



Innovative Workforce Solutions

**WORKFORCE ARIZONA COUNCIL
EXECUTIVE COMMITTEE**

Thursday May 25th, 2023 || 1:00 pm – 3:00 pm

Virtual Meeting via Zoom

<https://azcommerce.zoom.us/j/96843800872>

Members Present:

Chairman Mark Gaspers, Boeing
Vice Chair, John Walters, Comparion Insurance Agency
2nd Vice Chair, Audrey Bohanan, Adelante Healthcare
Larry Hofer, Cox Communications
Kristen Mackey, DES, Administrator
Angie Rodgers, DES, Title I, Title III

1. Call to Order

The meeting is called to order at 1:02pm.

2. Welcome

Chairman Mark Gaspers welcomes all to the Q2 Executive Committee meeting.

3. Call to the Public

Chairman Mark Gaspers opens the floor to the public. N/A

4. Approval of minutes from the February 16th, 2023 Executive Committee meeting

John Walters motions to approve the minutes. Audrey Bohanan second the minutes. Motion passes. Motion passes unanimously.

5. Workforce Report Out - Discussion

Summit-

Workforce Summit will be held at the Desert Willow Conference Center, June 29-30th. This 2-day event is in partnership with 3 boards, City of Phoenix, Pima County, and Pinal County to help attendees learn more about workforce partnership, economic development, and regional success and collaboration. We are excited to announce Katie Hobbs will be attending the Workforce Summit. Special thanks to DES for their support as well. We have a limit of 300 people per day, but we will do our best to accommodate all those that would like to attend.

Board Application-

Jobs for the Future: Workforce Communities of Action Grant, it is a \$10,000 grant. The application focused on increased training opportunities for the Workforce Arizona Council on work-based learning for the Local Workforce Development Boards in Arizona. This will allow State Boards to engage in a collaborative problem-solving process using innovative solutions.

National Governors Association: State Policy Playbook To Advance Youth Apprenticeship (PAYA), this grant is the opportunity to win \$50,000.

NGA Center is launching a policy academy for advancing high-quality youth apprenticeship opportunities. States and territories are invited to assemble state teams and apply for grants.

This will give technical assistance to execute proposed scope of work over a 12-month period.

In addition, programming to enhance understanding of national policy landscape and state policy options as well as, multiple in-person and virtual peer learning opportunities for state teams. This application will be due end of June, and excited for the Council to participate in those opportunities.

WIOA State Plan Survey-

Sara Agostinho is leading this effort this year and hoping to gain perspective from stakeholders regarding workforce areas, partners, and the council. The deadline for this survey is due May 26th. **Questions email:** wioaprogram@azdes.gov
Link:https://docs.google.com/forms/d/e/1FAIpQLSfKX3CFSLkxbsP-gDp_cbGSwtQeoNQDWpSgtGLUZoG7-RPxGw/viewform

NTN Update- Discussion And Approval

The NTN local plan is complete and sent to DES for compliance review, 3/10/2023 has been approved by DES. NTN met their deadlines and NTN WDB approved the plan on 5/10/2023. At this time, it is currently pending approval/signature from CEOs.

NTN is seeking a conditional approval of the NTN Local Plan to the Full Council, pending CEO approval/signature.

Mark Gaspers appreciates all the hard work that has been going on with NTN and the continuous discussion around their efforts.

Action: Vote to move conditional approval of the NTN Local Plan to the Full Council, pending CEO approval/signature.

John Walters moves to conditionally approve the NTN Local Plan to the Full Council. Larry Hofer seconds the motion. Motion passes unanimously.

DES Actions with NTN Fiscal agent and solidifying someone to serve in that capacity. DES assisted the NTN by conducting a "Request for Information" (RFI) to identify an entity willing to serve as the Fiscal Agent to receive and disperse Title I funds allocated to the NTN, there were no responses received. DES Consulted with DOL who advised that the Tribal Leaders, as the Chief Elected Officials, may designate DES as the Fiscal Agent. Following meetings will be held with the leaders of each of the 13 Tribes in June to discuss actions required by the Tribal Leaders to designate DES as the Fiscal Agent. If approved, will serve as Fiscal Agent, beginning Jan. 1, 2023.

Yavapai Workforce Development Board Update- Discussion and Approval

Yavapai Workforce Development Board has had a couple of failed procurement as a One Stop Operator. Yavapai Workforce Development Board notified OEO and DES that the Yavapai Board of Supervisors (BOS) is recommending approval of NACOG to serve as the One Stop Operator and Youth Services Provider, and staff to the board for Yavapai County on June 7th. However, the council needs to approve this action.

Teri Drew Executive Director reached out, and provided all the appropriate documentation per the policy to show that Yavapai has made every effort in solidifying a provider through procurement... Since that has not happened, they recommend the committee vote to move

conditional approval pending CEO approval and signature for NACOG to serve as the One Stop Operator in Yavapai County.

Action: Vote to move the conditional approval of service provision, pending CEO approval/signature and a written letter to the Full Council.

John Walters motions to approve. Larry Hofer seconds. Motion passes.

6. Statewide Budget - Discussion, Tom Colombo, DES

Aaron Johnson presented the information, Tom Colombo was unable to attend.

Please refer to the presentation for tables referenced in minutes if needed.

Statewide Expenditure:

3 Grants as of 3/31/2023: PY20/FY21, PY21/FY22, PY22/FY23. There have been a few months that have passed.

WIOA Statewide Expenditures by Program/Fund Source (PY20/FY21-PY22/FY23)							
Year	Area	5% Admin	State Rapid Response	OEO	10% Governor's Office	Reverted from LWDA	Total
PY20/FY21	Adult	1,231,981.80	-	-	1,381,476.00	-	2,613,457.80
	Dislocated Worker	1,546,112.52	-	-	753,157.00	-	2,299,269.52
	Rapid Response	-	-	1,111,086.01	-	-	1,111,086.01
	Youth	-	-	1,169,522.85	725,294.00	-	1,894,816.85
	PY20/FY21 Subtotal	2,778,094.32	-	2,280,608.86	2,859,927.00	-	7,918,630.18
	PY20/FY21 Budget	4,132,061.15	5,997,860.00	5,879,522.85	10,554,990.00	5,326,513.00	31,890,947.00
PY21/FY22	Adult	689,253.64	-	-	-	-	689,253.64
	Dislocated Worker	1,082,700.33	-	-	-	-	1,082,700.33
	Rapid Response	-	65,031.53	-	-	-	65,031.53
	Youth	-	-	765,834.26	-	-	765,834.26
	PY21/FY22 Subtotal	1,771,953.97	65,031.53	765,834.26	-	-	2,602,819.76
	PY21/FY22 Budget	4,019,910.74	9,025,474.00	765,834.26	9,564,655.00	-	23,375,874.00
PY22/FY23	Adult	529,503.08	-	-	-	-	529,503.08
	Dislocated Worker	657,611.86	-	-	-	-	657,611.86
	Rapid Response	-	114,738.52	-	-	-	114,738.52
	Youth	-	-	261,363.27	-	-	261,363.27
	PY22/FY23 Subtotal	1,187,114.94	114,738.52	261,363.27	-	-	1,563,216.73
	PY22/FY23 Budget	2,906,159.88	8,267,356.00	1,471,435.12	8,699,045.00	-	21,343,996.00
Grand Total Expenditures		5,737,163.23	179,770.05	3,307,806.39	2,859,927.00	-	12,084,666.67
Grand Total Budget		11,058,131.77	23,290,690.00	8,116,792.23	28,818,690.00	5,326,513.00	76,610,817.00

