticeships and Apprenticeships (Review of opportunities and sharing those opportunities)

iii. Employer Connection Committee

Employer Connection Committee Chair Konrad Robichaud noted Thursday’s Committee meeting and provided a brief review of the agenda.

- PipelineAZ Presentation

- Workforce Development Division Apprenticeship Update/In-Demand Industries Progress Report
- iv. Regional Workforce Initiatives Committee
MCWDB Executive Director Steve Clark noted that due a rescheduling, the next meeting is scheduled for January 9th. Mr. Clark provided a brief overview of the agenda items planned for this meeting.
 - Youth Apprenticeships (Funding/Stipulations – Possible joint meeting with the Youth Committee)
 - 2024 Central Arizona Regional Workforce Forum Planning

Call to the Public.

Chair Hill made a call for public comment. No one spoke.

Adjourn.

Chair Hill adjourned the MCWDB meeting at 10:39 a.m.

**For additional information, contact MCWDB staff at: MCWDB@maricopa.gov*