

## NOTICE AND AGENDA OF MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Maricopa County Workforce Development Board and to the general public that the Maricopa County Workforce Development Board will hold a meeting open to the public on:

**Thursday, February 18, 2021 – 9:30 a.m.**

GoToMeeting: <https://www.gotomeet.me/MaricopaCountyWDB>  
Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

The Maricopa County Workforce Development Board may vote to go into executive session, which will not be open to the public, to discuss certain matters including, for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant A.R.S. 38-431.03(A)(3).

The Agenda for the special meeting is as follows:

***\*Indicates materials attached, please review/read prior to meeting.***

**1. Call to order.**

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**2. Roll Call.**

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**3. Welcome and Opening Remarks.**

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**4. Workforce Impact Statement.\***

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**5. Consent Agenda.**

*For Possible Action.*

The board will consider and vote on the items on the consent agenda. Consent agenda is established to efficiently dispense the business of the MCWDB. These items will not be discussed unless a Member of the Board asks to remove the item from the consent agenda.

- Meeting Minutes: January 21, 2020\*
  - Fiscal Report\*
- 

**6. Chairman Report.**

Interim Chairman, Matt McGuire will provide the Board a summary of events in and related to the MCWDB since the last meeting, including on:

- Status Update of 2018 and 2020 Re-Certification
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**7. Executive Director Report.**

Executive Director, Steve Clark will provide the Board a summary of events in and related to the MCWDB since the last meeting, including on:

- Personnel
  - COP collaboration projects
  - Greater Phoenix Chamber of Commerce (Build Your Future) involvement
  - 2021 One Stop Operator
- 

**8. One Stop Operator Report and Update.\***

One Stop Operator Representative, Gretchen Carraway will provide the Board with an Operator update since the last meeting.

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*PUBLIC PARTICIPATION AND ACCESS: "The public must be allowed to attend and listen to deliberations and proceedings taking place in all public meetings, A.R.S. § 38-431.01(A); however, Open Meeting Law does not establish a right for the public to participate in the discussion or in the ultimate decision of the public body." Note: Agenda items may be taken out of order*

*"Equal Opportunity Employer/Program." "Auxiliary aids and services are available upon request to individuals with disabilities." A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours' notice. Additional reasonable accommodations will be made available to the extent possible within the time frame of the request. Arizona@Work: Maricopa County products and services are made available through federal funding provided by the Workforce Innovation and Opportunity Act (WIOA); serving Employers by aiding job seekers, adults, dislocated workers and youth.*

## 9. Committee Reports.

The Chair of each MCWDB committee will provide the Board a summary of events in and related to the activity of their respective committee since the last meeting.

- Youth Committee
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## 10. Call to the Public.

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## 11. Adjourn.

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# Success Story

Nelson

## **Adult/DW/Special Initiatives**

Nelson P. a 47yr male with a family of four, was working as a sales associate with Moore Jeep for more than 5 years which he was passionate about. Due to the pandemic, Nelson p. lost his job and he had concerns regarding his financial obligations, and he was planning to have a better plan for his family by obtaining Class A CDL and being a truck owner. Nelson P. was highly motivated to get the license, to establish a new career and to build his own company. Career Advisor worked with Nelson P. as he completed his Class A CDL training program successfully and obtained the CDL license. The client was enrolled in the WIOA program on 07/16/2020 and obtained the CDL license on 09/17/2020 and purchased his own truck and start delivering merchandise for Home Depot as of 12/15/2020 by driving 4500 miles per week. Nelson P. successfully fulfilled his dream within few months. Nelson P. had a plan and took the action to achieve it with the WIOA program support. Nelson P. proudly shared his achievement (photo attached) with the CA and he was so thankful for AZ@WORK Maricopa County -Adult Program support.



## MINUTES OF PUBLIC MEETING OF THE MARICOPA COUNTY WORKFORCE DEVELOPMENT BOARD

**Thursday, January 21, 2021 – 9:30 a.m.**

GoToMeeting: <https://www.gotomeet.me/MaricopaCountyWDB>  
Phone: +1 (872) 240-3212; Access Code/Meeting ID: 167-097-701

**Members Present:** Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Erik Cole, Gregg Ghelfi, Marcia Veidmark, Mark Wagner, Matt McGuire, Shawn Hutchinson, Stan Chavira, Tina Drews (**Note: All members present attended via GoTo meeting**)

**Members Absent:** Elizabeth “E” Cole, Loren Granger, Vanessa Andersen

### **Call to Order.**

Interim Chairman, Matt McGuire, called the meeting to order at 9:31 a.m., and requested roll call.