1. Spending reported through 3/31/2023

2. Second Chance Center expenditures captured under Adult 5% Admin

PY20/FY21 Grant-

5% Admin category has roughly \$2.8M in expenditure out of a budget of \$4.1M. this entirety will be spent by June 30th, either by expenditure or cycling into another grant, such as PY21/FY22 grant. Rapid Response funds come from the 25% of DW program, prior to the PY20 grant it would help local area levels, but since pandemic these funds have been held at the state level. The budget is \$6M and no expenditure listed, but has plans to spend funds fully prior to grant close up. OEO has a \$5.8M budget, \$2.2M in expenditure as of 3/31, and plans to spend down. 10% Gov. Office is set aside funding which is 10% of the total grant set aside for statewide activity. \$10.554M and as of 3/31, \$2.89M in expenditures.

Reverted LWBD funding- \$5.3M this was reverted as of June 30th, 2022.

All the funding is planned to be expended through activity, projects or cycling expenditures. This will free up some of the PY21/FY22 and PY22/FY23 funding. DES leadership is meeting and strategizing for how to spend down those future funds after June 30th this year.

Totals at the bottom:

5% admin: expended \$5.737M out of the \$11M
State RR: \$180,000 spent, out of \$23.29M
OEO: \$3.3M in expenditures out of \$8.1M.

10% Gov. office for the 3 open grants- \$2.85M expended out of \$28.8M as of 3/31 from the governor's office

Total Budget: \$76.6M with \$12.084M in expenditures.

Chairman Gaspers: comments on Rapid Response during the pandemic and the uncertainty that was going to be faced during that time and entering the pandemic. In terms of holding the dollars at the state, now we are at a point where we need to see more details to the plan as to why that would continue if we do not return the funds to the local areas.

Aaron Johnson: Will look into this detail for future meetings.

John Walters: question - How much of the \$76M will be spent down? We have only spent \$12M of the 76M.

Aaron Johnson: As of 3/31 \$12M of the \$76M has been spent. Through cycling and expenditure corrections there are costs for allowable state wide activity that needs to be moved and corrected to be charged against the funds available. This is why focusing specifically on PY20/FY21 there are plans in place through those multiple items a bulk will be cycled through newer grants. The \$31.89M will be fully expended by June 30th.

John Walters: So the full \$76M isn't obligated, what is the deadline to spend all this?

Aaron Johnson: Yes, the \$31.8M should be spent by June 30th, 2023. The \$23.3M should be spent by June 30 2024. \$21M should be spent by June 30th, 2025.

LWDA Expenditure:

These numbers are as of 3/31/2023. Reports were received by 4/30/2023. For WIOA the grants are open for 2 years at the local area level. PY21/FY22 is listed at the top of the table, this grant ends and funds reverted to the state on 6/30/2023. and PY22/FY23 grant which will end 6/30/2024. This table also shows OSY (out of school youth), should be 75% and WEX (work experience), should be 20%

City of Phoenix:

PY21/FY22: Allocated \$14M, and expended \$11.1M. Allocation remaining \$2.87M, so expended about 79.5%.

Expended: 79.5%

OSY %: 75% spent

WEX: 20% spent

PY22/FY23: Allocation of \$13.795M(funds must be spent by 6/30/24 at local area level), currently have expended \$3.78M

Expended: 27%

OSY: 62%

WEX: 1.7%

City of Phoenix

PY21/FY22		Ends 6/30/23					
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %	
Admin	\$1,400,112.00	\$1,400,112.00	\$ -	100.0%	-	-	
YT	\$4,415,106.00	\$4,415,106.00	\$ -	100.0%	75.3%	20.0%	
AD	\$4,120,210.00	\$4,120,210.00	\$ -	100.0%	-	-	
DW	\$1,765,682.00	\$1,191,895.00	\$573,787.00	67.5%	-	-	
DW to AD	\$2,300,000.00	\$ -	\$2,300,000.00	0.0%	-	-	
Total	\$14,001,110.00	\$11,127,323.00	\$2,873,787.00	79.5%			

PY22/FY23		Ends 6/30/24					
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %	
Admin	\$1,379,588.00	\$777,506.00	\$602,082.00	56.4%	-	-	
YT	\$4,373,529.00	\$812,455.00	\$3,561,074.00	18.6%	75.4%	1.2%	
AD	\$4,174,513.00	\$2,193,475.00	\$1,981,038.00	52.5%	-	-	
DW	\$3,868,246.00	\$ -	\$3,868,246.00	0.0%	-	-	
DW to AD	\$ -	\$ -	\$ -	-	-	-	
Total	\$13,795,876.00	\$3,783,436.00	\$10,012,440.00	27.4%			

John Walters: question, how effective is the money being spent?

Aaron Johnson: As far as the program and metric side, I do not have that information from the program side.

Cochise County:

PY21/FY22: Allocated \$2.251M, and expended \$2.143M, allocation remaining \$107,975

Expended: 95.2%

OSY % 68.6%

WEX: 28.2%

PY22/FY23: Allocation \$1.9M (funds need to be spent by 6/30/2024), expended \$109,032, allocation remaining \$1.795M

Expended: 5.7%

OSY %: 62.5%

WEX: 1/7%

Cochise County

PY21/FY22		Ends 6/30/23					
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %	
Admin	\$225,177.00	\$225,177.00	\$ -	100.0%	-	-	
YT	\$534,374.00	\$534,374.00	\$ -	100.0%	68.6%	28.2%	
AD	\$542,575.00	\$542,575.00	\$ -	100.0%	-	-	
DW	\$474,645.00	\$411,799.00	\$62,846.00	86.8%	-	-	
DW to AD	\$475,000.00	\$429,871.00	\$45,129.00	90.5%	-	-	
Total	\$ 2,251,771.00	\$ 2,143,796.00	\$ 107,975.00	95.2%			

PY22/FY23		Ends 6/30/24					
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %	
Admin	\$190,407.00	\$88,139.00	\$102,268.00	46.3%	-	-	
YT	\$461,788.00	\$20,893.00	\$440,895.00	4.5%	62.5%	1.7%	
AD	\$471,167.00	\$ -	\$471,167.00	0.0%	-	-	
DW	\$780,701.00	\$ -	\$780,701.00	0.0%	-	-	
DW to AD	\$ -	\$ -	\$ -	-	-	-	
Total	\$1,904,063.00	\$109,032.00	\$1,795,031.00	5.7%			

Coconino County:

PY21/FY22: Allocation \$1.256M, \$37,903 expended, \$1.21M remaining

Expended: 3%

OSY % : 100%

WEX %: 0%

There was quite a bit of turnover at Coconino County especially with the fiscal staff. DES has been providing support and based on the progress they've been making there is no reason to think Coconino County won't spend by June 30th, 2023.