### **Roll Call.**

Board Liaison, Nancy Avina took roll. Quorum was present.

### **Welcome and Opening Remarks.**

Interim Chairman McGuire provided brief welcoming remarks and reviewed the board’s vision, values and goals.

### **Workforce Impact Statement.**

Interim Chairman McGuire read a workforce impact statement on a young woman named Daniela, who is a youth with various barriers and disabilities; and participated in the ARIZONA@WORK MC Youth program successfully.

### **Consent Agenda.**

Interim Chairman McGuire asked for a motion to approve the item on the consent agenda. Gregg Ghelfi made a motion; Marcia Veidmark seconded the motion. Roll call vote held:

**In favor:** Bonnie Schirato, Brent Downs, Christine Colon, Christopher Tafoya, Collin Stewart, Erik Cole, Gregg Ghelfi, Marcia Veidmark, Mark Wagner, Matt McGuire, Shawn Hutchinson, Stan Chavira, Tina Drews.

**Opposed:** None

**Abstained:** None

Motion carried.

### **Apprenticeship Programs Presentation.**

Workforce Development Program Manager, Deb Furlong provided an apprenticeships programs presentation. that covered an overview of components of apprenticeship programs, benefits for the employers and the apprentices, registered apprenticeship programs in Arizona, the career advisors who work on apprenticeships and their role, current partners, occupation titles, demographics and employment outcomes. Additionally, she briefly covered goals for expansion.

During Q/A, Interim Chairman McGuire inquired on how the board can better support efforts; Ms. Furlong informed she would like to see support for expanding these programs. Tom Colombo shared additional information on an upcoming meeting regarding potential expansion into Healthcare and IT. Brief discussion was held including on barriers, specific to childcare and ability to provide support services through Title III – childcare assistance program. Excitement was shared and a board member expressed interest in connecting with the program.

### **Chairman Report.**

**Welcome MCWDB Executive Director** – Interim Chairman McGuire welcomed Executive Director, Steve Clark.

**Status of 2018 and 2020 Re-Certification** – Interim Chairman McGuire provided a brief status update on the 2018 re-certification and the current pause, due to previous grievances filed. The board will be kept apprised of any progress. The 2020 re-certification preliminary packet has been submitted to DES for feedback and recommendations; and will be brought forth to the board in the upcoming months for action.

## **Executive Director Report.**

**Introduction/Vision** - Executive Director, Steve Clark provided brief comments regarding his first three weeks as Executive Director and thanked leadership and staff for the warm welcome, the support and patience. He further shared an overview of this background, as it relates to Workforce Development. Additionally, Mr. Clark shared highlights of his areas of focus for the WDB including, creating pathways, regional system of partners, a focus of the underserved – including those affected by COVID-19 and single parents, as well as integrating technology into the system for employers and job seekers. Mr. Clark shared brief closing remarks on his vision of the future.

**Monthly Updates** – Executive Director, Steve Clark shared brief general updates on:

- **December meeting follow up** – Clarification was provided on apprenticeship pay for time-off. Incorrect references in the shared governance section were corrected.
- **Training Limits Policy Update** – Suggestions and comments made during the previous meeting were incorporated into the policy and are waiting DES review. Policies will be brought forth to the board for approval, once all changes are made.
- **MCWDB Staffing plans/timeline** – Phase 1 - Hiring for the first Management Analyst has begun and will be filled by February/March. A second Management Analyst is anticipated to be brought on board in the summer.

Interim Chairman McGuire thanked Mr. Clark for his update, and further shared the potential of bringing Consultant, Sheila Murphy back for a presentation and high-level overview on Strategic Plan and potential changes/refreshing of the plan.

Brief discussion was held regarding apprenticeship pay clarification and workforce experience (WEX)/Other programs pay, due to COVID-19 impacts.

## **Workforce Development Division Report.**

Workforce Development Assistant Director, Tom Colombo provided an overview on client tracking and outreach activities. His presentation included, information on the creation of an online job seeker inquiry form, metrics captured, categories tracked by WDD, weekly totals snapshot of participant service inquiries, daily average visits, unemployment insurance (UI) and WDD services. Additionally, Mr. Colombo shared on WDD's outreach efforts, including outreach to foodbanks, SNAP and CAP offices, foster youth and group homes, and the Department of Child Safety.

Brief Q/A and discussion held on UI and outreach opportunities.

## **Fiscal Report.**

WIOA Fiscal Agent, Nicole Forbes presented on FY2021 WIOA Budget to Actuals; details on WIOA funding were shared. Brief question/comments were made on percentage of spending.

## **One Stop Operator Report.**

One Stop Operator Representative, Gretchen Carraway presented on the OSO role, areas of performance, an overview of the WIOA system, OSO key achievements, the partner link resource (link to be sent via email through WDB staff), number of customer referrals and collaboration session numbers – Ms. Carraway encouraged board members and the Executive Director to attend meetings. She further shared on OSO current initiatives, a summary of the OSO budget, and recommendations for the board.

Interim Chairman McGuire asked the OSO to work with the Executive Director to provide more detail on recommendations during a future meeting. Brief discussion was held on recommendations and the requirement for utilization.

## **Call to the Public.**

Chairman McGuire made a call for public comment.

Board member, Christopher Tafoya provided brief high-level information on two UI programs under the Cares Act and provided extension information.

**Adjourn.**

Chairman McGuire adjourned the MCWDB meeting at 11:23 a.m.

*\*For additional information, contact MCWDB staff at: [MCWDB@maricopa.gov](mailto:MCWDB@maricopa.gov)*



# Maricopa County FY2021 WIOA Budget to Actuals

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FEBRUARY 18, 2021

WIOA FISCAL AGENT-NICOLE FORBES

# FY21 WIOA Budget to Actual

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## **Title 1 B Approved Budget \$18,661,610**

- In FY21 at minimum \$14,714,015 must be spent

## **Service Provider(WDD) = \$18,028,442**

- Expended YTD as of January 31,2021  
\$8,945,018

## **WDB Approved Budget= \$633,169**

- Expended YTD as of January 31,2021  
\$306,225



# WIOA Funding by Program Year

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County FY2021					
	FY21 Allocation	FY21 Budget	YTD FY21 AS OF 01/31/2021	Balance Remaining	% Spent YTD
ADULT	11,314,756	10,734,480	5,263,107	5,471,373	49%
DISLOCATED WORKER	5,527,150	1,238,480	751,458	487,022	61%
RR	775,326	775,326	574,886	200,440	74%
YOUTH	6,786,853	5,913,324	2,661,791	3,251,533	45%
<b>Total</b>	<b>24,404,085</b>	<b>18,661,610</b>	<b>9,251,242</b>	<b>9,410,368</b>	<b>50%</b>

# Fiscal Agent Updates

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- **No Updates currently**



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# QUESTIONS?

Contact Information:  
[Nicole.Forbes@Maricopa.gov](mailto:Nicole.Forbes@Maricopa.gov)

THANK YOU FOR YOUR TIME.