PY22/FY23: Allocation \$1.08M, 0 expenditures, Allocation remaining \$1.08M.

Expended: 0

OSY %: 0

WEX %: 0

Coconino County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$125,601.00	\$-	\$125,601.00	0.0%	-	-
YT	\$468,506.00	\$606.00	\$467,900.00	0.1%	100.0%	0.0%
AD	\$323,731.00	\$-	\$323,731.00	0.0%	-	-
DW	\$338,173.00	\$37,297.00	\$300,876.00	11.0%	-	-
DW to AD	\$-	\$-	\$-	0.0%	-	-
Total	\$1,256,011.00	\$37,903.00	\$1,218,108.00	3.0%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$108,796.00	\$-	\$108,796.00	0.0%	-	-
YT	\$396,220.00	\$-	\$396,220.00	0.0%	0.0%	0.0%
AD	\$275,076.00	\$-	\$275,076.00	0.0%	-	-
DW	\$307,883.00	\$-	\$307,883.00	0.0%	-	-
DW to AD	\$-	\$-	\$-	0.0%	-	-
Total	\$1,087,975.00	\$-	\$1,087,975.00	0.0%		

Maricopa County:

PY21/FY22: Allocation \$18.88M, \$15.567M expended, \$3.321M allocation remaining.

Expended: 82.4%

OSY % : 98.2%

WEX %: 7.9%

PY22/FY23: Allocation \$17.69M, \$3.966M expended, \$13.73M remaining.

Expended: 22.4%

OSY % : 93.6%

WEX %: 3.6%

Maricopa County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$1,888,869.00	\$1,407,055.00	\$481,814.00	74.5%	-	-
YT	\$5,520,671.00	\$4,936,788.00	\$583,883.00	89.4%	98.2%	7.9%
AD	\$5,166,921.00	\$5,060,327.00	\$106,594.00	97.9%	-	-
DW	\$930,212.00	\$590,469.00	\$339,743.00	63.5%	-	-
DW to AD	\$5,382,018.00	\$3,572,957.00	\$1,809,061.00	66.4%	-	-
Total	\$ 18,888,691.00	\$ 15,567,596.00	\$ 3,321,095.00	82.4%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$1,769,398.00	\$ -	\$1,769,398.00	0.0%	-	-
YT	\$5,123,172.00	\$1,158,313.00	\$3,964,859.00	22.6%	93.6%	3.6%
AD	\$4,770,030.00	\$2,808,058.00	\$1,961,972.00	58.9%	-	-
DW	\$6,031,379.00	\$ -	\$6,031,379.00	0.0%	-	-
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-
Total	\$ 17,693,979.00	\$ 3,966,371.00	\$ 13,727,608.00	22.4%		

Mohave County:

PY21/FY22: Allocation \$2.46M, \$1.7M expended, \$758,151 remaining.
Expended: 69.3%

OSY % : 78.7%

WEX %: 7.9%

PY22/FY23: Allocation \$2.13M, \$173,019 expended, \$1.96M remaining
Expended: 8.1%

OSY % : 95.8%

WEX %: 0%

Mohave County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$246,639.00	\$162,792.00	\$83,847.00	66.0%	-	-
YT	\$833,984.00	\$610,244.00	\$223,740.00	73.2%	78.7%	7.5%
AD	\$901,244.00	\$605,519.00	\$295,725.00	67.2%	-	-
DW	\$224,527.00	\$224,503.00	\$24.00	100.0%	-	-
DW to AD	\$260,000.00	\$105,185.00	\$154,815.00	40.5%	-	-
Total	\$2,466,394.00	\$ 1,708,243.00	\$ 758,151.00	69.3%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$213,909.00	\$13,148.00	\$200,761.00	6.1%	-	-
YT	\$713,099.00	\$82,433.00	\$630,666.00	11.6%	95.8%	0.0%
AD	\$774,238.00	\$31,710.00	\$742,528.00	4.1%	-	-
DW	\$437,857.00	\$45,728.00	\$392,129.00	10.4%	-	-
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-
Total	\$2,139,103.00	\$173,019.00	\$1,966,084.00	8.1%		

Northeastern Arizona (NEAZ/Navajo County)

PY21/FY22: Allocation \$1.18M, \$1.04M expended, \$133,515 remaining
Total Expended: 88.7%

OSY %: 93.2%

WEX %: 3.3%

PY22/FY23: Allocation \$1.01M, 281,321 expended, \$736,111 remaining.

Total Expended: 27.7%

OSY % : 0

WEX %: 0

Northeastern Arizona (NEAZ/Navajo County)

PY21/FY22		Ends 6/30/23					
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %	
Admin	\$118,080.00	\$90,968.00	\$27,112.00	77.0%	-	-	
YT	\$408,413.00	\$333,209.00	\$75,204.00	81.6%	93.2%	3.3%	
AD	\$405,655.00	\$402,979.00	\$2,676.00	99.3%	-	-	
DW	\$23,634.00	\$16,818.00	\$6,816.00	71.2%	-	-	
DW to AD	\$225,028.00	\$203,685.00	\$21,343.00	90.5%	-	-	
Total	\$1,180,810.00	\$1,047,659.00	\$133,151.00	88.7%			

PY22/FY23		Ends 6/30/24					
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %	
Admin	\$101,743.00	\$ -	\$101,743.00	0.0%	-	-	
YT	\$355,584.00	\$ -	\$355,584.00	0.0%	0.0%	0.0%	
AD	\$346,063.00	\$281,321.00	\$64,742.00	81.3%	-	-	
DW	\$64,042.00	\$ -	\$64,042.00	0.0%	-	-	
DW to AD	\$150,000.00	\$ -	\$150,000.00	0.0%	-	-	
Total	\$1,017,432.00	\$281,321.00	\$736,111.00	27.7%			

Pima County

PY21/FY22: Allocation \$9.6M, \$8.77M expended, \$833,166 remaining

Total Expended: 91.3%

OSY % : 89.7%

WEX %: 22.3%

PY22/FY23: Allocation \$8.47M, \$1.48 expended, \$6.98 remaining

Total Expended: 17.6%

OSY % : 96.1%

WEX %: 9.2%

Pima County

PY21/FY22		Ends 6/30/23					
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %	
Admin	\$961,072.00	\$961,072.00	\$ -	100.0%	-	-	
YT	\$2,695,391.00	\$2,695,391.00	\$ -	100.0%	89.7%	22.3%	
AD	\$2,638,951.00	\$2,638,951.00	\$ -	100.0%	-	-	
DW	\$3,315,315.00	\$2,482,149.00	\$833,166.00	74.9%	-	-	
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-	
Total	\$9,610,729.00	\$8,777,563.00	\$833,166.00	91.3%			

PY22/FY23		Ends 6/30/24					
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %	
Admin	\$ 847,673.00	\$87,998.00	\$759,675.00	10.4%	-	-	
YT	\$2,487,846.00	\$1,400,383.00	\$1,087,463.00	56.3%	96.1%	9.2%	
AD	\$2,326,724.00	\$ -	\$2,326,724.00	0.0%	-	-	
DW	\$2,814,497.00	\$ -	\$2,814,497.00	0.0%	-	-	
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-	
Total	\$8,476,740.00	\$1,488,381.00	\$6,988,359.00	17.6%			

Pinal County:

PY21/FY22: Allocation \$2.94M, \$1.68 expended, \$1.26M remaining

Total Expended: 57%

OSY % : 65.1%

WEX %: 13.2%

PY22/FY23: Allocation \$2.63M, 0 expenditures, \$2.63 remaining.