**WORKFORCE DEVELOPMENT BOARD**  
**BUDGET FY 2021**  
**YTD January 2021**  
**UNIT 2250**

WDB-FY21	BUDGET	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD EXPENDED	FORECAST	BALANCE	YTD % EXPENDED
<b>TOTAL COSTS</b>	<b>633,169</b>	<b>18,897</b>	<b>17,341</b>	<b>44,329</b>	<b>57,794</b>	<b>71,254</b>	<b>80,293</b>	<b>16,316</b>	<b>19,709</b>	<b>28,685</b>	<b>28,685</b>	<b>41,027</b>	<b>105,561</b>	<b>306,225</b>	<b>529,589</b>	<b>101,880</b>	<b>48%</b>
<b>Fund - 222</b>	<b>BUDGET</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>YTD EXPENDED</b>	<b>FORECAST</b>	<b>BALANCE</b>	<b>YTD % EXPENDED</b>
<b>PERSONNEL</b>																	
REGULAR SALARIES	213,075	11,150	11,150	27,657	15,601	23,387	15,032	8,654	11,611	16,851	16,851	25,277	16,851	112,632	200,074	13,001	53%
<b>TOTAL PERSONNEL</b>	<b>213,075</b>	<b>11,150</b>	<b>11,150</b>	<b>27,657</b>	<b>15,601</b>	<b>23,387</b>	<b>15,032</b>	<b>8,654</b>	<b>11,611</b>	<b>16,851</b>	<b>16,851</b>	<b>25,277</b>	<b>16,851</b>	<b>112,632</b>	<b>200,074</b>	<b>13,001</b>	<b>53%</b>
<b>FRINGE BENEFITS</b>																	
TAXES	16,300	779	779	2,042	1,194	1,795	1,151	672	888	1,289	1,289	1,934	1,289	8,413	15,102	1,198	52%
RETIREMENT	25,803	1,363	1,363	1,401	1,675	2,510	1,617	884	1,419	2,059	2,059	3,089	2,059	10,811	21,497	4,306	42%
MEDICAL	36,024	2,128	2,128	2,128	2,128	2,128	2,128	532	2,128	3,192	3,192	3,192	3,192	13,300	28,196	7,828	37%
UNEMPLOYMENT & WORKERS' COMP	641	53	53	53	53	53	53	53	53	53	53	53	53	374	641	0	58%
TUITION REIMBURSEMENT	5,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,200	0%
<b>TOTAL FRINGE BENEFITS</b>	<b>83,968</b>	<b>4,323</b>	<b>4,323</b>	<b>5,624</b>	<b>5,050</b>	<b>6,486</b>	<b>4,949</b>	<b>2,141</b>	<b>4,489</b>	<b>6,594</b>	<b>6,594</b>	<b>8,268</b>	<b>6,594</b>	<b>32,898</b>	<b>65,436</b>	<b>18,532</b>	<b>39%</b>
<b>INDIRECT COSTS</b>																	
INDIRECT COSTS	64,789	3,423	1,724	9,088	5,551	5,689	4,436	3,553	3,574	5,205	5,205	7,447	5,205	33,464	60,100	4,689	52%
<b>TOTAL INDIRECT COSTS</b>	<b>64,789</b>	<b>3,423</b>	<b>1,724</b>	<b>9,088</b>	<b>5,551</b>	<b>5,689</b>	<b>4,436</b>	<b>3,553</b>	<b>3,574</b>	<b>5,205</b>	<b>5,205</b>	<b>7,447</b>	<b>5,205</b>	<b>33,464</b>	<b>60,100</b>	<b>4,689</b>	<b>52%</b>
<b>TRAVEL &amp; TRAINING</b>																	
TRAVEL	24,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	24,000	0%
<b>TOTAL TRAVEL &amp; TRAINING</b>	<b>24,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>24,000</b>	<b>0%</b>
<b>SUPPLIES</b>																	
OFFICE SUPPLIES	2,300	-	-	-	-	-	-	1,911	-	-	-	-	-	1,911	1,911	389	83%
FOOD SUPPLIES	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	0%
POSTAGE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
<b>TOTAL SUPPLIES</b>	<b>3,300</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,911</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,911</b>	<b>1,911</b>	<b>1,389</b>	<b>58%</b>
<b>CONTRACTUAL</b>																	
ONE STOP OPERATOR	200,000	-	-	31,591	35,691	55,842	-	-	-	-	-	-	76,876	123,124	200,000	-	62%
WIOA NETWORK SERVICES	8,587	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,587	0%
STRATEGIC PLANNING	33,750	-	-	-	-	-	-	-	-	-	-	-	-	-	-	33,750	0%
<b>TOTAL CONTRACTUAL</b>	<b>242,337</b>	<b>-</b>	<b>-</b>	<b>31,591</b>	<b>35,691</b>	<b>55,842</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>76,876</b>	<b>123,124</b>	<b>200,000</b>	<b>42,337</b>	<b>51%</b>
<b>OPERATING SERVICES</b>																	
ASSOCIATION/MEMBERSHIPS	-	-	144	1,925	-	-	-	-	-	-	-	-	-	2,069	2,069	(2,069)	0%
PRINTING (COPIER)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
PARKING STICKERS/GARAGE	200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	200	0%
CELL PHONES	1,500	-	-	35	-	-	35	57	35	35	35	35	35	126	301	1,199	8%
<b>TOTAL OPERATING SERVICES</b>	<b>1,700</b>	<b>-</b>	<b>144</b>	<b>1,960</b>	<b>-</b>	<b>-</b>	<b>35</b>	<b>57</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>2,195</b>	<b>2,069</b>	<b>(2,069)</b>	<b>129%</b>
<b>TOTAL COSTS</b>	<b>633,169</b>	<b>18,897</b>	<b>17,341</b>	<b>44,329</b>	<b>57,794</b>	<b>71,254</b>	<b>80,293</b>	<b>16,316</b>	<b>19,709</b>	<b>28,685</b>	<b>28,685</b>	<b>41,027</b>	<b>105,561</b>	<b>306,225</b>	<b>529,589</b>	<b>101,880</b>	<b>48%</b>



# PERFORMANCE ACCOUNTABILITY AND REPORTING OVERVIEW

PROVIDED BY THE ONE-STOP OPERATOR TEAM

FEBRUARY 18, 2021



# RECOMMENDATIONS

## REQUIRE

- REQUIRE UTILIZATION OF THE CUSTOMER REFERRAL PROCESS

## FACILITATE

- FACILITATE A NEW WORKGROUP OF BOARD MEMBERS AND PROGRAM LEADERS TO MEET PERFORMANCE REPORTING REQUIREMENTS.

## CONTINUE

- CONTINUE STRATEGIC REVIEW OF THE ETPL

# The Maricopa County Workforce Board's WIOA PROGRAMS PERFORMANCE REPORTING DASH

Welcome to the Maricopa County Workforce Board's WIOA Programs Performance Reporting Dash Providing Access to:

- Automated and real-time view of Maricopa County's WIOA programs quarterly program performance results and success stories.
- The Program Performance Reporting Resource Library containing a variety of content related to program performance reporting and beyond.



SELECT A MARICOPA COUNTY WIOA PROGRAM TO  
ACCESS THEIR PROGRAM'S PERFORMANCE  
REPORTING DASH TODAY!

TITLE I-B Adult, Dislocated Worker, Youth, Business Services

TITLE II Adult Education

TITLE III Employment Service

TITLE IV Vocational Rehabilitation

[Click to Access the Program Performance Reporting Resource Library](#)

WIOA PROGRAMS QUARTERLY SUCCESS STORIES

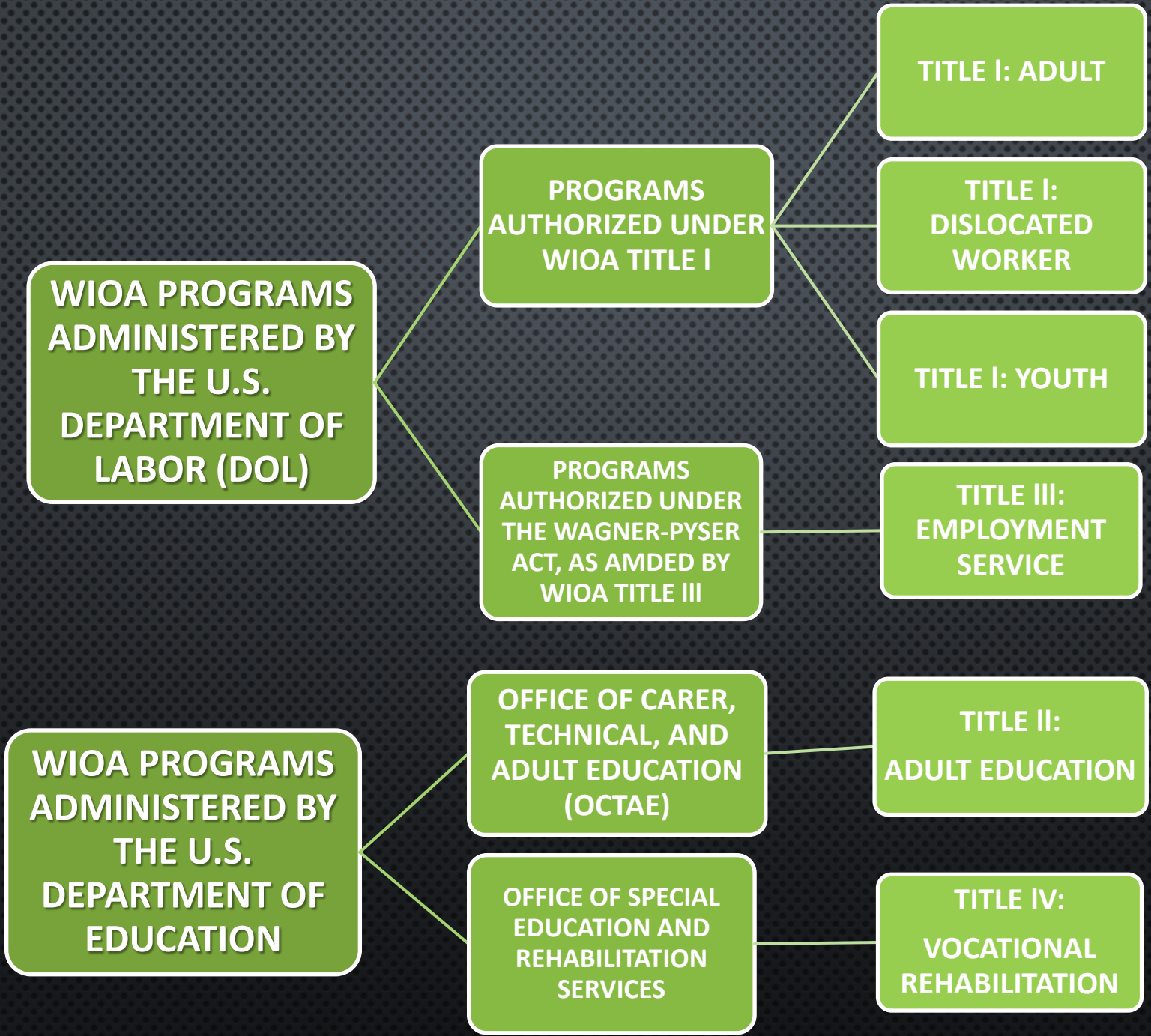


# PERFORMANCE ACCOUNTABILITY

- SECTION 116 OF WIOA ESTABLISHES PERFORMANCE ACCOUNTABILITY INDICATORS & PERFORMANCE REPORTING REQUIREMENTS TO ASSESS THE EFFECTIVENESS OF STATES AND LOCAL AREAS IN ACHIEVING POSITIVE OUTCOMES FOR INDIVIDUALS SERVED BY THE WORKFORCE DEVELOPMENT SYSTEM'S SIX CORE PROGRAMS.









# WIOA PROGRAMS PRIMARY INDICATORS OF PERFORMANCE GOALS

- Align core programs performance indicators
- Joint accountability across core programs
- All core programs report on the same indicators, using the same definitions and data elements.



# PRIMARY INDICATORS OF PERFORMANCE CONT.

## Measurable Skills Gain

- The fifth job seeker indicator tracks progress during participation and after exit. This indicator is unique in that it captures education/training progress during every program year that a participant is participating and enrolled in

## Effectiveness in Serving Employers

- The sixth indicator focuses on outcomes of services to employers. Grantees may choose two of three pilot approaches for Effectiveness in Serving Employers.



# PRIMARY INDICATORS OF PERFORMANCE CONT.

## Employment Rate – 2nd Quarter After Exit

- This indicator measures whether participants are employed at the second quarter after exit.