Total Expended: 0

OSY % : 0

WEX %: 0

Pinal County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$294,626.00	\$181,503.00	\$113,123.00	61.6%	-	-
YT	\$887,868.00	\$441,199.00	\$446,669.00	49.7%	65.1%	13.2%
AD	\$969,907.00	\$857,368.00	\$112,539.00	88.4%	-	-
DW	\$404,080.00	\$196,509.00	\$207,571.00	48.6%	-	-
DW to AD	\$389,784.00	\$4,196.00	\$385,588.00	1.1%	-	-
Total	\$2,946,265.00	\$1,680,775.00	\$1,265,490.00	57.0%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$263,504.00	\$-	\$263,504.00	0.0%	-	-
YT	\$782,008.00	\$-	\$782,008.00	0.0%	0.0%	0.0%
AD	\$852,924.00	\$-	\$852,924.00	0.0%	-	-
DW	\$736,602.00	\$-	\$736,602.00	0.0%	-	-
DW to AD	\$-	\$-	\$-	0.0%	-	-
Total	\$2,635,038.00	\$-	\$2,635,038.00	0.0%		

Santa Cruz County

PY21/FY22: Allocation \$1.215M, \$521,995 expended, \$693,882 remaining.

Total Expended: 42.9%

OSY % : 47.4%

WEX %: 15.3%

PY22/FY23: Allocation \$1.02M, 0 expended, \$1.02M remaining

Total Expended: 0

OSY % : 0

WEX %: 0

Local areas are able on request by DES to cycle any expenditures of the newer grant into older grant to spend it down. However, Santa Cruz is unable to do that at this time as they don't have an expenditure listed.

Santa Cruz County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$121,587.00	\$35,295.00	\$86,292.00	29.0%	-	-
YT	\$426,548.00	\$244,588.00	\$181,960.00	57.3%	47.4%	15.3%
AD	\$375,713.00	\$118,794.00	\$256,919.00	31.6%	-	-
DW	\$292,029.00	\$123,318.00	\$168,711.00	42.2%	-	-
DW to AD	\$-	\$-	\$-	0.0%	-	-
Total	\$1,215,877.00	\$521,995.00	\$693,882.00	42.9%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$102,105.00	\$-	\$102,105.00	0.0%	-	-
YT	\$364,451.00	\$-	\$364,451.00	0.0%	0.0%	0.0%
AD	\$321,097.00	\$-	\$321,097.00	0.0%	-	-
DW	\$233,383.00	\$-	\$233,383.00	0.0%	-	-
DW to AD	\$-	\$-	\$-	0.0%	-	-
Total	\$1,021,036.00	\$-	\$1,021,036.00	0.0%		

Yavapai County:

PY21/FY22: Allocation \$1.72M, \$1.2M expended, \$520,278 remaining.

Total Expended: 69.8%

OSY % : 72.6%

WEX %: 3.9%

PY22/FY23: Allocation \$1.47M, \$630.00 expended, \$1.47M remaining

Total Expended: 0%, however for DW there was a 0.1%

OSY % : 0

WEX %: 0

Yavapai County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$172,049.00	\$81,365.00	\$90,684.00	47.3%	-	-
YT	\$511,636.00	\$275,108.00	\$236,528.00	53.8%	72.6%	3.9%
AD	\$537,662.00	\$537,662.00	\$-	100.0%	-	-
DW	\$196,888.00	\$196,888.00	\$-	100.0%	-	-
DW to AD	\$302,252.00	\$109,186.00	\$193,066.00	36.1%	-	-
Total	\$1,720,487.00	\$1,200,209.00	\$520,278.00	69.8%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$147,969.00	\$-	\$147,969.00	0.0%	-	-
YT	\$424,182.00	\$-	\$424,182.00	0.0%	0.0%	0.0%
AD	\$445,185.00	\$-	\$445,185.00	0.0%	-	-
DW	\$462,356.00	\$630.00	\$461,726.00	0.1%	-	-
DW to AD	\$-	\$-	\$-	0.0%	-	-
Total	\$1,479,692.00	\$630.00	\$1,479,062.00	0.0%		

Yuma County

PY21/FY22: Allocation \$9.379M, \$8.61M expended, \$717,677 remaining

Total Expended: 92.3%

OSY % : 98.3%
WEX %: 13.4%

PY22/FY23: Allocation \$8.04M, \$982,721 expended, \$7.06M remaining
Total Expended: 12.2%

OSY % : 0
WEX %: 0

Yuma County

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$937,918.00	\$833,021.00	\$104,897.00	88.8%	-	-
YT	\$3,817,313.00	\$3,204,533.00	\$612,780.00	83.9%	98.3%	13.4%
AD	\$3,525,685.00	\$3,525,685.00	\$ -	100.0%	-	-
DW	\$698,267.00	\$698,267.00	\$ -	100.0%	-	-
DW to AD	\$400,000.00	\$400,000.00	\$ -	100.0%	-	-
Total	\$9,379,183.00	\$8,661,506.00	\$717,677.00	92.3%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$804,894.00	\$199,290.00	\$605,604.00	24.8%	-	-
YT	\$3,303,194.00	\$ -	\$3,303,194.00	0.0%	0.0%	0.0%
AD	\$3,034,561.00	\$607,734.00	\$2,426,827.00	20.0%	-	-
DW	\$906,291.00	\$175,727.00	\$730,564.00	19.4%	-	-
DW to AD	\$ -	\$ -	\$ -	0.0%	-	-
Total	\$8,048,940.00	\$982,751.00	\$7,066,189.00	12.2%		

Tribal Financial Overview

Nineteen Tribal Nations Workforce Development Board:

This funding is specifically for board staff and operating costs that are broken out into program expenditures. The board itself keeps some of the adult and youth admin funding as well as all of the DW admin funding, funding and about 40% of the DW program for those costs. Due to ongoing discussion regarding NTN fiscal agents, PY22/FY23 funds have not been allocated and PY21/FY22 funds have been allocated on an as-need basis for Board staff salaries.

PY21/FY22: Allocation \$626,617, \$100,750 expended, \$525,867 remaining.
Total Expended: 16.1%

OSY % : n/a
WEX %: n/a

PY22/FY23: Allocation \$549,812, 0 expended, \$549,812 remaining
Total Expended: 0

OSY % : n/a
WEX %: n/a

OSY and WEX are not applicable as they do not have a youth program

Nineteen Tribal Nations Workforce Development Board

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$360,326.00	\$100,750.00	\$259,576.00	28.0%	-	-
YT	\$-	\$-	\$ -	0.0%	0.0%	0.0%
AD	\$-	\$-	\$ -	0.0%	-	-
DW	\$266,291.00	\$-	\$266,291.00	0.0%	-	-
DW to AD	\$-	\$-	\$-	0.0%	-	-
Total	\$626,617.00	\$100,750.00	\$525,867.00	16.1%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$315,144.00	\$-	\$315,144.00	0.0%	-	-
YT	\$-	\$-	\$ -	0.0%	0.0%	0.0%
AD	\$-	\$-	\$ -	0.0%	-	-
DW	\$234,668.00	\$-	\$234,668.00	0.0%	-	-
DW to AD	\$ -	\$-	\$ -	0.0%	-	-
Total	\$549,812.00	\$ -	\$ 549,812.00	0.0%		

Nineteen Tribal Nations Roll Up

PY21/FY22: Allocation of all tribes \$4.3M, \$922,013 expended, \$3.39M remaining

Total Expended: 21.3%

OSY % : 42.8%

WEX %: 7%

PY22/FY23: Allocation of all tribes \$3.76M, 0 expended, \$3.76M remaining

Total Expended: 0

OSY % : 0

WEX %: 0

PY22/FY23 funds have not been allocated due to Fiscal agent designation issues.

A portion of DW YT adn AD admin, and all of DW admin are held at NTNWDB

60% remaining of DW is transferred from DW to AD, and split among the tribes proportionately.

Nineteen Tribal Nations Rollup

PY21/FY22		Ends 6/30/23				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$431,909.00	\$127,825.00	\$304,084.00	0.0%	-	-
YT	\$1,658,597.00	\$378,502.00	\$1,280,095.00	22.8%	42.8%	7.0%
AD	\$1,562,940.00	\$409,850.00	\$1,153,090.00	26.2%	-	-
DW	\$266,291.00	\$ -	\$266,291.00	0.0%	-	-
DW to AD	\$399,434.00	\$5,836.00	\$393,598.00	1.5%	-	-
Total	\$4,319,171.00	\$922,013.00	\$3,397,158.00	21.3%		

PY22/FY23		Ends 6/30/24				
	Allocation	Expenditures	Allocation Remaining	% Expended	OSY %	WEX %
Admin	\$377,635.00	\$-	\$377,635.00	0.0%	-	-
YT	\$1,447,130.00	\$-	\$1,447,130.00	0.0%	0.0%	0.0%
AD	\$1,364,898.00	\$-	\$1,364,898.00	0.0%	-	-
DW	\$586,676.00	\$-	\$586,676.00	0.0%	-	-
DW to AD	\$ -	\$-	\$ -	0.0%	-	-
Total	\$3,776,339.00	\$-	\$3,776,339.00	0.0%		

Questions & Comments:

Chairman Gaspers thanks Aaron Johnson for the explanation and overview of the Statewide budgets for the local areas. This helps with situational awareness and to continue to be collaborative across the board, also to be aware of the current circumstance to ensure support and help is available.

7. Funding Allocations - Discussion And Approval, Stacey Faulkner

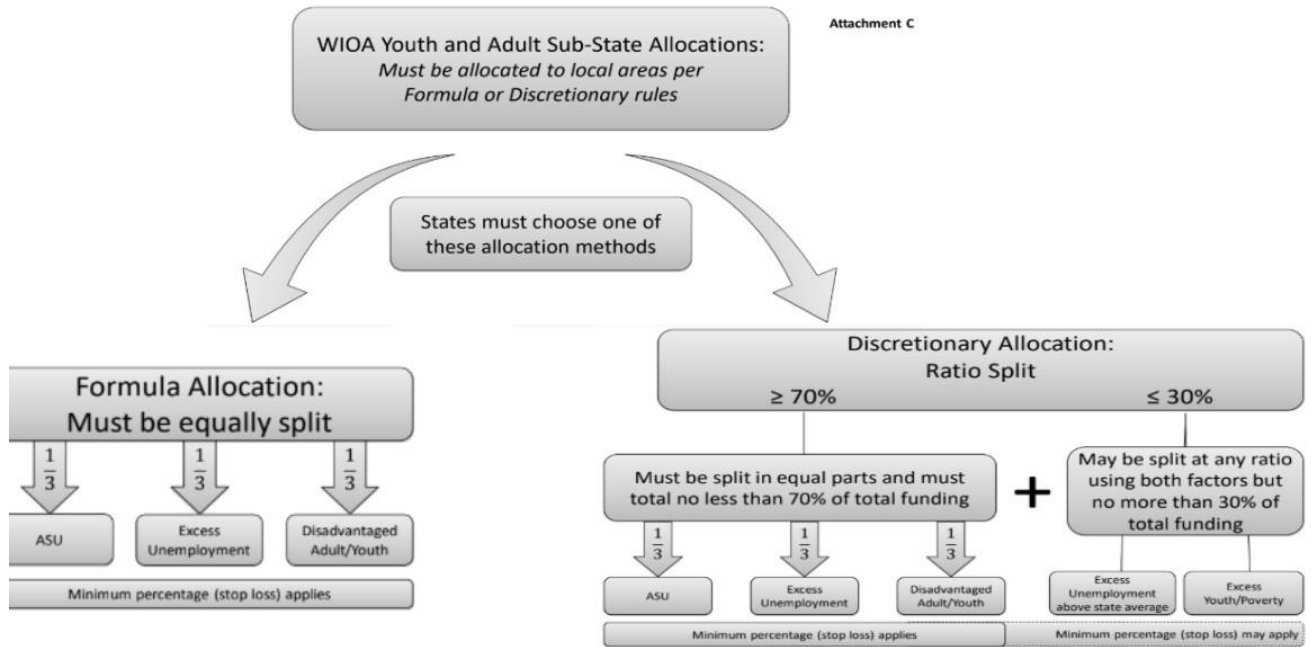
Stacey thanks Manny Estrella and Dennis Doby for their help and support with gathering this data for the Funding Allocation tables.

Reminder: Funding Allocations happen on an annual basis.

WIOA does require the state board to assist the Governor in deciding which allocations will be approved for the next program year.

The OEO/DES staff received the State allotment amounts per the DOL guidance. From there the calculations are created based on unemployment data factors and other requirements (poverty concentration and economically disadvantaged) to come up with amounts for the 12 Local areas.

In summary, this year's allotment Arizona has received \$79M for PY23 it is a 8% decrease from last year. The State reserve, the amount withheld at the state level for admin, governor set aside dollars and RR is roughly \$19.4M, which means the local areas will receive the \$60M of the \$79M.



WIOA Distribution methods (2) Formula Allocation and Discretionary Allocation

Formula Allocation: must be equally split 3 ways for Areas of Substantial Unemployment (ASU), Excess Unemployment (EU), and Economically Disadvantaged Adult/Youth (ED).

Discretionary Allocation: a ratio split, meaning 70% must be split evenly amongst the 3 factors (ASU, EU, and ED), and 30% may be split at any ratio using both factors but no more than 30% of total funding (to excess unemployment and excess youth/poverty). State distributes a portion that is at least 70% of the funds according to Formula Allocation (option 1) as well as a variable percentage share of excess poverty (EP) and excess unemployment (EU) above state average.

Local Area Allocations factors for consideration. We want to choose an allocation that will provide the greatest benefit and the least harm to all areas.

Continue to keep in mind the 3 areas that provide the greatest benefit and least harm: adult 2b, youth 2b, and dislocated worker option 1 funds.