## Employment Rate – 4th Quarter After Exit

- This indicator measures whether participants are employed at the fourth quarter after exit.



# PRIMARY INDICATORS OF PERFORMANCE CONT.

## Credential Attainment

- This indicator captures all recognized credentials that anyone enrolled in education or training earned during participation and up to one year after exit.

## The Median Earnings (2nd Quarter After Exit)

- This indicator measures earnings of participants who are employed at the second quarter after exit.

# TARGET LEVELS OF PERFORMANCE EXPLAINED

- EXPECTED LEVEL OF PERFORMANCE FOR PY 2020-2021

- NO EXPECTED LEVEL OF PERFORMANCE FOR PY 2020-2021

CORE WIOA PROGRAMS	EMPLOYMENT (Q2 AFTER EXIT)	EMPLOYMENT (Q4 AFTER EXIT)	MEDIAN EARNINGS (Q2 AFTER EXIT)	CREDENTIAL ATTAINMENT RATE	MEASURABLE SKILL GAIN	EFFECTIVENESS IN SERVING EMPLOYERS INDICATOR
TITLE I-B ADULT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TITLE I-B DISLOCATED WORKER	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TITLE I-B YOUTH	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TITLE II ADULT EDUCATION AND FAMILY LITERACY ACT (AEFLA)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TITLE III EMPLOYMENT SERVICE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TITLE IV VOCATIONAL REHABILITATION (VR)	BASELINE	BASELINE	BASELINE	BASELINE	<input checked="" type="checkbox"/>	<input type="checkbox"/>



# TARGET LEVELS OF PERFORMANCE EXPLAINED

- For the core WIOA programs, DOL requires each state to submit a performance report (ETA-9169) every year by October.
- All grantees are required to submit a total of four quarterly reports (ETA-9173) every year within 45 days after each quarter's conclusion.



## TABLE SHOWS THE EXPECTED DUE DATES FOR EACH REPORTING QUARTER

<b>Report Quarter</b>	<b>Due Dates</b>
<b>January–March</b>	May 15
<b>April–June</b>	August 14
<b>July–September</b>	November 14
<b>October–December</b>	February 14



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ACCESS THEIR PROGRAM'S PERFORMANCE

TITLE I-B Adult, Dislocated Worker, Youth, Business Services

TITLE II Adult Education

# OVERVIEW OF PLATFORM