Considering the continued impact of COVID-19 and it is difficult to spend those DW funds, remember that the allocation is based on the local area's labor pool and the number of unemployed individuals in the local area. There are some negative impacts to specific to local areas, as well as there are some reverted funds in several local areas.

The final decision we need to make is whether the RR funds will be held at the state level or the state wide rapid response model.

Breakdown of program funds.

Summary of Distribution

For adult \$24M, take away the Arizona reserve, drops it down to \$20M.

Overall local areas will receive a little over 60M this program year.

Program Fund	Total Arizona Allotments	Total State of Arizona Reserves	Total Local Area(s) Allocations
Adult	\$24,088,343	\$3,613,251	\$20,475,092
Dislocated Worker	\$30,156,226	\$12,062,490	\$18,093,736
Youth	\$25,423,422	\$3,813,513	\$21,609,909
Total	\$79,667,991	\$19,489,254	\$60,178,737

State of Arizona reserves (PY23) this graphic shows what the \$19M of these amounts will equate to in governor set aside (10%), administrative (5%), and Rapid Response (25% of total DW fund) allotment. Shows \$19M and 25% arizona allotment

Statewide Activities*	Amount Reserved	% of Total Arizona Allotment
Governor Set-aside	\$7,966,799	10% of Total Arizona Allotment
Administrative	\$3,983,400	5% of Total Arizona Allotment
Rapid Response	\$7,539,057	25% of Total Dislocated Worker Fund
Total	\$19,489,254	25% of Total Arizona Allotment

Local Area Program Fund (PY23) this graphic shows the breakdown of program funds. The \$60M overall would go towards Adult (85% of total adult allotment), Dislocated worker (60% of total DW allotment) and youth (85% of total youth allotment).

Meeting \$60M and 75% of total Arizona Allotment

Program Fund	Total Local Workforce Area Allocations	% of Total State Program Allotments
Adult	\$20,475,092	85% of Total Adult Allotment
Dislocated Worker	\$18,093,736	60% of Total Dislocated Worker Allotment
Youth	\$21,609,909	85% of Total Youth Allotment
Total	\$60,178,737	75% of Total Arizona Allotment

When choosing factors that give greatest benefit and least harm

Referenced: Formula Allocation: Option 2b, is the 70% split 3 ways ASU, EU, ED and 30% being focused solely on excess poverty.

John Walters - Comments- Thanks the team for sending this information out earlier in the week, as it gave me and Executive members a chance to review. It was very helpful and would like these to be available before the Full Council meeting next week.

Rapid Response, in PY2020 it was important to withhold the Rapid Response allocation from local areas because the State of Arizona wasn't sure what impact COVID-19 would have on local areas and businesses. Instead, the funds were withheld for the opportunity invest in Governor projects to support businesses suffering during pandemic. Therefore, DES developed a statewide RR model. In PY21/22, rapid response was not included in the annual allocations for a vote, rather they were withheld at the state level.

However, this new policy developed does determine that the annual approval of RR withholding needs to be approved by the Workforce Arizona Council. If the council votes to keep funds at the state level and withheld from local areas, the policy states that 'if withheld the funds will be delegated to state entities, which would be DES.

The use of RR dollars, in timeline:

PY22: There were efforts to build DES capacity to support statewide RR programs. Through building capacity they did on-board RR members to support the activity statewide.

On-Going: opportunity for local boards to seek funding from DES to seek funding for WBL and develop a new RR policy.

Jan. 2025 - hoping to procure 2 mobile units to support workforce services throughout the state that lack a permanent workforce center or faces high demand workforce center assistance.

Within next year 2023-2024: plan to invest and implement a comprehensive communication and outreach plan.

Annually: Assess statewide support and support WIOA state plan goals and objectives.

Timeline	Activity	Status	Actions and Funding
April 2022 - February 2023	Build DES capacity to support statewide RR program	State RR Coordinator and four Regional Project Managers (1-Northern, 1-Southern, and 2-Central) onboarded.	Serves as point of contact for the State for notification of dislocation events by employers. Provides statewide support of partners for regional and local rapid response events and activities. Revised Chapter 900 Rapid Response Policy and Procedures and published to website in July 2022. Updated procedures for reimbursements for RR events (section 911) and distinguishing WARNs/non-WARNs will be posted by July 1, 2023. COST: \$500,000 annually
Ongoing	Build LWDB capacity to support RR program through available annual RR funding	LWDBs may request RR funds for dislocation events or layoff aversion assistance when local WIOA Title I Dislocated Worker formula funds are insufficient to assist impacted workers. Beginning PY23, a base allocation will be included in each LWDBs intergovernmental agreement and additional funding to LWDBs through a formal request and evaluation process will be made available to interested LWDBs.	Funding is available throughout the year for LWDB to access to support dislocation events and layoff aversion assistance in their communities (\$1,000,000). RR funds are currently supporting work-based learning program expansion, promoting system alignment and partnership, and improving data sharing and integrity. <ul style="list-style-type: none"> - A base allocation to support operations will be provided to each LWDBs for \$100,000 with an additional \$25,000 for rural LWDBs. (\$1,425,000). - Additional RR funding is available through a formal request and evaluation process. The total funding amounts available may change each year. For PY22, short term WBL expansion funding was provided to Coconino County LWDB and City of Phoenix LWDB. (\$2,000,000) COST: \$4,425,000 annually
February 2023 - January 2025	Procure two mobile units	Research best practices from other states. Specifications developed and quotes received. DOL approval of capital expense pending. Estimate of 18 months to receive units.	Provide workforce services throughout state that lack a permanent workforce center or face high demand for workforce center assistance due to mass layoffs, business closures, natural disasters, or demographic shifts. Mobilize Rapid Response events to provide services to local businesses and dislocated workers; provide digital equity utilizing satellite WIFI; provide space for training; and provide access to LWDBs and Office of Economic Opportunity partners to reserve and utilize for statewide community events. COST: \$1,500,000 (initial investment) and \$400,000 annually (maintenance and operations)

Timeline	Activity	Status	Actions and Funding
April 2023 - June 2024	Implement a comprehensive communication and outreach plan	Received methodologies in response to the scope of work from three statewide vendors. Vendor selection by May 15, 2023.	<p>Convene an advisory team comprised of subject matter experts from DES, Office of Economic Opportunity, and Local Workforce Development Boards, and other program partners to implement a plan that focuses on three customers: employer, job seeker, and community. The plan will include partner program outreach campaigns available from a comprehensive and interchangeable "tool kit" for streamlined plug and play and will take into consideration local area attributes, business life cycle, and current economic conditions. Developed materials will be produced in English, Spanish, and ensure accessibility (closed captioning, American Sign Language) and will be owned by DES to leverage future modifications. Funding cannot be used for ARIZONA@WORK branding.</p> <p>COST: \$2,000,000 (initial investment) and \$400,000 (annual refresh)</p>
Annually	Assess other statewide support	Evaluate required and allowable RR activities and establish plans to accomplish.	<p>Support WIOA state plan goals and objectives</p> <p>COST: TBD</p>

Funding Allocation next steps: the Executive committee needs to determine the state, regional and local economic issues to focus WIOA finding on addressing the most beneficial and least harm.

- Adult- Discretionary Allocation 70/30 1.00 Excess Poverty focus
- Youth- Discretionary Allocation 70/30 1.00 Excess Youth Poverty focus
- Dislocated worker- Focus on Unemployment

Council needs to vote on Rapid Response Allocation and determine if funds will continue to be held at the state level or reallocated to Local areas

Chairman Mark Gaspers, clarifies that there is still time to consider as we still have a vote to move to Full Council.

John Walters - Question about Rapid Response funds- if we move the funds back to the local areas, how much time does it take for the local areas to be ready? It sounds like the State is already doing a nice job and they are already up and running with good plans going forward.

SO to undo that... A)What is the loss cost in that? (B) How long will it take each local area to have a functional program up and running?

Stacey Faulkner, Answer: When RR funds are allocated to a specific area it is not necessarily a plan that is put in place to spend those funds, because those funds are provided to give activities for employer and business facing lay off/ shut down. The idea is that these RR funds are rapidly available to go where the need is to support the dislocated workers and employers. For example any rapid attention, if there was a fire or flood in Coconino county the local area should be able to respond rapidly... if the City of Phoenix has a lay off, the city of phoenix should be quick to deploy a team to that employer immediately. So not necessarily a 'plan' but that they are available to rapidly respond.

John Walters- comment - just to clarify, as a board we would need to be very up on our analytics to determine where the need is going to be so we can correctly distribute the funds. Whereas if the state holds the funds then the state can be responding to the needs, in local areas as needed, rather than guessing what the future will hold.

Kristen Mackey- question - How effectively were the RR funds used prior to COVID? and what these funds were used for during that time?

Gaspers: This would be something we would have to look at as a Full Council.

Chairman Gaspers: if you are a local area , you may comment

Joel Milman, Pinal County- Comment: regarding rapid response there are additional uses of RR funds that are available in addition to the layoff. There is a list of other uses that local areas can use and the state as well that they can use these funds and take advantage of them. More uses than just lay offs.

Dan Sullivan, Pima County - in comment to the question before, about local areas having a plan to spend the funds. From Pima County's perspective they are ready to spend these funds and Pima County is the largest entity the last couple years, when there is a layoff the staff that does respond mostly is Pima County. However, we have had to shift WIOA funds to support those costs and the activity and seek other funding sources to help to get those funds. Pima County is ready to receive these funds to support their businesses and business services. As well as echo what Joel had aforementioned, that there is a lot of repurposing of funds that we could beneficially use with RR dollars.

LaSetta Hogan, City of Phoenix- echoes on Joel and Dan, Rapid response dollars at the local level allow local areas to respond quickly. This way they can be immediately called upon to interact and help the employer and employees to provide those services. City of Phoenix has had to rely on other sources to ensure ways to provide business services during COVID because the funding was reallocated to the state.

Teri Drew, Yavapai County- comments- would like to add that in local areas we can have a varied definition of RR. RR in a metro area (25 or more) vs rural area (25 or less). The Yavapai county plan has a response rate of about 5 or more to serve a broader range. The majority of employers are considered small employers, however, they do make up the Yavapai economy and are important to the labor market. The additional funds would be helpful.

Nidia Herrera- Echo all that was said from the other local areas. Nidia agrees that they are ready to jump in when they have those funds, and would greatly appreciate getting those funds aback to get recruitment, workshops to further support businesses.

Billy Francis, Coconino County - comment - agrees to give it back to the local areas. In Coconino county it is not IF a disaster will happen it's WHEN, and we need the RR funds ready. These funds will help us in times of the disaster, to meet the employees and employers needs.

Irasema Olvera- agrees with all mentioned above. Agrees that the RR funding will be so helpful to have at the local level.

Kristen Mackey, DES- question - If there is an activity funds could be shifted to address that, and if something were to happen then there would be a request to DES? If local areas run out of their funds, could they still receive additional funding to satisfy the activities? What is the flexibility levels of the DES statewide model?

Stacey Faulkner- DES has developed that the local board will have access to the funds as needed for any type of event that falls under rapid response. Unsure of the process to receive additional funding, the local areas should submit a request to DES to access those funds.

Flexibility of the money would be the dislocated worker formula funds that can be flexible to move between criteria.

There is a document by DES that further discusses the activities allowable by rapid response and statewide activity of rapid response dollars.

In chat: Steve Clark - Maricopa County supports placing the Rapid Response \$\$ back to the local areas

Aaron Johnson- Just a reminder, previously that state held 10% and split the rest (15%) to the local areas... I.E. it doesn't have to be all given to local areas or all held at the state.

Dan Sullivan, Pima County: It is nice that the State shares the funds with us, however, these funds are for events that happen in our local area community and the intent of the services and funds are that it should be rapid and be nimble really benefits the end user.

LaSetta Hogan, City of Phoenix: There is a logistical process that does not allow local boards to be nimble, many of us must follow laws/regulations. Any time that these funds have been requested, we have been told by DES to have a separate IGA for requesting these funds, have to go to boards in order to receive the funds. Allowing the funds to be provided to the local areas will give more nimble capability that will determine what the allocation will be an annual and bi-annual basis.

Chairman Gaspers: appreciate all the input given, very grateful for the council members, executive members, and all the local areas for their engagement in this discussion. There is a lot for the council to consider.

Chairman Gaspers motions to move the agreed upon Funding Allocations and rapid response will be moved to Full Council for consideration. John Walters seconds. Motion passes.

8. Council Strategic Plan - Discussion And Approval, Stacey Faulkner

Purpose of Workgroup to write a Workforce Strategic Plan for the next 4 years, 2023-2027 for our Council.

Workgroup Structure brought together many different partners. LWDBs, DES, Council members, Titles I, II, III, IV, Business Services. This workgroup met bi-weekly meetings until the deadlines were accomplished. The Strategic Plan workgroup worked diligently to meet the deadline of May 25th.

Timeline (2023):

March - Defined goals and objectives

April - Defined strategies to support goals and objectives

May - Draft plan written and sent for feedback

May - Finalized plan with workgroups edits

This strategic plan gives an overview, executive summary, and our priorities as a council. Our mission is to move away from being so compliance and rather to be more collaborative.

Workforce system in general and how we can work these goals into our data and decision making.

Chairman Gaspers, expresses his thanks to the first success of the first ever workgroup.

Action: Vote to recommend approval of Strategic Plan at the Full Council meeting.

Kristen Mackey moves to approve the Strategic Plan at the Full Council meeting. Audrey Bohanan seconds. Motion passes.

9. WAC Policies - Discussion And Approval, Kennedy Riley

3 policies for review and approval

- WIOA Local Board Governance Policy
- ARIZONA@WORK One Stop Operator and Service Provider Selection Policy
- Certification of ARIZONA@WORK Job Center Policy
 - Includes 2 certification tools for Comprehensive and Specialized/Affiliate Sites

Public comment period for these policies was open for 2 weeks (3/29/23 - 4/12/23) to work collaboratively with local areas and workforce partners.

Policy 1: WIOA Local Board Governance Policy, revised and updated all references to align with CFRS and TEGLS. Also, the policy is updated to include definitions for Chief Elected Official, Local Workforce System, and Workforce Arizona. In addition, clarifying language was added to the policy under section IV (h) regarding removal of LWDB members stating that “Based on the bylaws, LWDBs must identify the specific criteria used to establish just cause and process for removal”. Added reference to DES policy in Section VI, 2.

The following language has been updated in Section XI: Other LWDB Requirements for clarity and flexibility regarding LWDB composition and optimum policy making authority requirement as follows:

- Policymaking Authority of LWDB Members: Members of the LWDB that represent organizations, agencies, or other entities shall be individuals with optimum policymaking authority within the organizations, agencies, or entities, which is defined under 20 CFR 679.320 and 20 CFR 679.340.

Currently seeking DOL guidance on further definition clarification on optimum policy making authority, and hope to have more clarifying language on this definition by next week, June 1st, Full Council meeting.

Policy 2: ARIZONA@WORK One Stop Operator and Service Provider Selection Policy

This policy directly impacts our local boards. Included more definitions for the One Stop Delivery System, ARIZONA@WORK Job Centers, Workforce Arizona Council, State Administrative Entity, and Service Provider. One thing to note that when working with our service providers, DES, we revised language under Section IX removing the word “MOU” as it is not a legally binding contract. In addition, local areas asked that language be added under Section III stating “The grant recipient/fiscal agent has the option to provide directly some of all of the youth workforce investment activities”.

Also, language was simplified for sole source procurement for LWDBs regarding the One Stop Operator. Previously the process was challenging and confusing, the goal was to make the policy more clear to better provide the council with the correct information. Below are the steps:

Written research and market analysis that led to determination of sole source;

- Copy of published notice of intent to sole source and any responses;
- Copy of written agreement between LWDB and CEO ensuring clear separation of staff and performance monitoring;
- Letter documenting that the CEO agrees to the choice of the LWDB as the one-stop operator or service provider
- The Council still reviews and approves the sole source procurement process.

Policy 3: Certification of ARIZONA@WORK Job Center Policy

This policy was redesigned to make the job center certification process easier and more simple.

Redesigned certification process by:

- Removing the third certification assessment tool (duplicative information)
- Requiring LWDBs to submit a letter to the Council certifying their comprehensive and specialized/affiliate sites. These letters will be presented and approved by the Council.
- Removing duplicative language throughout policy/simplifying processes

- Removed requirement for LWDB Board members to certify job centers; this will provide flexibility to local areas on certification teams (we did keep in language as to who cannot serve on the teams)
- Re-created and simplified two assessment tools for comprehensive and affiliate/specialized sites

Chairman Gaspers- thanks all for getting initiative completed and thanks those who participated in public comment for these policies.

Action: Vote to recommend approval of 3 policies at the Full Council.

John Walters moves to approve 3 policies at the Full Council meeting. Audrey Bohanan seconds. Motion passes.

10. LWDB Recertification - Discussion And Approval, Jennifer Kelley, DES

This is covered in Section 107 (c)(2) of WIOA, and states that the Governor will certify local board every 2 years (last certification cycle was 2021). WIOA also identifies the criteria for board recertification.

Criteria:

1. Board membership and standing committee membership
 - Invoke WAC policy to address board vacancies - Our state policy has provisions on board vacancy so that the composition is not aligned with the criteria, they are allotted 120 days to fill vacancies.
2. The extent to which the local board has ensured that local area activities have enabled the local area to meet performance accountability measures
 - Performance measures for PY 2020 and 2021
 - Governance monitoring CY 2022- conducted by quality assurance team within the divisionally employment services
3. The extent to which the local board has ensured that local area activities have enabled the local area to achieve sustained fiscal integrity
 - Fiscal monitoring CY 2022

DES would like to recommend all 12 LWDB, with NTN working on resolving Fiscal monitoring findings, be recertified with approval of the Council.

DES is in communication to 12 LWDB chairs to inform recommendations for recertification and results of compliance assessment and any recommended action that may be needed.

There will be post-recertification meetings planned with local areas and stakeholders, this will give the opportunity to answer questions and provide technical assistance and also, gather feedback on the compliance assessment process.

The charts show that the criteria were met for all 12 boards for recertification.

Action: Vote to recommend 12 LWDB's for Recertification at the Full Council meeting.

John Walters motions to approve. Kristen Mackey seconds the motion. Motion passed.

11. Full Council Agenda- Discussion And Approval

Chairman Gaspers invites Executive Committee members to make any adjustments to the proposed for the June 1st Full Council agenda.

Audrey Bohanan - Makes a question regarding the funding allocations and if they are available for other Council members to look at before?

Chairman Gaspers - We will have this information out the Council before the June 1st meeting.
Kristen Mackey - Question - meeting minutes will be public, with the many question and answers, will this be available to people?
Chairman Gaspers - We will do our best to have it turned around as quickly as possible.

Action: Vote to approve the proposed Full Council agenda fo the June 1st meeting.
John Walters makes the motion to approve the proposed agenda. Audrey Bohanan seconds the motion. The motion passes.

REMINDER: FULL COUNCIL MEETING LOCATION (HYBRID)

Maricopa County Workforce Development Board has graciously provided the Workforce Arizona Council to use their conference facility for **6/1/2023**

Location: 301 W. Jefferson St., 2nd Floor Phoenix, Arizona 85003

Details: Parking map and other details will be included in the meeting invite

Email: erin.gallagher@oeo.az.gov for any questions

12. Council Roundtable- Discussion

Chairman Gaspers appreciates the robust discussion today, and exactly what was hoped for and hoping for more discussion at Full Council as well. Chairman Gaspers would like to open a Roundtable Discussion forum for the Executive Committee and the Full Council to provide any feedback with what is going on in a particular area or industry.

Executive Committee member items to share: Mark Gaspers shares that there has been great discussion and great work with the Semi-conductor Task force meeting and was looking at semiconductor workforce and appreciates the attention to that. Manufacturing perspective, how do we as a State be more sufficient when investing in education partners. We as a workforce council should have a good idea of these challenges and to identify potential best practices.

13. Adjournment

Action: Motion to adjourn the Q2 Executive Committee meeting.

John Walters motions to adjourn the meeting. Audrey Bohanan seconds the motion. Motion passed. The meeting is adjourned at 2:38pm.

*Pursuant to A.R.S. § 38-431.02, notice is hereby given to members of the Workforce Arizona Council Executive Committee and to the general public that the Committee will hold a meeting, open to the public, on **Thursday May 25th, 2023 1:00pm**. via Zoom. For more information, please call (480) 798-4809.*

Persons with a disability may request reasonable accommodation, such as a sign language interpreter, by calling (480) 904-0826. Requests should be made as early as possible to allow time to arrange the accommodation. A copy of the material provided to Committee members (with the exception of material relating to possible executive sessions) is available for public inspection at the Office of Economic Opportunity, located at 100 N. 7th Avenue, Suite 400, Phoenix, AZ 85007.

Under A.R.S. § 38-431.03(A)(3), the Committee may vote to go into executive session, which will not be open to the public, for the purpose of obtaining legal advice on any item on the agenda.

At its discretion, the Committee may consider and act upon any agenda item out of order. Members of the Committee may appear by telephone.

